

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
APRIL 25TH, 2023 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 25th, 2023, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, and Neil Peterson. Members absent: David Sorenson.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the Board agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the Board of minutes of April 11th, 2023, as presented. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the Human Services warrants totaling \$240,296.61, the Auditor & Manual warrants for January, February, and March 2023 totaling \$1,619,613.39, \$1,421,168.68, and \$1,330,219.88, respectively, and the following Commissioner warrants. Motion carried.

County Revenue	\$240,878.51
Road & Bridge	\$333,660.98
Solid Waste Facility	\$ 8,295.00
State Funds	\$ 604.01

Per diems and meal reimbursements in the amount of \$425.00 were also approved.

Human Services Director Julie Sjostrand presented the consent agenda from the April 18th, 2023, Human Service Committee meeting. On a motion by Commissioner Lawrence and seconded by Commissioner Sourdif, the following recommendations of the Pennington County Human Service Committee meeting for April 18, 2023 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the March 21, 2023, Human Service Committee meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the Annual 3CX 2023 Human Services Renewal with ReadTech.

- B. To approve the Credit Card Usage Pennington County Human Services Committee Board Policy.
- C. To approve Pennington County Human Services Vehicle Use Policy

SECTION B

- I. To approve payment of the Agency's bills.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the hire of Lisa Swanson as Eligibility Worker effective May 10th, 2023. Motion carried.

County Engineer Mike Flaagan presented the following Highway Department items:

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to approve the Five-Year Road & Bridge Plan as presented at the Public Hearing held today at 9:00 a.m. in the Justice Center Board Room. Motion carried.

One quote was received regarding 2023 road shouldering. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the quote by Thygeson Construction Inc. at \$8.00 per ton for 2023 road shouldering. Discussion followed with it noted that the Engineer's cost estimate was \$12.00 per ton. Following discussion, the motion carried.

One quote was received for 2023 road striping. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the quote by Sir Lines-A-Lot of Edina, MN in the amount of \$68,517.68. Discussion followed with it noted that approximately 1/3 of the county will get new road striping in 2023. Following discussion, the motion carried.

The following three quotes for 2023 road crack sealing were received:

NW Asphalt & Maintenance	\$ 91,494.00
ASTEC	\$122,590.00
CAMCO	\$140,530.00

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the quote of NW Asphalt and Maintenance in the amount of \$91,494.00 for 2023 road crack sealing. Discussion followed with it noted that crack sealing will cover a majority of the county. Following discussion, the motion carried.

Engineer Flaagan noted that the 2022 Highway Dept Annual report will be distributed soon, and he will present it at a future Board meeting.

The Road & Bridge Committee will meet on Monday, May 1st, 2023, at 8:00 a.m.

The 2023 Annual Township Association meeting will be held on May 4th, 2023, at 7:00 p.m. in the Highway Department Conference Room.

Engineer Flaagan informed the Board that it will be June before we receive our new plow truck.

Jail Administrator David Casanova presented a quote from McKesson for a mobile monitor stand and blood pressure/vital signs monitor system for inmates totaling \$3,236.37, which would be reimbursable via a COVID-19 grant. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the purchase of a mobile monitor stand and patient vitals monitoring system from McKesson at a cost of \$3,236.37, to be reimbursed via grant. Motion carried.

Auditor-Treasurer Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve a quote from Readitech IT Solutions for Cloud Backup - IaaS Server Backup Service with 5 TB of backup in the cloud at a monthly fee of \$130.00 and a one-time \$340.00 charge for installation and removal of the existing program. Motion carried.

County Coordinator Items:

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to approve issuance of a duplicate warrant in the amount of \$120.26 to Paul Kasprick to replace lost warrant #112666 dated August 19, 2022, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve issuance of a duplicate warrant in the amount of \$701.25 to Pathway Recovery & Wellness Center to replace lost warrant #113354 dated February 16th, 2023, without issuance of an indemnifying bond. Motion carried.

The County Coordinator provided an update on the 3rd floor remodel project: ACCT, Inc. has cut back the ceiling in the center stairwell to allow for a required fire/smoke door; window installation has begun on the west side; the contractor is ready to install sheetrock but awaits approval from SEH on progress to date; the plumbing plans may result in some access holes needed through the 2nd floor ceiling, so far there are two access holes in the 2nd floor men's and women's bathroom ceilings; floor outlets in designated meeting rooms will likely be eliminated if possible.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to authorize the County Sheriff to post internally for the union position of Investigator. Motion carried.

County Attorney Items: None.

Committee Reports:

Commissioner Peterson noted that the groundbreaking ceremony for the new airport hangar project took place on April 24th, 2023.

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to adjourn the Board meeting to May 9th, 2023, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners