

Pennington County Human Service Committee

Meeting Agenda

November 19, 2019

12:00 pm

Members Present

_____ Bruce Lawrence

_____ Don Jensen

_____ Cody Hempel

_____ Neil Peterson

_____ Darryl Tveitbakk

Section A

- I. Minutes: Review of 10/15/2019 HSC Meeting Minutes
- II. Personnel:
 - A. Social Worker position Hire
 - B. Fiscal Supervisor position Hire
 - C. Personnel Actions
 - D. Request to re-fill Eligibility Worker vacancy
- III. General:
 - A. Rural Transportation Collaborative (RTC) 2020 contract
 - B. Occupational Development Center POS Agreement
 - C. Purchase of Service Agreement-Umbrella Tree
 - D. Children's Mental Health Screening Contract
 - E. Out-of-Home Cost Report
 - F. Month's End Cash Balance
 - G. Other

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Upcoming Committee Meetings:

11/19/2019
12:00 pm

12/17/2019
12:00 pm

01/21/2020
12:00 pm

A regular meeting of the Pennington County Human Service Committee was held at 7:00 a.m., October 15, 2019, at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Bruce Lawrence
Cody Hempel
Don Jensen
Neil Peterson
Darryl Tveitbakk

STAFF MEMBERS PRESENT:

Julie Sjostrand, Director
Scott Sommers
Kathleen Herring
Maureen Monson
Carol Johnson

SECTION A

I. **MINUTES:**

- A. The September 17, 2019, Human Service Committee Meeting Minutes were electronically posted for review. Noting no corrections or changes, a recommendation was made to forward the Minutes to the Consent Agenda.

II. **PERSONNEL:**

- B. The Director presented updates on the hiring status of a Social Worker position and Fiscal Supervisor position.

III. **GENERAL:**

- A. The CY 2020 Clinical Supervision Purchase of Service Agreement between Sherry Jose-Sobolik and this agency was presented for consideration. The proposed service rate for 2020 will remain at \$75.00/hour. The Director recommends the renewal of this purchase agreement. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- B. The CY 2020 MFIP/DWP Employment Services Joint Powers Agreement between this agency and the Minnesota Department of Employment and Economic Development was presented for consideration. The proposed agreement calls for a cap of \$114,566.00 for provision of MFIP (Minnesota Family Investment Program) DWP (Diversionary Work Program) services to eligible participants. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.

- C. The Out-of-Home Cost Report through September 2019 was presented for review.
- D. Month's end cash balance for August 2019 stands at \$3,294,188.08.
- E. The Director presented an update on the all staff meeting held on October 8, 2019.

SECTION B

- I. No Social Service cases were presented for special case review.
- II. The Income Maintenance Supervisor presented the Emergency Assistance/Emergency General Assistance September 2019 report of activity. The Supervisor also reported the Income Maintenance open case count stands at 1,750.
- III. No Income Maintenance cases were presented for special case consideration.
- IV. A listing of bills presented for payment was reviewed. A recommendation for payment of the bills was forwarded to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: November 19, 2019, at 12:00 p.m.

**Pennington County Human Services
Income Maintenance Unit
Active Cases by Program
Oct-19**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	46	116	39	77	Minnesota Family Investment Program
DWP	9	31	11	20	Diversiory Work Program
GA	40	40	40	0	General Assistance
GRH	50	50	50	0	Group Residential Housing
MSA	63	64	64	0	Minnesota Supplement Aid
EA	0	0	0	0	Emergency Assistance
EGA	0	0	0	0	Emergency General Assistance
TOTAL	208	301	204	97	

Food					
SNAP	465	808	518	290	Supplemental Nutrition Assistance Program
TOTAL	465				

Health Care					
MA (MAXIS)	505	516	435	81	Medical Assistance
IMD	5	5	5	0	Institute for Mental Disease
QMB	233	233	232	1	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	63	67	67	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	17	19	19	0	QI-1 (Medicare Savings Program)
MA (METS/MNsure)	786	1,565	---	---	Medical Assistance (as of 11/6/2019).
MCRE (METS)	53	85	---	---	MinnesotaCare (as of 11/6/2019).
TOTAL	1,662	2,490	758	82	

TOTAL ACTIVE PROGRAMS:	2,335
TOTAL ACTIVE CASES:	1,767

Expense	January 2019	February 2019	March 2019	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	YTD	2018	Change
Foster Care	\$ 7,196.74	\$ 3,233.92	\$ 4,614.70	\$ 4,346.82	\$ 4,591.20	\$ 5,498.49	\$ 3,297.66	\$ 6,121.44	\$ 3,242.29	\$ 4,301.48	\$ -	\$ -	\$ 46,444.74	\$ 155,001.09	-70.0%
Rule 4	\$ -	\$ 2,396.30	\$ 2,164.40	\$ 2,396.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,957.00	\$ 25,280.62	-72.5%
Rule 8	\$ -	\$ -	\$ -	\$ -	\$ 597.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 597.00	\$ 24,516.00	-97.6%
Rule 5	\$ 4,367.51	\$ 4,420.29	\$ 4,122.44	\$ -	\$ -	\$ 1,030.68	\$ 8,981.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,922.56	\$ -	#DIV/0!
Corrections	\$ 9,815.00	\$ 10,445.00	\$ 8,400.00	\$ 10,662.00	\$ 15,295.00	\$ 14,796.00	\$ 8,060.00	\$ 8,502.00	\$ 7,482.00	\$ 9,002.00	\$ -	\$ -	\$ 102,459.00	\$ 153,496.00	-33.2%
Adoption Aid	\$ -	\$ -	\$ -	\$ 2,377.58	\$ -	\$ 354.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,731.58	\$ 1,998.00	36.7%
Totals	\$ 21,379.25	\$ 20,495.51	\$ 19,301.54	\$ 19,782.70	\$ 20,483.20	\$ 21,679.17	\$ 20,339.30	\$ 14,623.44	\$ 10,724.29	\$ 13,303.48	\$ -	\$ -	\$ 182,111.88	\$ 360,291.80	-49.5%

Revenue	January 2019	February 2019	March 2019	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	YTD	2018	Change
Reimburse	\$ 891.17	\$ 923.97	\$ 911.88	\$ 911.88	\$ 72.88	\$ 864.00	\$ 1,705.00	\$ -	\$ -	\$ 144.00	\$ -	\$ -	\$ 6,424.78	\$ 19,284.29	-66.7%
MH Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
4E Recovery	\$ -	\$ 5,173.00	\$ -	\$ -	\$ 2,049.00	\$ -	\$ -	\$ 1,419.00	\$ -	\$ -	\$ -	\$ -	\$ 8,641.00	\$ 20,273.00	-57.4%
NFC Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,624.00	-
Totals	\$ 891.17	\$ 6,096.97	\$ 911.88	\$ 911.88	\$ 2,121.88	\$ 864.00	\$ 1,705.00	\$ 1,419.00	\$ -	\$ 144.00	\$ -	\$ -	\$ 15,065.78	\$ 58,181.29	-74.1%

Net Expense	\$ 20,488.08	\$ 14,398.54	\$ 18,389.66	\$ 18,870.82	\$ 18,361.32	\$ 20,815.17	\$ 18,634.30	\$ 13,204.44	\$ 10,724.29	\$ 13,159.48	\$ -	\$ -	\$ 167,046.10	\$ 302,110.51	-44.7%
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2018 Totals	\$ 35,448.65	\$ 63,270.36	\$ 61,788.82	\$ 36,195.34	\$ 23,845.12	\$ 17,949.84	\$ 10,692.30	\$ 21,618.95	\$ 19,223.33	\$ 12,548.84	\$ 20,673.42	\$ 25,247.10			
YTD Change	\$ (14,960.57)	\$ (63,832.39)	\$ (107,231.55)	\$ (124,556.07)	\$ (130,039.87)	\$ (127,174.54)	\$ (119,232.54)	\$ (127,647.05)	\$ (136,146.09)	\$ (135,535.45)	\$ (156,208.87)	\$ (181,455.97)			

Expense	2018 January	2018 February	2018 March	2018 April	2018 May	2018 June	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	YTD
Foster Care	\$ 20,422.62	\$ 21,938.13	\$ 16,419.01	\$ 18,138.79	\$ 15,188.92	\$ 17,235.44	\$ 10,243.67	\$ 9,966.44	\$ 15,224.34	\$ 10,223.73	\$ 11,520.88	\$ 6,809.05	\$ 173,331.02
Rule 4	\$ 2,310.43	\$ 2,343.60	\$ 2,116.80	\$ 3,006.07	\$ 2,909.1	\$ 4,149.04	\$ 2,909.1	\$ 3,138.44	\$ 2,398.04	\$ -	\$ 2,361.89	\$ 2,285.7	\$ 29,928.21
Rule 8	\$ -	\$ 18,528.00	\$ 2,406.00	\$ -	\$ -	\$ 597	\$ -	\$ 995	\$ 995	\$ 995	\$ -	\$ 1,194	\$ 26,181.04
Rule 5	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,012.2	\$ 3,012.20
Corrections	\$ 13,041.00	\$ 23,798.00	\$ 43,146.09	\$ 16,791	\$ 17,470	\$ 15,818	\$ 8,900	\$ 9,402	\$ 2,406	\$ 2,724	\$ 11,732.16	\$ 13,090	\$ 178,318.25
Adoption Aid	\$ 1,998.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 1,998.00
Totals	\$ 37,772.05	\$ 66,607.73	\$ 64,087.90	\$ 37,935.86	\$ 35,568.02	\$ 37,799.48	\$ 22,052.77	\$ 23,501.88	\$ 21,023.38	\$ 13,942.73	\$ 25,614.93	\$ 26,390.95	\$ 412,768.72
Revenue	2018 January	2018 February	2018 March	2018 April	2018 May	2018 June	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	YTD
Reimburse	\$ 2,794.44	\$ 3,163.37	\$ 2,299.08	\$ 1,740.52	\$ 977.90	\$ 1,225.64	\$ 2,006.47	\$ 1,882.93	\$ 1,800.05	\$ 1,393.89	\$ 554.51	\$ 1,143.85	\$ 20,982.65
MH Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4E Recovery	\$ -	\$ 174.00	\$ -	\$ -	\$ 10,745.00	\$ -	\$ 9,354.00	\$ -	\$ -	\$ 4,387.00	\$ -	\$ -	\$ 24,660.00
NFC Sewettlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,624.00	\$ -	\$ -	\$ -	\$ -	\$ 201.00	\$ -	\$ 18,825.00
Totals	\$ 2,794.44	\$ 3,337.37	\$ 2,299.08	\$ 1,740.52	\$ 11,722.90	\$ 19,849.64	\$ 11,360.47	\$ 1,882.93	\$ 1,800.05	\$ 1,393.89	\$ 4,941.51	\$ 1,344.85	\$ 64,467.65
Net Expense	\$ 34,977.61	\$ 63,270.36	\$ 61,788.82	\$ 36,195.34	\$ 23,845.12	\$ 17,949.84	\$ 10,692.30	\$ 21,618.95	\$ 19,223.33	\$ 12,548.84	\$ 20,673.42	\$ 25,046.10	\$ 348,301.07

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
October-19

Approvals

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
TOTAL						EA	\$0.00	
						EGA	\$0.00	

Denials

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157517	10/9/2019	2236997	housing	1 adult: unemployed	0	Unknown amount. No permanent housing secured yet.	Denied EA. ICCC met need.	10/16/2019
X157540	9/6/2019	1982627	1st month's rent/damage deposit	1 adult: MFIP + part time employed	1	\$280 rent + \$300 damage deposit.	Denied EA. Met need with Salvation Army funds.	10/4/2019
X157540	9/11/2019	2211306	housing	1 adult (lives with parents): unemployed	1	unknown	Denied EA. Non-cooperation with MFIP.	10/2/2019
X157540	9/17/2019	1070505	unknown	1 adult: employed	1	unknown	Denied EA. Incomplete application.	10/18/2019
X157540	9/27/2019	2267339	housing	1 adult: unemployed	0	unknown	Denied EGA. No verified emergency.	10/28/2019
X157540	9/30/2019	2369319	unknown	1 adult: child support	2	unknown	Denied EA. No verified emergency.	10/30/2019
X157540	10/21/2019	2001086	rent	2 adults: 1 part time and 1 unemployed.	2	\$4,248 to prevent eviction.	Denied EA. Not cost effective.	10/28/2019
X157554	10/22/2019	2372572	unknown	1 adult: unemployed	1	unknown	Denied EA. Not cost effective.	10/23/2019
X157554	10/8/2019	1499209	rent	1 adult: unemployed and DWP.	1	\$675 to prevent eviction.	Denied EA. Client resolved.	10/23/2019
X157554	10/24/2019	518844	unknown	1 adult: unemployed	0	unknown	Denied EGA. No emergency.	10/28/2019
X157554	10/22/2019	2372572	Deposit, first month's rent.	1 Unemployed.	1	unknown	Denied EA. Not cost effective.	10/23/2019