

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 10th, 2019, 10:00 A.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, September 10th, 2019 at 10:00 a.m. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Members absent: None

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Ashley Nerhus, 4-H Coordinator, and Cindi Kilen, County Extension Office Manager, introduced themselves to the County Board. Both have been very busy with the County and State Fair 4-H activities.

Julie Sjostrand, Human Services Director, informed the County Board that Fiscal Supervisor Trey Kjono had submitted his resignation effective September 6th, 2019 and will be returning to the position of Eligibility Worker effective September 9th, 2019. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to accept Trey Kjono's resignation as Fiscal Supervisor and to authorize him to return to his Eligibility Worker position effective September 9th, 2019. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to advertise for applicants for the Fiscal Supervisor position. Motion carried.

Ivette Garrett and Faye Auchenpaugh presented the draft of the future of the Old Auditorium Adaptive Reuse Plan as compiled by Virajita Singh, Assistant Vice Provost, Office of Equity & Diversity, Senior Research Fellow, Center for Sustainable Research, and Hok Him (Kenos) Leong, Master of Architecture, College of Design Graduate Research Assistant, Center for Sustainable Building Research.

Three community input sessions were held along with an online survey to gather community input throughout the development of the project. Three potential design schemes were developed with one chosen to present today. The next step for the committee would be to develop a cost and business plan. The County Board questioned on how the project would be funded. The committee could apply for Historical Grants and possibly do the project in stages. The County Board thanked them for their report and took the information under advisement.

Kevin Erickson, Deputy Auditor-Treasurer/Human Resource Director, discussed the health insurance premiums for 2020. We are receiving a 9.9% increase in premiums for 2020. He also reviewed the other benefit plans offered by the County and some of the programs offered by Blue Cross/Blue Shield. Our dental plan has not indicated if their premium will change for 2020.

Mike Flaagan, County Engineer, and Assistant Engineer Alex Bladow then presented the bids for the Trunk Highway #32, CSAH #16, and Mark Boulevard Roundabout. MNDOT has signed the Cooperative Agreement and the bid can now be awarded. The following bids were received on August 13th, 2019.

Davidson Construction	\$2,602,815.48
Gladen Construction, Inc.	\$2,554,602.47
Knife River Materials	\$2,694,624.43
R.J. Zavoral & Sons, Inc.	\$2,549,998.43
Spruce Valley Corporation	\$3,001,196.00

The County Engineer recommended the low bid of R.J. Zavoral & Sons, Inc.

Commissioner Jensen moved, seconded by Commissioner Peterson, to approve the bid of R.J. Zavoral & Sons, Inc. in the amount of \$2,549,998.43 as the lowest and best bid received for project SAP 057-616-004, SAP 057-608-009, and SP 5703-49. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the minutes of August 27th, 2019 as written. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Human Services warrants totaling \$47,350.39 and the following Commissioner warrants.

WARRANTS

County Revenue	\$187,873.96
Road & Bridge	\$ 42,753.83
Solid Waste Facility	\$150,000.00
Ditch Funds	\$ 52.18

Per diems and meal reimbursements in the amount of \$722.91 were also approved. The warrants included the final payment to Christianson Furniture.

County Sheriff Ray Kuznia and Office Manager Misty Manderud met with the County Board to review the 2020 budgets. Budgets included the following departments: Sheriff, LEC Shared, Task Force Shared, E-911, Jail, Sentence to Serve, and others. The total increase was \$245,124.00.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to advertise for a part-time dispatch/jailer. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to hire Ann Ulrich for the position of part-time Deputy Recorder/Deputy Auditor-Treasurer effective September 30th, 2019. Motion carried.

The December County Board meeting dates were discussed. Moved by Commissioner Hempel, seconded by Commissioner Peterson, to set the first December County Board meeting on December 3rd, 2019 at 5:00 p.m. Motion carried. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to set the second December County Board meeting on December 27th, 2019 at 8:00 a.m. Motion carried.

Commissioner Lawrence discussed leasing the lots south of the Justice Center from Dean Foods. He will contact them again to see if we can get this lease agreement started.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to adjourn the Board Meeting to Tuesday, September 24th, 2019 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners