

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 22ND, 2019, 5:00 P.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, October 22nd, 2019 at 5:00 p.m. Members Present: Donald Jensen, Bruce Lawrence, Cody Hempel, and Darryl Tveitbakk. Absent: Neil Peterson

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Human Service Director Julie Sjostrand presented the Human Services Consent Agenda recommendation from the October 15th, 2019 Human Services Committee meeting. On a motion by Commissioner Tveitbakk, seconded by Commissioner Hempel, the following recommendations of the Pennington County Human Service Committee for October 15th, 2019 are hereby adopted. Motion carried.

SECTION A

- I. To approve the September 17, 2019 Human Service Committee Meeting minutes.
- II. A. To approve the CY 2020 Clinical Supervision Purchase of Service Agreement between Sherry Jose-Sobolik and Pennington County Human Services, as presented.

B. To approve the CY 2020-21 MFIP/DWP Employment Services Purchase of Service Agreement with the Career Force Center.

SECTION B

- I. To approve payment of the Agency's bills.

Julie Sjostrand then submitted the resignation of Eligibility Worker Megan Cullen effective November 1st, 2019. Moved by Commissioner Jensen, seconded by Commissioner Hempel, to accept the resignation of Megan Cullen effective November 1st, 2019. Motion carried.

Antonio Franklin, Executive Director of the Thief River Falls Chamber of Commerce, presented a video on Respect Minnesota. Respect Minnesota is a pledge to respect the opinions of people and to provide a safe environment for everyone during the planning and construction projects such as the Line 3 Replacement Project.

Commissioner Jensen moved, seconded by Commissioner Hempel, to support the Respect Minnesota Pledge as follows. Motion carried.

I support free speech and a safe environment for everyone.
I will listen, be inclusive, and look for common ground.
I will respect others, our natural environment, and local communities.
I will respect the cultural heritage and history of indigenous people.
I will be accountable for my words and actions and abide by the law.
Let's move forward together.

County Sheriff Ray Kuznia met with recommendations to fill vacancies in the Dispatch and Corrections Department. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to hire Nancy Ann Timm as a part-time dispatcher/jailer effective October 23rd, 2019. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to hire Jodi Mae Olson as a part-time corrections officer. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to assign Christopher Berg to the position of Corrections FTO effective October 23rd, 2019. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to promote Gregory Martinez to the jail sergeant position effective November 4th, 2019. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to advertise for applicants for a vacant part-time corrections officer. Motion carried.

Sheriff Kuznia then asked to purchase three tasers for the corrections officers with a five-year warranty. Payments of \$873.00 will be made per year from the canteen fund. Sheriff Kuznia also asked that the County purchase four holsters for each corrections officer at a cost of \$1,408.00, also to be paid from the canteen fund. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to purchase the tasers and holsters as proposed, using canteen funds. Motion carried.

Alex Bladow, Assistant County Engineer, presented two recommendations to fill two Highway Department positions.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, to hire Ben Nelson for the full-time heavy equipment operator in the Highway Department. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to hire Erick Huseth as the permanent part-time highway maintenance worker. Motion carried.

Eric Beitel, Emergency Management Director, discussed FEMA payments for spring flood damage. He was informed last week that there would only be reimbursement for overtime and contracted work to repair flood damage. After a review of their decision, they will now pay for all equipment, labor, and transportation of gravel for all permanent repairs of the spring flood damage.

Colleen Hoffman, of Hoffman, Philipp, and Knutson, presented the 2018 year-end financial audit. The Governmental Accounting Standards Report (GASB) Statement # 75 has been implemented (Accounting and Financial Reporting for Post Employment Benefits other than Pensions) in this audit. The restricted, committed, assigned, and unassigned balances were reviewed. The County Board thanked Colleen Hoffman for the report. Commissioner Jensen moved, seconded by Commissioner Tveitbakk, to approve the 2018 Financial Audit as presented. Motion unanimously carried.

The County Board reviewed a proposal from ReadITech to replace four personal computers in the Auditor/Treasurer Department. Commissioner Hempel moved, seconded by Commissioner Tveitbakk, to approve the purchase of four personal computers for the Auditor/Treasurer Department from ReadITech for \$4,455.00. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, to reappoint Commissioner Tveitbakk to the Thief River Falls Regional Airport Board for a three-year term beginning January 1st, 2020. Motion carried.

Commissioner Hempel moved, seconded by Commissioner Jensen, to nominate the following persons as representatives on the Northwest Regional Development Commission for a two-year term. Motion carried.

Elvera Cullen - Seniors, Public Interest

Dante Steele - Minorities, Public Interest

Commissioner Jensen moved, seconded by Commissioner Hempel, to approve a modification to the Joint Powers Agreement for the Pine to Prairie Drug and Violent Crime Task Force. Motion unanimously carried.

County Attorney Seamus Duffy then read the resignation letter from Assistant County Attorney Stephen R. Moeller effective November 8th, 2019. Moved by Commissioner Hempel, seconded by Commissioner Jensen, to accept the resignation of Assistant County Attorney Stephen R. Moeller and thank him for his seven years of service to Pennington County. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel, to authorize the County Attorney's Office and the Human Resource Director to advertise for an Assistant County Attorney to fill the vacancy. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the minutes of October 8th, 2019 as written. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve payment of the Human Services warrants totaling \$132,813.53 and the following Commissioner warrants.

WARRANTS	
County Revenue	\$ 65,545.68
Road & Bridge	\$ 6,266.99

Per diems and meal reimbursements in the amount of \$87.23 were also approved.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to adjourn the Pennington County Board Meeting to Tuesday, November 12th, 2019 at 10:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners