

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 28th, 2019, 5:00 P.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, May 28th, 2019 at 5:00 p.m. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Members absent: None

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Ken Yutrzenka, Human Services Director, presented for approval the Human Services Consent Agenda from the May 21st, 2019 Human Services Committee meeting. On a motion by Commissioner Hempel, seconded by Commissioner Tveitbakk, the following recommendations of the Pennington County Human Service Committee for May 21st, 2019 are hereby adopted. Motion carried.

SECTION A

- I. To approve the April 16, 2019 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel actions as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Ken Yutrzenka then asked that the County start advertising for the Fiscal Supervisor position. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to post and advertise to fill the Fiscal Supervisor position. Motion carried.

Bryan Malone, SWCD Administrator, reviewed the application from Paces Lodging Corporation for Phase II of their building project which includes two buildings and impacts .37 acres of wetland. The County Board has previously agreed to sell .74 acres of wetland bank credits for this project. The County Board is being asked to approve the Wetland Conservation Act Notice of Decision which states the County agrees with the Pennington County Technical Evaluation Panel Finding of Recommendations.

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the MN Wetland Conservation Act Notice of Decision for Paces Lodging Corporation to construct Phase II of their apartment complex. Motion carried.

Bryan Malone then informed the County Board that all landowner's not in compliance with the Buffer Law will be receiving a letter of noncompliance.

County Sheriff Ray Kuznia then met with the County Board. A fireworks permit for the Seven Clans Casino for July 4th was discussed. Moved by Commissioner Jensen, seconded by Commissioner Hempel, to approve the fireworks permit as presented. Motion carried.

Ray Kuznia presented an amendment to Swift ID 124772 Contract for the Community Workcrew House Building Program (ICWC). The original contract had a not to exceed amount of \$320,000.00 and the amendment has set that limit at \$430,000.00. Moved by Commissioner Peterson, seconded by Commissioner Hempel, to approve Amendment No. 1 to Swift ID 124772 Contract. Motion carried.

Sheriff Kuznia recommends Christopher Berg for the full-time correctional officer position. Mr. Berg is currently in a part-time correctional officer position.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to move Christopher Berg from a part-time correctional officer position to a full-time correctional officer position effective May 28th, 2019. Motion carried.

Commissioner Peterson moved, seconded by Commissioner Jensen, to authorize advertising to fill the part-time correctional officer position. Motion carried.

The County Board then read the resignation/retirement letter from Jail Administrator Susan Halvorson effective July 31st, 2019. Commissioner Jensen moved, seconded by Commissioner Tveitbakk, to accept the letter of resignation from Jail Administrator Susan Halvorson, thanking her for her 35 years of service to Pennington County and congratulating Susan on her retirement. Motion unanimously carried.

Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk, to begin advertising for applicants to fill the position of Jail Administrator. Motion carried.

County Engineer, Mike Flaagan, presented quotes for a lawn mower to be purchased for the Highway Department and recommends the purchase of a Ferris lawnmower from Hubert's Outdoor Power. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to purchase the Ferris lawn mower from Hubert's Outdoor Power for \$8000. Motion carried.

The County Engineer stated that three applicants from within the Highway Department had applied for the Highway Technician Position. Joe Garry is recommended for the position of Highway Technician. Commissioner Peterson moved, seconded by Commissioner Tveitbakk, to hire Joe Garry for the position of Highway Technician. Motion carried.

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to post and advertise to fill the vacant position of equipment operator/sign man. Motion carried.

The Highway Committee interviewed the applicants for the position of Assistant Engineer. After interviews, the job was offered to Alex Bladow. Moved by Commissioner Hempel, seconded by Commissioner Jensen, to hire Alex Bladow for the position of Assistant County Engineer. Motion carried.

The Highway Committee has interviewed the applicants for the Highway Department Mechanic. Commissioner Peterson moved, seconded by Commissioner Jensen, to authorize the Highway Committee to fill the position of mechanic, pending acceptance and background checks of the candidate. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Peterson, to set the bounty on nuisance beavers at \$50.00 all year long. Motion carried.

Mike Flaagan noted that bids were opened for SAP 057-608-008, SAP 057-616-004, and SP 5703-49 the CSAH #8 Bridge Project. One bid was received:

Davidson Construction- \$7,681,450.45

The County Highway Department will be reviewing the bid and will report back at the next County Board meeting.

Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk, to approve the minutes of May 14th, 2019 as written. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the Human Services warrants totaling \$113,491.74 and the following Commissioner warrants.

WARRANTS

County Revenue	\$ 48,615.70
Road & Bridge	\$ 8,213.97
Ditch Funds	\$ 900.00

Per diems and meal reimbursements in the amount of \$58.75 were also approved.

The personnel committee will be interviewing the applicants for the position of Human Services Director tomorrow morning, May 29th, 2019. In order to get the new Human Services Director on staff before the current Human Service Director has left the County, they are asking for authority to approve the hiring of whomever is the top candidate. Moved by Commissioner Peterson, seconded by Commissioner Hempel, to authorize the Personnel Committee to approve the hiring of the number one ranked individual, pending background checks. Motion carried.

The Thief River Falls Auditorium Committee asked to use the County Board Room in the Justice Center on June 12th, 2019 at 7:00 p.m. for the first public input session. The County Board approved the request.

Commissioner Hempel moved, seconded by Commissioner Tveitbakk, to approve payment of the invoice for one year's hardware and software maintenance on the IBM 8202-E4D for \$3196.99. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to adjourn the Board Meeting to Tuesday, June 11th, 2019 at 10:00 A.M. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners