

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 29TH, 2015, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, December 29th, 2015 at 5:00 P.M. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order by Chairman Commissioner Tveitbakk and the Pledge of Allegiance was recited.

Ken Yutrzenka, Human Services Director, presented the consent agenda from the December 15th, 2015 Human Service Committee meeting. On a motion by Commissioner Hempel and seconded by Commissioner Swanson, the following recommendations of the Pennington County Human Service Committee for December 15th, 2015 are hereby adopted. Motion unanimously carried.

SECTION A

- I. To approve the November 17th, 2015 Human Service Committee meeting minutes.
- II. To approve the Agency’s personnel actions.
- III. A. to approve the CY 2016 Supported Employment/Job Coaching Purchase of Service Agreement with the Occupational Development Center, as presented.
B. To approve the CY 2016 Supervised Visitation Purchase of Service Agreement with the Violence Intervention Program, as presented.
C. To provide Medica Health Plan notice of the Agency’s intent to discontinue the MSHO/MSC+ Care Coordination delegation agreement.

SECTION B

- I. To approve payment of the Agency’s bills.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Purchase of Service Agreement for Computer Management of Human Services Software with Trimin Systems. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve the Purchase of Service Agreement with the Northwest Mental Health Center-Crookston for mental health services when needed as another option. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to approve the Purchase of Service Agreement with Sherry Jose Sobolik to provide Rule 25 Chemical Health Assessment Clinical Supervision. Motion unanimously carried.

Peter Nelson, Pennington County Soil and Water Conservation District, presented the FY 2016 & 2017 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement. The total amount of the grant is \$61,778. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the FY 2016 & 2017 State of MN Board of Water and Soil Resources Natural Resources Block Grant Agreement in the total amount of \$61,778. Motion unanimously carried.

Levy Bergstrom, Pennington County SWCD, reviewed the County Feedlot Program Delegation Agreement Work Plan. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the MPCA County Feedlot Program Delegation Agreement Work Plan for 2016-2017. Motion unanimously carried.

Assistant County Engineer Mike Stennes met with the Board and presented the Certificate of Final Acceptance of Project No. SP-057-603-035 and SP 057-070-04 completed by Knife River Materials.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Contract No. 1501 has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN, BE IT RESOLVED, that we do hereby accept said completed project and in behalf of the Pennington County Highway Dept. authorize final payment as specified herein.

The County Board then discussed the purchase of a Bobcat Skid Steer loader for the Highway Department, to be received in 2016. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to purchase a Bobcat Skid Steer loader for \$64,553.12 from Bobcat of Grand Forks, ND. Motion unanimously carried.

The County Board then reviewed the individual ditch levies as recommended by the Committee. Moved by Commissioner Jensen, seconded by Commissioner Peterson, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2015, payable 2016 in the following amounts. Motion was unanimously carried.

CD#16-100%	CD#21-50%	JD#13P/RL-2.0%	CD#36-20%
CD#32-5%	CD#33-25%	CD#35-50%	CD#41-1.5%
CD#37-50%	CD#38-30%	CD#39-20%	CD#45-10%
CD#42-40%	CD#43-25%	CD#44-5%	CD#55-80%
CD#46-10%	CD#47-25%	CD#53-20%	CD#62-40%
CD#57-30%	CD#58-10%	CD#59-20%	CD#74-15%
CD#70-4%	CD#71-30%	CD#73-10%	JD#1-25%
CD#75-30%	CD#77-5%	CD#96-4%	JD#18-15%
JD#11-10%	JD#13-20%	JD#15-20%	JD#60-1%
JD#25-3-1%	JD#30-5%	JD#31-2%	JD#30BrA-2%

Moved by Commissioner Peterson, seconded by Commissioner Jensen to transfer \$86,355.86 from various ditch maintenance funds to the Road & Bridge fund for work done by the Highway Department in 2015. Motion unanimously carried.

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to authorize the County Auditor-Treasurer to make temporary transfers as outlined by the County Auditor-Treasurer to bring ditch balances to a positive balance at the end of 2015. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to authorize a Temporary Transfer of \$29,768.11 from the Solid Waste Fund to Red Lake Watershed Ditch #15 (215-1). Motion unanimously carried.

County Auditor-Treasurer Ken Olson provided the Governmental Audit Services Letter of Understanding from Hoffman, Philipp and Knutson, PLLC. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve the Letter of Understanding of services to be provided by Hoffman, Philipp and Knutson, PLLC pertaining to the audit of Pennington County's 2015 financial statements. Motion unanimously carried.

County Auditor-Treasurer Ken Olson informed the County Board that Dale M. Nelson has submitted a letter requesting to be reappointed as Pennington County's representative on the Red Lake Watershed Board of Managers. No other names were submitted. Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to appoint Dale M. Nelson as Pennington County's representative on the Red Lake Watershed District Board of Managers for a three-year term beginning January 10th, 2016. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the State of Minnesota Technology Fee Grant Agreement between the State Court Administrator's Office and Pennington County and authorize the Chairman and County Attorney to sign the agreement on behalf of Pennington County. Motion unanimously carried.

The County Board then discussed COLA's for non-union County employees for 2016. Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to give 3.5% COLA increases to non-union County employees effective January 1st, 2016. This motion excludes elected officials, County Engineer, and Crime Victim Advocates. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to appoint Commissioner Don Jensen to the Regional Airport Board for a three-year term ending December 31st, 2018. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to appoint Coreen Erickson and Linda Helgeland to a three-year term on the County Extension Committee ending December 31st, 2018. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the minutes of December 9th, 2015 as written. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve payment of the Human Services warrants totaling \$149,203.94, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$81,443.27
Road & Bridge	\$21,703.31
Solid Waste Facility	\$ 1,465.25
Taxes & Penalty	\$10,857.50

Per diems and meal reimbursements in the amount of \$650.14 were also approved.

The County Board then discussed hiring someone to represent Pennington County to lobby for including Pennington County's bonding request in the State Bonding Bill. County Commissioners will discuss this with the State Legislators.

Commissioner Hempel left the meeting at 6:00 p.m.

At 6:00 p.m. the Chairman recessed the County Board meeting and called the Hearing on the Economic Development Tax Abatement Program to order. County Auditor-Treasurer Ken Olson reviewed the Economic Development Tax Abatement Policy for new homes built in the City of Thief River Falls. There are four new homes that qualify for three-year abatements for the County's portion of their Real Estate tax. The City of Thief River Falls approved these four new parcels at their Council meeting November 17th, 2015. There were no comments heard at the Hearing.

The Chairman closed the Hearing and called the County Board meeting back to session.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to approve the abatement of the County's portion of the Real Estate tax for three years on the following properties as per the Abatement Policy and authorize the County Auditor-Treasurer to issue the payment by Auditor's Warrant. Motion unanimously carried.

- Lot 6, Block 1, Southtown Addition, Parcel #25.11300600 – Marvin Smoot
- Lot 1 less then west 30', Block 1, Southtown Add., Parcel #25.11300100 – Sharon Piche
- Lot 8, Block 1, South Eastwood Add., Parcel #25.11100810 – Steven & Beth Wilson
- Lots 19-21, Block 9, Porter's Add., Parcel #25.00506290 – Amanda Sjaaheim

Meeting with the County Board were Marshall County Commissioners Ken Borowicz and Sharon Bring to discuss the sharing of a County Ag Extension Educator as we have in the past. The Counties could do this by contracting with the University of Minnesota

for a 20% Extension Educator position and an 80% County position. Marshall County would be the employer and bill Pennington County for 50% of the cost.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to rescind the motion made December 9th, 2015 to approve the agreement with the University of Minnesota for a .5 FTE Ag Extension Educator and .5 FTE 4-H Extension Educator. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to approve the agreement between the University of Minnesota and Pennington County for providing Extension programs locally and employing Extension staff which would include a .1 FTE Extension Educator in Agriculture, Food, and Natural Resources each for Pennington and Marshall Counties and a .5 FTE 4-H Extension Educator each for Pennington and Marshall Counties. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to adjourn the Board meeting. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners