

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, DECEMBER 3RD, 2019, 5:00 P.M.  
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, December 3rd, 2019 at 5:00 p.m. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Members absent: None.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk, to approve the following Cigarette Licenses for 2020. Motion carried.

Goodridge Municipal Liquor Store  
Farmers Union Oil Company – Goodridge

The County Board then reviewed a draft of the Memorandum of Cooperative Agreement Thief River Planning Group. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the Memorandum of Cooperative Agreement Thief River Planning Group subject to review by Council. Motion carried.

The County Board discussed selling .12 acres of wetland credits to the Wetland Credit Agency, LLC for the Thief River Falls Airport perimeter road project. Moved by Commissioner Jensen, seconded by Commissioner Peterson, to sell .12 acres of wetland credits to Wetland Credit Agency, LLC. Motion carried.

A committee meeting to set ditch levies for 2020 was set for 9:00 a.m. December 17<sup>th</sup>, 2019 in Meeting Room A in the Pennington County Government Center.

Commissioner Lawrence reported on a couple of meetings he had attended with Michelle Landsverk regarding the Angel Network.

Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the minutes of November 26th, 2019 as written. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the following Commissioner warrants. Motion carried.

**WARRANTS**

County Revenue	\$198,379.51
Road & Bridge	\$ 85,023.59

Per diems and meal reimbursements in the amount of \$513.24 were also approved.

County Sheriff Ray Kuznia made a request to purchase a portable metal detector to use in the jail. Cost of the unit from Metrasens is \$9,995.00 which includes training. Funds

could be used from the Canteen Account. Commissioner Hempel moved, seconded by Commissioner Peterson, to purchase the portable metal detector from Metrasens using the Canteen Account balance. Motion carried.

The County Sheriff then discussed how unsafe the ice was on the river and recommends that people stay off the river.

The County Board then discussed the County Board salary for 2020. On a motion by Commissioner Hempel, seconded by Commissioner Tveitbakk, the County Board salary for 2020 was set at \$21,000.00. Motion carried.

At 6:00 P.M. the County Board Chairman recessed the County Board meeting and called the 2020 Budget and Levy Hearing to order.

Present at the meeting were Adeline Olson - County Assessor, Julie Sjostrand - Human Service Director, Scott Sommers - Fiscal Supervisor, - Ken Olson - County Auditor/Treasurer, Pennington County Sheriff – Ray Kuznia, and Dave Hill - Editor of the Thief River Falls Times.

Ken Olson was then called upon to review the summary budget and levy comparison provided to those in attendance. The proposed levy increase was 3.5% over 2019.

The Chairman then asked for comments and questions. No questions were asked and the budget and levy hearing was closed at 6:20 p.m. and the County Board Meeting was called back to order.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk and upon vote was unanimously carried.

**RESOLUTION**

**WHEREAS**, the Pennington County Board of Commissioners has reviewed the department budgets for 2020 at several County Board meetings and at this time finds no further changes.

**NOW, THEREFORE, BE IT RESOLVED**, that the following budgets for 2020 are approved.

<b>FUND</b>	<b>REVENUE</b>	<b>EXPENDITURES</b>	<b>+/-RESERVE</b>
General Revenue	\$ 9,447,815	\$ 9,221,204	\$ 226,611
Road & Bridge	\$12,373,459	\$12,373,459	\$ 0
Welfare	\$ 5,384,650	\$ 5,337,057	\$ 47,593
Debt Service	\$ 1,137,822	\$ 1,073,106	\$ 64,716
Solid Waste Facility	\$ 94,661	\$ 123,950	\$ -29,289
Ditch Maintenance	\$ 252,000	\$ 252,000	\$ 0
Tax Forfeiture	\$ 10,000	\$ 10,000	\$ 0
Capital Improvement	\$ 0	\$ 375,966	\$ -375,966

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen, and upon vote was unanimously carried.

**RESOLUTION**

**WHEREAS**, the Pennington County Board of Commissioners has reviewed the proposed levy for 2020 and the proposed Real Estate Tax Statements have been sent as required.

**NOW, THEREFORE, BE IT RESOLVED**, that the final property tax levies for 2020 is approved as follows:

<b><u>FUND</u></b>	<b><u>Levy Before CPA*</u></b>	<b><u>CPA</u></b>	<b><u>Levy After CPA</u></b>
General Revenue	\$6,755,159	\$539,784	\$ 6,215,375
Road & Bridge	\$1,214,603	\$ 97,055	\$ 1,117,548
Welfare	\$2,425,681	\$193,829	\$ 2,231,852
Bonded Debt Fund	\$1,132,222	\$ 0	\$ 1,132,222
<b>Total Levy</b>			<b>\$10,696,997</b>

(CPA-County Program Aid)

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn to 8:00 A.M. on Friday, December 27<sup>th</sup>, 2019. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Bruce Lawrence, Chairman  
Board of Commissioners