

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, APRIL 22, 2025, 10:00 A.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

10:05 Julie Sjostrand – Human Services Director
10:10 Mike Flaagan – County Engineer
10:20 Seth Vettleson – County Sheriff
10:25 Pennington County Extension/4-H
- Quarterly report

7. County Auditor-Treasurer Items

8. County Coordinator Items

- Bids: Sale of county-owned property
- Bids: LEC roof replacement

9. County Attorney Items

10. Committee Reports / Commissioner Updates

11. Adjournment

Reminder: Bids will be opened in the Justice Center Board Room at 9:00 a.m. on April 22, 2025, for 1) sale of the former Human Services building, property, and parking lot, and 2) roof replacement at the Law Enforcement Center.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
APRIL 8, 2025 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 8, 2025, at 10:00 a.m. Members present: Seth Nelson, Bruce Lawrence, Roy Sourdif, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Sourdif and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Sorenson, seconded by Commissioner Lawrence, to approve the County Board minutes of March 25, 2025, as written. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the Auditor & Manual warrants for March 2025 totaling \$1,521,014.01, and the following Commissioner warrants, to include two invoices from H2Overviewers LLC totaling \$7,312.92 (January and February viewers fees for CD #46, #70). Discussion followed with Commissioner Peterson questioning the ReadTech IT Solutions bills. Auditor-Treasurer Herzberg replied that those are due to billing discrepancies and she is working to resolve them. Following discussion, the motion carried.

County Revenue	\$101,210.26
Road & Bridge	\$ 21,887.81
Solid Waste Facility	\$ 5,500.00

Meal reimbursements and per diems in the amount of \$2,361.69 were also approved.

Mike Flaagan – County Engineer

Mr. Flaagan stated that bids for 2025 construction projects were opened on April 7, 2025, at 1:00 p.m. as duly advertised. The following bids for SAP 57-610-012 (CSAH #10) were received and it was noted that the Engineer's estimate was \$739,529.14:

RJ Zavoral & Sons, Inc.	\$708,023.26
Knife River Materials	\$737,723.31
Mark Sand & Gravel Co.	\$871,696.43

Mr. Flaagan recommended approval of the bid by RJ Zavoral & Sons, Inc. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the low bid of RJ Zavoral & Sons, Inc. in the amount of \$708,023.26 for SAP 57-610-012. Motion carried.

The following bids were received for CP 57-25-08 (full reclamation of CSAH #26), SAP 057-627-013 (mill & overlay of CSAH #27), SAP 057-628-005 (mill and overlay of CSAH #28), SAP 057-631-008 (mill and overlay of CSAH #31/ Dewey Ave). The Engineer's estimate was \$2,454,217.41.

RJ Zavoral & Sons, Inc.	\$2,395,026.17
Knife River Materials	\$2,558,884.58
Mark Sand & Gravel Co.	\$3,031,237.59

Mr. Flaagan recommended approval of the bid by RJ Zavoral & Sons, Inc. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the low bid of RJ Zavoral & Sons, Inc. in the amount of \$2,395,026.17 for CP 57-25-08, SAP 057-627-013, SAP 057-628-005, and SAP 057-631-008. Motion carried.

Engineer Flaagan received the following five quotes for 2025 spraying and weed control:

- Larson Helicopters, LLC (Perham, MN): \$275.00 per aerial spray mile (chemical not included).
- Carr's Tree Service (Ottertail, MN): \$49.90 per mile (gravel road); \$24.95 per aerial mile (via drone).
- B&P Weed Control (Bemidji, MN): \$69.00 per ground mile; \$70.00 per aerial mile (done by ATV).
- L&M Road Services LLC (Ulen, MN): \$75.00 per ground mile; \$250.00 per aerial mile.
- JH Lawn Solutions (Solway, MN): \$85.00 per ground mile; no aerial bid.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to accept the bids received and authorize the Engineer to use the bidders as needed. Motion carried.

Engineer Flaagan requested the Board set a date and time for a Five-Year Road & Bridge Plan Hearing. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to schedule a Five-Year Road & Bridge Plan Hearing for May 13, 2025, at 9:00 a.m. in the Justice Center Board Room. Motion carried.

Mr. Flaagan stated a petition has been received to clean JD #13 for 5 miles along Sections 35 and 36 of Goodridge Township and Sections 31-33 of Reiner Township. The request will need to be addressed at a JD ditch meeting, so he will reach out to Marshall County for potential dates and times.

NW Regional Development Commission - Darla Waldner and Sean Ranum

Darla Waldner introduced herself as Executive Director and Sean Ranum as Loan Fund Manager/Economic Development. Ms. Waldner presented the 2024 annual report, noting a budget of \$8.6M and a levy of \$36,932 in Pennington County. She discussed Dancing Sky - Area Agency on Aging, which includes the Senior Linkage line for seniors to discuss long-term care, healthcare, nursing homes, health insurance, etc. 277 Pennington County seniors were served by the program in 2024, and 50 received assistance with nursing home placement. The agency is also grant administrator for programs such as the

senior meal program, legal services for older adults, Title 3B services, homemaker, and caregiver support.

Mr. Ranum noted there were no new loans in Pennington in 2024, but they currently have 19 loans here totaling \$2.1M. The county hasn't been eligible for their economic development services but recent work includes a stormwater project in Roseau and lot development in Crookston, and he noted that Jim Retka has been working on the new daycare facility on the Valley Home property. He reviewed the Northstar Neighbors program and noted the agency is drafting a ten-year, regional solid waste plan for six counties in NW MN. Commissioner Nelson asked about senior insurance enrollments and how the federal and state budget cuts will affect the NWRDC. Ms. Waldner discussed senior insurance, noting they aren't tied to providers so they seek the best options for seniors. Regarding cuts, she expects any received to be tied to Older Americans Act funds. The Board thanked them for their report.

County Auditor-Treasurer Items:

Ms. Herzberg discussed a Tax Increment Financing (TIF) plan proposed by the City of TRF for a 65-unit, workforce rental housing project. The County must pass a resolution of support for such TIF plan. The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Nelson, and upon vote was unanimously carried.

RESOLUTION APPROVING A TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 1-16: 1926 SANFORD PKWY.

BE IT RESOLVED by the Board of County Commissioners (the "Board") of Pennington County, Minnesota (the "County"), as follows:

Section 1. Recitals

1.01. The City Council of the City of Thief River Falls (the "City") has heretofore established Development District No. 1 and adopted the Development Program therefor. It has been proposed by the City that the City adopt a Modification to the Development Program (the "Development Program Modification") for Development District No. 1 (the "Development District") and establish Tax Increment Financing District No. 1-16: 1926 Sanford Pkwy. (an economic development for workforce housing district) therein (the "TIF District") and adopt a Tax Increment Financing Plan (the "TIF Plan") therefor (the Development Program Modification and the TIF Plan are referred to collectively herein as the "Program and Plan"); all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.124 to 469.133 and Sections 469.174 to 469.1794, all inclusive, as amended, (the "Act") all as reflected in the Program and Plan.

1.02. The City has represented that it investigated the facts relating to the Program and Plan and has caused the Program and Plan to be prepared.

1.03. The City is required by law, prior to the establishment of the TIF District and the adoption and approval of the proposed Program and Plan, to provide the County Auditor/Treasurer and the clerk of Independent School District No. 564 (Thief River Falls), Minnesota, with the proposed TIF Plan and the City's estimate of the fiscal and economic implications of the proposed TIF District at least 30 days before the public hearing required by Minnesota Statutes, Section 469.175, subdivision 3.

1.04. To qualify for a workforce housing project, the governing bodies of the County and the School District, following receipt, review, and discussion of the materials required in paragraph 1.03, are each required to approve the TIF Plan by resolution.

1.05. This Board has received from the City the TIF Plan, including the fiscal and economic implications of the TIF District.

Section 2. Approval of the TIF Plan.

2.01. This Board has reviewed and discussed the TIF Plan, as presented to the Board on this date, including without limitation the fiscal and economic implication of the TIF District contained therein, and hereby approves the TIF Plan.

County Coordinator Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the hire of Ashley Ann Nelson as Assistant County Attorney – Senior at the Step 1 salary of \$116,997, with an effective starting date of May 5, 2025. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve issuance of a duplicate warrant to Alex Henningsen in the amount of \$8.42 to replace lost warrant 197155 dated June 15, 2023, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence to approve issuance of a duplicate warrant to TRF Lock & Key in the amount of \$1,680.00 to replace lost warrant 200111 dated June 14, 2024, without issuance of an indemnifying bond. Motion carried.

County Attorney Items:

Interim County Attorney Nathan Haase expressed his appreciation to the Board for their hire of a new Assistant County Attorney.

Mr. Haase discussed hiring a summer intern in the attorney's office. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the hire of Blake Klostermeyer as an intern in the County Attorney's office at the rate of \$18.00 per hour. Discussion followed with Mr. Haase noting the position will feature only required benefits and will work from mid-May to August. Following discussion, the motion was carried.

Committee Reports / Commissioner Updates:

Commissioner Peterson provided a legislative update from MN Rural Counties. The legislature is in process and budget targets have been sent from the House and Senate, and they are not looking good for MN counties. Payments in Lieu of Tax (PILT) and the STS program were discussed in detail.

Commissioner Lawrence asked the County Coordinator to attend the Annual Township Meeting being held this evening at the Joint Use Facility. Mr. Erickson stated he will do so and will discuss cannabis and what the townships should be considering. He has been communicating with the town clerks on cannabis and so has the Township Association. State licensing of cannabis businesses will start soon now that the rules have now been adopted.

Commissioner Nelson reminded the Board that the Human Service Committee meeting on April 15, 2025, will be held at the Juvenile Training Center in Bemidji.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to adjourn the Board meeting to April 22, 2025, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Roy Sourdif, Chairman
Board of Commissioners

DRAFT

Danielle
4/22/25

8:59AM

Pennington County Financial System



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)☐
2 - Department (Totals by Dept)☐
3 - Vendor Number☐
4 - Vendor Name☐

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List☐
S - Condensed Audit List☐

Save Report Options?: N

DRAFT

Pennington County Financial System



Danielle
4/22/25 8:59AM

1 County Revenue

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1307 ABM TECHNOLOGY GROUP							
289	01-201-000-0000-6210		1,250.00	MICROSOFT OFFICE 365	AR1894699	E-MAIL SERVICES	N
290	01-201-000-0000-6330		1,863.00	SECURE 365/SECURE DEVICE PROTE	AR1894809	TRAVEL & EXPENSE	N
291	01-220-000-0000-6263		2,250.00	IT CORE USER/DEVICE SUPPORT	AR1894810\	COMPUTER SERVICES & SUPPLIES	N
	1307 ABM TECHNOLOGY GROUP		5,363.00	3 Transactions			
1011 ACE HARDWARE							
185	01-251-000-0000-6300		7.18	HARDWARE - JAIL	181010	REPAIRS & MAINTENANCE	N
	1011 ACE HARDWARE		7.18	1 Transactions			
1306 ADVANCED CORRECTIONAL HEALTHCARE							
69	01-251-000-0000-6255		22,572.44	MAY MEDICAL COVERAGE	5317	MEDICAL - LOCAL	6
70	01-251-000-0000-6255		1,085.57	MAY MENTAL HEALTH	5317	MEDICAL - LOCAL	6
	1306 ADVANCED CORRECTIONAL HEALTHCARE		23,658.01	2 Transactions			
1347 Amazon Capital Services							
190	01-251-000-0000-6405		22.49	HOOKS	163G-1R31-X1QC	GENERAL SUPPLIES - JAIL	N
189	01-251-000-0000-6300		204.75	REPLACEMENT CABLE	16KV-LTRT-KFWM	REPAIRS & MAINTENANCE	N
188	01-218-000-0000-6300		80.94	TOOL BAG	1CRJ-1FTM-F4CY	REPAIRS & MAINTENANCE	N
187	01-255-000-0000-6405		46.54	CORDLESS PHONE	1DMQ-WVVV-JXV4	GENERAL SUPPLIES - S.T.S.	N
191	01-251-000-0000-6405		26.99	HOOKS	1T36-XJJQ-3RDN	GENERAL SUPPLIES - JAIL	N
186	01-259-000-0000-6801		72.50	PROGRAMMING SUPPLIES	1XDC-9FVK-KMGX	MISCELLANEOUS EXPENSE - CANTI	N
	1347 Amazon Capital Services		454.21	6 Transactions			
1308 ASSOCIATION OF MINNESOTA COUNTIES							
304	01-041-000-0000-6241		150.00	2025 MACA SPRING TECH DAY-KE	72754.00	DUES - AUDITOR	N
305	01-041-000-0000-6241		150.00	2025 MACA SPRING TECH DAY-JH	72755.00	DUES - AUDITOR	N
	1308 ASSOCIATION OF MINNESOTA COUNTIES		300.00	2 Transactions			
2324 BERGSTROM ELECTRIC INC							
192	01-251-000-0000-6302		137.42	KITCHEN RECEPTACLE REPAIR	22593	KITCHEN REPAIRS & EXPENSE	N
	2324 BERGSTROM ELECTRIC INC		137.42	1 Transactions			
2307 BRODIN COMFORT SYSTEMS							
193	01-218-000-0000-6300		163.23	WIRELESS REMOTE-AC UNIT	69780	REPAIRS & MAINTENANCE	N
	2307 BRODIN COMFORT SYSTEMS		163.23	1 Transactions			
999999997 CLIA LABORATORY PROGRAM							
71	01-251-000-0000-6255		248.00	CLIA LICENSE	24D2226036	MEDICAL - LOCAL	N

Pennington County Financial System



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4/22/25 8:59AM

1 County Revenue

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
999999997	CLIA LABORATORY PROGRAM		248.00	1 Transactions		
3311	COLE PAPERS, INC.					
16	01-111-000-0000-6403		51.04	URINAL SCREENS - GC	10565308	JANITORIAL SUPPLIES - COURTHOL N
18	01-111-000-0000-6403		85.50	WHITE CAN LINER - GC	10565308	JANITORIAL SUPPLIES - COURTHOL N
20	01-111-000-0000-6403		79.54	BLACK CAN LINER - GC	10565308	JANITORIAL SUPPLIES - COURTHOL N
22	01-111-000-0000-6403		73.86	DUST SHEETS - GC	10565308	JANITORIAL SUPPLIES - COURTHOL N
24	01-111-000-0000-6403		44.65	WHITE TOWELS - GC	10565308	JANITORIAL SUPPLIES - COURTHOL N
26	01-111-000-0000-6403		143.78	LIVI BATH TISSUE - GC	10565308	JANITORIAL SUPPLIES - COURTHOL N
15	01-218-000-0000-6403		7.00	PROCESSING FEE	10565308	JANITORIAL SUPPLIES N
17	01-218-000-0000-6403		51.04	URINAL SCREENS - JC	10565308	JANITORIAL SUPPLIES N
19	01-218-000-0000-6403		42.75	WHITE CAN LINER - JC	10565308	JANITORIAL SUPPLIES N
21	01-218-000-0000-6403		79.54	BLACK CAN LINER - JC	10565308	JANITORIAL SUPPLIES N
23	01-218-000-0000-6403		73.86	DUST SHEETS - JC	10565308	JANITORIAL SUPPLIES N
25	01-218-000-0000-6403		44.65	WHITE TOWELS - GJC	10565308	JANITORIAL SUPPLIES N
27	01-218-000-0000-6403		71.89	LIVI BATH TISSUE - JC	10565308	JANITORIAL SUPPLIES N
3311	COLE PAPERS, INC.		849.10	13 Transactions		
3302	CREATIVE PRODUCT SOURCING INC					
194	01-222-000-0000-6801		1,973.01	TSHIRTS, CERTIFICATES	163241	MISCELLANEOUS EXPENSE - D.A.R. N
3302	CREATIVE PRODUCT SOURCING INC		1,973.01	1 Transactions		
4355	DACOTAH PAPER					
80	01-251-000-0000-6403		441.52	HANDLE/MOP	13636	JANITORIAL SUPPLIES - JAIL N
81	01-251-000-0000-6403		218.90	MOPALUM	17041	JANITORIAL SUPPLIES - JAIL N
82	01-251-000-0000-6403		232.50	CREDIT IN#13636	CREDIT 3692	JANITORIAL SUPPLIES - JAIL N
4355	DACOTAH PAPER		427.92	3 Transactions		
999999997	DAKOTA BUSINESS SOLUTIONS					
294	01-801-000-0000-6801		357.00	INK FOR POSTAGE MACHINE	10918	MISCELLANEOUS EXPENSE N
999999997	DAKOTA BUSINESS SOLUTIONS		357.00	1 Transactions		
13483	DEPT OF CORRECTIONS FINANCIAL SERVI					
68	01-251-000-0000-6801		1,686.50	INMATE WAGES FEB 2025	858615	MISCELLANEOUS EXPENSE - JAIL N
74	01-251-000-0000-6801		1,037.50	INMATE WAGES MARCH 2025	860632	MISCELLANEOUS EXPENSE - JAIL N
13483	DEPT OF CORRECTIONS FINANCIAL SERVI		2,724.00	2 Transactions		
13059	DHS - SWIFT					
8	01-061-000-0000-6262		255.45	SEPT 2024 MAILING SERVICES	A300IC57260I	OTHER SERVICES - ELECTIONS N

Pennington County Financial System



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4/22/25 8:59AM

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 4

1 County Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
13059	DHS - SWIFT		255.45	1 Transactions		
73	4321 DIAMOND DRUGS INC					
	01-251-000-0000-6255		75.99	MEDICATIONS	1497652	MEDICAL - LOCAL N
	4321 DIAMOND DRUGS INC		75.99	1 Transactions		
6	5312 ERICKSON/KEVIN					
	01-041-000-0000-6330		16.73	MEAL - MACA - ST PAUL	04/11/25	TRAVEL & EXPENSE N
5	01-041-000-0000-6330		19.95	MEAL - MACA - ST PAUL	4/10/25	TRAVEL & EXPENSE N
7	01-041-000-0000-6330		43.75	FUEL - MACA ST. PAUL	4/11/25	TRAVEL & EXPENSE N
4	01-041-000-0000-6330		22.25	MEAL - MACA - ST PAUL	4/9/25	TRAVEL & EXPENSE N
	5312 ERICKSON/KEVIN		102.68	4 Transactions		
	6303 F-M AMBULANCE INC					
64	01-251-000-0000-6255		50.00	25-10377	2510377	MEDICAL - LOCAL N
67	01-251-000-0000-6255		455.65	25-2798	252798	MEDICAL - LOCAL N
66	01-251-000-0000-6255		50.00	25-9152	259152	MEDICAL - LOCAL N
65	01-251-000-0000-6255		455.65	25-9514	259514	MEDICAL - LOCAL N
	6303 F-M AMBULANCE INC		1,011.30	4 Transactions		
	6313 FALLS TOWING					
195	01-201-000-0000-6304		752.65	TOW/AXLE REPAIR #01	3040	REPAIR & MAINTENANCE - SQUADS Y
	6313 FALLS TOWING		752.65	1 Transactions		
	6314 FARM & HOME PUBLISHERS					
280	01-041-000-0000-6801		270.00	10 PLAT BOOKS	M44581	MISCELLANEOUS EXPENSE - AUDIT N
279	01-201-000-0000-6405		324.00	12 PLAT BOOKS	M44581	GENERAL SUPPLIES N
	6314 FARM & HOME PUBLISHERS		594.00	2 Transactions		
	6396 FORUM COMMUNICATIONS PRINTING					
10	01-801-000-0000-6209		3,243.10	POSTAGE - 2025 TAX STATEMENTS	264080-1	POSTAGE N
	6396 FORUM COMMUNICATIONS PRINTING		3,243.10	1 Transactions		
	7317 GALLS, LLC					
201	01-251-000-0000-6420		75.60-	RETURN PANTS	30723195	JAILER UNIFORMS N
200	01-251-000-0000-6420		123.40	2 SHIRTS - JB, CG	30774424	JAILER UNIFORMS N
196	01-251-000-0000-6420		100.54	1 SHIRT - JB	30780751	JAILER UNIFORMS N
197	01-251-000-0000-6420		270.99	3 PAIR PANTS - CR	30891851	JAILER UNIFORMS N
199	01-220-000-0000-6420		110.50	2 PAIR PANTS - SC	30916200	UNIFORMS N
198	01-251-000-0000-6420		125.12	2 SHIRTS - CG	30916200	JAILER UNIFORMS N

Pennington County Financial System



Danielle
4/22/25 8:59AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
7317	GALLS, LLC		654.95	6 Transactions		
7031	GARDEN VALLEY TELEPHONE					
178	01-003-000-0000-6210		306.16 HOSTED IT SERVICES - APR	101407960	E-MAIL SERVICES	N
222	01-041-000-0000-6202		75.86 APRIL PHONE - TREASURER	101407960	TELEPHONE-AUDITOR	N
223	01-041-000-0000-6202		289.56 APRIL PHONE - AUDITOR	101407960	TELEPHONE-AUDITOR	N
169	01-041-000-0000-6210		651.42 HOSTED IT SERVICES - APR	101407960	E-MAIL SERVICES	N
179	01-070-000-0000-6263		1,070.69 HOSTED IT SERVICES HWY - APR	101407960	COMPUTER SERVICES - DP	N
180	01-070-000-0000-6263		1,246.71 HOSTED IT SERVICES NURSING-APR	101407960	COMPUTER SERVICES - DP	N
181	01-070-000-0000-6263		972.84 HOSTED IT SERVICES DP -APR	101407960	COMPUTER SERVICES - DP	N
182	01-070-000-0000-6263		2,759.71 HOSTED IT SERVICES HS -APR	101407960	COMPUTER SERVICES - DP	N
184	01-070-000-0000-6263		57.39- CREDIT FOR OVERCHARGE	101407960	COMPUTER SERVICES - DP	N
225	01-091-000-0000-6202		146.59 APRIL PHONE - ATTORNEY	101407960	TELEPHONE - ATTORNEY	N
170	01-091-000-0000-6300		396.56 HOSTED IT SERVICES - APR	101407960	REPAIRS & MAINTENANCE	N
229	01-101-000-0000-6202		86.54 APRIL PHONE - RECORDER	101407960	TELEPHONE - RECORDER	N
177	01-101-000-0000-6300		196.83 HOSTED IT SERVICES - APR	101407960	REPAIRS & MAINTENANCE	N
226	01-106-000-0000-6202		81.21 APRIL PHONE - ASSESSOR	101407960	TELEPHONE - ASSESSOR	N
176	01-106-000-0000-6300		274.10 HOSTED IT SERVICES - APR	101407960	REPAIRS & MAINTENANCE	N
224	01-111-000-0000-6202		23.51 APRIL PHONE - CUSTODIAN	101407960	TELEPHONE - COURTHOUSE	N
183	01-111-000-0000-6262		61.23 HOSTED IT SERVICES -APR	101407960	OTHER SERVICES - COURTHOUSE	N
230	01-121-000-0000-6202		39.54 APRIL PHONE - VET SERVICES	101407960	TELEPHONE - VETS SERVICE	N
171	01-121-000-0000-6300		106.43 HOSTED IT SERVICES - APR	101407960	Repairs & Maintenance	N
228	01-132-000-0000-6202		99.37 APRIL PHONE - MOTOR VEHICLE	101407960	TELEPHONE - MOTOR VEHICLE	N
174	01-132-000-0000-6300		396.56 HOSTED IT SERVICES - APR	101407960	REPAIRS & MAINTENANCE	N
172	01-270-000-0000-6300		122.46 HOSTED IT SERVICES - APR	101407960	REPAIRS & MAINTENANCE	N
173	01-290-000-0000-6300		61.23 HOSTED IT SERVICES - APR	101407960	Repairs & Maintenance	N
227	01-601-000-0000-6202		186.47 APRIL PHONE - EXTENTION	101407960	TELEPHONE - EXTENSION	N
175	01-601-000-0000-6300		167.66 HOSTED IT SERVICES - APR	101407960	REPAIRS & MAINTENANCE	N
297	01-041-000-0000-6631		914.99 LENOVO PC-SNPW0BBGWW-LF	INV-24198	FURNITURE & EQUIPMENT - AUDITC	N
296	01-111-000-0000-6631		2,306.50 DELL LAPTOP SN8810D54-MAINTENA	INV-24231	FURNITURE & EQUIPMENT - COURT	N
299	01-041-000-0000-6631		814.99 LENOVO PC-SNMZ00DPEA-COUNTER	INV-24232	FURNITURE & EQUIPMENT - AUDITC	N
300	01-041-000-0000-6631		135.99 MONITOR-COUNTER	INV-24232	FURNITURE & EQUIPMENT - AUDITC	N
298	01-041-000-0000-6631		135.99 MONITOR - JS	INV-24239	FURNITURE & EQUIPMENT - AUDITC	N
3	01-106-000-0000-6631		7,092.78 2 DELL LATITUDE 7230 TABLETS	INV-24278	FURNITURE & EQUIPMENT	N
7031	GARDEN VALLEY TELEPHONE		21,163.09	31 Transactions		
7452	Guardian RFID					
84	01-251-000-0000-6801		97.00 HAND STRAPS	10877	MISCELLANEOUS EXPENSE - JAIL	N
83	01-251-000-0000-6801		9,389.00 YEARLY RENEWAL	11776	MISCELLANEOUS EXPENSE - JAIL	N

Pennington County Financial System



Danielle
4/22/25 8:59AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 6

1 County Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
7452	Guardian RFID		9,486.00	2 Transactions		
8316	HANSEN/JULIE					
33	01-101-000-0000-6330		1,024.41	LODGING - MCRA CONF-RUTTGRS		TRAVEL & EXPENSE N
35	01-101-000-0000-6401		11.79	REIMBURSE- AC ADAPTER CORD		SUPPLIES - RECORDER N
34	01-101-000-0000-6330		100.00	2025 MCRA SUMMER CONFERENCE	200003885	TRAVEL & EXPENSE N
8316	HANSEN/JULIE		1,136.20	3 Transactions		
8413	HERZBERG/JENNIFER					
31	01-041-000-0000-6330		1,024.41	LODGING - MACATFO-BRAINERD		TRAVEL & EXPENSE N
32	01-041-000-0000-6330		154.46-	REIMB -ADD 1 NIGHT LODGING		TRAVEL & EXPENSE N
30	01-041-000-0000-6330		23.01	MEAL - MACA - ST PAUL	040925	TRAVEL & EXPENSE N
29	01-041-000-0000-6330		25.21	MEAL - MACA - ST PAUL	041025	TRAVEL & EXPENSE N
28	01-041-000-0000-6330		25.00	MEAL - MACA - ST PAUL	041125	TRAVEL & EXPENSE N
36	01-041-000-0000-6330		425.60	MILEAGE - MACA ST PAUL	608 MILES	TRAVEL & EXPENSE N
8413	HERZBERG/JENNIFER		1,368.77	6 Transactions		
8386	HESI					
63	01-251-000-0000-6801		211.44	MEDICAL WASTE	69899	MISCELLANEOUS EXPENSE - JAIL N
8386	HESI		211.44	1 Transactions		
8315	HUBERT OUTDOOR POWER					
202	01-214-000-0000-6405		18.41	HEATED SHIELD ADAPTOR	94105	GENERAL SUPPLIES - SNOWMOBILI Y
8315	HUBERT OUTDOOR POWER		18.41	1 Transactions		
9012	IHLE SPARBY & HAASE PA					
2	01-091-000-0000-6262		15,000.00	APRIL SERVICES	4992	OTHER SERVICES Y
9012	IHLE SPARBY & HAASE PA		15,000.00	1 Transactions		
10303	JKC					
211	01-201-000-0000-6304		220.00	20-SQUAD CAR WASHES	5112	REPAIR & MAINTENANCE - SQUADS N
10303	JKC		220.00	1 Transactions		
11315	KILEN/CYNTHIA					
292	01-601-000-0000-6330		92.92	MILEAGE- 76 @ .67/60 @ .70	10/24-3/35	TRAVEL & EXPENSE N
11315	KILEN/CYNTHIA		92.92	1 Transactions		
13226	MCKESSON MEDICAL SURGICAL					
77	01-251-000-0000-6255		84.43	CREAM/FIBER/SPONGE	23485079	MEDICAL - LOCAL N
76	01-251-000-0000-6255		65.08	LANCET/SYRINGE/TUBE	23596076	MEDICAL - LOCAL N

Pennington County Financial System



Danielle
4/22/25 8:59AM

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 7

1 County Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
75	01-251-000-0000-6255		342.24 SYRINGE/TUBE/LANCET	23596253	MEDICAL - LOCAL	N
79	01-251-000-0000-6255		4.48 LOZENGE/IBU/ACTEAMIN/GASREL	23605200	MEDICAL - LOCAL	N
78	01-251-000-0000-6255		101.60 LOZENGE/IBU/ACTEAMIN/GASREL	23605222	MEDICAL - LOCAL	N
13226	MCKESSON MEDICAL SURGICAL		687.83	5 Transactions		
13334	MN DEPARTMENT OF HEALTH					
295	01-101-000-0000-6826		127.50 1ST QTR 2025 WELL CERTIFICATES		WELL DISCLOSURE CERTIFICATE	N
13334	MN DEPARTMENT OF HEALTH		127.50	1 Transactions		
13388	MORRIS ELECTRONICS INC					
203	01-223-000-0000-6801		125.00 SSL CERT RESET-REMOTE WORK	12775	MISCELLANEOUS EXPENSE-E911	N
204	01-223-000-0000-6801		125.00 SSL CERT/VPN-REMOTE WORK	12784	MISCELLANEOUS EXPENSE-E911	N
205	01-223-000-0000-6631		1,906.70 2 CISCO FIREWALLS	13116	FURNITURE & EQUIPMENT	N
206	01-223-000-0000-6801		105.00 CISCO ANUCONNECT LICENSING-25	13116	MISCELLANEOUS EXPENSE-E911	N
207	01-223-000-0000-6631		1,463.03 BUFFALO-NAS STORAGE	13117	FURNITURE & EQUIPMENT	N
208	01-223-000-0000-6801		3,037.50 25-RSA LICENCING-MULTI FACTOR	13120	MISCELLANEOUS EXPENSE-E911	N
13388	MORRIS ELECTRONICS INC		6,762.23	6 Transactions		
14033	NORTHERN STATE BANK					
286	01-201-000-0000-6801		6.15 USPS - MAIL EVIDENCE-REIMBUR P		MISCELLANEOUS EXPENSE	N
287	01-251-000-0000-6330		54.00 BRICKS TRAVEL-TRANSPORT FUEL		TRAVEL & EXPENSE	N
288	01-251-000-0000-6420		135.00 PATCHES/EPAULETS 6 UNIFORM SHIR		JAILER UNIFORMS	N
14033	NORTHERN STATE BANK		195.15	3 Transactions		
15323	OFFICE DEPOT					
209	01-220-000-0000-6405		104.89 TONER - DMT PRINTER	416712709001	GENERAL SUPPLIES	N
40	01-041-000-0000-6401		16.59 WIRELESS MOUSE	419496020001	SUPPLIES - AUDITOR	N
38	01-801-000-0000-6401		9.04 ENVELOPES	419496020001	SUPPLIES-UNALLOCATED	N
39	01-801-000-0000-6401		12.99 SCOTCH TAPE	419496020001	SUPPLIES-UNALLOCATED	N
37	01-801-000-0000-6401		7.08 FILE FOLDERS	419496754001	SUPPLIES-UNALLOCATED	N
15323	OFFICE DEPOT		150.59	5 Transactions		
13329	OFFICE OF MNIT SERVICES					
9	01-070-000-0000-6263		1,338.65 FIBER USAGE - MARCH	DV25030386	COMPUTER SERVICES - DP	N
13329	OFFICE OF MNIT SERVICES		1,338.65	1 Transactions		
15329	OIL BOYZ EXPRESS LUBE INC					
210	01-201-000-0000-6304		355.89 BRAKE PADS/OIL/SERVICE #07	16015	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		355.89	1 Transactions		

Pennington County Financial System



Danielle
4/22/25 8:59AM

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 8

1 County Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
285	15375 OLSON/WYATT		187.52	UNIFORM ALLOWANCE REIMBURSMEN		N
	15375 OLSON/WYATT		187.52	1 Transactions		
221	15330 ON TARGET TRAINING MINNESOTA		1,400.00	ARMER PROGRAMMING - #1332		N
	15330 ON TARGET TRAINING MINNESOTA		1,400.00	1 Transactions		
293	16027 PENNINGTON COUNTY TREASURER		80.12	POSTAGE - MARCH	4416	N
	16027 PENNINGTON COUNTY TREASURER		80.12	1 Transactions		
43	20358 QUADIENT FINANCE USA, INC.		1,500.00	POSTAGE		N
	20358 QUADIENT FINANCE USA, INC.		1,500.00	1 Transactions		
306	18440 READITECH IT SOLUTIONS		1,861.18	HP PROBOOK 450	241791	N
	18440 READITECH IT SOLUTIONS		1,861.18	1 Transactions		
283	19401 SAFETY COMPLIANCE SERVICES		3,950.00	2025 ANNUAL TRAINING - HWY		Y
	19401 SAFETY COMPLIANCE SERVICES		3,950.00	1 Transactions		
	19369 SANFORD PATIENT FINANCIAL SERVICES					
149	01-251-000-0000-6255		176.24	DR 6187	2009947547	6
145	01-251-000-0000-6256		124.46	DR 6038	204628893	6
154	01-251-000-0000-6255		173.19	DR 6144	206117541	6
155	01-251-000-0000-6256		2,739.49	DR 6144	206268662	6
146	01-251-000-0000-6255		68.66	DR 6156	207866743	6
156	01-251-000-0000-6255		45.60	DR	207997159	6
157	01-251-000-0000-6255		130.40	DR 6135	207997159	6
158	01-251-000-0000-6256		53.60	DR 6024	208152166	6
159	01-251-000-0000-6255		308.00	DR 6179	208532861	6
160	01-251-000-0000-6256		800.00	DR 6182	208565914	6
147	01-251-000-0000-6256		86.36	DR 6179	208929545	6
148	01-251-000-0000-6256		86.36	DR 6182	209002172	6
161	01-251-000-0000-6256		53.60	DR 6004	209659464	6
162	01-251-000-0000-6256		1,818.00	DR 6167	209937396	6
150	01-251-000-0000-6256		68.66	DR 6100	210234679	6

Pennington County Financial System



Danielle
4/22/25 8:59AM

1 County Revenue

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
163	01-251-000-0000-6255		366.00	DR 6217	210843606	MEDICAL - LOCAL 6
164	01-251-000-0000-6255		130.40	DR 6212	210945911	MEDICAL - LOCAL 6
165	01-251-000-0000-6256		33.60	DR 6197	210964168	MEDICAL - REIMBURSED 6
166	01-251-000-0000-6255		1,194.80	DR 6144	210993689	MEDICAL - LOCAL 6
151	01-251-000-0000-6255		68.66	DR 6100	211033253	MEDICAL - LOCAL 6
167	01-251-000-0000-6255		1,457.12	DR 6239	211437675	MEDICAL - LOCAL 6
168	01-251-000-0000-6255		61.20	DR 6217	211449378	MEDICAL - LOCAL 6
152	01-251-000-0000-6256		42.72	DR 6271	211823240	MEDICAL - REIMBURSED 6
153	01-251-000-0000-6256		61.27	DR 6217	211853663	MEDICAL - REIMBURSED 6
19369	SANFORD PATIENT FINANCIAL SERVICES		10,148.39	24 Transactions		
19547	SKILLET KITCHEN					
72	01-251-000-0000-6427		23,834.07	MARCH MEALS	10419	JAIL MEALS N
19547	SKILLET KITCHEN		23,834.07	1 Transactions		
19603	SORENSEN/DAVID					
1	01-003-000-0000-6330		126.00	MARCH MILEAGE - 180 MILES		TRAVEL & EXPENSE N
19603	SORENSEN/DAVID		126.00	1 Transactions		
20027	THE TIMES					
45	01-003-000-0000-6231		193.88	WATCH: BIDS KNIGHT AVE	ACCT #281	PUBLISHING - BOARD N
46	01-003-000-0000-6231		233.64	PROCEEDINGS OF 2/11	ACCT #281	PUBLISHING - BOARD N
49	01-003-000-0000-6231		301.95	PROCEEDINGS OF 2/25	ACCT #281	PUBLISHING - BOARD N
50	01-003-000-0000-6231		2,069.10	DELINQUENT TAXES #1	ACCT #281	PUBLISHING - BOARD N
51	01-003-000-0000-6231		219.78	TIMES: BIDS KNIGHT AVE	ACCT #281	PUBLISHING - BOARD N
58	01-003-000-0000-6231		129.25	WATCH - BIDS-COUNTY OWNED PROP	ACCT #281	PUBLISHING - BOARD N
54	01-041-000-0000-6231		129.25	WATCH - BIDS/AUCTION	ACCT #281	PUBLISHING/ADVERTISING - AUDIT N
57	01-041-000-0000-6231		1,089.99	TIMES - 2023 FINANCIALS	ACCT #281	PUBLISHING/ADVERTISING - AUDIT N
60	01-041-000-0000-6401		276.50	5000 WINDOW ENVS	ACCT #281	SUPPLIES - AUDITOR N
61	01-041-000-0000-6401		155.00	15 FINANCIAL BOOKS	ACCT #281	SUPPLIES - AUDITOR N
47	01-091-000-0000-6801		87.75	TIMES: ASST COUNTY ATTY	ACCT #281	MISCELLANEOUS EXPENSE N
48	01-091-000-0000-6801		87.75	TIMES: ASST COUNTY ATTY	ACCT #281	MISCELLANEOUS EXPENSE N
53	01-091-000-0000-6801		87.75	TIMES - ASST COUNTY ATTY	ACCT #281	MISCELLANEOUS EXPENSE N
56	01-091-000-0000-6801		87.75	TIMES - ASST COUNTY ATTY	ACCT #281	MISCELLANEOUS EXPENSE N
52	01-218-000-0000-6300		95.04	TIMES - BIDS - LEC ROOF	ACCT #281	REPAIRS & MAINTENANCE N
55	01-218-000-0000-6300		58.75	WATCH - BIDS LEC ROOF	ACCT #281	REPAIRS & MAINTENANCE N
59	01-218-000-0000-6300		58.75	WATCH-BIDS-LEC ROOF	ACCT #281	REPAIRS & MAINTENANCE N
217	01-201-000-0000-6801		78.00	NW-DEPUTY ADVERTISING	ACCT #284	MISCELLANEOUS EXPENSE N
218	01-201-000-0000-6801		70.00	TIMES-DEPUTY ADVERTISING	ACCT #284	MISCELLANEOUS EXPENSE N
212	01-220-000-0000-6232		61.25	NW DISPATCH ADVERTISING	ACCT #284	ADVERTISING N

Pennington County Financial System



Danielle
4/22/25 8:59AM

1 County Revenue

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
213	01-220-000-0000-6232		INTERNET JOB PAGE	ACCT #284	ADVERTISING	N
214	01-220-000-0000-6232		1 WK ADVERTISING-TIMES/DISPATC	ACCT #284	ADVERTISING	N
215	01-220-000-0000-6232		NW DISPATCH ADVERTISING	ACCT #284	ADVERTISING	N
216	01-220-000-0000-6232		INTERNET JOB PAGE	ACCT #284	ADVERTISING	N
20027	THE TIMES		5,720.63	24 Transactions		
20512	THOMASON, SWANSON & ZAHN PLLC					
41	01-011-000-0000-6261		ATTORNEY FEES 57-PR-24-729	30877	COURT APPOINTED ATTORNEYS	Y
42	01-011-000-0000-6261		ATTORNEY FEES 57-PR-24-686	30877	COURT APPOINTED ATTORNEYS	Y
20512	THOMASON, SWANSON & ZAHN PLLC		140.25	2 Transactions		
23303	THOMSON REUTERS/WEST PAYMENT CEN					
12	01-016-000-0000-6242		MARCH WESTLAW ACCESS	851716667	SUBSCRIPTIONS - LAW LIBRARY	N
11	01-091-000-0000-6240		MARCH WESTLAW ACCESS	851726532	SUBSCRIPTIONS	N
13	01-016-000-0000-6242		APRIL SUBSCRIPTIONS	851788063	SUBSCRIPTIONS - LAW LIBRARY	N
14	01-091-000-0000-6240		APRIL SUBSCRIPTIONS	851792438	SUBSCRIPTIONS	N
23303	THOMSON REUTERS/WEST PAYMENT CEN		2,574.01	4 Transactions		
20047	THRIFTY WHITE PHARMACY					
135	01-251-000-0000-6256		RX6009	10167	MEDICAL - REIMBURSED	N
119	01-251-000-0000-6255		RX6101	11820	MEDICAL - LOCAL	N
91	01-251-000-0000-6255		RX6003	12603	MEDICAL - LOCAL	N
122	01-251-000-0000-6256		RX6014	15506	MEDICAL - REIMBURSED	N
92	01-251-000-0000-6255		RX6069	15565	MEDICAL - LOCAL	N
140	01-251-000-0000-6255		RX6156	25435	MEDICAL - LOCAL	N
136	01-251-000-0000-6256		RX6024	2950	MEDICAL - REIMBURSED	N
142	01-251-000-0000-6255		RX6044	33284	MEDICAL - LOCAL	N
99	01-251-000-0000-6256		RX6239	38344	MEDICAL - REIMBURSED	N
86	01-251-000-0000-6255		RX6015	4877	MEDICAL - LOCAL	N
105	01-251-000-0000-6255		RX6161	50604	MEDICAL - LOCAL	N
130	01-251-000-0000-6255		RX6169	53380	MEDICAL - LOCAL	N
124	01-251-000-0000-6255		RX6240	56907	MEDICAL - LOCAL	N
143	01-251-000-0000-6255		RX6088	57848	MEDICAL - LOCAL	N
114	01-251-000-0000-6256		RX6001	58807	MEDICAL - REIMBURSED	N
94	01-251-000-0000-6255		RX6148	58889	MEDICAL - LOCAL	N
107	01-251-000-0000-6255		RX6100	59252	MEDICAL - LOCAL	N
103	01-251-000-0000-6255		RX6144	61542	MEDICAL - LOCAL	N
115	01-251-000-0000-6255		RX6066	63282	MEDICAL - LOCAL	N
120	01-251-000-0000-6255		RX6187	65842	MEDICAL - LOCAL	N
96	01-251-000-0000-6255		RX6147	65957	MEDICAL - LOCAL	N

Pennington County Financial System



Danielle
4/22/25 8:59AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
125	01-251-000-0000-6255		15.96	RX6176	67812	MEDICAL - LOCAL N
117	01-251-000-0000-6255		3.99	RX6198	68135	MEDICAL - LOCAL N
90	01-251-000-0000-6255		232.71	RX6000	68484	MEDICAL - LOCAL N
108	01-251-000-0000-6256		115.11	RX6002	69073	MEDICAL - REIMBURSED N
111	01-251-000-0000-6256		87.78	RX6004	69331	MEDICAL - REIMBURSED N
93	01-251-000-0000-6255		46.53	RX6028	69499	MEDICAL - LOCAL N
98	01-251-000-0000-6256		10.28	RX6038	69506	MEDICAL - REIMBURSED N
102	01-251-000-0000-6256		55.86	RX6010	69518	MEDICAL - REIMBURSED N
118	01-251-000-0000-6256		15.96	RX6050	69585	MEDICAL - REIMBURSED N
88	01-251-000-0000-6256		51.59	RX6012	69625	MEDICAL - REIMBURSED N
85	01-251-000-0000-6256		39.90	RX6021	69649	MEDICAL - REIMBURSED N
101	01-251-000-0000-6256		11.97	RX6030	69740	MEDICAL - REIMBURSED N
128	01-251-000-0000-6255		67.53	RX6064	69846	MEDICAL - LOCAL N
144	01-251-000-0000-6255		3.40-	APPLY CREIDT TO 57848	69895	MEDICAL - LOCAL N
109	01-251-000-0000-6256		3.99	RX6098	69901	MEDICAL - REIMBURSED N
104	01-251-000-0000-6256		23.94	RX6122	69941	MEDICAL - REIMBURSED N
129	01-251-000-0000-6256		7.98	RX6105	69953	MEDICAL - REIMBURSED N
123	01-251-000-0000-6256		74.61	RX6135	69964	MEDICAL - REIMBURSED N
87	01-251-000-0000-6255		11.97	RX6138	69965	MEDICAL - LOCAL N
106	01-251-000-0000-6255		252.63	RX6140	69966	MEDICAL - LOCAL N
132	01-251-000-0000-6255		12.87	RX6153	70001	MEDICAL - LOCAL N
112	01-251-000-0000-6256		621.46	RX6157	70019	MEDICAL - REIMBURSED N
116	01-251-000-0000-6255		3.99	RX6031	70021	MEDICAL - LOCAL N
127	01-251-000-0000-6256		45.94	RX6123	70023	MEDICAL - REIMBURSED N
133	01-251-000-0000-6256		7.49	RX6145	70042	MEDICAL - REIMBURSED N
139	01-251-000-0000-6256		235.61	RX6454	70047	MEDICAL - REIMBURSED N
137	01-251-000-0000-6256		7.98	RX6165	70049	MEDICAL - REIMBURSED N
95	01-251-000-0000-6255		3.99	RX6173	70061	MEDICAL - LOCAL N
100	01-251-000-0000-6255		28.63	RX6177	70065	MEDICAL - LOCAL N
121	01-251-000-0000-6255		3.99	RX6179	70066	MEDICAL - LOCAL N
97	01-251-000-0000-6255		11.97	RX6013	70081	MEDICAL - LOCAL N
113	01-251-000-0000-6256		8.08	RX6188	70086	MEDICAL - REIMBURSED N
138	01-251-000-0000-6256		32.12	RX6199	70097	MEDICAL - REIMBURSED N
126	01-251-000-0000-6256		7.89	RX6194	70104	MEDICAL - REIMBURSED N
110	01-251-000-0000-6255		7.98	RX	70114	MEDICAL - LOCAL N
89	01-251-000-0000-6255		7.98	RX6233	70145	MEDICAL - LOCAL N
141	01-251-000-0000-6256		7.09	RX6217	70154	MEDICAL - REIMBURSED N
131	01-251-000-0000-6256		517.96	RX6212	7156	MEDICAL - REIMBURSED N
134	01-251-000-0000-6255		20.34	RX6134	9960	MEDICAL - LOCAL N

Pennington County Financial System



Danielle
4/22/25 8:59AM

1 County Revenue

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20047	THRIFTY WHITE PHARMACY		3,401.37	60 Transactions			
219	11039 TRF RADIO 01-201-000-0000-6801		75.00	NOW HIRING - DEPUTY	39127-1	MISCELLANEOUS EXPENSE	N
	11039 TRF RADIO		75.00	1 Transactions			
62	21332 ULINE 01-251-000-0000-6403		130.39	2 SHELF CART	191269940	JANITORIAL SUPPLIES - JAIL	N
	21332 ULINE		130.39	1 Transactions			
220	21338 UNIVERSITY OF NORTH DAKOTA 01-206-000-0000-6262		2,771.00	MEDICAL EXAM SERVICES	A25-018/1161850	OTHER SERVICES-CORONER	N
	21338 UNIVERSITY OF NORTH DAKOTA		2,771.00	1 Transactions			
303	22303 VAREBERG/AMBER 01-106-000-0000-6330		77.00	APPEAL MEETINGS - 110 MILES		TRAVEL & EXPENSE	N
	22303 VAREBERG/AMBER		77.00	1 Transactions			
44	22301 VISUALGOV SOLUTIONS, LLC 01-041-000-0000-6852		252.00	ECHECK FEES	JS-5738	E-CHECK CHARGES	N
	22301 VISUALGOV SOLUTIONS, LLC		252.00	1 Transactions			
284	23317 WILLIAMS/JO 01-251-000-0000-6420		27.00	UNIFORM ALLOWANCE REIMBURSMEN		JAILER UNIFORMS	N
	23317 WILLIAMS/JO		27.00	1 Transactions			
1 Fund Total:			159,922.80	County Revenue	56 Vendors	254 Transactions	

Pennington County Financial System



Danielle
4/22/25 8:59AM

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 13

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6006	FARMERS UNION OIL					
277	03-330-000-0000-6554		26.80	PROPANE TANKS		ENGINEERING & SURVEYING SUPPI N
275	03-350-000-0000-6560		643.50	DIESEL SHOP 213		GAS & DIESEL N
278	03-350-000-0000-6562		412.80	OIL		MOTOR OIL & LUBRICANTS N
276	03-350-000-0000-6564		200.00	MOWER PART		EQUIPMENT REPAIR PARTS N
6006	FARMERS UNION OIL		1,283.10	4 Transactions		
8331	HARDWARE HANK					
271	03-350-000-0000-6556		19.48	COAT HOOK & TOTE		SHOP SUPPLIES N
272	03-350-000-0000-6556		24.02	NUTS, BOLTS, PAINT		SHOP SUPPLIES N
274	03-350-000-0000-6556		5.49	WATER		SHOP SUPPLIES N
273	03-350-000-0000-6564		27.06	VALVES, BOLTS		EQUIPMENT REPAIR PARTS N
8331	HARDWARE HANK		76.05	4 Transactions		
8380	HDR ENGINEERING, INC.					
269	03-330-000-0000-6261		3,865.50	P/E SAP 57-611-002		CONSULTING & LEGAL SERVICES N
270	03-330-000-0000-6261		3,693.50	P/E SAP 57-611-002		CONSULTING & LEGAL SERVICES N
8380	HDR ENGINEERING, INC.		7,559.00	2 Transactions		
8356	HOUSTON ENGINEERING INC					
268	03-320-000-0000-6261		7,999.00	P/E SA3 PROJECT		CONSULTING & LEGAL SERVICES N
8356	HOUSTON ENGINEERING INC		7,999.00	1 Transactions		
12325	L & M FLEET SUPPLY INC.					
267	03-350-000-0000-6556		19.73	TUBING, FUSE, HEAT SEAL		SHOP SUPPLIES N
266	03-350-000-0000-6564		123.98	WISE GRIP, DIESEL FUEL ADD		EQUIPMENT REPAIR PARTS N
12325	L & M FLEET SUPPLY INC.		143.71	2 Transactions		
12302	LOCATORS & SUPPLIES INC					
264	03-330-000-0000-6554		121.12	SHOVELS		ENGINEERING & SURVEYING SUPPI N
265	03-330-000-0000-6801		155.92	SAFETLY GLASSES		MISCELLANEOUS EXPENSE N
12302	LOCATORS & SUPPLIES INC		277.04	2 Transactions		
13498	MARCO TECHNOLOGIES LLC					
263	03-320-000-0000-6301		48.92	COPY MACHINE - APRIL	INV13701482	MAINTENANCE AGREEMENT N
13498	MARCO TECHNOLOGIES LLC		48.92	1 Transactions		
13393	MINNESOTA NORTHERN RAILROAD INC					
262	03-350-000-0000-6252		126.00	ELECTRICTY RR SIGNALS - MARCH	032025CR16	ELECTRICITY N

Pennington County Financial System



Danielle
4/22/25 8:59AM

3 Road & Bridge

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13393	MINNESOTA NORTHERN RAILROAD INC		126.00	1 Transactions			
14316	NELSON EQUIPMENT OF TRF INC						
259	03-350-000-0000-6556		6.00	HAIR PIN		SHOP SUPPLIES	N
258	03-350-000-0000-6564		8.50	WASHERS		EQUIPMENT REPAIR PARTS	N
260	03-350-000-0000-6564		2,179.91	CHECK AC		EQUIPMENT REPAIR PARTS	N
261	03-350-000-0000-6564		9.26	FINANCE CHARGE		EQUIPMENT REPAIR PARTS	N
14316	NELSON EQUIPMENT OF TRF INC		2,203.67	4 Transactions			
14440	NORTHDAL OIL INC.						
257	03-350-000-0000-6556		192.04	SOAP	107088	SHOP SUPPLIES	N
14440	NORTHDAL OIL INC.		192.04	1 Transactions			
16027	PENNINGTON COUNTY TREASURER						
256	03-320-000-0000-6263		1,196.23	HOSTED IT SERVICES - MARCH	4414	COMPUTER SERVICES	N
16027	PENNINGTON COUNTY TREASURER		1,196.23	1 Transactions			
16419	PRECISE MRM LLC						
255	03-350-000-0000-6564		374.00	MONTHLY GPS - MARCH	IN200-2004894	EQUIPMENT REPAIR PARTS	N
16419	PRECISE MRM LLC		374.00	1 Transactions			
17306	QUALITY FARM SUPPLY, INC.						
254	03-350-000-0000-6562		992.00	GREASE	136856	MOTOR OIL & LUBRICANTS	N
17306	QUALITY FARM SUPPLY, INC.		992.00	1 Transactions			
18440	READITECH IT SOLUTIONS						
248	03-320-000-0000-6263		40.00	BACK UP MANAGER - APRIL		COMPUTER SERVICES	N
249	03-320-000-0000-6263		61.25	HOSTED OFFICE - APRIL		COMPUTER SERVICES	N
250	03-320-000-0000-6263		12.00	HOSTED EXCHANGE - APRIL		COMPUTER SERVICES	N
251	03-320-000-0000-6263		25.47	HOSTED EXCHANGE - APRIL		COMPUTER SERVICES	N
252	03-320-000-0000-6263		31.23	EMAIL ARCHIVING - APRIL		COMPUTER SERVICES	N
253	03-320-000-0000-6263		4.60	MICROSOFT TEAM - APRIL		COMPUTER SERVICES	N
18440	READITECH IT SOLUTIONS		174.55	6 Transactions			
18106	RED LAKE COUNTY COOP						
245	03-350-000-0000-6418		371.78	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS	N
246	03-350-000-0000-6418		1,075.02	PROPANE SHOP 212		PROPANE FOR HEATING SHOPS	N
247	03-350-000-0000-6418		551.98	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
18106	RED LAKE COUNTY COOP		1,998.78	3 Transactions			

Pennington County Financial System



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4/22/25 8:59AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 15

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
18357	RINKE NOONAN					
244	03-330-000-0000-6261		200.00	RETAINER - FEBRUARY	389221	CONSULTING & LEGAL SERVICES Y
18357	RINKE NOONAN		200.00	1 Transactions		
18439	ROCKSBURY TRUCK REPAIR					
235	03-350-000-0000-6564		2,026.92	REPAIR TRAILER		EQUIPMENT REPAIR PARTS N
236	03-350-000-0000-6564		542.28	REPAIR TRAILER		EQUIPMENT REPAIR PARTS N
237	03-350-000-0000-6564		107.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS N
238	03-350-000-0000-6564		107.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS N
239	03-350-000-0000-6564		107.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS N
240	03-350-000-0000-6564		107.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS N
241	03-350-000-0000-6564		107.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS N
242	03-350-000-0000-6564		107.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS N
243	03-350-000-0000-6564		107.50	DOT INSPECTION		EQUIPMENT REPAIR PARTS N
18439	ROCKSBURY TRUCK REPAIR		3,321.70	9 Transactions		
18319	RT VISION, INC.					
234	03-320-000-0000-6263		190.00	PERMIT FEE	INV1068	COMPUTER SERVICES N
18319	RT VISION, INC.		190.00	1 Transactions		
20027	THE TIMES					
233	03-320-000-0000-6232		360.00	AD FUEL, RENTAL, CULVERTS	ACCT #281	ADVERTISING N
231	03-320-000-0000-6232		454.41	ADVERTISE - 2025 PROJECTS	ACCT #842	ADVERTISING N
232	03-320-000-0000-6232		111.00	ADVERTISE - EMPLOYMENT	ACCT #842	ADVERTISING N
20027	THE TIMES		925.41	3 Transactions		
20441	TIMBERLINE LOCATION LLC					
302	03-330-000-0000-6261		7,400.00	SURVEY CP57-2440		CONSULTING & LEGAL SERVICES Y
20441	TIMBERLINE LOCATION LLC		7,400.00	1 Transactions		
3 Fund Total:			36,681.20	Road & Bridge	20 Vendors	49 Transactions

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4/22/25 8:59AM

Pennington County Financial System



40 Ditch Funds

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 16

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
15314	OLSON CONSTRUCTION TRF, INC.						
282	40-713-000-0000-6262		2,850.00	MOWING JD #13	3964	OTHER SERVICES - JD #13	N
281	40-796-000-0000-6262		1,012.50	MOWING DITCH CD #96	3964	OTHER SERVICES	N
15314	OLSON CONSTRUCTION TRF, INC.		3,862.50	2 Transactions			
18357	RINKE NOONAN						
301	40-746-000-0000-6262		570.00	REESTABLE/REDETERMINE CD#46	389576	OTHER SERVICES	Y
18357	RINKE NOONAN		570.00	1 Transactions			
40 Fund Total:			4,432.50	Ditch Funds	2 Vendors	3 Transactions	
Final Total:			201,036.50	78 Vendors	306 Transactions		

Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	159,922.80	County Revenue
	3	36,681.20	Road & Bridge
	40	4,432.50	Ditch Funds
	All Funds	201,036.50	Total

Approved by,
.....
.....

DRAFT

Danielle
4/18/25

1:46PM

Pennington County Financial System



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)☐
2 - Department (Totals by Dept)☐
3 - Vendor Number☐
4 - Vendor Name☐

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List☐
S - Condensed Audit List☐

Save Report Options?: N

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Pennington County Financial System



Danielle
4/18/25 1:46PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
19	19343 LARSON/MELISSA					
	01-251-000-0000-6330		14.50	TRANSPORT MEAL REIMBURSEMENT	04/03/25	TRAVEL & EXPENSE
	19343 LARSON/MELISSA		14.50	1 Transactions		N
	14478 NELSON/SETH					
1	01-003-000-0000-6103		75.00	SAFETY PLANNING COMMITTEE	03/04/2025	PER DIEMS - BOARD
2	01-003-000-0000-6103		75.00	COMMUNITY STRONG	03/05/2025	PER DIEMS - BOARD
3	01-003-000-0000-6103		75.00	TECH COMMITTEE	03/10/2025	PER DIEMS - BOARD
5	01-003-000-0000-6103		75.00	HRA EXECUTIVE BOARD	03/19/2025	PER DIEMS - BOARD
6	01-003-000-0000-6103		75.00	INTERCOUNTY COMMUNITY	03/24/2025	PER DIEMS - BOARD
7	01-003-000-0000-6103		75.00	HISTORICAL SOCIETY	03/26/2025	PER DIEMS - BOARD
4	01-003-000-0000-6103		75.00	TRAFFIC ADVISORY BOARD	04/11/2025	PER DIEMS - BOARD
	14478 NELSON/SETH		525.00	7 Transactions		
	19603 SORENSON/DAVID					
15	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	01/02/2025	PER DIEMS - BOARD
16	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	01/24/2025	PER DIEMS - BOARD
17	01-003-000-0000-6103		75.00	TAX ABATE	01/28/2025	PER DIEMS - BOARD
18	01-003-000-0000-6103		75.00	RLWD TRAINING	01/28/2025	PER DIEMS - BOARD
13	01-003-000-0000-6103		75.00	ATR ANNUAL MEETING	02/04/2025	PER DIEMS - BOARD
14	01-003-000-0000-6103		75.00	OPEN MEETING LAW	02/05/2025	PER DIEMS - BOARD
8	01-003-000-0000-6103		75.00	OPEN MEETING LAW	03/05/2025	PER DIEMS - BOARD
10	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	03/07/2025	PER DIEMS - BOARD
9	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	03/11/2025	PER DIEMS - BOARD
11	01-003-000-0000-6103		75.00	RLR ADVISORY COMMITTEE	03/12/2025	PER DIEMS - BOARD
12	01-003-000-0000-6103		100.00	DANCING SKY - DETROIT LAKES	03/17/2025	PER DIEMS - BOARD
	19603 SORENSON/DAVID		850.00	11 Transactions		
1 Fund Total:			1,389.50	County Revenue	3 Vendors	19 Transactions
Final Total:			1,389.50	3 Vendors	19 Transactions	

Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	1,389.50	County Revenue	
	All Funds	1,389.50	Total	Approved by,
			
			

DRAFT

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for April 15, 2025 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve March 18, 2025, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the "Every Student Succeeds Act: (ESSA) Service Agreement between Thief River Falls Public Schools and Pennington County Human Services as presented.
- B. The Director presented information on the Determination of need application for an Adult Day Facility Potential in Thief River Falls as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date



Service Agreement

We propose the following maintenance program on the equipment located at:

Pennington County – Justice Center

102 1st St W

Theif River Falls MN 56701

Attention: Morgan Bernier – Supervisor Building and Grounds

Equipment Covered:

- | | |
|----------------------------|--------------------------------|
| (2) ATM Brand Boilers | Models KN20's Series |
| (6) Aeon Brand RTU's | Models RN Series |
| (2) Greenheck RTU's | Models DGX Series |
| (2) Bock Brand (Hot Water) | Models OptiTherm Series |
| (2) Mitsubishi Brand | Mini-splits – Model PUY Series |

Qty 2 - Boilers – ATM – KN20W (1) times annually

- Inspect Unit per Manufactures recommendations.
- Check and record Alarms.
- Check and Update new Codes.
- Inspect burners.
- Includes combustion analysis.
- Verify operation
- Lubricate as required

Qty 6 - Aeon Rooftop Units RN Series (2) times annually

- Inspect Unit per Manufactures recommendations.
- Lubricate as required.
- Check and Update new Codes.
- Check and adjust safety and operating controls.
- Check overall performance: gas pressures, volts, amps, temperatures, etc.
- Verify heating operation. (Fall).
- Check the refrigeration circuit for proper operation. (Spring)
- Inspect condenser coils once (Spring) Customer to clean on coils.



Qty (2) - Mitsubishi Brand Mini Split OUTDOOR Unit (1) time annually.

- Inspect Unit per Manufactures recommendations.
- Lubricate as required.
- Check and adjust safety and operating controls.
- Check overall performance: gas pressures, volts, amps, temperatures, etc.
- Check the refrigeration circuit for proper operation. (Spring)
- Inspect condenser coils. Customer to clean coils

Qty 2 - Greenheck MAU Systems (1) times annually.

- Inspect Unit per Manufactures recommendations.
- Inspect all fan operation.
- Includes Burner inspection (1) time annually.
- Verify safety and control operation. operation
- Lubricate as required

Qty 2 – Bock Hot Water Heaters OptiTherms (1) times annually.

- Inspect Unit per Manufactures recommendations.
- Inspect burners
- Includes Heater blow down.
- Verify operation
- Lubricate as required.



Service Rates:

Hourly rates for services beyond the scope of this contract will receive a 10% discount on our standard service and parts.

Remarks:

Customer stated they will change their own filters and clean condenser coils. Other parts and services will be invoiced separately.

Customer knows and understands that having a Service Agreement for their facility allows for "Preferred Customer" Status when service calls are needed.

Annual cost of Service Agreement: \$6,980.00

**The same price would apply for 2nd and 3rd Year. (3) Year Term.
Quarterly payments to apply. \$1,745.00 per quarter.**

**Effective Service Agreement Date: May 1st, 2025 – April 30th,
2028**



TERMS OF SERVICE AGREEMENT

1. Contract automatically renewable annually at the end of the original term (price subject to revision) and may be cancelled by either party any time during the term by giving at least thirty (30) days *written* notice. Failure to keep your account current shall release Schwab-Vollhaber-Lubratt of performance of this contract.
2. We warrant that all work will be performed in a professional manner by competent technicians. There are no other warranties, express or implied, and we shall not be liable for consequential damages nor expenses incurred in removing, replacing, or refinishing any part of the building structure necessary to the execution of this agreement. We shall not be liable for loss or damage due to delays or inability to perform because of strikes, transportation delays, governmental intervention and/or regulations or other causes beyond our control. The sole remedies for any breach of our warranty are re-performing the work or refunding the price of the work at our option.
3. Repairs, replacements and emergency service occasioned by improper operation, negligence, and misuse of the equipment or due to any cause beyond our control shall be invoiced at prevailing service rates. Repairs, replacements, inspections or modifications required by insurance companies, government, state, municipal or other authorities shall be invoiced at prevailing rates.
4. Schwab-Vollhaber-Lubratt shall not be responsible for air balance, ductwork, electrical disconnect switches, recording or portable instruments, gauges or thermometers, appearance of decorative cabinets or corrections to design or installation.

The specific labor and materials on the face of this contract will be furnished for the sum of **\$6,980.00** payable net 30 days after invoice

Respectfully submitted,

Schwab-Vollhaber-Lubratt Service Corp.

By: David Lundin
Dave Lundin

Date: March 17th, 2025

Accepted by: _____

Title: _____

Date: _____

Effective Service Agreement Date: May 1st, 2025 – April 30th, 2028

AFFIDAVIT

CALIFORNIA
STATE OF ~~MINNESOTA~~)
COUNTY OF ~~PENNINGTON~~) LOS ANGELES

Vania Issa, being duly sworn, on oath says: that ...he/she
the owner ... of that certain Check
Numbered 201631 issued to Modern Imaging Solutions Pennington
County for Six hundred forty two Dollars and
bearing date the 27 day of December, 2024; that said
has not been paid but has become lost and destroyed in the manner following, to-wit:

Further affiant saith not save that ...he/she makes this affidavit for the purpose of having a duplicate
thereof issued to Modern Imaging Solutions Vania Issa

Subscribed and sworn to before me this

27 Day of MARCH, 2025

Vania Issa
(Signature of Principal)

KAMRAN KHOIE
Notary Public, Los Angeles County, STATE OF LOS ANGELES

My commission expires: 02-10-2027



ORDER ON BOND

The foregoing application and affidavit requesting that a duplicate Order-Warrant be issued to said
affiant without the furnishing of an indemnifying bond is hereby _____
(Granted/Denied)

Dated this _____ day of _____, _____

Attest:

(Chairman-Mayor-President)

Auditor/Clerk

*This order must be signed by presiding officer of the County, Town, City or School District, as the case may be. M.S.A. Section 366.24, as amended by Laws of 1961, Chapter 60. (a) If the application to dispense with the furnishing of an indemnifying bond is denied then use the bond on the reverse side hereof.