

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, JULY 26TH, 2022, 5:00 P.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**

| | |
|------|---|
| 5:05 | Julie Sjostrand – Human Services Director |
| 5:10 | Cody Underdahl – DOC District Supervisor |
| 5:20 | Mike Flaagan – County Engineer |
| 5:35 | Ray Kuznia – County Sheriff |
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by Commissioner _____, The Following recommendations of the Pennington County Human Service Committee for July 19, 2022 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the June 21, 2022, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the CY 2023 Clinical Supervision Purchase of Service Agreement between Sherry Jose-Sobolik and Pennington County Human Services, as presented.
B. To approve the CY 2022-2023 Supervised Visitation and Visitation Exchange Purchase of Service Agreement between the Violence Intervention Project and Pennington County Human Services, as presented.
C. To approve the Child Safety and Permanency and MFIP/MWP Self-Support Index Report.

SECTION B

- I. To approve payment of the Agency's bills.

Aye Nay Chairperson Date

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
JULY 12TH, 2022 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, July 12th, 2022, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Neil Peterson, Darryl Tveitbakk. Members present via Zoom: David Sorenson. Members absent: None.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Chairman Lawrence asked if there were any amendments to the agenda. The County Coordinator noted that ICNS Director Kayla Jore can be removed from the agenda. Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to approve the Board agenda with the change presented. Motion carried.

County Coordinator Kevin Erickson made notice that Commissioner Sorenson is attending the meeting via Zoom and thus will not participate in voting.

Recognition of Citizens: None present.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to approve the Board of minutes of June 28th, 2022. Commissioner Nelson noted that Commissioner Tveitbakk was in attendance at the meeting. The County Coordinator will make that change and also noted an adjustment needed to the motion approving a tax abatement for Trandem Enterprises to include 2023 value/tax. Hearing no further discussion, the motion was carried.

Motioned by Commissioner Nelson, seconded by Commissioner Tveitbakk, to approve the following Commissioner warrants. Motion carried.

| | |
|----------------------|--------------|
| County Revenue | \$124,675.19 |
| Road & Bridge | \$ 68,243.52 |
| Solid Waste Facility | \$ 88.00 |
| Ditch Funds | \$ 150.00 |
| State Funds | \$ 1,883.21 |

Per diems and meal reimbursements in the amount of \$2,753.81 were also approved.

Chester Powell - Clearwater SWCD Water Plan Coordinator/Program Tech, and Peter Nelson - Pennington County SWCD District Manager, provided the Board an update on the Clearwater River Watershed Management Plan. The watershed covers 1385 square miles and 4% is in Pennington County. Two public open houses have been held and an online survey was conducted to help form the plan. Discussion was held on plan funding and funding levels. Six counties entered into an M.O.A. to implement the plan. The Plan

timeline includes a 60-day review period, a Public Hearing and Policy Meeting on August 27, 2022, September County Board approvals, and October meetings with the Board of Soil & Water Resources. Engineer Flaagan questioned if there will projects affecting Pennington County as we have many ditches draining into the Clearwater River. Mr. Powell asked that the County inform Peter Nelson of any projects that come to mind in the future. The Board thanked them for their report.

County Engineer Mike Flaagan stated that Schenkey's Inc. has completed their gravel crushing contract and final payment is requested in the amount of \$138,200. Mike stated that approximately 40,000 yards of gravel were crushed and most goes to the east 1/3 of the county where it's most cost effective. The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Nelson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Contract No.57-22-06 has in all things been completed, and the County Board being fully advised in these premises,

NOW THEN, BE IT RESOLVED, that we do hereby accept said completed project for and on behalf of the Pennington County Highway Department and authorize final payment as specified herein.

Engineer Flaagan presented the following four bids received for culvert installation at driveways and crossings along CSAH #7 in 2024:

| | |
|----------------------------------|-------------|
| Drydal Construction (Bagley) | \$39,033.84 |
| Jeff Olson Construction | \$48,214.00 |
| Olson (Steve) Construction | \$77,864.99 |
| R.J. Zavoral & Sons Construction | \$75,664.00 |

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to approve the bid of Drydal Construction in amount of \$39,033.84 as the lowest and best bid received for the 2024 installation of culverts along CSAH #7. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the resignation of Erick Huseth effective July 22nd, 2022, and to send a letter of appreciation to Mr. Huseth for his service to the County. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to authorize the Engineer to advertise externally for the position of Signman/Equipment Operator should no internal applications be received. Motion carried.

Discussion was held on the vacant position of Highway Mechanic. The job description has been edited allowing for relevant experience to substitute for a degree/certificate. Engineer Flaagan stated that the Highway Equipment Operators can perform some equipment maintenance, but the rest will have to be hired out until a mechanic is hired.

Emergency Management Director Erik Beitel informed the Board that the Presidential Emergency Declaration for MN has been approved. The damage from April weather

events have been approved for federal disaster relief. Two applicant briefings will be held by FEMA, and reimbursements will occur after submitted projects are complete. Mr. Beitel noted that the Hazard Mitigation Plan is being updated and may offer some assistance to homes threatened by riverbank erosion.

Engineer Flaagan noted that most culverts and crossings have been replaced or repaired along the County State Aid routes. Approximately 90 sites needed work and were prioritized in the order of access, driveways, and field crossings.

County Sheriff Ray Kuznia requested Board approval to send a 90-day term notice to our current food service vendor for the jail, Summit Food Service, and to conduct an RFP for a new food service vendor.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to authorize the County Sheriff to send a 90-day notice to Summit Food Service to term the contract agreement for food services at the Pennington County LEC. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to authorize the County Sheriff to conduct an RFP for a new food service vendor for the Pennington County LEC. Discussion followed with the Board requesting committee review of the RFP prior to publishing. Following discussion, the motion was carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Nelson, to approve 1) a 5-year Joint Powers Agreement with the State of MN/Dept of Public Safety/BCA for utilization of the criminal justice communications network, 2) an Amendment to the CJDN Subscriber Agreement regarding access to BCA systems, tools, and Court Records, 3) the following associated resolution. Motion carried.

**RESOLUTION APPROVING STATE OF MN JOINT POWERS AGREEMENTS
WITH THE COUNTY OF PENNINGTON ON BEHALF OF ITS COUNTY
ATTORNEY AND SHERIFF**

WHEREAS, the County of Pennington on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of MN, Dept. of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify, and delete connectivity, systems, and tools over the five-year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Pennington, Minnesota as follows:

- 1) That the State of MN Joint Powers Agreements by and between the State of MN acting through its Dept of Public Safety, Bureau of Criminal Apprehension and the County of Pennington on behalf of its County Attorney and Sheriff are hereby approved.

- 2) That the Sheriff, Ray D. Kuznia, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of MN to maintain the County's connection to the systems and tools offered by the State.
- 3) That the County Attorney, Seamus Duffy, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of MN to maintain the County's connection to the systems and tools offered by the State.
- 4) That Bruce Lawrence, the Chair of the County of Pennington, and Kevin Erickson, the County Board Clerk, are authorized to sign the State of MN Joint Powers Agreements.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the resignation of Jail Sergeant Jonathon Erickson effective July 15th, 2022. Motion carried.

Sheriff Kuznia provided an update on jail staffing, noting they are currently short three Corrections Officers. Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to authorize the Sheriff to post internally for a Full-Time Corrections Officer. Motion carried.

County Assessor Carl Bruzek presented an Application for Abatement by Dawn Pyle, parcel M17.09102700. The mobile home was removed from the property in Sanders Township in April 2020 but was not removed from the 2022 assessment. Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the Application for Abatement for Dawn Pyle, parcel M17.09102700, for taxes payable 2021 and 2022 to reflect removal of the mobile home from the property. Motion carried.

Auditor-Treasurer Items:

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to authorize overtime pay for the Auditor-Treasurer's office and other designated staff pertaining to the 2022 Primary and General Elections. Discussion followed with the Auditor-Treasurer noting that current staff handle all election duties. Following discussion, the motion was carried.

County Coordinator Items:

Motioned by Commissioner Tveitbakk, seconded by Commissioner Nelson, to approve a quote by ACCT, Inc. in the amount of \$20,500 for flooring asbestos abatement on the east side of the 1st floor of the Government Center. Motion carried.

County Coordinator Kevin Erickson noted a recent meeting with North Risk Partners regarding the county health insurance and provided the Board a summary update. The

premiums-to-claims ratio has improved in 2021 and 2022 and there were/are fewer high case claims in both years as well. Health insurance renewal rates have been decreasing and based on 2021 and 2022 claim information and our current trends he anticipates a good renewal for 2023. The renewal rates for 2023 will be released in mid-August, 2022.

Coordinator Erickson noted receipt of partial quotes from Paint & Glass Interiors for flooring and paint for the Government Center/1st floor remodel project. The Building Committee will review all final quotes received and will make a recommendation to the Board at a future meeting.

County Attorney Items: None.

Committee Reports/Commissioner Updates:

Commissioner Tveitbakk noted a Building Committee meeting with SEH on July 7th. Final plans for the 1st floor remodel will be available soon. Sentence to Serve will help vacate the remodel areas and will provide painting services for 1st floor. SEH toured the 3rd floor extensively to evaluate electrical and HVAC systems and continues to work on the final plans for that floor.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to July 26th, 2022, at 5:00 p.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
7/26/22 3:45PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|---|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 99999997 | ARETE | | | | | | |
| 18 | 01-070-000-0000-6801 | | 7,093.33 | INVESTIGATION - DP | 20220371 | MISCELLANEOUS EXPENSE - DP | N |
| | 99999997 ARETE | | 7,093.33 | 1 Transactions | | | |
| 51 | 1302 AT&T MOBILITY 01-290-000-0000-6202 | | 69.35 | JUNE CELLPHONE | | Telephone | N |
| | 1302 AT&T MOBILITY | | 69.35 | 1 Transactions | | | |
| 8 | 2324 BERGSTROM ELECTRIC INC 01-501-000-0000-6300 | | 237.00 | GE RELAYS & LABOR - AUDITORIUM | 9213 | REPAIRS & MAINTENANCE | N |
| 64 | 01-251-000-0000-6300 | | 170.00 | CAT 6 LINES/TRAINING ROOM | 9226 | REPAIRS & MAINTENANCE | N |
| | 2324 BERGSTROM ELECTRIC INC | | 407.00 | 2 Transactions | | | |
| 11 | 2050 BREDESON SUPPLY 01-121-000-0000-6401 | | 384.80 | TONER & FOLDERS | 0213225 | SUPPLIES - VETS SERVICE | N |
| | 2050 BREDESON SUPPLY | | 384.80 | 1 Transactions | | | |
| 4 | 3311 COLE PAPERS, INC. 01-218-000-0000-6403 | | 62.70 | AIR FILTER | 10162539 | JANITORIAL SUPPLIES | N |
| | 3311 COLE PAPERS, INC. | | 62.70 | 1 Transactions | | | |
| 6 | 4310 D & T VENTURES 01-070-000-0000-6301 | | 450.00 | PROPERTY TAX WEBSITE SUPPORT | 301866 | MAINTENANCE AGREEMENT | N |
| | 4310 D & T VENTURES | | 450.00 | 1 Transactions | | | |
| 59 | 99999997 DAKOTA WHOLESALE TIRE 01-201-000-0000-6304 | | 642.48 | TIRES #11 | 626635 | REPAIR & MAINTENANCE - SQUADS | N |
| | 99999997 DAKOTA WHOLESALE TIRE | | 642.48 | 1 Transactions | | | |
| 22 | 4364 DIRECT DEPOSIT SERVICES 01-041-000-0000-6801 | | 198.54 | PURCHASED CD - 1ST NATIONAL BA | 34145 | MISCELLANEOUS EXPENSE - AUDIT | N |
| | 4364 DIRECT DEPOSIT SERVICES | | 198.54 | 1 Transactions | | | |
| 31 | 6001 FALLS DIVERSE ABILITIES CORPORATION 01-501-000-0000-6262 | | 81.00 | CLEAN AUDITORIUM | 18064 | OTHER SERVICES | N |
| 32 | 01-501-000-0000-6262 | | 21.60 | CLEAN AUDITORIUM | 18088 | OTHER SERVICES | N |
| | 6001 FALLS DIVERSE ABILITIES CORPORATION | | 102.60 | 2 Transactions | | | |
| 75 | 6305 FLAAGAN/JODI 01-013-000-0000-6853 | | 1,557.50 | 44.5 HOURS TZD GRANT | | TOWARD ZERO DEATH GRANT | Y |

Pennington County Financial System



Jennifer
7/26/22 3:45PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

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|------------------|--------------------------------------|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 6305 | FLAAGAN/JODI | | 1,557.50 | | 1 Transactions | | |
| 7420 | Government Forms and Supplies | | | | | | |
| 15 | 01-061-000-0000-6401 | | 3,048.16 | ELECTION ENVELOPES | 0334981 | SUPPLIES-ELECTION | N |
| 7420 | Government Forms and Supplies | | 3,048.16 | | 1 Transactions | | |
| 999999997 | GUNDERSON/JORDIN | | | | | | |
| 65 | 01-201-000-0000-6420 | | 180.00 | UNIFORM ALLOWANCE REIMB | | UNIFORMS | N |
| 999999997 | GUNDERSON/JORDIN | | 180.00 | | 1 Transactions | | |
| 8321 | HALVORSON/AMY | | | | | | |
| 71 | 01-601-000-0000-6264 | | 20.62 | MILEAGE - COUNTY FAIR - TRF | | SUMMER ASSISTANT - EXTENSION | N |
| 8321 | HALVORSON/AMY | | 20.62 | | 1 Transactions | | |
| 8014 | HUGOS #7 | | | | | | |
| 23 | 01-003-000-0000-6330 | | 16.69 | FOOD FOR MEETING | | TRAVEL & EXPENSE | N |
| 8014 | HUGOS #7 | | 16.69 | | 1 Transactions | | |
| 12324 | LOVLY/DAVID | | | | | | |
| 66 | 01-252-000-0000-6330 | | 22.80 | MEAL REIMBURSEMENT/EVOC | 062622 | TRAVEL & EXPENSE | N |
| 67 | 01-252-000-0000-6330 | | 10.74 | MEAL REIMBURSEMENT/EVOC | 062722 | TRAVEL & EXPENSE | N |
| 68 | 01-252-000-0000-6330 | | 10.99 | MEAL REIMBURSEMENT/EVOC | 062722 | TRAVEL & EXPENSE | N |
| 69 | 01-252-000-0000-6330 | | 8.57 | MEAL REIMBURSEMENT/EVOC | 062722 | TRAVEL & EXPENSE | N |
| 12324 | LOVLY/DAVID | | 53.10 | | 4 Transactions | | |
| 13498 | MARCO TECHNOLOGIES LLC | | | | | | |
| 26 | 01-091-000-0000-6301 | | 109.16 | EQ767167 MAINTENANCE AGREEMENT | 10093698 | MAINTENANCE AGREEMENT | N |
| 10 | 01-801-000-0000-6401 | | 97.52 | KONICA STAPLE RETURN | CM527221 | SUPPLIES-UNALLOCATED | N |
| 9 | 01-132-000-0000-6301 | | 51.26 | EQ465509 MAINTENANCE | INV10159994 | MAINTENANCE AGREEMENT | N |
| 30 | 01-801-000-0000-6301 | | 165.32 | EQ1019556 MAINTENANCE AGREEMEN | INV10167076 | MAINTENANCE AGREEMENT | N |
| 13498 | MARCO TECHNOLOGIES LLC | | 228.22 | | 4 Transactions | | |
| 999999997 | MCDONALD HOPKINS | | | | | | |
| 17 | 01-070-000-0000-6801 | | 1,160.00 | LEGAL REVIEW SERVICES | 1439524 | MISCELLANEOUS EXPENSE - DP | N |
| 16 | 01-070-000-0000-6801 | | 480.00 | LEGAL REVIEW SERVICES | 1442000 | MISCELLANEOUS EXPENSE - DP | N |
| 999999997 | MCDONALD HOPKINS | | 1,640.00 | | 2 Transactions | | |
| 13341 | MINNESOTA CLE | | | | | | |
| 25 | 01-016-000-0000-6242 | | 111.00 | MN REAL ESTATE | INV1197943 | SUBSCRIPTIONS - LAW LIBRARY | N |

Pennington County Financial System



Jennifer
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 4

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|------|
| 13341 | MINNESOTA CLE | | 111.00 | | 1 Transactions | | |
| 20 | 13361 MN BUREAU OF CRIMINAL APPREHENSION 01-091-000-0000-6262 | | 150.00 | CJDN ACCESS FEE | 707098 | OTHER SERVICES | N |
| | 13361 MN BUREAU OF CRIMINAL APPREHENSION | | 150.00 | | 1 Transactions | | |
| 49 | 14428 NORTHSTAR 01-101-000-0000-6401 | | 351.40 | VITAL RECORDS - SECURITY PAPER | 50506575 | SUPPLIES - RECORDER | N |
| | 14428 NORTHSTAR | | 351.40 | | 1 Transactions | | |
| 70 | 15323 OFFICE DEPOT 01-251-000-0000-6405 | | 797.12 | INK/BOOKING DESK | 251892235001 | GENERAL SUPPLIES - JAIL | N |
| 24 | 01-061-000-0000-6401 | | 139.86 | ADDRESS LABELS | 252899020001 | SUPPLIES-ELECTION | N |
| | 15323 OFFICE DEPOT | | 936.98 | | 2 Transactions | | |
| 72 | 13329 OFFICE OF MNIT SERVICES 01-070-000-0000-6263 | | 1,338.65 | FIBER USAGE - APRIL | DV22040377 | COMPUTER SERVICES - DP | N |
| 73 | 01-070-000-0000-6263 | | 1,338.65 | FIBER USAGE - MAY | DV22050379 | COMPUTER SERVICES - DP | N |
| 74 | 01-070-000-0000-6263 | | 1,338.65 | FIBER USAGE - JUNE | DV22060383 | COMPUTER SERVICES - DP | N |
| | 13329 OFFICE OF MNIT SERVICES | | 4,015.95 | | 3 Transactions | | |
| 58 | 15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304 | | 98.00 | MOUNT AND B ALANCE TIRES #11 | 174667 | REPAIR & MAINTENANCE - SQUADS | N |
| | 15329 OIL BOYZ EXPRESS LUBE INC | | 98.00 | | 1 Transactions | | |
| 2 | 16313 PENNINGTON COUNTY AUDITOR 01-601-000-0000-6209 | | 599.24 | POSTAGE - MARCH TO JUNE | 4179 | POSTAGE | N |
| 1 | 01-601-000-0000-6300 | | 113.00 | REIMB READITECH IT BILLING | 4179 | REPAIRS & MAINTENANCE | N |
| 3 | 01-106-000-0000-6301 | | 57.00 | INSTALL MONITORS | 4183 | MAINTENANCE AGREEMENT | N |
| | 16313 PENNINGTON COUNTY AUDITOR | | 769.24 | | 3 Transactions | | |
| 50 | 16359 PENNINGTON COUNTY CRIME VICTIM 01-270-000-0000-6202 | | 116.25 | SUPPLIES FOR DWI AND DRUG COUR | 07072022 | TELEPHONE | N |
| | 16359 PENNINGTON COUNTY CRIME VICTIM | | 116.25 | | 1 Transactions | | |
| 48 | 16448 PREMIUM WATERS, INC. 01-601-000-0000-6401 | | 46.50 | JUNE WATER BILL | 176888 | SUPPLIES - EXTENSION | N |
| 21 | 01-091-000-0000-6801 | | 2.25 | WATER - ATTORNEY | 340979369 | MISCELLANEOUS EXPENSE | N |
| | 16448 PREMIUM WATERS, INC. | | 48.75 | | 2 Transactions | | |

Pennington County Financial System



Jennifer
7/26/22 3:45PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 7 | 20358 QUADIENT FINANCE USA, INC. | | | | | | |
| | 01-801-000-0000-6209 | | 1,500.00 | POSTAGE | | POSTAGE | N |
| | 20358 QUADIENT FINANCE USA, INC. | | 1,500.00 | 1 Transactions | | | |
| | 17002 QUILL CORPORATION | | | | | | |
| 12 | 01-041-000-0000-6401 | | 18.80 | PAPER | 26393847 | SUPPLIES - AUDITOR | N |
| 13 | 01-101-000-0000-6401 | | 40.84 | PAPER | 26393847 | SUPPLIES - RECORDER | N |
| | 17002 QUILL CORPORATION | | 59.64 | 2 Transactions | | | |
| | 18440 READITECH IT SOLUTIONS | | | | | | |
| 57 | 01-251-000-0000-6300 | | 510.00 | MICROSOFT OFFICE/JAIL COMPUTER | 245434 | REPAIRS & MAINTENANCE | N |
| 52 | 01-220-000-0000-6263 | | 876.00 | IT GLOBAL CARE/JULY | 245671 | COMPUTER SERVICES & SUPPLIES | N |
| 54 | 01-201-000-0000-6210 | | 50.94 | HOSTED EXCHANGE JULY | 245697 | E-MAIL SERVICES | N |
| 55 | 01-201-000-0000-6210 | | 82.00 | POP EMAIL JULY | 245697 | E-MAIL SERVICES | N |
| 56 | 01-201-000-0000-6210 | | 156.15 | EMAIL ARCHIVING JULY | 245697 | E-MAIL SERVICES | N |
| 53 | 01-201-000-0000-6300 | | 201.25 | HOSTED OFFICE APPS/JULY | 245697 | REPAIRS & MAINTENANCE | N |
| | 18440 READITECH IT SOLUTIONS | | 1,876.34 | 6 Transactions | | | |
| | 19319 SEACHANGE | | | | | | |
| 19 | 01-061-000-0000-6262 | | 5,810.43 | PRIMARY BALLOTT PRINTING | 41533 | OTHER SERVICES - ELECTIONS | N |
| 5 | 01-061-000-0000-6401 | | 1,430.60 | OMNIBALLOT TONER | INV010950 | SUPPLIES-ELECTION | N |
| | 19319 SEACHANGE | | 7,241.03 | 2 Transactions | | | |
| | 999999997 ST CLOUD STATE UNIVERSITY | | | | | | |
| 63 | 01-252-000-0000-6330 | | 455.00 | EVOC TRAINING/02 | 337900-9348 | TRAVEL & EXPENSE | N |
| 60 | 01-252-000-0000-6330 | | 275.00 | EVOC TRAINING/10 | 337900-9416 | TRAVEL & EXPENSE | N |
| 61 | 01-252-000-0000-6330 | | 275.00 | EVOC TRAINING/16 | 337900-9416 | TRAVEL & EXPENSE | N |
| 62 | 01-252-000-0000-6330 | | 275.00 | EVOC TRAINING/06 | 337900-9416 | TRAVEL & EXPENSE | N |
| | 999999997 ST CLOUD STATE UNIVERSITY | | 1,280.00 | 4 Transactions | | | |
| | 23303 WEST GROUP PAYMENT CENTER | | | | | | |
| 29 | 01-016-000-0000-6242 | | 1,073.05 | JUNE WESTLAW ACCESS | 846607276 | SUBSCRIPTIONS - LAW LIBRARY | N |
| 27 | 01-091-000-0000-6240 | | 794.00 | JUNE WESTLAW ACCESS | 846612801 | SUBSCRIPTIONS | N |
| 14 | 01-016-000-0000-6242 | | 376.99 | JULY SUBSCRIPTION | 846693766 | SUBSCRIPTIONS - LAW LIBRARY | N |
| 28 | 01-016-000-0000-6242 | | 73.09 | JUNE SUBSCRIPTIONS | 846698383 | SUBSCRIPTIONS - LAW LIBRARY | N |
| | 23303 WEST GROUP PAYMENT CENTER | | 2,317.13 | 4 Transactions | | | |

1 Fund Total: 37,026.80 County Revenue 32 Vendors 60 Transactions

Pennington County Financial System



Jennifer
7/26/22 3:45PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|---|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 47 | 2496 BREILAND LANDSCAPING 03-350-000-0000-6553 | | 249.00 | SPRING APPLICATION SHOP 500 | | BRUSH & WEED CONTROL CHEMIC. | N |
| | 2496 BREILAND LANDSCAPING | | 249.00 | 1 Transactions | | | |
| 46 | 6363 FRONTIER PRECISION, INC 03-330-000-0000-6631 | | 692.69 | BRACKET SURVEY | | FURNITURE & EQUIPMENT | N |
| | 6363 FRONTIER PRECISION, INC | | 692.69 | 1 Transactions | | | |
| 40 | 12325 L & M FLEET SUPPLY INC. 03-350-000-0000-6551 | | 4.99 | ZIP TIES | | SIGNS | N |
| 41 | 03-350-000-0000-6556 | | 49.98 | GLOVES | | SHOP SUPPLIES | N |
| 42 | 03-350-000-0000-6556 | | 28.27 | PAINT SA#23 | | SHOP SUPPLIES | N |
| 44 | 03-350-000-0000-6556 | | 26.97 | PT SHOP 500 | | SHOP SUPPLIES | N |
| 43 | 03-350-000-0000-6564 | | 13.98 | WIPER BLADES, WASHER FLUID | | EQUIPMENT REPAIR PARTS | N |
| 45 | 03-350-000-0000-6564 | | 119.98 | RATCHET BINDER | | EQUIPMENT REPAIR PARTS | N |
| | 12325 L & M FLEET SUPPLY INC. | | 244.17 | 6 Transactions | | | |
| 39 | 13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301 | | 36.63 | COPY MACHINE JULY | | MAINTENANCE AGREEMENT | N |
| | 13498 MARCO TECHNOLOGIES LLC | | 36.63 | 1 Transactions | | | |
| 38 | 15323 OFFICE DEPOT 03-320-000-0000-6401 | | 56.78 | PAPER & WIPES | | SUPPLIES | N |
| | 15323 OFFICE DEPOT | | 56.78 | 1 Transactions | | | |
| 37 | 16379 POLK COUNTY HIGHWAY DEPARTMENT 03-350-000-0000-6549 | | 524.76 | 36" PIPE AND BAND | | CULVERTS | N |
| | 16379 POLK COUNTY HIGHWAY DEPARTMENT | | 524.76 | 1 Transactions | | | |
| 76 | 16419 PRECISE MRM LLC 03-350-000-0000-6564 | | 396.00 | MONTHLY GPS - JUNE | | EQUIPMENT REPAIR PARTS | N |
| | 16419 PRECISE MRM LLC | | 396.00 | 1 Transactions | | | |
| 34 | 18439 ROCKSBURY TRUCK REPAIR 03-350-000-0000-6564 | | 92.50 | DOT INSPECTION | | EQUIPMENT REPAIR PARTS | N |
| 35 | 03-350-000-0000-6564 | | 1,531.54 | REPAIR & DOT INSPECTION | | EQUIPMENT REPAIR PARTS | N |
| 36 | 03-350-000-0000-6564 | | 92.50 | DOT INSPECTIONS | | EQUIPMENT REPAIR PARTS | N |
| | 18439 ROCKSBURY TRUCK REPAIR | | 1,716.54 | 3 Transactions | | | |
| | 20309 TRUE NORTH STEEL | | | | | | |

Pennington County Financial System



Jennifer
7/26/22 3:45PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 7

3 Road & Bridge

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|-------------------------|----------|------------------|-----------------------------------|-------------------------|---|------|
| 33 | 03-350-000-0000-6549 | | 55,888.64 | 18", 24" 30" & 36" PIPE | | CULVERTS | N |
| 20309 | TRUE NORTH STEEL | | 55,888.64 | | 1 Transactions | | |
| 3 Fund Total: | | | 59,805.21 | Road & Bridge | 9 Vendors | 16 Transactions | |
| Final Total: | | | 96,832.01 | 41 Vendors | 76 Transactions | | |

DRAFT

Pennington County Financial System



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|------------------|----------------|
| 1 | 37,026.80 | County Revenue |
| 3 | 59,805.21 | Road & Bridge |
| All Funds | 96,832.01 | Total |

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Jennifer
7/25/22 5:13PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|---|----------|--------------|-----------------------------------|-------------------------|---|------|
| 1 | 15375 OLSON/WYATT 01-251-000-0000-6330 | | 14.91 | TRANSPORT MEAL REIMB | 071922 | TRAVEL & EXPENSE | N |
| | 15375 OLSON/WYATT | | 14.91 | 1 Transactions | | | |
| 1 Fund Total: | | | 14.91 | County Revenue | 1 Vendors | 1 Transactions | |
| Final Total: | | | 14.91 | 1 Vendors | 1 Transactions | | |

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Pennington County Financial System



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|---------------|----------------|
| 1 | 14.91 | County Revenue |
| All Funds | 14.91 | Total |

Approved by,

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DRAFT