

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 27TH, 2019, 8:00 A.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, December 27th, 2019 at 8:00 a.m. Members Present: Donald Jensen, Bruce Lawrence, Cody Hempel, Neil Peterson, and Darryl Tveitbakk. Absent: None.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Human Service Director Julie Sjostrand presented the Human Services Consent Agenda recommendation from the December 17th, 2019 Human Services Committee meeting. On a motion by Commissioner Hempel, seconded by Commissioner Tveitbakk, the following recommendations of the Pennington County Human Service Committee for December 17th, 2019 are hereby adopted. Motion carried.

SECTION A

- I. To approve the November 19, 2019 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III.
 - A. To approve the CY 2020 Tri-Valley Transportation Business Contract between Tri-Valley Opportunity Council, Inc. and Pennington County Human Services as presented.
 - B. To approve the CY 2020 Pennington County Family Services/Children's Mental Health Collaborative Supportive Services Agreement with Northwestern Mental Health Center, Inc. as presented.
 - C. To extend the CY 2020 Behavioral Health (Community-Based Services/Residential/Temporary Confinement and CD Assessment) Purchase of Service Agreements between Sanford Behavioral Health and Pennington County Human Services pending finalization of new agreements.

SECTION B

- I. To approve payment of the Agency's bills.

Julie Sjostrand also stated that the Sanford Contract will not include a 3% increase for 2020.

Julie Sjostrand then reviewed a letter written to the Commissioner of the Department of Human Services stating that we do not plan to pay the invoice for Substance Use Disorder for Institutes of Mental Disease billing errors. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to authorize the letter to be sent and authorize the Chairman to sign the letter. Motion carried.

County Sheriff Ray Kuznia made the recommendation to hire Kayla Dunwoody for the position of part-time Correctional Officer. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to hire Kayla Dunwoody for the position of part-time Correctional Officer effective December 28th, 2019. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to accept the resignation of Scott Olsund from the position of part-time Dispatch/Jailer. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to accept the resignation of Cody Bannert for the position of part-time Corrections Officer effective December 29th, 2019. Motion carried.

Sheriff Kuznia discussed the two unit heaters at the Sentence to Serve Office and garage. The east side heater is not able to be repaired and the west side heater has hairline cracks in the heat exchange. He has received quotes from BNJ Plumbing and Heating and Brodin Comfort Systems. Commissioner Peterson moved, seconded by Commissioner Hempel, to approve Brodin Comfort Systems to replace the two unit heaters in the Sentence to Serve Office and garage for the price of \$3,500.00. Motion carried.

Commissioner Hempel moved, seconded by Commissioner Tveitbakk, to purchase an overhead door and brackets from Peterson Lumber for the Sentence to Serve garage in the amount of \$2,959.95. Motion carried.

Sheriff Kuznia reviewed the National Incident-Based Reporting System Joint Powers Agreement. The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Peterson, and was carried pending review of the County attorney. Motion carried.

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS
AGREEMENTS WITH THE COUNTY OF PENNINGTON ON BEHALF OF ITS
SHERIFF'S DEPARTMENT

WHEREAS, the County of Pennington on behalf of its Sheriff's Department desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension, to receive funding to use to implement an adapter to make its records management system compatible with Minnesota National Incident-Based Reporting System requirements for which the County is eligible.

NOW THEREFORE, BE IT RESOLVED by the County Board of Pennington County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the County of Pennington on behalf of its Sheriff's Department, is hereby approved. A copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the County Sheriff Ray Kuznia or his successor, is designated the Authorized Representative for the County of Pennington. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the agreement with the State.
3. That Ray Kuznia, the Sheriff for the County of Pennington, and Bruce Lawrence, the County Board Chairman, are authorized to sign the State of Minnesota Joint Powers Agreement.

Sheriff Kuznia then discussed the Civil Process Fees and Jail Fee for the year 2020. The fee schedule was referred to the Law Enforcement Committee for recommendation.

County Engineer Mike Flaagan presented and reviewed a State of Minnesota Department of Transportation and Pennington County Detour Agreement that will reimburse \$9,776.78 of maintenance cost on County Road #63 incurred when used as an unofficial detour during Trunk Highway No. 1 construction.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

PENNINGTON COUNTY

RESOLUTION

IT IS RESOLVED that Pennington County enter into MnDOT Agreement No. 1035816 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for a lump sum payment by the State to the County as the State's full and complete share of the costs for the use of County Road No. 63 as an unofficial detour route during the contract construction performed upon, along, and adjacent to Trunk Highway No.1 from Trunk Highway No. 32 (Main Avenue North) to 150th Avenue Northeast (County State Aid Highway No. 18) under State Project No. 5702-44.

IT IS FURTHER RESOLVED that the County Engineer and the County Board Chairman are authorized to execute the Agreement and any amendments to the Agreement.

The County Engineer then reviewed a proposal to lease two 2020 John Deere 770G motor graders from RDO Equipment Company with a trade in of a 2010 John Deere 770 GP motor grader and a 2012 John Deere 770GP motor grader.

Commissioner Jensen moved, seconded by Commissioner Peterson, to enter into a six-year lease with RDO Equipment Company for a 2020 John Deere 770G motor grader for \$24,997.30 per year with trade in of a 2012 John Deere 770GP motor grader (trade in value of \$70,000). Motion carried.

Commissioner Peterson moved, seconded by Commissioner Jensen, to enter into a six-year lease with RDO Equipment Company for a 2020 John Deere 770G motor grader for \$26,981.54 per year with trade in of a 2010 John Deere 770GP motor grader (trade in value of \$60,000). Motion carried.

County Assessor Adeline Olson asked that the County Board approve the hiring of Amy Levenhagen for the position of Deputy Assessor II position effective January 6th, 2020.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to hire Amy Levenhagen as the Deputy Assessor II effective January 6th, 2020. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to transfer \$32,573.53 from various ditch maintenance funds to the Road & Bridge Fund for work done by the Highway Department in 2019. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to authorize the County Auditor-Treasurer to make temporary transfers as outlined by the County Auditor-Treasurer to bring ditch balances to a positive balance at the end of 2019. Motion unanimously carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson, to hold an Economic Development Tax Abatement Hearing on January 28th, 2020 at 6:00p.m. on the following properties approved by the City of Thief River Falls City Council. Motion carried.

25.12100610 – Jacob Toren
25.12100510 – Jamie Englund
25.11500100 – Suresh Sreedharan
25.11500101 – Steven Keough

The County Board then discussed committing funds in the General Revenue and Road & Bridge Funds. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen to commit funds as follows. Motion unanimously carried.

General Revenue Fund:

Veteran's Home	\$ 30,000.00
North Country Food Bank Building	\$ 20,000.00
Justice Center Project	\$137,046.00
Government Center Remodel	\$220,000.00

Road & Bridge Fund:

Highway Shop – Goodridge/River Valley	\$175,000.00
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Moved by Commissioner Jensen, seconded by Commissioner Hempel, to issue a replacement warrant to Alex Thibert for lost warrant #183593 issued July 13th, 2018 for Fifty-five dollars and 82/100 without issuance of an indemnifying bond. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to authorize the County Auditor-Treasurer to sign the Feedlot Grant for 2020 and 2021. Motion carried.

Ken Olson, County Auditor-Treasurer, presented the lease documents from St. Bernard's and TRFAHA. Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the lease for use of the Auditorium with St. Bernard's and TRFAHA for on year ending September 1st, 2020, and authorize the Chairman to sign the lease documents. Motion carried.

The County Board discussed hunting on County owned property. The County decided it should be open for public hunting but there should be signs so stating. The Highway committee will discuss the location and wording of the signs.

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the minutes of December 3rd, 2019 as written. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the Human Services warrants totaling \$416,264.72 and the following Commissioner warrants.

WARRANTS

County Revenue	\$ 162,559.90
Road & Bridge	\$ 149,031.84
Ditch Funds	\$ 41,583.50

Per diems and meal reimbursements in the amount of \$3,923.76 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to adjourn the Pennington County Board Meeting to Tuesday, January 7th, 2020 at 10:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners