

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 13th, 2019, 10:00 A.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, August 13th, 2019 at 10:00 a.m. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, and Darryl Tveitbakk. Members absent: Cody Hempel

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Tammy Frolich, Director of the Retired and Senior Volunteer Program of the Red River Valley, and Ann Marie Zizzo, Director on the Board of the TRF Area Food Shelf, met with the County Board to report on RSVP. RSVP has been in the area for 45 years. Pennington County has 35 volunteers who have put in 3,356 hours. The value of those hours is calculated at \$85,343.00. Some of the programs that volunteers assist with are Home Delivered Meals, Exercise Classes, CPR Training, Groceries to Go, and as handymen. They have also partnered with the Thief River Falls Food Shelf. Ann Marie Zizzo noted there are four volunteers involved with the Food Shelf and it is very much appreciated. These volunteers are able to receive some reimbursement for fuel. Any appropriation to RSVP would be appreciated. The County Board thanked Tammy for the report.

County Sheriff Ray Kuznia met with the County Board regarding the following personnel actions, contract amendments, and purchase requests.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve moving Alaina Juve from a corrections officer position to a jail sergeant position effective October 1st, 2019. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve moving Jenna (Shern) Hagl from a corrections officer position to a jail sergeant position effective September 1st, 2019. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to move Jon Erickson from a part-time corrections officer position to a full-time corrections officer position effective August 14th, 2019. Motion carried,

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to accept the resignation of Craig Ellithorpe effective August 25th, 2019 and thank him for his years of service to Pennington County. Motion carried.

Commissioner Peterson moved, seconded by Commissioner Jensen, to approve the amendment to Joint Powers Agreement 156614 with the State of Minnesota Department

of Corrections, which will provide for an increase for housing ICWC work crew inmates from \$55.00 per day to \$57.50 per day effective September 1st, 2019 and to \$60.00 per day effective July 1st, 2020. Motion carried.

Commissioner Tveitbakk moved, seconded by Commissioner Jensen, to approve the amendment to Joint Powers Agreement 155507 with the State of Minnesota Department of Corrections which will provide for an increase for housing the Work Release inmates from \$55.00 per day to \$57.50 per day effective September 1st, 2019. Motion carried.

Sheriff Kuznia presented a quote from Stone's Mobile Radio Incorporated to move the radio equipment to the State of Minnesota's new radio tower when completed. Total costs were calculated at \$17,083.30. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve Stone's Mobile Radio Incorporated to move the sheriff's radio equipment from its current location to the State of Minnesota's new radio tower. Motion carried.

Sheriff Kuznia also presented a quote for the purchase of fifty 25ft cartridges for the tasers from Axon Enterprise Inc. at a price of \$1,650.00. This will be included on the Commissioner Warrants after items are received.

Bryan Malone presented the Wetland Delineation of the Black River Impoundment. The Red Lake Watershed District is seeking concurrence of the delineation boundaries. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the Wetland Delineation Boundaries of the Black River Impoundment Project as presented. Motion carried.

Bryan Malone also noted that buffer non-compliance notices have been sent out and he has received good response. We are currently at 80% compliance in the county.

County Engineer Mike Flaagan and Assistant County Engineer Alex Bladow met with the County Board. Mike Flaagan noted that bids had been received for the roundabout at the intersection of Trunk Highway #32 and CSAH#16. A cooperative agreement with MNDOT needs to be signed before the bids can be awarded. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

Pennington County Resolution

IT IS RESOLVED that Pennington County enter into MnDOT Agreement No. 1033591 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the roundabout construction and other associated construction to be performed on County State Aid Highway No. 16 and No. 8 and Trunk Highway

No. 32 under State Aid Project No. 057-608-009, No. 057-616-004, and State Project No. 5703-49 (T.H. 32=032),

IT IS FURTHER RESOLVED that the County Board Chairman and the County Engineer are authorized to execute the Agreement and any amendments to the agreement.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the State of Minnesota Department of Transportation and Pennington County Cooperative Construction Agreement, MNDOT Contract # 1033591. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to purchase six personal computers at a cost of \$6,510.00 and an HPF Proliant Server at a cost of \$8,121.00 from RediTech for the County Highway Department. Motion carried.

The County Engineer reviewed the two quotes for a card troll fuel monitoring system for the Highway Department. The Oday System was slightly higher at \$52,522.81, but has added features that allows downloads to the Central Highway Department Office. Valley Petroleum's quote was \$45,400.00, but does not allow central office controls. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the purchase of the Oday Fuel Monitoring System. Motion carried.

The County Engineer reported that the West Side Drainage Project will not likely get started this year as permitting has taken longer than expected.

Human Service Director Julie Sjostrand and Fiscal Supervisors Scott Sommers and Trey Kjono met with the County Board to present the 2020 proposed budget and levy. The Human Services levy would be reduced by approximately five percent.

Count Assessor Adeline Olson presented two abatements. Parcel #25.00601760 owned by Andrew Lundeen had two garages destroyed by fire on August 11th, 2019. The abatement under the Local Option to Disaster would lower the value of the property for the two garages destroyed by fire for taxes payable 2020 taken into account the 222 days before the fire.

The second abatement was on Parcel #25.09137800 owned by Cody R. Houle. This personal property mobile home should have received a homestead classification.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the following two abatements as recommended by the County Assessor. Motion carried.

Andrew Lundeen – Parcel #25.00601760 – Local Option to Disaster
Cody R. Houle - Parcel #25.09137800 – Apply Homestead Classification

County Auditor Treasurer Ken Olson reviewed the FY 2020 County Veterans Service Office Operational Enhancement Grant Program. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

RESOLUTION OF PENNINGTON COUNTY

BE IT RESOLVED by Pennington County Board of Commissioners that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Pennington County Board that Stephen Stone – County VSO, and Bruce Lawrence – Chairman, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Charity Brault, Executive Director of the NWMN Multi County HRA, Kermit Genereux, HRA Chairman, Heather Harbott, Financial Manager, and Lee Meier, Former Director, met with the County Board to give an update of activities the HRA is involved with in Pennington County. The HRA has passed a resolution continuing their levy request for 2020. The Legislature has approved a five-year extension on their levy authority. Kermit Genereux noted there has been very few problems with the down payment assistance program. Charity Brault reported on the Thief River Falls rehab loans. The County Board thanked them for the report.

County Auditor Treasurer Ken Olson reported that the Election Equipment Grant expiration date of August 31st, 2019 has been extended to March 31st, 2020. An amendment to the original grant agreement needs to be approved.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the State of Minnesota Voting Equipment Grant Agreement Amendment. Motion carried.

County Auditor Treasurer Ken Olson then read the resignation letter from Becky Smith effective August 30th, 2019. This was a part-time position in the County Recorder and County Auditor Treasurer's Office. Becky has stated she would be willing to come in after 2:00 p.m. until we find someone to fill the position. It is anticipated that we would take her up on that offer.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to accept the resignation of Becky Smith from the position of part-time Deputy Recorder/Deputy Auditor Treasurer. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to give approval to advertise for applicants to fill the position of part-time Deputy Recorder/Deputy Auditor-Treasurer. Motion carried.

County Auditor Treasurer Ken Olson informed that County Board that Pennington County has been approved to continue the Towards Zero Death (TZD) Grant for another year.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen, and upon vote was unanimously carried.

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that Pennington County enter into a grant agreement with the Minnesota Department of Public Safety for traffic safety projects during the period from October 1, 2019 through September 30, 2020

The Pennington County Auditor-Treasurer is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Pennington County and to be the fiscal agent and administer the grant.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the minutes of July 23rd, 2019 as written. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to approve the Human Services warrants totaling \$88,251.19 and the following Commissioner warrants.

WARRANTS	
County Revenue	\$ 223,410.93
Road & Bridge	\$ 155,343.83

Ditch Funds \$ 39.30

Per diems and meal reimbursements in the amount of \$2686.62 were also approved.

Commissioner Lawrence discussed correspondence from Dean's Foods indicating they would be interested in leasing the property adjacent to the Justice Center to the county for a parking lot.

The Auditorium Committee will hold one more public meeting at 6:30 p.m. on August 14th, 2019 in the Northwest Regional Library meeting room.

The County Board then reviewed a petition from Douglas Barth to include the W1/2SW1/4, Section 24, North Township, and the SE1/4SE1/4 and East 85 feet of the SW1/4SE1/4, Section 23, North Township, into a benefitted area of County Ditch #46. This will require a public ditch hearing.

Commissioner Jensen moved, seconded by Commissioner Peterson, to hold a County Ditch #46 Hearing at 9:00 a.m. September 10th, 2019 in the Pennington County Government Center Meeting Room A. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to adjourn the Board Meeting to Tuesday, August 27th, 2019 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners