

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
JOINT-USE FACILITY MEETING ROOM  
TUESDAY, SEPTEMBER 8<sup>TH</sup>, 2020, 10:00 A.M.**

**AGENDA**

Pledge of Allegiance

- 10:00     Mike Flaagan – County Engineer  
          - 2021 Budget  
          - Highway dept. items
- 10:20     Erik Beitel – Emergency Mgmt. Director  
          - CARES Grant Committee update
- 10:30     Kayla Jore – Inter-County Nursing Director  
          - COVID-19 update
- County Auditor's Items  
          - 2021 budgets  
          - Personnel

**(This agenda is subject to change)**

**Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list. Please also note the physical location change for this meeting.**

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, AUGUST 25<sup>TH</sup>, 2020, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, August 25<sup>th</sup>, 2020 at 5:00 p.m. Members Present: Darryl Tveitbakk, Don Jensen, Bruce Lawrence, Neil Peterson, and Cody Hempel. Members Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Julie Sjostrand met with the Board and presented her consent agenda from the August 18<sup>th</sup>, 2020 Human Services Committee meeting. On a motion by Commissioner Jensen and seconded by Commissioner Hempel, the following recommendations of the Pennington County Human Service Committee for August 18<sup>th</sup>, 2020 (detailed minutes on record) are hereby adopted. Motion carried.

SECTION A

- I. To approve the July 21<sup>st</sup>, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. To accept the donation of \$100.00 from North Risk Partners to Pennington County Foster Care Program.

SECTION B

- I. To approve payment of the Agency's bills.

Jim Trojanowski, NW Regional Library Director, met with the Board and discussed the periods they were closed to the pandemic and their gradual return to business. He then presented their 2021 budget and is asking for a 2% increase in their appropriation, totaling \$118,212. The Board thanked Mr. Trojanowski for his report and took their request under advisement.

Bryan Malone, Pennington County SWCD District Manager, presented a Conservation Assistance Contract for the CD#96 outlet project (streambank protection) in River Falls Township, with an estimated cost of \$192,350. Red Lake River Watershed Based Implementation Funding in the amount of \$55,016 would be utilized along with other funding sources. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the contract for CD#96 assistance as stated above. Motion carried.

Mr. Malone presented a Conservation Assistance Contract to install side water inlets in JD#25 with an estimated cost of \$97,500. Red Lake River Watershed Based Implementation Funding in the amount of \$64,000 would be utilized with the balance being paid from JD#25 funds. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the contract for JD#25 assistance as stated above. Motion carried.

Mr. Malone presented the Soil and Water District's 2021 budget. Discussion included a \$22,750 expenditure to archive ditch system information. Much of the information is old and in paper-format, so

it is easily compromised. The Board of Water and Soil Resources would match contributions at 50% with a total estimated project cost of \$45,000. Discussion was then held on the revenue and expense changes for 2021. The board thanked Bryan for his report and took their budget request under advisement.

County Engineer Mike Flaagan presented the following bids that were received for the CD#96 project:

Davidson Construction	\$192,350.00
Gladen Construction	\$242,948.00
R.J. Zavoral & Sons, Inc.	\$311,270.00
Red Lake Builders	\$258,093.50
Spruce Valley Corp.	\$305,476.00

Mr. Flaagan stated that funding for this project will include approximately \$165,000 from the Clear Water Fund, \$55,000 from the 1W1P fund, \$26,000 from the RLWD, and the remainder from the ditch fund. The estimate for this project was \$153,553. Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to award the bid for CD#96 project to Davidson Construction for \$192,350 as the best and lowest bid received. Motion carried.

Mr. Flaagan updated the Board on local projects:

- Trunk Highway #32 project – work is taking place in front of Brodin’s
- Challenger roundabout – paving to start on August 26<sup>th</sup> with striping to follow; the roundabout is on schedule to open by September 8<sup>th</sup>, 2020.
- Mark Blvd. Bridge – the deck is to be poured on August 26<sup>th</sup>; the project is behind schedule due to high water issues; the scheduled opening in October will depend on the weather.

Emergency Management Director Erik Beitel reported on the Pennington County CARES Act grants. 23 grants have been approved to date, totaling \$279,786.55. The Committee will meet again soon to go over 30+ applications received since August 21<sup>st</sup>, 2020. If all are approved, the total in grants paid will be \$637,786.55, leaving a balance of \$112,213.45. Mr. Beitel noted that numerous first round applications were incomplete, and those businesses are being notified to avoid unnecessary rejections.

Mr. Beitel then gave a brief update on the COVID-19 pandemic in Pennington County.

Motioned by Commissioner Lawrence, seconded by Commissioner Hempel, to approve a lease agreement between Pennington County and the Thief River Falls Area Hockey Association for office space located in the Old Auditorium, to commence on 09/01/20 and terminate on 08/31/21. Motion carried.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Lawrence, and upon vote was unanimously carried.

#### **RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT**

**BE IT RESOVLED** that Pennington County enter into a grant agreement with the Minnesota Department of Public Safety for traffic safety projects during the period from October 1, 2020 through September 30, 2021.

The County Auditor-Treasurer is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Pennington County and to be the fiscal agent and administer the grant.

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the hire of Sherri Melvie for the full-time position of Deputy Assessor-Appraiser effective 09/21/20. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to increase the Lead Deputy Treasurer work schedule from 37.5 hours per week to 40 hours per pay week effective 08/24/20. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to approve the Board minutes of 08/11/20 as written. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve payment of the Human Services warrants totaling \$117,957.88 and the following Commissioner warrants. Motion carried.

County Revenue	\$99,502.46
Road & Bridge	\$82,950.56
Ditch Funds	\$17,134.19

Per diems and meal reimbursements in the amount of \$59.61 were also approved.

The Board discussed a change in location for the September 8<sup>th</sup>, 2020 County Board meeting due to a jury trial being held that week in the Justice Center. Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to change the location of the September 8<sup>th</sup>, 2020 County Board meeting to the Joint-Use Facility/Highway Dept. conference room, or in alternate the TRF City Council Chambers. Notice of the change will be published. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to adjourn the Board meeting to September 8<sup>th</sup>, 2020 at 10:00 a.m. at the Joint Use Facility meeting room or the alternate location of the TRF City Council Chambers. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator  
Pennington County

Darryl Tveitbakk, Chairman  
Board of Commissioners

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

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Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

draft

# Pennington County Financial System



Jennifer  
9/8/20 12:03AM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
1011	ACE HARDWARE						
81	01-218-000-0000-6300		3.67	HARDWARE/FASTENERS - REPAIR RT		REPAIRS & MAINTENANCE	N
80	01-218-000-0000-6300		22.77	ROOFTOP AIR FILTERS	52670	REPAIRS & MAINTENANCE	N
117	01-218-000-0000-6300		32.43	BELT & PULLY JCTR ROOFTOP #1	52870	REPAIRS & MAINTENANCE	N
82	01-218-000-0000-6300		27.99	BELT/ROOFTOP AC	52874	REPAIRS & MAINTENANCE	N
83	01-218-000-0000-6300		17.95-	RETURNED PULLY	52975	REPAIRS & MAINTENANCE	N
84	01-251-000-0000-6300		11.07	HARDWARE/FASTENERS	53181	REPAIRS & MAINTENANCE	N
118	01-111-000-0000-6300		9.99	BULBS - GOV'T CENTER	53601	REPAIRS & MAINTENANCE	N
119	01-111-000-0000-6300		21.99	BALLAST FOR GOVT CTR	53628	REPAIRS & MAINTENANCE	N
120	01-111-000-0000-6300		41.94	PAIT FOR STRIPES GOVT CTR LOT	53983	REPAIRS & MAINTENANCE	N
85	01-218-000-0000-6403		51.96	WASTEBASKETS/JURY ROOM	54130	JANITORIAL SUPPLIES	N
86	01-218-000-0000-6403		39.96	SANITIZING WIPES - COURT-COVID	54306	JANITORIAL SUPPLIES	N
87	01-218-000-0000-6300		11.98	MALLET, KNIFE, SHELF REPAIR	54530	REPAIRS & MAINTENANCE	N
112	01-218-000-0000-6403		17.98	SWIPES - COURT - COVID	54761	JANITORIAL SUPPLIES	N
113	01-218-000-0000-6403		5.99	TOLIET BRUSH	54804	JANITORIAL SUPPLIES	N
1011	ACE HARDWARE		281.77	14 Transactions			
1314	ACE RENT-ALL						
97	01-251-000-0000-6300		106.88	RENT SCISSOR UNIT/ JAIL AC REP		REPAIRS & MAINTENANCE	Y
1314	ACE RENT-ALL		106.88	1 Transactions			
99999997	ASHLEY NERHUS						
10	01-802-000-0000-6401		34.58	REIMBURSE PPE		SUPPLIES - CRF GRANT	N
99999997	ASHLEY NERHUS		34.58	1 Transactions			
2050	BREDESON SUPPLY						
1	01-601-000-0000-6401		2.72	OFFICE SUPPLIES	135022	SUPPLIES - EXTENSION	N
2	01-601-000-0000-6401		18.95	OFFICE SUPPLIES	135039	SUPPLIES - EXTENSION	N
2050	BREDESON SUPPLY		21.67	2 Transactions			
4313	DEPARTMENT OF MOTOR VEHICLES						
90	01-201-000-0000-6304		14.25	LICENSE/REG TRANSPORT TAURUS		REPAIR & MAINTENANCE - SQUAD	N
4313	DEPARTMENT OF MOTOR VEHICLES		14.25	1 Transactions			
6313	FALLS TOWING						
3	01-221-000-0000-6801		270.00	TOW CHRYSLER 200	13090	MISCELLANEOUS EXPENSE	Y
6313	FALLS TOWING		270.00	1 Transactions			
6305	FLAAGAN/JODI						
123	01-013-000-0000-6853		1,312.50	37.5 HRS @\$35 TZD GRANT		TOWARD ZERO DEATH GRANT	Y

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6305	FLAAGAN/JODI		1,312.50		1 Transactions		
88	6306 FLEET DISTRIBUTING 01-218-000-0000-6300		213.73	GRASS SEED/ JUSTICE CENTER	98792	REPAIRS & MAINTENANCE	N
	6306 FLEET DISTRIBUTING		213.73		1 Transactions		
27	7317 GALLS, LLC 01-201-000-0000-6267		95.04	BALIFF SHIRTS	1000106100	BAILIFF DUTY	N
26	01-220-000-0000-6420		156.75	NEW EMPLOYEE UNIFORM	1000106100	UNIFORMS	N
28	01-220-000-0000-6420		60.27	NEW UNIFORM SHIRT	1000106100	UNIFORMS	N
4	01-251-000-0000-6420		809.66	NEW EMPLOYEE UNIFORMS/GEAR	1000106100	JAILER UNIFORMS	N
	7317 GALLS, LLC		1,121.72		4 Transactions		
5	7420 Government Forms and Supplies 01-101-000-0000-6401		93.16	MN DOCUMENT SECURITY PAPER	0323137	SUPPLIES - RECORDER	N
	7420 Government Forms and Supplies		93.16		1 Transactions		
135	8331 HARDWARE HANK 01-218-000-0000-6300		10.99	POWER STRIP JCTR BOARD ROOM	24183602	REPAIRS & MAINTENANCE	N
	8331 HARDWARE HANK		10.99		1 Transactions		
89	8385 HEARTLAND PAPER CO 01-251-000-0000-6403		205.20	GLOVES	7083651	JANITORIAL SUPPLIES - JAIL	N
	8385 HEARTLAND PAPER CO		205.20		1 Transactions		
126	8125 HEPPNER CONSULTING 01-070-000-0000-6263		270.00	INSTALL JAVA	2926	COMPUTER SERVICES - DP	N
	8125 HEPPNER CONSULTING		270.00		1 Transactions		
108	8413 HERZBERG/JENNIFER 01-061-000-0000-6401		9.25	MAIL ELECTON CARDS - GENERAL		SUPPLIES-ELECTION	N
	8413 HERZBERG/JENNIFER		9.25		1 Transactions		
134	8315 HUBERT OUTDOOR POWER 01-111-000-0000-6300		29.98	BLADE FOR MOWER	178745	REPAIRS & MAINTENANCE	Y
	8315 HUBERT OUTDOOR POWER		29.98		1 Transactions		
111	8014 HUGOS #7 01-003-000-0000-6330		9.99	FOOD FOR MEETING		TRAVEL & EXPENSE	N
18	01-271-000-0000-6330		30.34	JULY TRIAL SUPPLIES		TRAVEL & EXPENSE	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
8014	HUGOS #7		40.33		2 Transactions		
6	11315 KILEN/CYNTHIA 01-802-000-0000-6401		156.71	REIMBURSE - PPE FOR OFFICE		SUPPLIES - CRF GRANT	N
	11315 KILEN/CYNTHIA		156.71		1 Transactions		
132	12123 LES'S SANITATION SERVICE 01-800-000-0000-6262		103.97	SERVICES - WELFARE	620755	OTHER SERVICES-WELFARE BUILDI	N
	12123 LES'S SANITATION SERVICE		103.97		1 Transactions		
7	13498 MARCO TECHNOLOGIES LLC 01-601-000-0000-6301		116.26	CANON COPIER CONTRACT	7876899	MAINTENANCE AGREEMENT	N
31	01-132-000-0000-6301		135.76	EQ465509 MAINTENANCE AGREEMENT	INV7880744	MAINTENANCE AGREEMENT	N
8	01-801-000-0000-6301		307.90	EQ238936 MAINTENANCE AGREEMENT	INV7883740	MAINTENANCE AGREEMENT	N
116	01-801-000-0000-6301		96.23	EQ 767167 MAINTENANCE AGRMNT	INV7902912	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		656.15		4 Transactions		
137	999999997 MICROSOFT 01-802-000-0000-6631		39,777.89	20 SURFACE PROS & ACCESSORIES		FURNITURE & EQUIPMENT	N
	999999997 MICROSOFT		39,777.89		1 Transactions		
32	13383 MINNCOR INDUSTRIES 01-132-000-0000-6401		35.00	MOTOR VEHICLE TITLE SERVICE	SO1091643	SUPPLIES - MOTOR VEHICLE	N
	13383 MINNCOR INDUSTRIES		35.00		1 Transactions		
79	13322 MINNESOTA STATE TREASURER 01-101-000-0000-6801		6.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECOR	N
75	01-101-000-0000-6825		1,440.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
78	01-101-000-0000-6827		2,026.50	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
74	01-101-000-0000-6829		141.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
76	01-101-000-0000-6831		472.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
77	01-101-000-0000-6848		470.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	13322 MINNESOTA STATE TREASURER		4,555.50		6 Transactions		
136	13460 MN ENERGY RESOURCES CORP 01-111-000-0000-6251		50.23	SERVICES - COURTHOUSE	3033912508	GAS - COURTHOUSE	N
	13460 MN ENERGY RESOURCES CORP		50.23		1 Transactions		
9	13406 MOECO FIRE & SAFETY 01-218-000-0000-6300		78.55	ANNUAL CERT. INSPECTION	A841	REPAIRS & MAINTENANCE	N



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13406	MOECO FIRE & SAFETY		78.55				
				1 Transactions			
91	14440 NORTHDALE OIL INC. 01-218-000-0000-6300		9.11	GAS/LAWN MOWER	1023550	REPAIRS & MAINTENANCE	N
	14440 NORTHDALE OIL INC.		9.11				
				1 Transactions			
128	14123 NORTHWEST BEVERAGE INC 01-801-000-0000-6801		37.50	WATER		MISCELLANEOUS EXPENSE	N
94	01-220-000-0000-6801		74.25	WATER (10)	1194657	MISCELLANEOUS EXPENSE	N
93	01-251-000-0000-6801		81.50	WATER (11)	1195962	MISCELLANEOUS EXPENSE - JAIL	N
95	01-220-000-0000-6801		10.00	MONTHLY RENTAL/ AUGUST	1196751	MISCELLANEOUS EXPENSE	N
96	01-251-000-0000-6801		10.00	MONTHLY RENTAL/ AUGUST	1196751	MISCELLANEOUS EXPENSE - JAIL	N
	14123 NORTHWEST BEVERAGE INC		213.25				
				5 Transactions			
138	14312 NORTHWEST POWER SYSTEMS 01-218-000-0000-6300		54.59	PULLY FOR JUSTICE CTR	T299370	REPAIRS & MAINTENANCE	N
11	01-111-000-0000-6300		192.42	AIR COMPRESSOR FOR GOV'T CTR	T299467	REPAIRS & MAINTENANCE	N
	14312 NORTHWEST POWER SYSTEMS		247.01				
				2 Transactions			
14	15323 OFFICE DEPOT 01-201-000-0000-6405		29.20	ENVELOPES	117044917001	GENERAL SUPPLIES	N
13	01-251-000-0000-6405		28.78	DRY ERASE MARKERS	117044917001	GENERAL SUPPLIES - JAIL	N
12	01-251-000-0000-6405		63.59	LABELS	117520935001	GENERAL SUPPLIES - JAIL	N
122	01-091-000-0000-6401		16.99	STAR TECH MINI DISPLAY	117979171001	SUPPLIES	N
92	01-251-000-0000-6405		113.89	INK/DC	119906141001	GENERAL SUPPLIES - JAIL	N
	15323 OFFICE DEPOT		252.45				
				5 Transactions			
25	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		221.31	OIL CHANGE/SERVICE/BATTERY	158394	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE		221.31				
				1 Transactions			
15	999999997 PAUTZKE/TAMI 01-270-000-0000-6401		50.00	VIRTUAL NEW LAWS SERIES TRG	6216	SUPPLIES - CRIME	N
	999999997 PAUTZKE/TAMI		50.00				
				1 Transactions			
114	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 01-111-000-0000-6262		12.00	EMPLOYEE MATTER	92	OTHER SERVICES - COURTHOUSE	Y
115	01-201-000-0000-6801		1,917.00	EMPLOYEE MATTER	92	MISCELLANEOUS EXPENSE	Y
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI		1,929.00				
				2 Transactions			

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								Paid On Bhf #	On Behalf of Name	
16	16313	PENNINGTON COUNTY AUDITOR								
		01-601-000-0000-6209			87.25	JUNE POSTAGE		4031	POSTAGE	N
		01-601-000-0000-6209			167.45	JULY POSTAGE		4031	POSTAGE	N
	16313	PENNINGTON COUNTY AUDITOR			254.70		2 Transactions			
133	16359	PENNINGTON COUNTY CRIME VICTIM								
		01-270-000-0000-6262			100.00	ASSISTANCE WITH FILING FEE		HRO 57JV20185	OTHER SERVICES-CRIME VICTIM	N
	16359	PENNINGTON COUNTY CRIME VICTIM			100.00		1 Transactions			
127	16329	PENNINGTON HISTORICAL SOCIETY								
		01-003-000-0000-6822			14,500.00	2020 APPROPRIATION			PENNINGTON COUNTY HISTORICAL	N
	16329	PENNINGTON HISTORICAL SOCIETY			14,500.00		1 Transactions			
139	16362	PETERSON/NEIL								
		01-003-000-0000-6330			101.20	JULY MILEAGE			TRAVEL & EXPENSE	N
	16362	PETERSON/NEIL			101.20		1 Transactions			
19	16460	POMP'S TIRE SERVICE INC								
		01-255-000-0000-6330			125.99	TRAILER REPAIR		1550003590	TRAVEL & EXPENSE	N
	16460	POMP'S TIRE SERVICE INC			125.99		1 Transactions			
20	999999997	PRO-RIDE MOTORSPORTS								
		01-215-000-0000-6801			207.05	BILGE PUMP/REPAIR SO BOAT			MISCELLANEOUS DIVE EQUIPMENT	N
	999999997	PRO-RIDE MOTORSPORTS			207.05		1 Transactions			
125	18440	READITECH IT SOLUTIONS								
		01-802-000-0000-6401			55.00	WEBCAM - COVID		163685	SUPPLIES - CRF GRANT	N
124		01-802-000-0000-6401			19.00	HEADSET - COVID		163687	SUPPLIES - CRF GRANT	N
	18440	READITECH IT SOLUTIONS			74.00		2 Transactions			
129	18340	RIVER WALK PUBLIC HOUSE								
		01-802-000-0000-6401			112.00	CLEANING SUPPLIES - COVID			SUPPLIES - CRF GRANT	N
	18340	RIVER WALK PUBLIC HOUSE			112.00		1 Transactions			
30	19360	SPEED'S AUTO SERVICE								
		01-800-000-0000-6262			1,800.00	AUGUST CLEANING		LEC820	OTHER SERVICES-WELFARE BUILDI	Y
29		01-111-000-0000-6262			1,300.00	AUGUST CLEANING		SS820	OTHER SERVICES - COURTHOUSE	Y
	19360	SPEED'S AUTO SERVICE			3,100.00		2 Transactions			
	19302	STERICYCLE								

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24		01-251-000-0000-6405		279.60	QUARTERLY FEE & ENERGY CHARGE		4009567317		GENERAL SUPPLIES - JAIL	N
	19302	STERICYCLE		279.60		1 Transactions				
999999997	TACTICAL SOLUTIONS									
21		01-201-000-0000-6304		272.00	8 RADAR CERTS/TUNING FORKS		8095		REPAIR & MAINTENANCE - SQUADS	N
999999997	TACTICAL SOLUTIONS			272.00		1 Transactions				
20027	THE TIMES									
22		01-601-000-0000-6240		44.00	ANNUAL SUBSCRIPTION				SUBSCRIPTIONS	N
98		01-106-000-0000-6231		78.75	WATCH - DEPUTY ASSESSOR		8-1-2020		PUBLISHING - ASSESSOR	N
99		01-106-000-0000-6231		10.00	INTERNET JOB PAGE		8-1-2020		PUBLISHING - ASSESSOR	N
102		01-041-000-0000-6231		74.00	TIMES - DEPUTY AUDITOR		8-12-2020		PUBLISHING/ADVERTISING - AUDIT	N
103		01-041-000-0000-6231		90.00	WATCH -DEPUTY AUDITOR/ACCT MGR		8-15-2020		PUBLISHING/ADVERTISING - AUDIT	N
104		01-041-000-0000-6231		74.00	TIMES -DEPUTY AUDITOR/ACCT MGR		8-19-2020		PUBLISHING/ADVERTISING - AUDIT	N
106		01-003-000-0000-6231		251.16	PROCEEDINGS OF 6/23		8-5-2020		PUBLISHING - BOARD	N
107		01-003-000-0000-6231		398.36	PROCEEDINGS OF 7/14		8-5-2020		PUBLISHING - BOARD	N
100		01-106-000-0000-6231		74.00	TIMES - DEPUTY ASSESSOR		8-5-2020		PUBLISHING - ASSESSOR	N
105		01-041-000-0000-6401		96.50	PRINTING -MORTGAGE TAX RECEIPT		8-7-2020		SUPPLIES - AUDITOR	N
101		01-041-000-0000-6231		90.00	WATCH - DEPUTY AUDITOR		8-8-2020		PUBLISHING/ADVERTISING - AUDIT	N
20027	THE TIMES			1,280.77		11 Transactions				
20300	TOWNSEND PRICING INC									
109		01-061-000-0000-6401		258.00	LABELS		0425352-IN		SUPPLIES-ELECTION	N
20300	TOWNSEND PRICING INC			258.00		1 Transactions				
21008	UNIVERSAL SCREEN PRINT									
23		01-251-000-0000-6420		27.79	EMBROIDERY 2 JACKETS		39186		JAILER UNIFORMS	N
21008	UNIVERSAL SCREEN PRINT			27.79		1 Transactions				
23303	WEST GROUP PAYMENT CENTER									
130		01-016-000-0000-6242		1,011.46	AUGUST WEST LAW ACCESS		842913551		SUBSCRIPTIONS - LAW LIBRARY	N
23303	WEST GROUP PAYMENT CENTER			1,011.46		1 Transactions				
1 Fund Total:				74,076.70	County Revenue		46 Vendors		95 Transactions	

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
73	1350 AMERIPRIDE SERVICES, INC 03-320-000-0000-6262		710.12	SHOP 500 RUGS		OTHER SERVICES	N
	1350 AMERIPRIDE SERVICES, INC		710.12		1 Transactions		
68	1364 AUTO VALUE 03-350-000-0000-6556		6.49	COUPKER		SHOP SUPPLIES	N
70	03-350-000-0000-6556		17.70	DISC & CLEANER		SHOP SUPPLIES	N
69	03-350-000-0000-6564		7.16	OIL FILTERS UNIT 317		EQUIPMENT REPAIR PARTS	N
71	03-350-000-0000-6564		210.55	BATTERY FILTERS		EQUIPMENT REPAIR PARTS	N
72	03-350-000-0000-6564		29.99	SEALS		EQUIPMENT REPAIR PARTS	N
	1364 AUTO VALUE		271.89		5 Transactions		
67	3500 COULOMBE CONSULTING 03-330-000-0000-6261		1,680.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		1,680.00		1 Transactions		
66	5301 EVANS STEEL COMPANY 03-330-000-0000-6554		41.72	SURVEY EQUIPMENT		ENGINEERING & SURVEYING SUPPLI	N
	5301 EVANS STEEL COMPANY		41.72		1 Transactions		
65	6315 FALLS RADIATOR SERVICE 03-350-000-0000-6564		50.00	REPAIR COUPLER		EQUIPMENT REPAIR PARTS	N
	6315 FALLS RADIATOR SERVICE		50.00		1 Transactions		
61	6006 FARMERS UNION OIL 03-350-000-0000-6560		6,238.78	GAS & DIESEL SHOP 500		GAS & DIESEL	N
62	03-350-000-0000-6560		2,274.74	DIESEL SHOP 211		GAS & DIESEL	N
63	03-350-000-0000-6560		1,642.68	DIESEL SHOP 212		GAS & DIESEL	N
64	03-350-000-0000-6562		2,306.60	GREASE & OIL		MOTOR OIL & LUBRICANTS	N
	6006 FARMERS UNION OIL		12,462.80		4 Transactions		
57	6306 FLEET DISTRIBUTING 03-330-000-0000-6554		3.79	COUPLING		ENGINEERING & SURVEYING SUPPLI	N
56	03-350-000-0000-6556		30.74	BRUSH/CAR WASH FLUID		SHOP SUPPLIES	N
	6306 FLEET DISTRIBUTING		34.53		2 Transactions		
58	6344 FLEETPRIDE 03-350-000-0000-6564		395.00	POWER STEERING PUMP		EQUIPMENT REPAIR PARTS	N
59	03-350-000-0000-6564		334.48	FILTERS, U-JOINT		EQUIPMENT REPAIR PARTS	N
60	03-350-000-0000-6564		156.93	FILTERS		EQUIPMENT REPAIR PARTS	N

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
6344	FLEETPRIDE		886.41	3 Transactions		
110	6318 FSSOLUTIONS 03-320-000-0000-6801		112.76	RANDON DRUG /ALCOHOL SCREENING	MISCELLANEOUS EXPENSE	N
	6318 FSSOLUTIONS		112.76	1 Transactions		
55	8356 HOUSTON ENGINEERING INC 03-330-000-0000-6261		16,964.15	PROJECT DEVELOPMENT BRIDGE	CONSULTING & LEGAL SERVICES	N
	8356 HOUSTON ENGINEERING INC		16,964.15	1 Transactions		
54	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		5.00	EQ326564 MAINTENANCE AGREEMENT	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		5.00	1 Transactions		
52	14324 NAPA AUTO PARTS 03-350-000-0000-6556		41.98	DISPOSABLE GLOVES	SHOP SUPPLIES	N
53	03-350-000-0000-6556		34.68	SHOP 211 SUPPLIES	SHOP SUPPLIES	N
49	03-350-000-0000-6564		15.99	SHOP TOWELS	EQUIPMENT REPAIR PARTS	N
50	03-350-000-0000-6564		241.72	BLOWER MOTOR	EQUIPMENT REPAIR PARTS	N
51	03-350-000-0000-6564		315.47	MUFFLER	EQUIPMENT REPAIR PARTS	N
	14324 NAPA AUTO PARTS		649.84	5 Transactions		
48	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564		33.68	CLAMP UNIT 267	EQUIPMENT REPAIR PARTS	N
	14316 NELSON EQUIPMENT OF TRF INC		33.68	1 Transactions		
46	14440 NORTHDALE OIL INC. 03-350-000-0000-6564		3,096.67	DIESEL SHOP 213	GAS & DIESEL	N
47	03-350-000-0000-6564		2,662.17	DIESEL SHOP 215	GAS & DIESEL	N
	14440 NORTHDALE OIL INC.		5,758.84	2 Transactions		
45	14326 NORTHWEST ASPHALT & MAINTENANCE 03-350-000-0000-6565		20,267.00	CRACKSEAL CSAH 3	ROAD MATERIALS	N
	14326 NORTHWEST ASPHALT & MAINTENANCE		20,267.00	1 Transactions		
43	14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6564		29.16	OIL LEVEL GAUGE	EQUIPMENT REPAIR PARTS	N
44	03-350-000-0000-6564		73.60	CLEVIS	EQUIPMENT REPAIR PARTS	N
	14312 NORTHWEST POWER SYSTEMS		102.76	2 Transactions		

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
42	16379 POLK COUNTY HIGHWAY DEPARTMENT 03-330-000-0000-6261		982.60	INSPECT PROJECTS		CONSULTING & LEGAL SERVICES	N
	16379 POLK COUNTY HIGHWAY DEPARTMENT		982.60		1 Transactions		
41	16460 POMP'S TIRE SERVICE INC 03-350-000-0000-6564		1,108.00	TIRES		EQUIPMENT REPAIR PARTS	N
	16460 POMP'S TIRE SERVICE INC		1,108.00		1 Transactions		
39	18379 RDO TRUST # 80-5800 03-350-000-0000-6564		1,115.60	OIL KITS		EQUIPMENT REPAIR PARTS	N
40	03-350-000-0000-6564		1,532.21	REPAIR UNIT 201		EQUIPMENT REPAIR PARTS	N
	18379 RDO TRUST # 80-5800		2,647.81		2 Transactions		
37	18440 READITECH IT SOLUTIONS 03-320-000-0000-6202		67.00	HOSTED EXCHANGE - SEPT		TELEPHONE	N
38	03-320-000-0000-6263		40.00	BACK UP MANAGER - SEPT		COMPUTER SERVICES	N
	18440 READITECH IT SOLUTIONS		107.00		2 Transactions		
36	18319 RT VISION, INC. 03-320-000-0000-6263		1,527.70	ANNUAL SUPPORT - ETIME		COMPUTER SERVICES	N
	18319 RT VISION, INC.		1,527.70		1 Transactions		
35	20343 TITAN MACHINERY 03-350-000-0000-6564		495.00	GLASS UNIT 286		EQUIPMENT REPAIR PARTS	N
	20343 TITAN MACHINERY		495.00		1 Transactions		
34	22315 VALLEY TRUCK 03-350-000-0000-6564		177.72	LAMP		EQUIPMENT REPAIR PARTS	N
	22315 VALLEY TRUCK		177.72		1 Transactions		
33	23318 WALLWORK TRUCK CENTER 03-350-000-0000-6564		62.63	FILTER UNIT 303		EQUIPMENT REPAIR PARTS	N
	23318 WALLWORK TRUCK CENTER		62.63		1 Transactions		
3 Fund Total:			67,139.96	Road & Bridge		24 Vendors	42 Transactions

# Pennington County Financial System



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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
131 1314 ACE RENT-ALL 32-390-000-0000-6631		42.75	RENTAL - POST AUGER SOLID WAST		FURNITURE & EQUIPMENT-SCORE / Y
1314 ACE RENT-ALL		42.75	1 Transactions		
121 16079 PETERSON LUMBER 32-390-000-0000-6631		1,472.15	LUMBER SOLID WASSTE SHED	2008006583	FURNITURE & EQUIPMENT-SCORE / N
16079 PETERSON LUMBER		1,472.15	1 Transactions		
32 Fund Total:		1,514.90	Solid Waste Facility	2 Vendors	2 Transactions
Final Total:		142,731.56	72 Vendors	139 Transactions	

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# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	74,076.70	County Revenue
3	67,139.96	Road & Bridge
32	1,514.90	Solid Waste Facility
All Funds	142,731.56	Total

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# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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# Pennington County Financial System



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9/8/20 9:04AM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
9	8352 HEMPEL/CODY 01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	81020	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	PER DIEM - CANVASSING - TRF	81420	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	PER DIEM - GEN GOV'T - TRF	82720	PER DIEMS - BOARD	N
	8352 HEMPEL/CODY		225.00	3 Transactions			
2	16362 PETERSON/NEIL 01-003-000-0000-6103		75.00	PER DIEM - CARES ACT - TRF	81020	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	PER DIEM - BID OPENING - TRF	81120	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	PER DIEM - CDAB MTG - TRF	81320	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PER DIEM - ROAD COMM - TRF	81720	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PER DIEM - CARES ACT - TRF	82020	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PER DIEM - CARES ACT - TRF	82120	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	PER DIEM - HWY COMM - TRF	82520	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		100.00	PER DIEM - NCLUB - GRAND RAPID	8620	PER DIEMS - BOARD	N
	16362 PETERSON/NEIL		625.00	8 Transactions			
1 Fund Total:			850.00	County Revenue		2 Vendors	11 Transactions
Final Total:			850.00			2 Vendors	11 Transactions

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	850.00	County Revenue
All Funds		850.00	Total

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