

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 8TH, 2016, 10:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, March 8th, 2016 at 10:00 a.m. Members present: Donald Jensen, Neil Peterson, Oliver “Skip” Swanson and Cody Hempel. Members absent: Darryl Tveitbakk.

The meeting was called to order by Chairman Commissioner Jensen and the Pledge of Allegiance was recited.

County Engineer Mike Flaagan presented the bids for equipment rental, culvert supplies and fuel for 2016. The bids were opened at 10:00 A.M. as duly advertised and the name of each bidder was read aloud. The County Engineer will tabulate the bids and return next meeting, March 22nd, 2016, with an abstract and recommendations for approval.

The County Engineer then presented the bids received for SAP 057-616-003. These bids were opened at 9:00 A.M. March 8th, 2016.

Knife River - \$290,315.05
Minn Dak - \$396,129.45

Motioned by Commissioner Peterson, seconded by Commissioner Swanson to award the bid for SAP 057-616-003 to Knife River Materials as the best and lowest bid received. Motion unanimously carried.

The Road, Bridge and Culvert Committee consisting of the County Board as a whole will meet on April 11th, 2016 at 7:00 A.M. at the county highway building to tour county roads.

The Pennington County Association of Townships will be meeting on March 31st, 2016 in the meeting room of the Joint Use Facility.

Road restrictions will be posted and start on Wednesday.

The Technology Committee has received a quote for employee training through Northland Community and Technical College for Intermediate Word Processing and Intermediate Excel. Both classes have a 20 participant maximum.

Intermediate Word - \$450 + materials
Intermediate Excel - \$900 + materials

Motioned by Commissioner Hempel, seconded by Commissioner Swanson to offer Intermediate Word and Intermediate Excel training to Pennington County employees through Northland Community and Technical College. Motion unanimously carried.

Commissioner Peterson reported that interviews were held for the Agricultural Coordinator position to be shared with Marshall County and that the Marshall County Board will act on offering the position on March 15th, 2016.

County Assessor Adeline Olson met with a request for abatement of 2015 and 2016 taxes on property owned by Gary and Norma Johnson – Parcel No. 25.10101010 through the granted of the Special Homestead Classification for the Blind/Disabled. Motioned by Commissioner Swanson, seconded by Commissioner Peterson to approve an abate of \$426 of 2015 tax and \$430 of 2016 tax on Parcel No. 25.10101010 with approval of the Special Homestead Classification for the Blind/Disabled. Motion unanimously carried.

The County Assessor mentioned she had a conversation with Matt Goldstein regarding the taxable value of the old hospital property that they (Shuett Companies) are proposing a housing development on. The thought was the value was too high as per the demolition costs. The discussion on value was referred to the County Board of Appeal and Equalization.

The County Board of Appeal and Equalization was set for 5:30 P.M. on June 13th, 2016.

The Committee members meeting with the MN DNR regarding possible sale of tax forfeited property in Bray and Polk Centre townships to MN DNR to be designated as a Wildlife Management Area stated an offer had been received in the amount of \$956,000 for the purchase.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve payment of the Human Services warrants totaling \$111,601.47 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 73,918.17
Road & Bridge	\$ 26,703.63
Solid Waste Facility	\$ 975.00
Ditch Funds	\$ 32,537.78
Capital Improvement	\$112,164.36

Per diems and meal reimbursements in the amount of \$1,567.18 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the Board minutes of February 23rd, 2016 as written. Motion unanimously carried.

County Sheriff Ray Kuznia presented quotes from Stone's Mobile Radio Inc. and Code 4 Services for purchase and installation of warning and protection equipment and installation of county provided radio, camera and radar in the new squad. Upon comparison, the Sheriff recommends the quote from Code 4 Services for \$8,486.94. Motioned by Commissioner Hempel, seconded by Commissioner Peterson to authorize Code 4 Services to install and provide warning and protection equipment in new squad at the quoted price of \$8,486.94. Motion unanimously carried.

Quotes from Universal Screenprint and Fast Graphix for graphics on the new squad were presented. Motioned by Commissioner Hempel, seconded by Commissioner Swanson to approve the quote from Fast Graphix for \$605 for graphics on the new squad. Motion unanimously carried.

Motorola Solutions provided two maintenance and service contracts for the dispatch radio equipment. The service contract on all the equipment comes to \$22,862.40 per year. A service contract on the Armor Radio components amounts to \$8,391.72 per year. Motioned by Commissioner Peterson, seconded by Commissioner Swanson to approve the annual service contract with Motorola Solutions for \$8,391.72 per year. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Swanson to approve the quote of \$5,047.14 from Code 4 Services for installation and purchase of mounts, computer desks, power supplies and printers in the remaining squad cars. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson to approve Susan Halverson, Jail Administrator, receiving up to 15 hours of overtime for jail inspection. Motion unanimously carried.

The County Board reviewed the amended Joint Powers Agreement for the Pine to Prairie Drug and Violent Crime Task Force for the 2016 year. Motioned by Commissioner Peterson, seconded by Commissioner Swanson to approve the Amended Joint Powers Agreement for the Pine to Prairie Drug and Violent Crime Task Force. Motion unanimously carried.

Sheriff Kuznia then discussed a bill received from Computer Information Services for extra workstations that have the Records Management System installed on them. There is no record of this being agreed to. This is being researched.

Commissioner Jensen and Commissioner Tveitbakk reported they and other county staff from the County Attorney's and County Sheriff's Departments met with the Senate Bonding Committee and then with legislators individually on March 2nd and 3rd regarding funding for the new Justice Center.

Ken Yutrzenka, Human Service Director, and Julie Sjostrand, Social Worker Supervisor, met with the County Board to request the purchase of a Lenovo Idea Pad Tablet PC with Microsoft Office 2016 and Nuance Dragon Naturally Speaking software. They also request to install Nuance Dragon Naturally Speaking software on their other notebook computers. They would also request that Hosted Exchange be installed on all designated computers. Total cost of technology upgrades are approximately \$3,400. Motioned by Commissioner Peterson, seconded by Commissioner Hempel to approve the technology upgrades to the Human Services Department as outlined. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to adjourn to 5:00 p.m. on March 22nd, 2016. Motion unanimously carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Donald Jensen, Chairman
Board of Commissioners