

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 22ND, 2020, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Joint Use Facility Meeting Room in Thief River Falls, MN, on Tuesday, September 22nd, 2020 at 5:00 p.m. Members Present: Darryl Tveitbakk, Don Jensen, Bruce Lawrence, Neil Peterson, and Cody Hempel. Members Absent: None.

The meeting was called to order by Chairman Tveitbakk and the Pledge of Allegiance was recited.

Julie Sjostrand met with the Board and presented the consent agenda from the September 15th, 2020 Human Services Committee meeting. On a motion by Commissioner Hempel and seconded by Commissioner Peterson, the following recommendations of the Pennington County Human Service Committee for September 15th, 2020 (detailed minutes on record) are hereby adopted. Motion carried.

SECTION A

- I. To approve the August 18th, 2020 Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III.
 - A. To approve the CY 2021 Clinical Supervision Purchase of Service Agreement between Sherry Jose-Sobolik and Pennington County Human Services, as presented.
 - B. To approve the CY 2021-2022 Children's Mental Health Screening State of Minnesota Dept of Human Services County Grant Contract.
 - C. To approve the CY 2021 Adult Mental Health Services grant contract between the State of Minnesota, Department of Human Services and Pennington County.

SECTION B

- I. To approve payment of the Agency's bills.

County Engineer Mike Flaagan stated that Roseau County has yet to fill their County Highway Engineer position and they would like to extend their contract with Pennington County for engineering services at the same terms until November 30th, 2020. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve a contract extension for engineer services between Pennington County and Roseau County as stated above. Motion carried.

Engineer Flaagan discussed a quote received from Marco for a new Highway Dept. copier in the amount of \$4,799.66, which has been reviewed and is recommended by the Technology Committee. Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to approve the purchase of a copier from Marco at the quoted price of \$4,799.66 for the Highway Department; to be paid from the 2020 budget. Motion carried.

Engineer Flaagan stated that NW Asphalt has completed the crack-sealing project and is requesting final payment of \$167,377.50. The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen, and upon vote was unanimously carried.

RESOLUTION

NORTHWEST ASPHALT

WHEREAS, CP57-20-06 (crack-sealing) has in all things been completed, and the County Board being fully advised in the premises,

THEREFORE, BE IT RESOLVED, by the Pennington County Board of Commissioners that we do hereby accept said completed project for and on behalf of the Pennington County Highway Department and authorize final payment as specified herein.

The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Jensen, and upon vote was unanimously carried.

COUNTY STATE AID HIGHWAY FUNDS ADVANCE RESOLUTION

WHEREAS, the County of Pennington is planning to implement County State Aid Street Project(s) in 2020 which will require State Aid funds in excess of those available in its State Aid Regular/Municipal Construction Account; and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account; and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account balance as of date 09/17/20: \$0.00

Less estimated disbursements:

Project #SAP 057-608-008	\$ 468,407.15
Project #SAP 057-608-009	\$ 88,357.23
Project #SAP 057-608-010	\$1,708,788.40

Total Estimated Disbursements: \$2,265,552.78

Advance Amount (amount in excess of acct. balance) \$2,265,552.78

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820; and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Pennington in an amount up to \$2,677,666.38 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Engineer Flaagan discussed the following local quotes he received regarding the purchase of a new vehicle for the Highway Dept. (tax, title, licensing not included):

Westside Motors	2021 Jeep Cherokee	\$24,971
Thief River Ford	2021 Ford Edge	\$32,697

Northern Motors	2021 Chevrolet Traverse	\$32,252
	2021 Buick Enclave	\$40,937

Mr. Flaagan recommended the bid of Westside Motors and stated that the Jeep comes with a standard 3-year/36,000-mile warranty. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the purchase of a 2021 Jeep Cherokee from Westside Motors at the quoted price of \$24,971 plus tax, title, and licensing; to be paid from the 2020 budget. Motion carried. It was noted that the Engineer's current vehicle will stay in force and be used by the Highway Technicians.

Engineer Flaagan stated that the River Valley Shop is need of a new septic system. Upon completion of a soil test, a mound system has been recommended. Dick's Backhoe Service has provided a quote of \$9,425 to install a mound system, which must also be inspected after installation. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve the quote of \$9,425 by Dick's Backhoe Service to install of a new septic mound system at the River Valley Highway Shop. Motion carried.

Engineer Flaagan provided the following update on County Projects:

- Lighting has been installed at both new roundabouts
- Mark Blvd. Bridge – both approach panels have been poured and part of the rail on the north side, he estimates two more weeks to finish the pours; paving will occur in mid-October weather permitting
- The dept. is working with the school on drop-offs to solve traffic congestion at the Challenger roundabout

Emergency Management Director provided the Board with a COVID-19 update. As of today, there are a total 91,422 cases in MN with 82,800 no longer in isolation, and there have been 1979 COVID-related deaths. Mr. Beitel stated there will be voluntary and free mass testing held on September 29th, 30th, and October 1st at the Huck Olson/Ralph Engelstad arena. Pennington County was selected for this MN Dept. of Health sponsored event, and they hope to test 1800 people over the three-day period.

Mr. Beitel provided the Board with a CARES Grant update. To date the Grant Committee has met three times, reviewed 80+ applications, and has distributed approximately \$670,000 in funding. There is \$79,744.44 remaining of the original \$750,000 budget for first round grants, and if all applications on file are approved, an additional \$72,000 in funding is needed. Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to allocate up to an additional \$72,000 to the first round CARES Grant budget of \$750,000. Motion carried. Auditor Treasurer Jennifer Herzberg noted that Pennington County townships have until November 15th, 2020 to turn in their request for CARES grant funding, and to date less than \$200 has been requested.

Auditor-Treasurer Jennifer Herzberg presented a quote from Marco for a new copier in the Government Center in the amount of \$9,984.90, to be paid from the 2021 budget. Motioned by Commissioner Hempel, seconded by Commissioner Lawrence, to approve the purchase of a new copier for the Government Center from Marco at the quoted price of \$9,984.90; to be paid from the 2021 budget. Motion carried.

The 2021 budget was then discussed, which currently is set to increase by 1.4849%. The Board took no action and will further discuss the budget at the September 29th, 2020 Special Board meeting.

Commissioner Lawrence discussed the Old Arena lease held with the Thief River Falls Amateur Hockey Association (TRFAHA). The lease is set to expire on 09/01/2021 and TRFAHA would like to extend it for greater than 5 years. No action was taken at this time and the Board will confer with the County Attorney regarding the issue.

Discussion was held regarding the Auditorium and its associated costs to the County. The Building Committee met with Brian Byklum on September 21st, 2020 regarding asbestos removal from the Auditorium, which has been estimated at \$80,000 - \$100,000. The Committee will meet with Spruce Valley Construction and Davidson Construction regarding demolition estimates. It was noted that the local volleyball league wants to continue to use the gymnasium in the Auditorium but that will not be considered until they present a COVID-19 plan to the County.

Commissioner Lawrence presented an update from the Technology Committee. They continue to work with Electronics Plus and AVI Systems, Inc. regarding a camera system and other technology in the Board room, and it was noted that the Microsoft Surface Pros have arrived and are being set up.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the Board minutes of September 8th, 2020 as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Jensen, to approve the Human Services warrants totaling \$87,529.41 and the following Commissioner warrants. Motion carried.

County Revenue	\$49,422.64
Road & Bridge	\$ 7,139.89
Solid Waste Facility	\$75,000.00

Per diems and meal reimbursements in the amount of \$1,105.46 were also approved.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to adjourn the Board meeting to September 29th, 2020 at 9:00 a.m. in the Justice Center Board Room.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners