

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 27th, 2019, 5:00 P.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, August 27th, 2019 at 5:00 p.m. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Absent: None

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Human Service Director Julie Sjostrand presented the Human Services Consent Agenda from the August 20th, 2019 Human Services Committee meeting. On a motion by Commissioner Hempel, seconded by Commissioner Jensen, the following recommendations of the Pennington County Human Service Committee for August 20th, 2019, are hereby adopted. Motion carried.

SECTION A

- I. To approve the July 16, 2019 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel actions as presented.
- III. To approve the agency's Case Works EDMS (electronic data management system) recommendation as presented.
- IV. To approve the agency's computer replacement/upgrade plan as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Jim Trojanowski, Norwest Regional Library Administrator, reviewed the NWRL Circulation Data and the 2019 Profit & Loss Budget Overview. The NWRL is requesting a three percent increase from the counties, which amounts to \$115,895.00 from Pennington County. The County Board asked to see actual revenues and expenditures from 2017 and 2018. The County Board took the request under advisement.

Renae and Robert Davidson made a request for a refund of the tax withheld from her tax returns under the Revenue Recapture law. The funds were used to pay the delinquent and

current mobile home tax on parcel #M16.09114700 that is in the name of Robert Davidson. The County Board took no action at this time.

Bryan Malone, SWCD Administrator, Barb Molskness, Office Manager, and Grant Nelson, SWCD Supervisor, met with the County Board to review the 2020 SWCD budget. They are requesting that the county appropriate \$112,320.00 to the Pennington County Soil & Water Conservation District in 2020. The County Board referred the request to the 2020 budget.

Bryan Malone then reviewed the Thief River Falls Westside Flood Damage Reduction Projects Wetland Delineation and Replacement Plan. There are 2.62 acres of wetland impacted with a replacement plan requiring 2.98 acres of Wetland Bank Credits. The County Board questioned why these areas needed replacement when they are currently part of either a railroad ditch or outlet for C.D.#1. After further discussion, Commissioner Peterson moved, seconded by Commissioner Jensen, to approve the Wetland Delineation Report as presented and the Wetland Replacement Plan. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, to sell 2.98 acres of Wetland Bank Credits for the TRF Westside Flood Damage Reduction Project. Motion carried with Commissioner Peterson voting against.

County Engineer Mike Flaagan and Highway Account Lori Marquis then met with the County Board to review the 2020 County Highway Department Budget. The levy was held at a zero increase.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen, and upon vote was carried.

RESOLUTION

Northwest Asphalt Final

WHEREAS, Contract no. 1903 has in all things been completed, and the County Board being fully advised in the premises,

THEREFORE, BE IT RESOLVED, by the Pennington County Board of Commissioners that we do hereby accept said completed project for and in behalf of the Pennington County Highway Department and authorize final payment as specified here in.

Engineer Flaagan also noted that Schenkey Gravel had completed the gravel crushing agreement and is requesting payment of \$92,400.00. Commissioner Jensen moved, seconded by Commissioner Peterson, to approve the Schenkey Gravel contract as final and pay \$92,400.00 for the crushing completed. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve advertising to fill the full-time position of highway equipment operator. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to advertise for applicants to fill the position of permanent part-time equipment operator. Motion carried.

County Engineer Mike Flaagan then presented the bids at 9:00 a.m. this morning for SAP 057-608-008 (CSAH #8 Bridge Construction Project). The following bids were received:

NAME	BASE BID	WITH ALTERNATE A
Robert Schroeder Construction	\$4,677,528.92	\$4,881,770.17
Redstone Construction	\$4,752,229.87	\$4,908,108.87
Swingen Construction	\$5,905,186.17	\$6,200,010.17

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to award the bid for SAP 057-608-008 to Robert Schroeder Construction for the base amount of \$4,677,528.92 as the best and lowest bid received. Motion carried.

It was noted that MNDOT has not completed the Cooperative Agreement on the Highway #32 roundabout portion of this project.

The Count Engineer reported that we reduced the price of the bridge project by \$452,242.00 by rebidding the project in two pieces.

Chief Deputy Sheriff Seth Vettleson met with the County Board with a recommendation to hire Ian Hutton to fill the position of part-time corrections officer. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve hiring Ian Hutton as part-time corrections officer effective August 28th, 2019. Motion carried.

Seth Vettleson then reviewed a sales quote form Streicher's for five sets of new body armor. Forms will be submitted to the State of Minnesota for reimbursement. Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to purchase five sets of body armor from Streicher's for \$6,636.00. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to issue a replacement warrant to the MN Dare Officer Association for warrant #186763 issued August 16th, 2019 that was destroyed. Motion carried.

Commissioner Hempel moved, seconded by Commissioner Tveitbakk, to approve the proposal from Safety Compliance Services, LLC to do safety training for the amount of \$2,800.00. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the University of Minnesota Services Agreement between the Regents of the University of Minnesota and Pennington County to provide and coordinate a community-based design process to explore and depict new uses for the Old City Auditorium. Motion carried.

Commissioner Hempel requests that another commissioner take his place on the Northwest Regional Development Commission Board. Moved by Commissioner Hempel, seconded by Commissioner Jensen, to appoint Commissioner Lawrence to take the place of Commissioner Hempel on the Northwest Regional Development Commission Board. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the minutes of August 13th, 2019 as written. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$82,147.19 and the following Commissioner warrants.

WARRANTS	
County Revenue	\$ 52,913.60
Road & Bridge	\$ 97,400.05

Per diems and meal reimbursements in the amount of \$422.28 were also approved.

The County Board reviewed the request for the county to run the volleyball league in the Old City Auditorium. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to reject the request that the county run the volleyball leagues. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to appoint Commissioner Peterson and Commissioner Hempel to the Economic Development Study Committee along with a representative from the City of Thief River Falls City Council. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to adjourn the Pennington County Board Meeting to Tuesday, September 10th, 2019 at 10:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners