

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, FEBRUARY 23RD, 2021, 5:00 P.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

5:05	Julie Sjostrand – Human Services Director
5:10	Peter Nelson – Pennington County SWCD
5:25	Mike Flaagan – County Engineer
5:40	Ray Kuznia – County Sheriff

7. Committee Reports / Commissioner Updates

8. County Auditor-Treasurer Items

9. County Coordinator Items

10. County Attorney Items

11. Adjournment

(This agenda is subject to change)

Note: Due to COVID-19 and social distancing, ZOOM meeting invites will be sent to those on the agenda and the agenda email list.

PENNINGTON COUNTY HUMAN SERVICES
HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for February 16, 2021 (detailed minutes on
record) are hereby adopted:

SECTION A

- I. To approve the January 19, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 9TH, 2021, 10:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, February 9th, 2021 at 10:00 a.m. Members Present: Darryl Tveitbakk, Seth Nelson, Bruce Lawrence, Neil Peterson, David Sorenson. Members Absent: None.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

Chairman Peterson asked if there were any amendments to the agenda. Hearing none, Commissioner Tveitbakk motioned, seconded by Commissioner Lawrence, to approve the Board agenda as written. Motion carried.

Recognition of Citizens - No citizens were present.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the County Board minutes of January 29th, 2021 as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the Human Services warrants totaling \$131,130.49 and the following Commissioner warrants. Motion carried.

County Revenue	\$122,177.40
Road & Bridge	\$ 28,334.84

Per diems and meal reimbursements in the amount of \$1,883.96 were also approved.

County Engineer Mike Flaagan and Assistant County Engineer Alex Bladow met with the Board and gave a presentation on the operations and duties of the highway department. Mr. Flaagan stated they are responsible for 1115.82 miles of roads and 430 miles of legal ditches in the county. He explained the highway users tax distribution fund and what monies go into it, which includes the fuel tax and DMV license fees, and then how those funds are distributed out to the DOT, counties, and townships. Commissioner Nelson questioned the \$10 wheelage tax, with Mike replying that those funds stay in the county and amount to about \$130k annually. Mr. Flaagan then gave an overview of his staff, which consists of his Assistant Engineer, an Accountant, two Technicians, and multiple Highway Equipment Operators. The total number of staff on hand can fluctuate depending on seasonal hires, etc.

Mr. Flaagan informed the Board that two bids were received for the 48' x 66' addition to the cold storage building:

- 1) Klopp Construction – base bid of \$187,394.00 with secondary bids of \$11,200 for electrical and \$15,500 for wall sheeting.
- 2) Hanson Construction – base bid of \$261,300.00 with secondary bids of \$8,700 for electrical and \$31,732.50 for wall sheeting.

Mike stated he will review both bids in detail and will bring a recommendation to the next Board meeting.

Engineer Flaagan stated that the highway department currently has two mowers with one in need of replacement. The following two quotes were received for the budgeted purchase of a new mower and flex arm:

Nelson Equipment - \$25,300.00 (mower); \$17,900.00 (flex arm)

Titan Machinery - \$28,573.48 (mower); \$20,023.08 (flex arm)

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to authorize the purchase of a mower and flex arm from Nelson Equipment at a total cost of \$43,200. Motion carried.

Mr. Flaagan stated that the lease on a John Deere 772 motor grader is expiring soon. R.D.O. Equipment has provided a quote on another all-wheel drive John Deere 772 at an annual lease cost of \$46,943.99, which includes warranty for the entire 6-year lease. Motioned by Commissioner Lawrence, seconded by Commissioner Tveitbakk, to authorize the lease of a new John Deere 772 all-wheel drive motor grader from R.D.O. Equipment at annual lease cost of \$46,943.99. Motion carried.

Engineer Flaagan discussed the current GPS system used for surveying. He would like to upgrade to a 4G system, which is a budgeted item for 2021. Assistant Engineer Alex Bladow described the advantages of a 4G system and examples of its use in the field. Mike stated that he received a quote of \$33,270.65 from Frontier Precision for a Trimble data collector and a keypad. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to authorize the purchase of a data collector and keypad from Frontier Precision to upgrade the GPS survey system to 4G at the quoted price of \$33,270.65. Motion carried.

Mr. Flaagan discussed a petition received for a partial abandonment of Judicial Ditch #25-3 and said a public hearing must be held prior to the Board taking any action on the petition. Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to hold a Public Hearing on March 23rd, 2021 at 4:30 p.m. in the Justice Center Board Room regarding a petition to abandon a portion of J.D.#25-3. Motion carried.

Engineer Flaagan discussed an Administrative Penalty Order (A.P.O.) for Dennis McCullough regarding the buffer law. Mr. McCullough has asked the County Board for an extension and also requested an exemption from the MN Board of Water and Soil Resources. It was noted that the B.W.S.R. has denied the exemption request, so the County must either approve an extension or impose a penalty. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve an extension to the buffer law deadline to June 1st, 2021 for Dennis McCullough. Motion carried.

County Sheriff Ray Kuznia met with the County Board and discussed the following personnel items:

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the hire of Julie Bolduc as Part-Time Corrections Officer. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the transfer of Alexander Yorba from Part-Time Corrections Officer to Full-Time Corrections Officer effective February 10th, 2021. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Lawrence, to approve the hire of Alex Peterson as Part-Time Corrections Officer. Motion carried.

Sheriff Kuznia discussed a quote by ReadITech IT Solutions for a new HP ZBook mobile workstation for Dispatch in the amount of \$2,405.00, which includes setup and prep. This is a budgeted replacement item for 2021. Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to authorize

the purchase of a HP ZBook mobile workstation for Dispatch from ReadITech at the quoted price of \$2,405.00. Motion carried.

Sheriff Kuznia discussed a quote by Motorola for the purchase of three portable radios and related accessories for use in the Jail in the amount of \$7,606.59. This purchase is a budgeted item for the ARMER system. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to authorize the purchase of the three portable radios and accessories from Motorola at the quoted price of \$7,606.59. Motion carried.

Mr. Kuznia stated it has been 12-15 years since the Sheriff's department updated their handgun inventory, which consists of 11-12 guns. He is working on a quote with Hardware Hank to trade in their current handguns and is expecting a balance due of approximately \$2,500. In the past Hardware Hank has allowed the officers to personally buy their guns back at the trade-in value.

Committee Reports:

Chairman Peterson discussed the recent MN Rural Counties meeting he attended. The main discussion topics included broadband, electric vehicles, and California emissions laws.

County Auditor-Treasurer Items:

Auditor-Treasurer Jennifer Herzberg discussed a letter from the MN Department of Revenue stating that they have settled the 2018 Enbridge Energy tax court settlement for taxes payable 2019. The tax value was reduced from \$1,457,000 to \$1,284,300, resulting in a refund to Enbridge Energy in the amount of \$5,800.

County Coordinator Items: None at this time.

County Attorney Items:

County Attorney Seamus Duffy informed the Board that PT Legal Secretary Shirley Owens is retiring effective February 28th, 2021 after 46+ years of service. He will be meeting with the Personnel Committee soon to discuss the position, which is currently shared with another PT employee to create one FTE. Mr. Duffy said he will also discuss adding additional support staff as the needs of the office are increasing. Motioned by Commissioner Tveitbakk, seconded by Commissioner Lawrence, to authorize the Personnel Committee to review the staffing needs of the Attorney's office and report back to the Board at the next meeting. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to adjourn the Board meeting to February 23rd, 2021 at 5:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners

Linda
2/23/21 10:07AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
9	1500 ACCT INCORPORATED 01-112-000-0000-6636		21,200.00	REMOVABLE OF ASBESTOS TILE	107112	Building Improvements	N
	1500 ACCT INCORPORATED		21,200.00	1 Transactions			
91	999999997 ACCURATE CONTROLS, INC 01-251-000-0000-6300		68.50	TECH SUPPORT CALLS/CAMERA DOWN	15119	REPAIRS & MAINTENANCE	N
	999999997 ACCURATE CONTROLS, INC		68.50	1 Transactions			
78	2324 BERGSTROM ELECTRIC INC 01-251-000-0000-6300		750.00	LIGHT REPAIR - JAIL	2209	REPAIRS & MAINTENANCE	N
79	01-218-000-0000-6300		896.24	FLOOR OUTLET COVERS - HEATER	2303	REPAIRS & MAINTENANCE	N
80	01-251-000-0000-6300		178.12	WORK RELEASE CONNECTION REPAIR	2329	REPAIRS & MAINTENANCE	N
	2324 BERGSTROM ELECTRIC INC		1,824.36	3 Transactions			
93	2346 BJORKLUND COMPENSATION CONSULTIN 01-041-000-0000-6262		145.00	EVAL LEAD TREASURER	4202	OTHER SERVICES-AUDITOR	Y
	2346 BJORKLUND COMPENSATION CONSULTIN		145.00	1 Transactions			
82	2405 BLACK/TRAVIS 01-251-000-0000-6420		268.06	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
83	01-251-000-0000-6420		56.94	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
	2405 BLACK/TRAVIS		325.00	2 Transactions			
14	2307 BRODIN COMFORT SYSTEMS 01-800-000-0000-6300		86.00	ONE ROOM COLD IN HUMAN SERVICE	59875	REPAIRS & MAINTENANCE	N
	2307 BRODIN COMFORT SYSTEMS		86.00	1 Transactions			
1	2322 BRUZEK/CARL 01-106-000-0000-6240		105.00	MAAO ANNUAL MEMBERSHIP 2021	2542	SUBSCRIPTIONS	N
	2322 BRUZEK/CARL		105.00	1 Transactions			
81	3328 CELLEBRITE INC. 01-220-000-0000-6263		3,700.00	UFED TOUCH ULTIMATE SW RENEWAL	INVUS226565	COMPUTER SERVICES & SUPPLIES	N
	3328 CELLEBRITE INC.		3,700.00	1 Transactions			
74	4301 DERBY INDUSTRIES 01-251-000-0000-6300		515.57	SECURE SHOWER CURTAINS, TRACKS	058935	REPAIRS & MAINTENANCE	N
	4301 DERBY INDUSTRIES		515.57	1 Transactions			
	4303 DON'S SEWING & VACUUM SERV						

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
17		01-218-000-0000-6403		56.00	VACUUM BAGS & BRUSHES		21524	JANITORIAL SUPPLIES	Y
	4303	DON'S SEWING & VACUUM SERV		56.00		1 Transactions			
999999997	EAZY PACK N SHIP								
72		01-251-000-0000-6801	AP	10.93	OVERPAYMENT ON PREV INVOICE			MISCELLANEOUS EXPENSE - JAIL	N
70		01-251-000-0000-6801	AP	82.13	SHIP COVID TEST		71987	MISCELLANEOUS EXPENSE - JAIL	N
71		01-251-000-0000-6801	AP	73.15	SHIP COVID TEST		72200	MISCELLANEOUS EXPENSE - JAIL	N
69		01-251-000-0000-6801		87.43	SHIP COVID TEST		72652	MISCELLANEOUS EXPENSE - JAIL	N
999999997	EAZY PACK N SHIP			231.78		4 Transactions			
15	5032	EVERGREEN CATERING AND BAKERY							
		01-003-000-0000-6330		109.50	10 BOXED LUNCHES 1-18-21		19352	TRAVEL & EXPENSE	G
	5032	EVERGREEN CATERING AND BAKERY		109.50		1 Transactions			
12	6001	FALLS DIVERSE ABILITIES CORPORATION							
		01-501-000-0000-6262		68.60	CLEAN AUDITORIUM		17527	OTHER SERVICES	N
13		01-501-000-0000-6262		53.90	CLEAN AUDITORIUM		17528	OTHER SERVICES	N
	6001	FALLS DIVERSE ABILITIES CORPORATION		122.50		2 Transactions			
77	7317	GALLS, LLC							
		01-220-000-0000-6420		11.94	NAMETAG RN		17508231	UNIFORMS	N
	7317	GALLS, LLC		11.94		1 Transactions			
3	7420	Government Forms and Supplies							
		01-101-000-0000-6401		385.47	BIRTH RECORD WALLETS		0326172	SUPPLIES - RECORDER	N
	7420	Government Forms and Supplies		385.47		1 Transactions			
96	999999997	GUNDERSON/JORDIN							
		01-251-000-0000-6420		314.86	UNIFORM ALLOWANCE REIMBURSE			JAILER UNIFORMS	N
	999999997	GUNDERSON/JORDIN		314.86		1 Transactions			
19	20	8412	HOFFMAN, PHILIPP, & KNUTSON, PLLC						
			01-041-000-0000-6262	7,560.00	PARTIAL AUDIT			OTHER SERVICES-AUDITOR	N
			01-041-000-0000-6262	2,900.00	FINAL AUDIT			OTHER SERVICES-AUDITOR	N
	8412	HOFFMAN, PHILIPP, & KNUTSON, PLLC		10,460.00		2 Transactions			
7	8014	HUGOS #7							
		01-003-000-0000-6330		9.99	FOOD FOR MEETING 2-9-21		1155	TRAVEL & EXPENSE	N
	8014	HUGOS #7		9.99		1 Transactions			

Pennington County Financial System



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1 County Revenue

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
11063	KUZNIA/RAYMOND D						
66	01-251-000-0000-6330		80.71	CAR RENTAL - REIMBURSE - TEXAS		TRAVEL & EXPENSE	N
67	01-251-000-0000-6330		98.76	LODGING - TRANSPORT - TEXAS		TRAVEL & EXPENSE	N
68	01-251-000-0000-6330		98.76	LODGING - TRANSPORT - TEXAS		TRAVEL & EXPENSE	N
61	01-251-000-0000-6330		19.47	MEAL - TRANSPORT - TEXAS	12721	TRAVEL & EXPENSE	N
62	01-251-000-0000-6330		20.65	MEAL - TRANSPORT - TEXAS	12721	TRAVEL & EXPENSE	N
63	01-251-000-0000-6330		4.51	MEAL - TRANSPORT - TEXAS	12821	TRAVEL & EXPENSE	N
64	01-251-000-0000-6330		20.00	MEAL - TRANSPORT - TEXAS	12821	TRAVEL & EXPENSE	N
65	01-251-000-0000-6330		16.71	MEAL - TRANSPORT - TEXAS	12821	TRAVEL & EXPENSE	N
11063	KUZNIA/RAYMOND D		359.57	8 Transactions			
12037	LEE PLUMBING & HEATING						
87	01-251-000-0000-6300		177.31	REPAIR LEAK IN CEILING	83146	REPAIRS & MAINTENANCE	N
12037	LEE PLUMBING & HEATING		177.31	1 Transactions			
12355	LEVENHAGEN/AMY						
16	01-106-000-0000-6240		52.50	MAAO MEMBERSHIP	2759	SUBSCRIPTIONS	N
12355	LEVENHAGEN/AMY		52.50	1 Transactions			
14378	LEXISNEXIS MATTHEW BENDER						
50	01-016-000-0000-6242		352.31	2021 MN MIS & DWI ORDINANCE	22754288	SUBSCRIPTIONS - LAW LIBRARY	N
14378	LEXISNEXIS MATTHEW BENDER		352.31	1 Transactions			
13445	MINNESOTA POST BOARD						
58	01-201-000-0000-6262		90.00	POST - NEW JG		OTHER SERVICES	N
13445	MINNESOTA POST BOARD		90.00	1 Transactions			
13337	MINNESOTA STATE LAW LIBRARY						
51	01-016-000-0000-6242		300.00	ANNUAL SUBSCRIPTIONS	21-19	SUBSCRIPTIONS - LAW LIBRARY	N
13337	MINNESOTA STATE LAW LIBRARY		300.00	1 Transactions			
13324	MN SHERIFFS ASSOCIATION						
88	01-252-000-0000-6330		40.00	AUTHORITY OF SHERIFF TRAINING	228140	TRAVEL & EXPENSE	N
13324	MN SHERIFFS ASSOCIATION		40.00	1 Transactions			
14328	NELSON/BRANDY						
59	01-251-000-0000-6420		47.84	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
60	01-251-000-0000-6420		19.94	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS	N
14328	NELSON/BRANDY		67.78	2 Transactions			

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
54	14033	NORTHERN STATE BANK							
		01-201-000-0000-6420		20.00	REIMBURSE PETTY CASH - HEM			UNIFORMS	N
55		01-201-000-0000-6420		15.00	REIMBURSE PETTY CASH - PATCHES			UNIFORMS	N
52		01-201-000-0000-6801		0.55	REIMBURSE PETTY CASH - MAIL			MISCELLANEOUS EXPENSE	N
53		01-201-000-0000-6801		2.95	REIMBURSE PETTY CASH - MAIL			MISCELLANEOUS EXPENSE	N
	14033	NORTHERN STATE BANK		38.50		4 Transactions			
8	13329	OFFICE OF MNIT SERVICES							
		01-070-000-0000-6263		1,300.00	JANUARY FIBER USAGE		DV21010387	COMPUTER SERVICES - DP	N
	13329	OFFICE OF MNIT SERVICES		1,300.00		1 Transactions			
90	15329	OIL BOYZ EXPRESS LUBE INC							
		01-201-000-0000-6304		96.00	MOUNT & BALANCE TIRES #05		161786	REPAIR & MAINTENANCE - SQUAD	N
	15329	OIL BOYZ EXPRESS LUBE INC		96.00		1 Transactions			
57	15375	OLSON/WYATT							
		01-220-000-0000-6420		60.00	UNIFORM ALLOWANCE REIMBURSE			UNIFORMS	N
	15375	OLSON/WYATT		60.00		1 Transactions			
86	16067	PEMBERTON, SORLIE, RUFER & KERSHNEI							
		01-201-000-0000-6801		3,364.50	EMPLOYEE MATTER			MISCELLANEOUS EXPENSE	Y
18		01-801-000-0000-6262		86.00	REGARDING VACCINE QUESTIONS		1-12-21	OTHER SERVICES	Y
	16067	PEMBERTON, SORLIE, RUFER & KERSHNEI		3,450.50		2 Transactions			
73	999999997	PIZZA HUT							
		01-259-000-0000-6801		206.95	PIZZA - PROGRAMMING		1168	MISCELLANEOUS EXPENSE - CANTE	N
	999999997	PIZZA HUT		206.95		1 Transactions			
10	20358	QUADIENT FINANCE USA, INC.							
		01-801-000-0000-6209		1,500.00	POSTAGE			POSTAGE	N
	20358	QUADIENT FINANCE USA, INC.		1,500.00		1 Transactions			
75	18384	R.R. BRINK LOCKING SYSTEMS, INC.							
		01-251-000-0000-6300		214.00	2 P3 JAIL KEYS		47687	REPAIRS & MAINTENANCE	N
	18384	R.R. BRINK LOCKING SYSTEMS, INC.		214.00		1 Transactions			
95	18440	READITECH IT SOLUTIONS							
		01-070-000-0000-6801		12,000.00	BLOCK SERVICES PROGRAM		187261	MISCELLANEOUS EXPENSE - DP	N
	18440	READITECH IT SOLUTIONS		12,000.00		1 Transactions			

Pennington County Financial System



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
99999997	ROLLER/HUNTER						
89	01-201-000-0000-6420		93.98	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
99999997	ROLLER/HUNTER		93.98	1 Transactions			
19511	SANFORD HEALTH OCCUPATIONAL MED						
76	01-201-000-0000-6262		148.00	DRUG SCREEN	584079	OTHER SERVICES	6
19511	SANFORD HEALTH OCCUPATIONAL MED		148.00	1 Transactions			
19509	SANFORD MEDICAL CENTER TRF						
92	01-201-000-0000-6262		149.63	MMPI-JG	PC021021	OTHER SERVICES	6
19509	SANFORD MEDICAL CENTER TRF		149.63	1 Transactions			
19326	SATHER LAW LTD						
94	01-011-000-0000-6261		340.55	ATTORNEY FEES 57-FA-08-331	8404	COURT APPOINTED ATTORNEYS	Y
19326	SATHER LAW LTD		340.55	1 Transactions			
19319	SEACHANGE						
11	01-061-000-0000-6262		230.26	TWP GEN BALLOTS - ROCKSBRY	35616	OTHER SERVICES - ELECTIONS	N
19319	SEACHANGE		230.26	1 Transactions			
20403	THIBERT/ALEX						
84	01-201-000-0000-6420		26.00	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
85	01-201-000-0000-6420		128.13	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
20403	THIBERT/ALEX		154.13	2 Transactions			
20341	TONGEN/ADAM						
56	01-220-000-0000-6420		30.00	UNIFORM ALLOWANCE REIMBURSE		UNIFORMS	N
20341	TONGEN/ADAM		30.00	1 Transactions			
20361	TYLER TECHNOLOGIES, INC						
2	01-102-000-0000-6301		5,142.66	2021 SUPPORT FEE - DOC PRO	025-323731	MAINTENANCE AGREEMENT	N
20361	TYLER TECHNOLOGIES, INC		5,142.66	1 Transactions			
23303	WEST GROUP PAYMENT CENTER						
47	01-091-000-0000-6240	AP	63.84	SEPTEMBER SUBSCRIPTIONS	843009585	SUBSCRIPTIONS	N
48	01-091-000-0000-6240	AP	671.55	OCTOBER WEST LAW ACCESS	843262253	SUBSCRIPTIONS	N
49	01-016-000-0000-6242	AP	469.84	NOVEMBER SUBSCRIPTIONS	843349064	SUBSCRIPTIONS - LAW LIBRARY	N
5	01-016-000-0000-6242		1,041.80	JANUARY WEST LAW ACCESS	843764842	SUBSCRIPTIONS - LAW LIBRARY	N
4	01-091-000-0000-6240		691.70	JANUARY WEST LAW ACCESS	843769717	SUBSCRIPTIONS	N
6	01-091-000-0000-6240		68.31	JANUARY SUBSCRIPTIONS	843853570	SUBSCRIPTIONS	N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
23303	WEST GROUP PAYMENT CENTER		3,007.04		6 Transactions		
1 Fund Total:			69,273.14	County Revenue	44 Vendors	70 Transactions	

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Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
46	2363 BIG JIM'S E-SIDE TIRE, INC. 03-350-000-0000-6564		805.20	TIRES	155209	EQUIPMENT REPAIR PARTS	N
	2363 BIG JIM'S E-SIDE TIRE, INC.		805.20	1 Transactions			
45	3315 CARGILL, INCORPORATED 03-350-000-0000-6565		2,588.34	SALT	2905999066	ROAD MATERIALS	N
	3315 CARGILL, INCORPORATED		2,588.34	1 Transactions			
44	10408 DEERE CREDIT INC. 03-350-000-0000-6631		25,242.81	LEASE MOTORGRADE - 206	2453479	FURNITURE & EQUIPMENT	N
43	03-350-000-0000-6631		23,283.68	LEASE MOTORGRADE - 203	2453480	FURNITURE & EQUIPMENT	N
	10408 DEERE CREDIT INC.		48,526.49	2 Transactions			
24	5301 EVANS STEEL COMPANY 03-350-000-0000-6556		83.60	SHOP 500 SUPPLIES		SHOP SUPPLIES	G
27	03-350-000-0000-6556		6.20	SHOP 211 SUPPLIES		SHOP SUPPLIES	G
29	03-350-000-0000-6556		24.95	WELDING HELMET		SHOP SUPPLIES	G
25	03-350-000-0000-6564		21.44	REPAIR UNIT 242		EQUIPMENT REPAIR PARTS	G
26	03-350-000-0000-6564		24.00	BLUE LIGHT ARMS		EQUIPMENT REPAIR PARTS	G
28	03-350-000-0000-6564		41.28	SNOWPLOW IRON		EQUIPMENT REPAIR PARTS	G
	5301 EVANS STEEL COMPANY		201.47	6 Transactions			
41	6349 FASTENAL COMPANY 03-350-000-0000-6564		10.50	COTTER PIN	MNROS114572	EQUIPMENT REPAIR PARTS	N
	6349 FASTENAL COMPANY		10.50	1 Transactions			
42	6011 FED EX 03-320-000-0000-6209		21.42	MAIL PROPOSALS	7-266-08703	POSTAGE	N
	6011 FED EX		21.42	1 Transactions			
23	7309 GRAND FORKS FIRE EQUIPMENT 03-350-000-0000-6564		750.00	LIGHTS	30829	EQUIPMENT REPAIR PARTS	N
	7309 GRAND FORKS FIRE EQUIPMENT		750.00	1 Transactions			
21	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC 03-320-000-0000-6261		650.00	PARTIAL AUDIT		CONSULTING & LEGAL SERVICES	N
22	03-320-000-0000-6261		1,750.00	FINAL AUDIT		CONSULTING & LEGAL SERVICES	N
	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		2,400.00	2 Transactions			
	12325 L & M SUPPLY, INC.						

Pennington County Financial System



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2/23/21 10:07AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
38	03-350-000-0000-6556		40.99	MAILBOX	1522768	SHOP SUPPLIES	N
39	03-350-000-0000-6556		45.98	TIRES	1525073	SHOP SUPPLIES	N
40	03-350-000-0000-6564		89.97	PLOW BLADE GUIDE	1536322	EQUIPMENT REPAIR PARTS	N
12325	L & M SUPPLY, INC.		176.94	3 Transactions			
37	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		35.12	COPY MACHIINE CHARGE - FEB	INV8402382	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		35.12	1 Transactions			
36	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		38.00	WATER	1212790	SUPPLIES	N
14123	NORTHWEST BEVERAGE INC		38.00	1 Transactions			
30	16313 PENNINGTON COUNTY AUDITOR 03-350-000-0000-6550		9,675.00	GRAVEL TAX		AGGREGATES	N
16313	PENNINGTON COUNTY AUDITOR		9,675.00	1 Transactions			
31	16310 POLK COUNTY AUDITOR 03-350-000-0000-6550		435.59	GRAVEL TAX		AGGREGATES	N
16310	POLK COUNTY AUDITOR		435.59	1 Transactions			
35	16460 POMP'S TIRE SERVICE, INC 03-350-000-0000-6564		47.99	FLAT REPAIR	1550007305	EQUIPMENT REPAIR PARTS	N
16460	POMP'S TIRE SERVICE, INC		47.99	1 Transactions			
34	19511 SANFORD HEALTH OCCUPATIONAL MED 03-320-000-0000-6801		25.00	RANDOM ALCOHOL TEST	584122	MISCELLANEOUS EXPENSE	6
19511	SANFORD HEALTH OCCUPATIONAL MED		25.00	1 Transactions			
33	19338 STEIGER MFG. CO. 03-350-000-0000-6564		352.83	REPAIR MOWER		EQUIPMENT REPAIR PARTS	N
19338	STEIGER MFG. CO.		352.83	1 Transactions			
32	20027 THE TIMES 03-320-000-0000-6240		44.00	TIMES/WATCH SUBSCRIPTION		SUBSCRIPTIONS	N
20027	THE TIMES		44.00	1 Transactions			
3 Fund Total:			66,133.89	Road & Bridge	17 Vendors	26 Transactions	

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		135,407.03	61 Vendors	96 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	69,273.14	County Revenue
	3	66,133.89	Road & Bridge
All Funds		135,407.03	Total

Approved by,

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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2/22/21 3:41PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
11	19343 LARSON/MELISSA 01-251-000-0000-6330		6.08	MEAL - TRANSPORT - ERSKINE	21621	TRAVEL & EXPENSE	N
12	01-251-000-0000-6330		19.20	MEAL - TRANSPORT	21621	TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		25.28	2 Transactions			
2	12323 LAWRENCE/BRUCE 01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	11121	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	PER DIEM - NWRECB - ZOOM	11321	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	11421	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PER DIEM - HWY DEPT MTG - TRF	12021	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PER DIEM - EXTENSION - TRF	12221	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PER DIEM - ENBRIDGE - ZOOM	12821	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		75.00	PER DIEM- NWRECB - ZOOM	1721	PER DIEMS - BOARD	N
	12323 LAWRENCE/BRUCE		525.00	7 Transactions			
10	99999997 MEKASH/SCOTT 01-201-000-0000-6330		9.98	MEAL - TRANSPORT - GRAND FORKS	21021	TRAVEL & EXPENSE	N
	99999997 MEKASH/SCOTT		9.98	1 Transactions			
9	99999997 ROLLER/HUNTER 01-251-000-0000-6330		8.57	MEAL - TRANSPORT - EAGLE BEND	21621	TRAVEL & EXPENSE	N
8	01-251-000-0000-6330		6.78	MEAL - TRANSPORT - ST CLOUD	21921	TRAVEL & EXPENSE	N
	99999997 ROLLER/HUNTER		15.35	2 Transactions			
1 Fund Total:			575.61	County Revenue		4 Vendors	12 Transactions
Final Total:			575.61	4 Vendors		12 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	575.61	County Revenue
All Funds		575.61	Total

Approved by,
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