

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER - COUNTY BOARD ROOM
TUESDAY, MARCH 24TH, 2020, 5:00 P.M.**

AGENDA - REVISED

Pledge of Allegiance

5:00 Julie Sjostrand – Human Services Director
- Consent Agenda

5:05 Mike Flaagan – County Engineer

5:20 Ray Kuznia – County Sheriff

5:30 Erik Beitel – Emergency Mgmt. Director
- COVID-19 update

County Auditor's Items

(This agenda is subject to change)

Note: As advertised, bids for fuel, equipment rental, and culverts will be opened on March 24th, 2020 at 11:00 a.m. in Meeting Room A of the Gov't Center.

PENNINGTON COUNTY BOARD OF COMMISSIONERS

Resolution in response to global COVID-19 pandemic.

Whereas, On March 11, 2020 The World Health Organization declared COVID-19 a global health pandemic.

Whereas, On March 13, 2020, Donald J. Trump, President of the United States, declared a national emergency in response to the COVID-19 pandemic.

Whereas, On March 13, 2020, Tim Walz, Governor of the State of Minnesota, issued emergency executive order 20-01 declaring a peacetime state of emergency in response to the COVID-19 pandemic.

Whereas, On March 17, 2020 the Pennington County Board of Commissioners declared a local emergency in response to the COVID-19 pandemic.

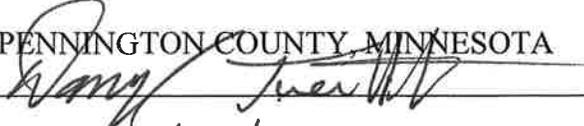
Whereas, the health, safety and welfare of the citizens and employees of Pennington County are of the utmost concern to the Pennington County Board.

Whereas, pursuant to Minnesota Statute § 373.052 subd. 2 a County Board by resolution may authorize the closing of County offices if there is an emergency situation, public business is transacted at other reasonable times and places, and the public interest is served.

NOW, THEREFORE BE IT RESOLVED, by the Chair of the County Board of Pennington

1. That all Pennington County buildings and facilities are closed to the public effective March 20, 2020 at 4:30 p.m.
2. While the buildings will be closed to the public, normal County services and operations will continue to be provided to the community on the same schedule, through both phone and email contact.
3. Pursuant to Minnesota Statute § 373.052 subd. 2 there should be no liability or loss of rights to a person because of a delay caused by the closing of County offices.

PENNINGTON COUNTY, MINNESOTA

 _____, Board Chair

Date: 3/19/20

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 10TH, 2020, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, March 10th, 2020 at 10:00 a.m. Members Present: Darryl Tveitbakk, Cody Hempel, Donald Jensen, Bruce Lawrence, and Neil Peterson. Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

The County Board reviewed a proposal from Widseth, Smith, Nolting & Associates, Inc. (WSN) to identify whether the north wall of the existing DMV apace is load bearing by providing structural analysis services. WSN proposes to complete the Scope of Services at an amount not to exceed \$2,000. Motioned by Commissioner Lawrence, seconded by Commissioner Jensen, to accept the proposal from WSN for Structural Review as stated above. Motion carried.

Emergency Management Director Erik Beitel gave the Board a report on any possible flooding this spring. It was stated that because we have not received much additional moisture the flood risk has gone down. Our soil is saturated due to the large amount of rain we received last fall and there is between 3-5 inches of moisture in the snowpack. At this time we are not expecting major flooding but can expect the normal overland flooding we experience most years. As in prior years sandbags will be ready for pick up.

Bill Barthold, representing the 2nd Amendment Coalition, reported he had met with the County Attorney and County Sheriff and members of the Coalition. There is another coalition meeting tonight and as of this time they are not ready to present a resolution.

Bryanna Grefthen, Pennington County Feedlot Officer, presented the 2019 County Feedlot Officer Annual Report. The Minnesota Pollution Control Agency completed a year-end review and based on that 100% of non-inspection minimum requirements have been met along with the required number of required inspections. The total performance credits is 2, resulting in \$400.00 of additional feedlot funding. We currently have 46 feedlots that are required to be registered. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the 2019 County Feedlot Officer Annual Report and authorize the Chairman to sign the same. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Auditor and Manual warrants for October, November, and December 2019 totaling \$3,055,711.08, \$3,714,426.42, and \$1,564,735.37, respectively, and also the following Commissioner warrants. Motion carried.

WARRANTS

County Revenue	\$105,619.40
Road & Bridge	\$ 59,448.87
Ditch Funds	\$ 21,314.56

Per diems and meal reimbursements in the amount of \$3,393.13 were also approved.

County Sheriff Ray Kuznia met with the Board with the following two recommendations to fill open positions.

- Jonathon Michael Erickson Part-Time Deputy Sheriff
- Blayke Anthony Sundahl Part-Time Corrections Officer

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the hire of Jonathon Michael Erickson to fill the position of Part-Time Deputy Sheriff effective March 11th, 2020. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Lawrence, to approve the hire of Blayke Anthony Sundahl to fill the position of Part-Time Corrections Officer effective March 11th, 2020. Motion carried.

County Engineer Mike Flaagan met with the County Board first representing Troy Schroeder from the NW Regional Development Commission, who was unable to be in attendance. The NWRDC Transportation Committee is requesting we pass a resolution asking for a speed limit study on CSAH#27 and CSAH#28 to possibly increase the speed to 60 mph.

RESOLUTION

WHEREAS, the Legislature ordered MnDOT to perform speed studies on the Trunk Highway system to increase the speed limit to 60 mph on roadways that meets MnDOT’s criteria, and

WHEREAS, Pennington County is interested in performing the same speed study on CSAH #27 and CSAH #28 to determine if they meet MnDOT’s criteria for speed limit increase to 60 mph.

NOW, THEREFORE, BE IT RESOLVED, the Pennington County Board of Commissioners request MnDOT perform speed studies on CSAH #28 from the Marshall County line south to Trunk Highway #1, and CSAH #27 from Trunk Highway #1 south to the Red Lake County Line, to evaluate an increase in the speed limit from 55 mph to 60 mph.

Engineer Flaagan presented the bids for the round-a-about at CSAH #8 and CSAH #17 (SAP 057-608-010) opened at 11:00 a.m. on March 9th, 2020 as advertised. The following bids were received:

Davidson Construction	\$3,016,903.00
Gladen Construction	\$3,012,050.39
R.J. Zavoral & Sons, Inc.	\$2,708,788.40

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to award the bid for SAP 057-608-010 to R.J. Zavoral & Sons, Inc. for the amount of \$2,708,788.40 as the best and lowest bid received. Motion carried.

Engineer Flaagan gave a report on the Mark Blvd. bridge project where they are beginning to work on the east pier. He also stated the road restrictions go into effect Friday, March 13th, 2020.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Hempel, and upon vote was unanimously carried.

RESOLUTION

IT IS RESOLVED that Pennington County enter into MnDOT Agreement No. 1036534 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 3 and County State Aid Highway No. 20 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 32 from 8th Street to Oakland Park Road under State Project No. 5703-47 (T.H. 32 = 32).

IT IS FURTHER RESOLVED that County Board Commissioner Darryl Tveitbakk and County Engineer Mike Flaagan are authorized to execute the Agreement and any amendments to the Agreement.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Hempel, and upon vote was unanimously carried.

RESOLUTION

IT IS RESOLVED that Pennington County enter into MnDOT Agreement No. 1036466 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 16, No. 14, and No. 31 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 1 from 900 feet west of County State Aid Highway 16 to Kinney Avenue and adjacent to Trunk Highway No. 59 from 690 feet south of Trunk Highway No. 1 to 923 feet north of Trunk Highway No. 1 under State Project No. 5701-31 (T.H. 1 = 133).

IT IS FURTHER RESOLVED that County Board Commissioner Darryl Tveitbakk and County Engineer Mike Flaagan are authorized to execute the Agreement and any amendments to the Agreement.

Moved by Commissioner Hempel, seconded by Commissioner Lawrence, to approve the minutes of February 25th, 2020 as written. Motion carried.

Commissioner Lawrence reported that the asbestos removal company he had contacted will not be able to provide an estimate on asbestos removal in the Auditorium. He will try to contact Brian Byklum at the NW Service Cooperative regarding the matter.

The County Board also discussed the meeting schedule to place the Auditorium on the Historic National Register.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, that Commissioner Lawrence contact the State Historic Preservation Office and ask that any decision on designating the City Auditorium as a Historic Building be put on hold. Motion carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to adjourn the Board meeting to Tuesday, March 24th, 2020 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

DRAFT

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
EMERGENCY MEETING
TUESDAY, MARCH 17TH, 2020, 9:00 A.M.**

As called by emergency, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, March 17th, 2020 at 9:00 a.m. Members Present: Darryl Tveitbakk, Cody Hempel, Bruce Lawrence, and Neil Peterson. Absent: Donald Jensen.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Brian Holmer, Mayor of Thief River Falls, voiced his support of the County passing a Declaration of Emergency. The City Council will take up the issue at the City Council meeting being held tonight.

It was noted that an ad will be placed in the Thief River Falls Times and The Northern Watch outlining best practices to keep the workplace, school, home and commercial establishments safe. Pennington County and the City of Thief River Falls have agreed to share the cost of the public ad.

Emergency Management Director Erik Beitel stated that the Minnesota Dept. of Health has reported no new changes today, but the Governor is expected to issue an order to close all dine-in restaurants and bars. Such establishments will still be able to provide take-out and delivery orders.

Mr. Beitel then read a prepared Declaration of Emergency and recommended its adoption.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Hempel, and upon vote was unanimously carried.

**DECLARATION OF EMERGENCY
COVID-19**

WHEREAS, the COVID-19 Pandemic Virus will impact the population of Pennington County and its Cities due to the significant disruption of public services to include School Closures, Day Cares, Public Health Services and other services essential to the health and wellbeing of the citizens of Pennington County; and

WHEREAS, the World Health Organization has declared a global pandemic is occurring as the COVID-19 (Coronavirus) has spread across the United States and Minnesota; and

WHEREAS, additional resources may need to be requested and/or reassigned to meet community needs; and

WHEREAS, the daily operations of county government are anticipated to be impacted to comply with Minnesota Department of Health and Center for Disease Control recommendation to minimize the spread of COVID-19; and

WHEREAS, the President of the United States has declared a National Emergency enacting the Stafford Act and the Governor of Minnesota has declared a Peacetime State of Emergency; and

WHEREAS, Pennington County Emergency Management requests the Pennington County Board of Commissioners to declare Pennington County in a State of Emergency for the response to the COVID-19 crisis.

NOW, THEREFORE, BE IT RESOLVED that Pennington County has declared a State of Emergency for the period of 30 days effective March 17th, 2020 through April 15th, 2020 or until circumstances no longer require a State of Emergency.

It was discussed and decided that the next trigger in the pandemic plan will be if/when a confirmed case of COVID-19 is found in a county bordering Pennington County.

Mr. Beitel also reviewed the FEMA reimbursement for flood damage in 2019.

No guidance has been provided from the State of Minnesota regarding reimbursement of any expenses for COVID-19 except for Personal Protective Equipment (PPE).

Quin County Community Health Administrator Jodi Flaagan stated they have been asked to halt all current activities and direct all resources to the COVID-19 emergency.

It was stressed that what is happening right now is helping us prepare for COVID-19 and that this is not a time to panic.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to adjourn the Emergency Meeting of the Pennington County Board of Commissioners. Motion carried.

The next regular County Board meeting is scheduled for March 24th, 2020 at 5:00 p.m.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

Jennifer
3/23/20 11:28AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Pennington County Financial System



Jennifer
3/23/20 11:28AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
6	1440 ALTEPETER/JEREMIAH 01-201-000-0000-6304		8.47	CAR WASH #16	1028129	REPAIR & MAINTENANCE - SQUAD	N
7	01-201-000-0000-6304		5.54	WASHER FLUID #08	1028129	REPAIR & MAINTENANCE - SQUAD	N
	1440 ALTEPETER/JEREMIAH		14.01	2 Transactions			
94	2324 BERGSTROM ELECTRIC INC 01-251-000-0000-6300		105.00	CONNECT SHOWER TO EXHAUST FAN	6-143949	REPAIRS & MAINTENANCE	N
	2324 BERGSTROM ELECTRIC INC		105.00	1 Transactions			
103	2307 BRODIN COMFORT SYSTEMS 01-218-000-0000-6300		404.28	REPLACED TEMP CONTROL	57442	REPAIRS & MAINTENANCE	N
	2307 BRODIN COMFORT SYSTEMS		404.28	1 Transactions			
23	3044 C.L. LINFOOT COMPANY 01-218-000-0000-6300		316.60	CLEANED HEAT SENSOR/FILTERS	S00403	REPAIRS & MAINTENANCE	N
	3044 C.L. LINFOOT COMPANY		316.60	1 Transactions			
92	3306 CITY OF THIEF RIVER FALLS 01-201-000-0000-6262		675.00	2019 CITY POUND CHARGES		OTHER SERVICES	N
	3306 CITY OF THIEF RIVER FALLS		675.00	1 Transactions			
53	13405 COCA-COLA BOTTLING COMPANY HIGH 01-801-000-0000-6838		106.88	COKE PRODUCTS	3212718	POP MACHINE EXPENSE	N
	13405 COCA-COLA BOTTLING COMPANY HIGH		106.88	1 Transactions			
102	3311 COLE PAPERS, INC. 01-801-000-0000-6401		83.41	PAPER	9810101	SUPPLIES-UNALLOCATED	N
	3311 COLE PAPERS, INC.		83.41	1 Transactions			
10	4340 DAKOTA FIRE PROTECTION INC 01-218-000-0000-6300		650.00	ANNUAL SPRINKLER INSPECTION	19670	REPAIRS & MAINTENANCE	N
	4340 DAKOTA FIRE PROTECTION INC		650.00	1 Transactions			
83	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6304		24.25	LICENSE REGISTRATION CHARGER		REPAIR & MAINTENANCE - SQUAD	N
	4313 DEPARTMENT OF MOTOR VEHICLES		24.25	1 Transactions			
62	4320 DS SOLUTIONS, INC 01-061-000-0000-6262		564.30	ONLINE ELECTION JUDGE TRAINING	12335	OTHER SERVICES - ELECTIONS	N

Pennington County Financial System



Jennifer
3/23/20 11:28AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
4320	DS SOLUTIONS, INC			564.30		1 Transactions			
79	4348 DUFFY/SEAMUS	01-091-000-0000-6241		40.00	ATTY REGISTRATION - S DUFFY			DUES	N
	4348 DUFFY/SEAMUS			40.00		1 Transactions			
74	5053 ELECTION SYSTEMS & SOFTWARE	01-061-000-0000-6262		3,740.76	CODING SERVICES - PNP		1123935	OTHER SERVICES - ELECTIONS	N
73		01-061-000-0000-6262		365.79	CODING SERVICES - ROCKSBURY		1125509	OTHER SERVICES - ELECTIONS	N
	5053 ELECTION SYSTEMS & SOFTWARE			4,106.55		2 Transactions			
51	5322 ERICKSON/COREEN	01-601-000-0000-6330		6.90	MILEAGE - EXT COMM - TRF		031220	TRAVEL & EXPENSE	Y
52		01-601-000-0000-6330		65.00	PER DIEM - EXT COMM - TRF		031220	TRAVEL & EXPENSE	Y
	5322 ERICKSON/COREEN			71.90		2 Transactions			
71	6001 FALLS DIVERSE ABILITIES CORPORATION	01-218-000-0000-6262		112.70	CLEAN GOVERNMENT CENTER		17347	OTHER SERVICES	N
70		01-111-000-0000-6262		171.50	CLEAN GOVERNMENT CENTER		17348	OTHER SERVICES - COURTHOUSE	N
67		01-501-000-0000-6262		49.00	CLEAN AUDITORIUM		17353	OTHER SERVICES	N
72		01-218-000-0000-6262		124.80	CLEAN GOVERNMENT CENTER		17363	OTHER SERVICES	N
69		01-111-000-0000-6262		163.05	CLEAN GOVERNMENT CENTER		17364	OTHER SERVICES - COURTHOUSE	N
68		01-501-000-0000-6262		58.30	CLEAN AUDITORIUM		17369	OTHER SERVICES	N
	6001 FALLS DIVERSE ABILITIES CORPORATION			679.35		6 Transactions			
15	7031 GARDEN VALLEY TELEPHONE	01-223-000-0000-6801		2,069.00	INSTALLATION NETWORK CABLE		INV-14429	MISCELLANEOUS EXPENSE-E911	N
	7031 GARDEN VALLEY TELEPHONE			2,069.00		1 Transactions			
89	8385 HEARTLAND PAPER CO	01-251-000-0000-6403		326.96	FLOOR CLEANER, DISINFECTANT		6652500	JANITORIAL SUPPLIES - JAIL	N
59		01-501-000-0000-6403		19.11	URINAL BLOCKS		665327-0	JANITORIAL SUPPLIES	N
88		01-251-000-0000-6403		70.82	BAGS		6653350	JANITORIAL SUPPLIES - JAIL	N
90		01-218-000-0000-6403		83.11	BLACKS BAGS		6659950	JANITORIAL SUPPLIES	N
60		01-111-000-0000-6403		23.37	MOP HANDLE		668308-0	JANITORIAL SUPPLIES - COURTHOU	N
	8385 HEARTLAND PAPER CO			523.37		5 Transactions			
46	8351 HELGELAND/LINDA	01-601-000-0000-6330		65.00	PER DIEM - EXT COMM - TRF		031220	TRAVEL & EXPENSE	N

Pennington County Financial System



Jennifer
3/23/20 11:28AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
	8351	HELGELAND/LINDA		65.00		1 Transactions			
101	8014	HUGOS #7		9.99	FOOD - DEPT HEAD MEETING		1155	TRAVEL & EXPENSE	N
	8014	HUGOS #7		9.99		1 Transactions			
14	99999997	INNOVATIVE OFFICE SOLUTIONS, LLC		343.60	10 CASES PAPER		IN2912678	SUPPLIES	N
	99999997	INNOVATIVE OFFICE SOLUTIONS, LLC		343.60		1 Transactions			
26	10311	JOBS HQ		754.25	ADS - ASSIST CTY ATTORNEY		2176471	MISCELLANEOUS EXPENSE	N
	10311	JOBS HQ		754.25		1 Transactions			
18	99999997	JUVE/ALAINA		194.00	UNIFORM ALLOWANCE REIMBURSE			JAILER UNIFORMS	N
19		01-251-000-0000-6420		14.02	MEAL - MEDICAL INMATE STAY		3420	TRAVEL & EXPENSE	N
20		01-251-000-0000-6330		10.50	MEAL - MEDICAL INMATE STAY		3520	TRAVEL & EXPENSE	N
21		01-251-000-0000-6330		12.39	MEAL - MEDICAL INMATE STAY		3620	TRAVEL & EXPENSE	N
	99999997	JUVE/ALAINA		230.91		4 Transactions			
80	12037	LEE PLUMBING & HEATING		156.00	TEMP CONTROL REPAIR		80772	REPAIRS & MAINTENANCE	N
	12037	LEE PLUMBING & HEATING		156.00		1 Transactions			
81	13321	MCMILLIN/JANELLE		52.00	TRANSCRIPTS			OTHER SERVICES	Y
	13321	MCMILLIN/JANELLE		52.00		1 Transactions			
75	13341	MINNESOTA CLE		161.00	COUNTY LAW		INV1026080	SUBSCRIPTIONS - LAW LIBRARY	N
76		01-016-000-0000-6242		89.00	CONTINUED ED - KHANSON		INV1037756	DUES	N
	13341	MINNESOTA CLE		250.00		2 Transactions			
95	99999997	MINNESOTA COUNTY ATTORNEY DIREC		24.00	COUNTY ATTORNEY DIRECTORY			SUPPLIES	N
	99999997	MINNESOTA COUNTY ATTORNEY DIREC		24.00		1 Transactions			
66	13445	MINNESOTA POST BOARD		90.00	POST RENEWAL #04			OTHER SERVICES	N
		01-201-000-0000-6262							

Pennington County Financial System



Jennifer
3/23/20 11:28AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Descripti	1099
							Paid On Bhf #	On Behalf of Name	
84		01-201-000-0000-6262		90.00	POST LICENSE/NEW JE			OTHER SERVICES	N
85		01-201-000-0000-6262		90.00	POST LICENSE/NEW WO			OTHER SERVICES	N
	13445	MINNESOTA POST BOARD		270.00		3 Transactions			
	13391	MN DEPT OF LABOR & INDUSTRY							
61		01-111-000-0000-6300		100.00	ELEVATOR OPERATING PERMIT		ALR01052751	REPAIRS & MAINTENANCE	N
	13391	MN DEPT OF LABOR & INDUSTRY		100.00		1 Transactions			
	13324	MN SHERIFFS ASSOCIATION							
91		01-203-000-0000-6801		60.00	PERMIT TO ACQUIRE CARDS		211210	GUN PERMIT - MISC	N
	13324	MN SHERIFFS ASSOCIATION		60.00		1 Transactions			
	13425	MOTOROLA							
17		01-201-000-0000-6205		223.50	2 HANDHELD RADIO BATTERIES		8280930698	WALKIE TALKIE & RADIO	N
16		01-201-000-0000-6205		21.75	APX CARRY HOLDER		8280930944	WALKIE TALKIE & RADIO	N
	13425	MOTOROLA		245.25		2 Transactions			
	14305	NATVIK/BARB							
49		01-601-000-0000-6330		1.15	MILEAGE - EXT COMM - TRF		031220	TRAVEL & EXPENSE	N
50		01-601-000-0000-6330		65.00	PER DIEM - EXT COMM - TRF		031220	TRAVEL & EXPENSE	N
	14305	NATVIK/BARB		66.15		2 Transactions			
	14328	NELSON/BRANDY							
87		01-251-000-0000-6300		30.00	CASEYS/FUEL REIMB			REPAIRS & MAINTENANCE	N
54		01-251-000-0000-6330		40.00	MED INMATE STAY/MEAL - AJ & BN			TRAVEL & EXPENSE	N
55		01-251-000-0000-6330		13.95	MED INMATE STAY/MEAL			TRAVEL & EXPENSE	N
86		01-251-000-0000-6330		31.55	TRANSPORT FUEL REIMB			TRAVEL & EXPENSE	N
	14328	NELSON/BRANDY		115.50		4 Transactions			
	14033	NORTHERN STATE BANK							
64		01-251-000-0000-6330		15.03	WINEMAC/TRANSPORT FUEL REIMB			TRAVEL & EXPENSE	N
65		01-251-000-0000-6330		30.00	CASEY'S GENERAL/TRANSPORT FUEL			TRAVEL & EXPENSE	N
82		01-251-000-0000-6420		40.00	SEW UNIFORM PATCHES			JAILER UNIFORMS	N
	14033	NORTHERN STATE BANK		85.03		3 Transactions			
	15323	OFFICE DEPOT							
5		01-220-000-0000-6405		133.78	TONER		436797667001	GENERAL SUPPLIES	N
4		01-251-000-0000-6405		321.58	TAPE DISPENSER, SCISSORS, TONE		436797667001	GENERAL SUPPLIES - JAIL	N
58		01-061-000-0000-6401		36.75-	RETURN LABELS		446259580001	SUPPLIES-ELECTION	N
2		01-255-000-0000-6631		99.99	HP MONITOR		446531472001	SUPPLIES & EQUIPMENT - S.T.S.	N

Pennington County Financial System



Jennifer
3/23/20 11:28AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
3	01-220-000-0000-6405		126.89	TONER/DISPATCH	446850705001	GENERAL SUPPLIES	N
1	01-255-000-0000-6631		89.99	HP MONITOR	447793854001	SUPPLIES & EQUIPMENT - S.T.S.	N
56	01-061-000-0000-6401		25.59	LABELS	449460221001	SUPPLIES-ELECTION	N
57	01-801-000-0000-6401		38.86	STAPLES, ENVELOPES, BATTERIES	449460221001	SUPPLIES-UNALLOCATED	N
15323	OFFICE DEPOT		799.93	8 Transactions			
13	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		42.96	OIL CHANGE - SERVICE #1	155285	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE		42.96	1 Transactions			
24	15302 OLSON/ADELINE 01-106-000-0000-6401		47.42	PHOTO PROCESSING 153 PICS	31720	SUPPLIES	N
	15302 OLSON/ADELINE		47.42	1 Transactions			
99	16313 PENNINGTON COUNTY AUDITOR 01-601-000-0000-6209		124.45	FEBRUARY POSTAGE	4009	POSTAGE	N
	16313 PENNINGTON COUNTY AUDITOR		124.45	1 Transactions			
63	16311 PRO-WEST & ASSOCIATES INC 01-103-000-0000-6843		1,271.86	PARCEL SPLITS/JOINS	004126	UNALLOCATED TECHNOLOGY EXP	N
	16311 PRO-WEST & ASSOCIATES INC		1,271.86	1 Transactions			
96	20358 QUADIENT FINANCE USA, INC. 01-801-000-0000-6209		2,000.00	POSTAGE		POSTAGE	N
	20358 QUADIENT FINANCE USA, INC.		2,000.00	1 Transactions			
45	17003 QUICK PRINT CENTER 01-091-000-0000-6401		54.00	BUSINESS CARDS	14003	SUPPLIES	N
	17003 QUICK PRINT CENTER		54.00	1 Transactions			
22	19319 SEACHANGE 01-061-000-0000-6262		672.50	PNP VOTER POSTCARD NOTIFICATIO	511373	OTHER SERVICES - ELECTIONS	N
	19319 SEACHANGE		672.50	1 Transactions			
47	19423 SWANSON/DEB 01-601-000-0000-6330		25.30	MILEAGE - EXT COMM - TRF	031220	TRAVEL & EXPENSE	N
48	01-601-000-0000-6330		65.00	PER DIEM - EXT COMM - TRF	031220	TRAVEL & EXPENSE	N
	19423 SWANSON/DEB		90.30	2 Transactions			
	11039 TRF RADIO						

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
11	01-201-000-0000-6801		50.00	DEPUTY - NOW HIRING - 1WK	25830-1	MISCELLANEOUS EXPENSE	N
12	01-201-000-0000-6801		50.00	INVESTIGATOR - NOW HIRING	25831-1	MISCELLANEOUS EXPENSE	N
11039	TRF RADIO		100.00	2 Transactions			
12332	TRITECH SOFTWARE SYSTEMS						
97	01-220-000-0000-6263		8,000.00	NIBRS/CRS ENHANCEMENT & SERVIC	268466	COMPUTER SERVICES & SUPPLIES	N
12332	TRITECH SOFTWARE SYSTEMS		8,000.00	1 Transactions			
21338	UNIVERSITY OF NORTH DAKOTA						
8	01-206-000-0000-6262		2,080.00	MEDICAL EXAM SERVICES	A19-3801161850	OTHER SERVICES-CORONER	N
9	01-206-000-0000-6262		80.21	TOXICOLOGY FEE	A19-3801161850	OTHER SERVICES-CORONER	N
21338	UNIVERSITY OF NORTH DAKOTA		2,160.21	2 Transactions			
22304	VFW POST 2793						
100	01-218-000-0000-6801		105.00	FLAGS	602605	MISCELLANEOUS EXPENSE	N
22304	VFW POST 2793		105.00	1 Transactions			
23303	WEST GROUP PAYMENT CENTER						
77	01-016-000-0000-6242		1,011.46	FEBRUARY WEST LAW ACCESS	841918381	SUBSCRIPTIONS - LAW LIBRARY	N
25	01-091-000-0000-6240		671.55	FEBRUARY WEST LAW ACCESS	841924732	SUBSCRIPTIONS	N
78	01-016-000-0000-6242		329.28	FEBRUARY SUBSCRIPTIONS	842003246	SUBSCRIPTIONS - LAW LIBRARY	N
98	01-091-000-0000-6240		63.84	FEBRUARY SUBSCRIPTIONS	842008739	SUBSCRIPTIONS	N
23303	WEST GROUP PAYMENT CENTER		2,076.13	4 Transactions			
23054	WESTSIDE MOTORS						
93	01-201-000-0000-6304		272.52	REPAIR #01/REPLACE ACTUATOR	7488	REPAIR & MAINTENANCE - SQUADS	N
23054	WESTSIDE MOTORS		272.52	1 Transactions			
1 Fund Total:			31,078.86	County Revenue	47 Vendors	85 Transactions	

Pennington County Financial System



Jennifer
3/23/20 11:28AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
43	3359 COMMISSIONER OF TRANSPORTATION 03-330-000-0000-6274		292.41	EQUIPMENT CALIBRATION		LAB TESTING	N
44	03-330-000-0000-6274		1,030.76	LAB TESTING		LAB TESTING	N
42	03-330-000-0000-6554		5.14	FORMS		ENGINEERING & SURVEYING SUPPLI	N
	3359 COMMISSIONER OF TRANSPORTATION		1,328.31	3 Transactions			
40	10408 DEERE CREDIT INC. 03-350-000-0000-6631		23,283.68	LEASE MOTORGRADER(203)		FURNITURE & EQUIPMENT	N
41	03-350-000-0000-6631		25,242.81	LEASE MOTORGRADER (206)		FURNITURE & EQUIPMENT	N
	10408 DEERE CREDIT INC.		48,526.49	2 Transactions			
39	7332 GREENBRIER GRAPHICS LLC 03-330-000-0000-6554		37.93	STRIKE OFF BAR, THERMOMETER		ENGINEERING & SURVEYING SUPPLI	N
	7332 GREENBRIER GRAPHICS LLC		37.93	1 Transactions			
38	8409 HUMBOLDT MFG CO. 03-330-000-0000-6554		289.95	CARRYCASE, WASH BOTTLE SLUMP C		ENGINEERING & SURVEYING SUPPLI	N
	8409 HUMBOLDT MFG CO.		289.95	1 Transactions			
37	13302 M-R SIGN CO, INC 03-350-000-0000-6551		106.73	WEIGHT LIMIT SIGNS		SIGNS	N
	13302 M-R SIGN CO, INC		106.73	1 Transactions			
36	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		30.75	WATER	008060	SUPPLIES	N
	14123 NORTHWEST BEVERAGE INC		30.75	1 Transactions			
34	15323 OFFICE DEPOT 03-320-000-0000-6401		105.77	KEYBOARD HOLDER, PENS		SUPPLIES	N
35	03-320-000-0000-6401		74.57	PAPER, SURGE PROTECTOR		SUPPLIES	N
	15323 OFFICE DEPOT		180.34	2 Transactions			
29	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6263		25.47	HOSTED EXCHANGE - MARCH		COMPUTER SERVICES	N
30	03-320-000-0000-6263		14.00	POP EMAIL - MARCH		COMPUTER SERVICES	N
31	03-320-000-0000-6263		445.71	IT GLOBAL - MARCH		COMPUTER SERVICES	N
32	03-320-000-0000-6263		61.25	HOSTED OFFICE - MARCH		COMPUTER SERVICES	N
33	03-320-000-0000-6263		34.70	EMAIL ARCHIVING - MARCH		COMPUTER SERVICES	N
	16027 PENNINGTON COUNTY TREASURER		581.13	5 Transactions			

Pennington County Financial System



Jennifer
3/23/20 11:28AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula	Descripti	1099
							Paid On Bhf #		On Behalf of Name	
18439	ROCKSBURY TRUCK REPAIR									
28		03-350-000-0000-6564		81.00	DOT INSPECTION UNIT 232				EQUIPMENT REPAIR PARTS	N
18439	ROCKSBURY TRUCK REPAIR			81.00		1 Transactions				
19338	STEIGER MFG. CO.									
27		03-350-000-0000-6564		1,250.61	REPAIR 312 & 313				EQUIPMENT REPAIR PARTS	N
19338	STEIGER MFG. CO.			1,250.61		1 Transactions				
3 Fund Total:				52,413.24	Road & Bridge		10 Vendors		18 Transactions	
Final Total:				83,492.10		57 Vendors		103 Transactions		

draft

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	31,078.86	County Revenue
	3	52,413.24	Road & Bridge
All Funds		83,492.10	Total

Approved by,
.....
.....

draft

Jennifer
3/23/20 11:29AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Jennifer
 3/23/20 11:29AM
 1 County Revenue

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
4	8355 HENNINGSEN/ALEXANDER 01-251-000-0000-6330		11.05	MEAL - TRANSPORT - ST CLOUD	031620	TRAVEL & EXPENSE	N
	8355 HENNINGSEN/ALEXANDER		11.05	1 Transactions			
2	11063 KUZNIA/RAYMOND D 01-251-000-0000-6330		17.14	MEAL- TRANSPORT - BISMARK	020620	TRAVEL & EXPENSE	N
1	01-201-000-0000-6330		13.15	MEAL - SHERIFF MTG - BEMIDJI	022120	TRAVEL & EXPENSE	N
	11063 KUZNIA/RAYMOND D		30.29	2 Transactions			
3	14328 NELSON/BRANDY 01-251-000-0000-6330		29.88	MEAL - TRANSPORT - NEW ULM	031620	TRAVEL & EXPENSE	N
	14328 NELSON/BRANDY		29.88	1 Transactions			
1 Fund Total:			71.22	County Revenue	3 Vendors	4 Transactions	
Final Total:			71.22	3 Vendors	4 Transactions		

draft

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	71.22	County Revenue
All Funds		71.22	Total

Approved by,

.....

.....

draft