

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 9th, 2019, 10:00 A.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 9th, 2019 at 10:00 A.M. Members present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Members absent: None

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Marit Knutson and Colleen Hoffman representing Hoffman, Philipp, and Knutson met for the exit review of the 2017 Pennington County Audit of Financial Statements. As per agreement with the Board of Accountancy this audit had a pre-issuance review by Adbo, Eick, & Meyers LLP, and it was determined it was performed in accordance with professional standards in all material respects. Hoffman, Philipp, and Knutson are now working on our 2018 audit. The County Board thanked them for the report.

Erik Beitel, Emergency Management Director, Ray Kuznia, County Sheriff, and Mike Flaagan, County Engineer, gave a report on flood conditions. Mike Flaagan noted that they presently have barricades on roads in Bray and River Falls Townships. Red Lake and Thief Lake are holding water at this time. Sand bagging has happened along Johnson Drive, St. Hilaire, along CSAH#3 and Smiley Bridge. Other areas are being monitored. Thief River Falls is closing the dam a little now. Most flooding is overland.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, that any filled sand bags should be offered to other counties that need them once it is determined that we have no more flooding issues. Motion carried.

Pete Filippi, Contegrity Group, and Bruce Schwartzman, BKV Group, then met with the County Board to discuss progress on the Justice Center Project. Most of the work is in Area A, which is the kitchen and booking area. The kitchen is up and running and the booking area nearly completed. Davidson Construction still needs to finish asphalt work. Pete Filippi noted the cost to hook the elevators up to the back up generator is \$13,577.09, compared to the cost of \$14,550.00 for the battery lowering units.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the change order #23 from Bessler Brothers/Weibolt Electric for \$13,577.09 to add the elevators to the emergency generator and cancel the change order with MEI for battery lowering units. Motion Carried.

It was noted that the glass would be replaced in the Jail and Booking area with the correct glass. This could take five to six weeks. There are four to five punch lists being worked on to complete the project.

County Engineer, Mike Flaagan, informed the Board they will start advertising for an Assistant Engineer next week.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Jensen, and upon vote unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF
SNOWMOBILE TRAILS OPERATED BY THIEF RIVER
FALLS SNO-DRIFTERS**

BE IT RESOLVED, that the county of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by the Thief River Falls Sno-Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that Kenneth Olson, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Hempel, and upon vote unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF
SNOWMOBILE/CROSS COUNTRY SKI TRAILS OPERATED BY
GOODRIDGE TRAILBLAZERS SNOWMOBILE CLUB**

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

Commissioner Hempel moved, seconded by Commissioner Peterson, to purchase two HP Business Desktops computers from Reditech IT Solutions for \$2,587.50 for the County Records Office. Motion Carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the following change orders for the Justice Center Project. Motion Carried.

Change Order #1	A.J. Spanjers Co. Inc.	Install Insulation and acoustics, sealant in joists and outdoor rec room 2014	+\$1,650.00
Change Order #2	Johnson-Nelson Masonry	Replace door and cut pass through opening in Dispatch	+\$3,043.00
Change Order #22	Weibolt Electric	Network cabling and holding cell cameras	+\$1,828.00

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to authorize Commissioner Lawrence to represent Pennington County on the Complete Count Committee for the 2020 Census. Motion carried.

At 10:50 A.M.. Commissioner Jensen moved, seconded by Commissioner Peterson, to close the County Board meeting pursuant to MN Statue 13D.05 Subd. 2(3) to discuss employee’s non-public health information. Motion unanimously carried.

At 10:57 A.M., Commissioner Peterson, seconded by Commissioner Tveitbakk, moved to reopen the County Board meeting. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to terminate the employment of Keith Thode effective April 9th, 2019 and thank him for his 29+ years of dedicated service to Pennington County. Motion carried.

The following bids were received for the garden shed as advertised:

Gerald Duray	\$ 516.00
Les Cota	\$ 250.00
Doug Martell	\$ 150.25
Bryan Malone	\$ 352.00
Kenneth Stevenson	\$ 201.00

Gary Holmgren	\$ 400.00
Greenway Enviromental	\$ 202.00
Galen Phelps	\$ 434.00
Linda Dvorsak	\$ 160.00
Davidson Construction	\$ 211.00

Moved by Commissioner Peterson, seconded by Commissioner Hempel, to award the sale of the garden shed to Gerald Duray for \$516.00, Motion carried.

The following bids were received for the pole shed as advertised.

Davidson Construction	\$ 3,110.00
Michael Brandon	\$ 400.00
Greenway Enviromental	\$ 1,005.00
Neil Jensen	\$ 560.00

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to award the sale of the pole shed to Davidson Construction for the amount of \$3,110.00. Motion carried.

The following bid was received for the cabin as advertised.

Davidson Construction	\$2,110.00
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Moved by Commissioner Jensen, seconded by Commissioner Peterson, to award the sale of the cabin to Davidson Construction for the amount of \$2,110.00.

There were no bids received for the house and the County will move forward to demolish the structure.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to advertise to fill the position of Mechanic for the Highway Department. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve the Human Services warrants totaling \$44,503.76, the Auditor and Manual warrants for January totaling \$2,436,832.17, for February totaling \$1,088,844.83, and for March totaling \$1,598,612.48, and also the following Commissioner warrants.

WARRANTS

County Revenue	\$ 251,124.20
Road & Bridge	\$ 128,199.53
Solid Waste Facility	\$ 3,969.50
Highway Bond Fund	\$ 1,550.00
Minimum Security Facility Bond	\$ 1,550.00

Also including payments to Christianson's Business furniture for Invoice numbers 2967-1-RF, 2968-1-RF, 2614-1-RF, and 2614-1-RF. Motion carried

Per diems and meal reimbursements in the amount of \$3,047.92 were also approved.

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to approve the minutes of March 26th, 2019 as written. Motion carried.

The County Board discussed the lot just south of the Justice Center owned by Dean Foods. Moved by Commissioner Peterson, seconded by Commissioner Hempel, to authorize the Building Committee to begin negotiations with Dean Foods for purchase of the property south of the Justice Center for use as a parking lot. Motion carried.

Commissioner Tveitbakk, while participating in an Association of Minnesota Counties Regional Meeting as the AMC District 3 Representative, heard a speaker (Rick Olson), and afterwards asked him if he would put on a leadership training retreat.

Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel, to pursue having a leadership training retreat with other counties participating. Motion carried.

The University of Minnesota Extension held interviews with two applicants for the 4H-Coordinator position and a decision will be made the week of April 22, 2019.

Commissioner Hempel thanked the County Board for supporting his position in the Blandin Leadership Program.

The Personnel Committee reported they had discussed the Human Services Director position description. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, that we advertise for applicants for the Human Service Director. Motion carried.

Commissioner Hempel left the meeting at 11:20 A.M.

Lou Tasa, MNDOT District Engineer, gave a report on the Minnesota Toward Zero Deaths Program (TZD). The program's vision is to reduce fatalities and serious injuries to zero on Minnesota roads. Key accomplishments include a 42% reduction in the number of traffic deaths since TZD was launched in 2003, a statewide seat belt use rate of 92%, passage of stronger traffic safety policies related to seat belt use, texting while driving and distracted driving, and others. The program uses data to target areas for improvement, employ proven counter measures, implement best practices, and advance innovations and new technologies. A regional workshop is scheduled May 29th, 2019 at the Ralph Engelstad Arena. The County Board thanked Mr. Tasa for the report.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to adjourn the Board Meeting to Tuesday, April 23rd, 2019 at 5:00 P.M. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners