

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, SEPTEMBER 24<sup>th</sup>, 2019, 5:00 P.M.  
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, September 24<sup>th</sup>, 2019 at 5:00 p.m. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Absent: None

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Human Service Director Julie Sjostrand presented the Human Services Consent Agenda from the September 17<sup>th</sup>, 2019 Human Services Committee meeting. On a motion by Commissioner Jensen, seconded by Commissioner Hempel, the following recommendations of the Pennington County Human Service Committee for September 17<sup>th</sup>, 2019 are hereby adopted. Motion carried.

SECTION A

- I. To approve the August 20, 2019 Human Service Committee Meeting minutes.

SECTION B

- I. To approve payment of the Agency's bills.

Jamie Bakken gave a report of the activities and improvement projects that took place this year at the Pioneer Village. Next year they would like to start repairing the floors in the cabins. It was requested that the County increase their appropriation to the Pioneer Village to \$14,700.00 in 2020. This request will be referred to the budget.

County Auditor-Treasurer Ken Olson then reviewed the two quotes the County Sheriff received to provide and install two 20A/120V circuits from the UPS panel in the Justice Center to the basement of the LEC and install two L5-20 twist lock receptacles to provide emergency back up for the new phone system. Bessler-Weibolt Electric has the low quote of \$1,870.00. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to authorize Bessler-Weibolt Electric to provide the new circuits and receptacles if there are no existing circuits available. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel, to transfer Jarrin Gunderson from a part-time corrections officer position to a full-time position effective September 25<sup>th</sup>, 2019. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the 2020 health insurance rates as proposed by the Northwest Service Cooperative CCOGA Pool Renewal, working with the Minnesota Healthcare Consortium. Motion carried.

The County Board discussed appointments to the Northwest Regional Development Commission Board.

The County Board then reviewed the proposed maintenance agreement for the emergency generator at the Pennington County Justice Center. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the one-year maintenance agreement with Cummins Sales and Service for the emergency generator at the Pennington County Justice Center. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Peterson, to approve the issuance of a replacement warrant for lost warrant #183665 issued to MN BCA for \$795.00 on July 28<sup>th</sup>, 2018 without issuance of an indemnifying bond. Motion carried.

Commissioner Tveitbakk moved, seconded by Commissioner Jensen, to approve change order #25 with Bessler-Weibolt Electric in the amount of \$1,659.73. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk, to approve the proposal of C.L. Linfoot to install an exhaust fan, demo, and labor, included in the work release holding area in the amount of \$1,573.00. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk, to purchase a keypad lock from Kendall Door & Hardware for the storage room off the County Board Room at a cost of \$876.00. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to approve the minutes of September 10<sup>th</sup>, 2019 as written. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$172,933.82 and the following Commissioner warrants.

WARRANTS

|                      |    |            |
|----------------------|----|------------|
| County Revenue       | \$ | 151,046.04 |
| Road & Bridge        | \$ | 131,984.10 |
| Solid Waste Facility | \$ | 600.00     |

Per diems and meal reimbursements in the amount of \$776.59 were also approved.

Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk, to approve the minutes of the County Ditch #46 Public Hearing and County Ditch #46 Meeting held September 10<sup>th</sup>, 2019 as written. Motion carried.

The County Board discussed building a structure consisting of a roof to cover the used oil tank and filter container with SCORE funds. It was suggested to ask the STS Crew to build it.

The County Board discussed the meeting with the BKV Architects and the Mechanical Engineer to discuss the heating, cooling, and balancing, of the Justice Center's heating, cooling, and air handlers.

County Engineer Mike Flaagan, Stephen Frisco, MNDOT Project Manager, and Michelle Rognerud, MNDOT District Traffic Engineer, met to review the Trunk Highway #59 project scheduled for 2023. The project would consist of mill and overlay of Trunk Highway #59 from Brooks to CSAH #3 in Pennington County, then continue to Thief River Falls with additional shoulder width in this area. Also being discussed is a roundabout at the intersection of CSAH #3 and Trunk Highway #59. Cost participation would be required for the roundabout and it is possible that some safety funds could be available. Commissioner Jensen moved, seconded by Commissioner Peterson, that the County supports the 2023 Trunk Highway #59 project including the roundabout at the intersection of CSAH #3 and Trunk Highway #59. Motion carried.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Hempel, and upon vote was unanimously carried.

#### COUNTY OF PENNINGTON

WHEREAS, Minnesota Statute 162.08. Subd 4 (d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$133,000 (all funds) in excess of two years apportionment into the Regular Construction Account.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

#### RESOLUTION

BE IT RESOLVED, that Pennington County is the sponsor for Thief River Falls Truck Route Extension Project, which includes a bridge project known as SAP 057-608-008.

BE IT FURTHER RESOLVED, that the Pennington County application for Transportation Economic Development Infrastructure (TEDI) Program grant was approved for \$1,000,000 in funding for this project.

BE IT FURTHER RESOLVED, that Pennington County may enter into agreement with the State of Minnesota and comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED, that Pennington County is committing to fund the project with County State Aid Highway funds or local funds in addition to the approved TEDI Funds.

NOW, THEREFORE BE IT RESOLVED, that the Pennington County Engineer and the Pennington County Auditor, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of Pennington County.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the County of Pennington is planning to implement County State Aid Street Project(s) in 2019 which will require State Aid funds in excess of those available in its State Aid Regular/Municipal Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

|   |                          |
|---|--------------------------|
| Account Balance as of date 9/24/2019              | \$1,648,880.14 .         |
| Less estimated disbursements:                     |                          |
| Project # <u>SAP 57-608-008</u>                   | \$ <u>3,677,528.92</u>   |
| Project # _____                                   | \$ _____                 |
| Project # _____                                   | \$ _____                 |
| Project # _____                                   | \$ _____                 |
| Bond Principle (if any)                           | \$ _____                 |
| Project Finals (overruns- if any)                 | \$ _____                 |
| Other _____                                       | \$ _____                 |
| Total Estimated Disbursements                     | \$ <u>3,677,528.92 .</u> |
| Advance Amount (amount in excess of acct balance) | \$ <u>2,028,648.78 .</u> |

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be it Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) and the County of Pennington in an amount of \$2,028,648.78 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future years allocations until fully repaid.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Hempel, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners have reviewed the 2020 budgets submitted by the various departments; and

WHEREAS, the proposed levies have been reduced by the amount to be received from the State of Minnesota for the following: County Program Aid - \$830,668 (estimated)

NOW, THEREFORE, BE IT RESOLVED, that the proposed budgets for 2020 are approved and that the following proposed levies be adopted:

|                                 | Levy Before<br>CPA | CPA*      | Net Levy After<br>CPA |
|---------------------------------|--------------------|-----------|-----------------------|
| Revenue                         | \$6,755,159        | \$539,784 | \$6,215,375           |
| Road and Bridge                 | \$1,214,603        | \$ 97,055 | \$1,117,548           |
| Welfare                         | \$2,425,681        | \$193,829 | \$2,231,852           |
| G.O. Jail Bond                  | \$756,007          | 0         | \$756,007             |
| G.O. Justice Center<br>CIP Bond | \$376,215          | 0         | \$376,215             |

\*County Program Aid

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to set December 3<sup>rd</sup>, 2019 at 6:00 p.m. as the date and time for the Budget Meeting. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to adjourn the Pennington County Board Meeting to Tuesday, October 8<sup>th</sup>, 2019 at 10:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Bruce Lawrence, Chairman  
Board of Commissioners