

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 26th, 2019, 5:00 P.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, March 26th, 2019 at 5:00 P.M. Members present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Members absent: None

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Ken Yutrzenka, Human Services Director, presented for approval the consent agenda from the March 19th, 2019 Human Services Committee meeting. On a motion by Commissioner Jensen, seconded by Commissioner Peterson, the following recommendations of the Pennington County Human Service Committee for March 19th, 2019 are hereby adopted. Motion carried.

SECTION A

- I. To approve the February 19, 2019 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action.
- III. To approve the "Pennington County Human Services- Data Practices Guidelines", as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Ken Yutrzenka then read a letter from the Minnesota Department of Human Services congratulating the Human Services Staff for perfect performance in meeting the Department of Human Services financial reporting requirements for calendar year 2018. Moved by Commissioner Jensen, seconded by Commissioner Hempel, to acknowledge the foregoing letter from the Department of Human Services and congratulate and thank the Human Service Staff for perfect performance on the financial reporting requirement for calendar year 2018. Motion unanimously carried.

County Assessor, Adeline Olson, met with the County Board on a request for abatement pursuant to change in classification to homestead for Steven Olson for parcel numbers R10.02916300, R10.02916600, and R10.03017100. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the request of Steven Olson to change the following parcels from a non-homestead classification to homestead for taxes payable 2019: R10.02916300, R10.02916600, and R10.03017100. Motion carried.

Commissioner Peterson moved, seconded by Commissioner Hempel, that the County Board delegate to the County Auditor-Treasurer, and the County Assessor, power or responsibility of reductions or abatements of valuation or taxes assigned to the County Board on the parcels that qualify for the local option to disaster. Motion carried.

Faye Auchenpaugh gave an update on the Old City Auditorium. Andrew Schmidt, Streamline Associates, has been here and toured the Auditorium. LeAnn Engelstad, from the City of Thief River Falls, was able to find the original blueprints. Mr. Schmidt will have a draft nomination ready for review after gathering material from SHPO and MNHS. Possibly by May, the draft will be ready for review. Faye reported she has raised the funds needed to fund the public input process through the Regional Sustainable Development Partners-Northwest Region. Faye made a request to extend the deadline of July 1st, 2019 for completion of this process to September, 2019. Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson, to extend the date of completion of the public input process until September 1st, 2019. Motion carried.

County Sheriff, Ray Kuznia, made a recommendation to hire Jarrin Gunderson and Lucas Moliter for the positions of Part-Time Corrections Officer effective March 27th, 2019. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to hire Jarrin Gunderson for the position of Part-Time Corrections Officer, effective March 27th, 2019. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to hire Lucas Moliter for the position of Part-Time Corrections Officer, effective March 27th, 2019. Motion carried.

Tony Moe and Jack Nelson, representing the Foutown/Grygla Sportsmans Club, asked for support of their application to the Minnesota Department of Natural Resources for designation and funding of an Off Highway Vehicle Grant-in-Aid Trail on the Moose River Dike road. Commissioner Jensen moved, seconded by Commissioner Peterson, to send a letter of support of the Fourtown/Grygla Sportsmans Club application for designation and funding of an Off Highway Vehicle Grant-in-Aid Trail on the Moose River Dike Road. Motion carried.

Tony Moe also stated that the Fourtown/Grygla Sportsman Club supports the Border to Border Trail.

County Engineer, Mike Flaagan, asked to set a new date for the Five Year Road & Bridge Construction Plan Hearing. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to set the Public Hearing on the Five Year Road & Bridge Construction Plan for 4:00 P.M. on April 23rd, 2019 in the County Board Room of the Pennington County Justice Center. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the 2019 Township Maintenance Agreements as presented, and authorize the Chairman and County Auditor to sign them on behalf of Pennington County. Motion carried.

County Engineer Flaagan, asked that the bids for fuel supply, culvert supplies, and equipment rental, by approved.

Moved by Commissioner Peterson, seconded by Commissioner Hempel, to approve the bid for culvert supplies for 2019 submitted by True North Steel. Motion carried.

Moved by Commmissioner Tveitbakk, seconded by Commissioner Jensen, to approve the bid for fuel supplies for 2019 to Farmers Union Oil as stated below. Motion carried.

	<u>Gasohol</u>	<u>No. 1 Low Sulpher</u>	<u>No. 2 Low Sulpher</u>	<u>Diesel Sulpher</u>
Pump:	-.10	-.10	-.10	-.10
Delivered:	-.10	-.10	-.10	-.10

Moved By Commissioner Jensen, seconded by Commissioner Hempel, to approve the following bidders for equipment rental for the year 2019 and authorize the County Engineer select from these bidders:
Motion carried.

Equipment Rental Bidders:

- | | |
|-----------------------------|---------------------------------|
| Nelson Excavating | Thygeson Construction Inc. |
| Olson Construction, TRF Inc | K&K Trucking |
| Beito Repair | Triple D Construction & Leasing |
| Wright Construction | Weleski Excavating, LLC |
| Anderson Services | |

Engineer Flaagan informed the County Board that the tile in the home purchased for right-of-way for the CSAH #8 River Crossing has tile with asbestos in it. It will need to be removed before the home can be sold or demolished. Moved by Commissioner Hempel, seconded by Commissioner Jensen, to approve the quote of \$4,300.00 for removal of the tile containing asbestos by Asbestos Control and Consulting Team. Motion Carried.

The City of Thief River Falls has passed a resolution to petition Pennington County, as the Ditch Authority for County Ditch #70, to transfer part of County Ditch #70 to the City of Thief River Falls beginning at Barzen Avenue from Highway No.1 & 59 South to Greenwood Street and along Greenwood Street from Barzan Avenue East to Oakland Park Road. The City would install storm sewers in these now open ditches. The County Board, as the ditch authority, needs to set a date, time, and place for a public hearing on the transfer.

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to set a County Ditch #70 Public Hearing for 3:00 P.M., April 23rd, 2019 in the County Board Room of the Pennington County Justice Center. Motion carried.

County Engineer, Mike Flaagan, submitted the resignation of Assistant County Engineer Mike Stennes, effective March 29th, 2019. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to accept the resignation of Assistant County Engineer Mike Stennes, and would like to thank him for his years of service to Pennington County and best wishes in his new position. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve advertising to fill the position of Assistant County Engineer. Motion carried.

The County Engineer then asked to fill the vacant Technician position. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to authorize advertising to fill a second highway Technician position. Motion carried.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

TRANSPORTATION RESOLUTION

WHEREAS, Minnesota Counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and

WHEREAS, the total annual need is \$1.084 billion annually over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and

WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS, a comprehensive and sustainable transportation solution should include robust funding for roads, bridges, and transit, and address the varying needs in different parts of the state; and

WHEREAS, increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for MnDOT, all 87 counties, all cities with a population of 5,000 or more, and townships across the state;

NOW, THEREFORE, BE IT RESOLVED, that the Pennington County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system.

Dave Strong then spoke to the County Board stating he is willing to accept a spot on the Northwest Juvenile Training Center Board if an opening should be available. He feels he has a lot of knowledge in this area having served as the first full time superintendent of the facility. The County Board thanked him for his offer.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk, to hire Ashley Klaven for the Motor Vehicle Deputy Registrar position effective April 15th, 2019. Motion carried.

Interviews for Custodian were held and an offer has been made. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to authorize the hiring of the candidate for the custodian position if accepted and contingent upon a successful background check, in order to get the position filled as soon as possible. Motion carried.

The County Board was informed that Cindi Kilen has accepted the County Extension Office Manager position and is set to start April 15, 2019.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve change order Number 5 for Dow Acoustics, removing existing tile and replacing with new tile in the Sheriff's Office, totaling \$7,234.00. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board Minutes of March 12th, 2019 as written. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the Human Services warrants totaling \$88,934.66 and also the following Commissioner warrants. Motion carried.

WARRANTS

County Revenue	\$ 42,192.61
Road & Bridge	\$ 18,683.64

Per diems and meal reimbursements in the amount of \$1,124.48 were also approved.

The County Auditor-Treasurer discussed the following items:

Possible joint meeting with the TRF City Council, School District #564, and County Board on April 29th, 2019.

BKV will be here the morning of April 9th, 2019 to review any items that remain uncompleted at the Justice Center.

Great Lakes Gas Line Tax Appeal settled with revised 2019 Tax Statements going out in July. Total tax reduction is estimated at \$43,000.00.

Enbridge Energy Southern Lights Line tax appeal for taxes payable 2018 has been settled with no loss in tax to Pennington County Tax Authorities.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board Meeting to Tuesday, April 9th, 2019 at 10:00 A.M. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners