

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, JANUARY 28TH, 2025, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Julie Sjostrand – Human Services Director
 - 10:10 Seth Vettleson – County Sheriff
 - 10:20 Mike Flaagan – County Engineer
 - 10:30 Hearing – Economic Development Tax Abatement
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
JANUARY 7th, 2025 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, January 7th, 2025, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by 2024 Board Chairman Nelson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Sorenson, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the County Board minutes of December 27th, 2024, as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve following Commissioner warrants. Motion carried.

County Revenue	\$361,538.59
Road & Bridge	\$ 88,027.36
Solid Waste Facility	\$ 9,602.69
Justice Ctr Jail Bond Fund	\$619,603.13
Justice Ctr Cap. Imp.	\$308,650.00
Ditch Funds	\$ 65,495.00

Meal reimbursements and per diems in the amount of \$525.00 were also approved.

The County Board proceeded to organize for the year 2025 with the County Coordinator assisting by calling for nominations for Chairman. Commissioner Lawrence nominated Commissioner Sourdif as Chairman for 2025. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, that nominations cease and that a unanimous ballot be cast for Commissioner Sourdif as Chairman. Motion unanimously carried.

The County Coordinator then called for nominations for Vice-Chairman. Commissioner Peterson nominated Commissioner Sorenson as Vice-Chairman for 2025. Motioned by Commissioner Peterson, seconded by Commissioner Nelson, that nominations cease and that a unanimous ballot be cast for Commissioner Sorenson as Vice-Chairman for 2025. Motion unanimously carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, that the County Board express their appreciation to Commissioner Nelson for serving as Chairman in 2024. Motion carried.

Moved by Commissioner Peterson, seconded by Commissioner Lawrence, that the dates for the regular meetings of the Board will be the second Tuesday at 10:00 a.m. and the fourth Tuesday at 10:00 a.m. of each month unless otherwise called, with the exception of the Statutory meeting in January that is set by law. Discussion was held on the 1st meeting in November as it lands on Veteran's Day. The Board will change the date of that meeting later in the year. Hearing no further discussion, the motion was carried.

Moved by Commissioner Sorenson, seconded by Commissioner Peterson, that pursuant to MS471.96, elected and appointed officials of the County be designated as representatives of the County in their respective State Association and are eligible for reimbursement of expenses by law with presentation of verified claims. Motion unanimously carried.

Moved by Commissioner Peterson, seconded by Commissioner Nelson, to appropriate and set aside in the Revenue Fund and authorize the Auditor-Treasurer to pay necessary expenses for postage, freight, telephone, water, lights, and other utilities as provided by MS375.16 as amended. Motion unanimously carried.

Commissioner Sorenson introduced the following resolution and moved for its adoption:

RESOLUTION

BE IT RESOLVED that the official newspaper of Pennington County shall be The Times for the year 2025, published weekly, each Wednesday, in Thief River Falls.

The foregoing resolution was duly seconded by Commissioner Peterson, and upon vote was unanimously adopted.

Commissioner Nelson introduced the following resolution and moved its adoption:

RESOLUTION

BE IT RESOLVED, that pursuant to the by-laws of the Association of Minnesota Counties; the following officers are named delegates of the County of Pennington, to-wit: Commissioners, Engineer, Auditor-Treasurer and County Attorney. Other officers may be authorized by the Board to attend as non-voting members.

The foregoing resolution was seconded by Commissioner Peterson and upon vote was unanimously carried.

The County Board reviewed the insurance premiums for the County's Workmen's Compensation, Property, Liability and error and omission policies. The insurance policies are all through the Minnesota Counties Intergovernmental Trust. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the insurance

premium rates for 2025 and authorize the County Auditor-Treasurer to pay as presented. Motion unanimously carried.

The County Board reviewed a list of Committee, Boards, and meetings that would allow for a per diem to be paid. Motioned by Commissioner Sorenson, seconded by Commissioner Lawrence, to approve the following list of committees, boards, and meetings as meetings authorized to charge a per diem of attending on behalf of Pennington County. Motion unanimously carried.

Advance Thief River Committee
Airport Zoning Advisory Committee
AMC Legislative Review Committee
Annual Township Meetings
Area Transportation Plan
Association of Minnesota Counties Meetings
Building and Maintenance Committee
BWSR Wetland Meetings
Chamber of Commerce
Clearwater River 1 Watershed 1 Plan Policy Committee
Emergency Management Committee
Extension Committee
Family Service Collaborative
Feedlot Meetings
Gravel Tax Committee
Highway Committee
Household Hazardous Waste Meetings
Human Service Committee
Insurance Committee
Inter-County Community Council
Joint City/County Meetings
Juvenile Training Center Board
Law Enforcement Committee
Law Library Committee
Government Relations Committee
Minnesota Rural Counties
MnDOT County – Joint Facilities Committee
Northern Counties Land Use Coordinating Board
Northland Community and Technical College Advisory Committee
Northwest Minnesota Joint Powers Board
Northwest Regional Library Board
Northwest Minnesota Regional Emergency Communication Board
Land of the Dancing Sky Area Agency on Aging
Northwest Regional Development Commission Board
Northwest Regional Development Commission Transportation Committee
Pennington County Housing Loan Fund
Pennington County Water Resource Advisory Committee
Personnel Committee

Pine to Prairie Drug Task Force
Pennington County Historical Society Board
Red Lake River Corridor
Red Lake Watershed Meetings
Red Lake River 1 Watershed 1 Plan Policy Committee
Red River Basin Joint Powers Board
Red River Valley Development
Regional Insurance Board
Road, Bridge, and Culvert Committee
Safety Committee
Solid Waste Committee
Special County Board Meetings
Technology Committee
Thief River Falls Regional Airport Authority
Thief River Falls Library Board
Thief River 1 Watershed 1 Plan Policy Committee

Also, any other Committees that are established by the County Board or appointments made or meetings attended while representing Pennington County.

The following resolution was motioned by Commissioner Nelson, seconded by Commissioner Sorenson, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that an employee that has been given a County vehicle for their use and the employee chooses to use their own vehicle anyway, the employee will not be reimbursed the County mileage rate unless the vehicle assigned to them is inoperable.

BE IT FURTHER RESOLVED, that the meal reimbursement for travel outside the County shall not exceed \$15 for breakfast, \$25 for a noon meal, and \$35 for an evening meal; that meal reimbursement shall be made for the exact expenditure, plus up to a 15% gratuity, and not the maximum amount allowed; itemized receipts, not totals receipts, must be attached to the claim form or no reimbursement will be made; no alcoholic beverages will be reimbursed,

BE IT FURTHER RESOLVED, that there shall be no reimbursement for meals within the County of Pennington,

BE IT FURTHER RESOLVED, that the meal reimbursement without lodging shall be submitted on a claim form, with receipt (s) attached, to be processed through payroll whereby withholding tax and FICA will be deducted and that meal reimbursements with overnight lodging will not enter into the payroll system,

BE IT FURTHER RESOLVED, that the County Auditor and Human Service Director are hereby given the authority to adjust the amounts of reimbursement if the above policy is not followed,

BE IT FURTHER RESOLVED that this meal and mileage policy shall be effective January 1st, 2025, and shall be reviewed at the County Board's discretion.

Moved by Commissioner Peterson, seconded by Commissioner Lawrence, to appoint Jennifer Herzberg as MnCCC delegate with Lucas Fornshell as alternate. Motion unanimously carried.

Moved by Commissioner Lawrence, seconded by Commissioner Sorenson, to reappoint Larissa Fitzgerald and Linda Helgeland to a three-year term on the Pennington County Extension Committee effective January 1st, 2025, to December 31, 2027. Motion unanimously carried.

Motioned by Commissioner Sorenson, seconded by Commissioner Peterson, to appoint Scott Petrescue as the County Coroner for a one-year term ending December 31, 2025, as per MN Statutes 3901.005. Following discussion, the motion was carried. Motion carried.

Moved by Commissioner Nelson, seconded by Commissioner Peterson, to approve the following appointments. Motion unanimously carried.

- Road, Bridge, and Culvert Committee
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- Human Service Committee
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- Law Library Committee
Commissioner Sourdif
- Building & Maintenance Committee

Government Center:

Commissioner Lawrence
Commissioner Sorenson
Coordinator Kevin Erickson
Auditor-Treasurer Jennifer Herzberg

Human Services Building:

Commissioner Sorenson
Commissioner Lawrence
Coordinator Kevin Erickson

Human Services Director Julie Sjostrand

LEC/ Justice Center:

Commissioner Sorenson
Commissioner Lawrence
Coordinator Kevin Erickson
Sheriff Seth Vettleson

- Thief River Falls Airport Zoning Commission
Commissioner Nelson
- Thief River Falls Chamber of Commerce Representative
Commissioner Sourdif
- Inter-County Community Council Board
Commissioner Nelson
Commissioner Sourdif, Alternate
- NW Regional Development Transportation Committee
Commissioner Sourdif
- County Extension Committee
Commissioner Lawrence
Commissioner Sourdif
- Pennington County Historical Society
Commissioner Nelson
- Pennington County Water Resource Advisory Committee
Commissioner Peterson
- Solid Waste Committee
Commissioner Nelson
Commissioner Lawrence
- Highway Committee
Commissioner Lawrence
Commissioner Peterson
- Household Hazardous Waste Joint Powers Board
Commissioner Nelson
Commissioner Lawrence, Alternate
- Land of the Dancing Sky Area Agency Aging Board / Region 1 Aging
Advisory
Commissioner Sorenson

Commissioner Sourdif, Alternate

- Regional Insurance Advisory Board of the Northwest Service Cooperative
Commissioner Sorenson
Coordinator Kevin Erickson
- NW Regional Library Board and Thief River Falls Library Board
Commissioner Sourdif
- Minnesota Rural Counties Board
Commissioner Peterson
Commissioner Lawrence, Alternate
- Northern Counties Land Use Coordinating Board
Commissioner Nelson
Commissioner Peterson
- NW Regional Emergency Communications Board
Commissioner Lawrence
Commissioner Nelson, Alternate
- Pennington County Affordable Housing Fund Advisory Board
Commissioner Sorenson
- Pennington/Red Lake County Public Health & Home Care Board
Commissioner Sourdif
- Labor/Personnel Committee
Commissioner Lawrence
Commissioner Peterson
- Pennington County Safety Committee
Commissioner Nelson
- Technology Committee
Commissioner Nelson
Commissioner Lawrence
- Gravel Tax Committee
Commissioner Lawrence
Commissioner Peterson
- Law Enforcement Committee
Commissioner Lawrence
Commissioner Peterson

- Emergency Management Committee
Commissioner Nelson
Commissioner Sourdif
- 2025 AMC Policy Committee Appointments
Environment & Natural Resources - Commissioner Peterson
General Government - Commissioner Sourdif
Health & Human Services - Commissioner Nelson
Public Safety - Commissioner Lawrence
Transportation & Infrastructure - Commissioner Sorenson
- Pine to Prairie Drug Task Force Joint Powers Governing Board
Commissioner Lawrence
- Northwest Regional Development Commission Board
Commissioner Lawrence
- Government Relations Committee
Commissioner Sorenson
Commissioner Sourdif, Alternate
- TVF Regional Airport Authority
Commissioner Lawrence
Commissioner Peterson
- Association of MN Counties Delegate
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- NW Regional Affordable Housing Fund Advisory Board
Commissioner Sorenson
- Quinn County Advisory Board
Commissioner Peterson
Commissioner Sorenson, Alternate
- Thief River One Watershed One Plan Policy Committee
Commissioner Peterson
Commissioner Sorenson, Alternate
- 911 Advisory Committee
Commissioner Sorenson

- Red Lake River Corridor
Commissioner Nelson
- Red Lake River Basin Board
Commissioner Sourdif
- Clearwater River One Watershed, One Plan Policy Committee
Commissioner Peterson
Commissioner Sourdif, Alternate
- Comprehensive Local Water Plan, Joint Powers Board
Commissioner Peterson
- NW Juvenile Training Center Board
Commissioner Peterson
- Red Lake River One Watershed, One Plan Policy Committee
Commissioner Sorenson
Commissioner Peterson, Alternate
- Advance Thief River Committee
Commissioner Sourdif
Commissioner Sorenson, Alternate
- Cannabis Committee
Commissioner Sorenson
Commissioner Nelson
- Community Strong
Commissioner Nelson
- NW Minnesota Multi-County HRA
Commissioner Nelson

Seth Vettleson = County Sheriff

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the hire of Dean Klaven as Sentence-to-Serve Crew Leader at wage step 4 of the union contract, with final approval contingent on successful BCA fingerprinting. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the hire of Joseph Bauer as Full-Time Corrections Officer, with final approval contingent on successful BCA fingerprinting. Motion carried.

Tony Mapes – Director of Veteran’s Services

Mr. Mapes introduced himself as the new Director of Veteran's Services. He noted there are three training courses to take as a new VSO and he expects to have them all complete by the end of the month. He has been meeting with veterans since his first day and seeks assistance from the Fargo office and area Veteran Service Officers as needed. He invited the Board members to stop into his office anytime and asked that they direct veterans his way. He noted there is a lot to learn but he like his job and is enjoying meeting and assisting our veterans.

Carl Bruzek – County Assessor

Mr. Bruzek discussed the draft Tax Abatement Policy that was presented to the Board at a prior meeting. He noted some changes have been made by the County Coordinator and that the policy will also need legal review by the County Attorney prior to any Board action. Mr. Haase said he will review the proposed policy and hopes to have it ready for the next County Board meeting.

County Auditor-Treasurer Items:

Motioned by Commissioner Sorenson, seconded by Peterson, to approve and accept the following donations received in 2024. Motion carried.

Sentence-to-Serve (misc. services, wood sales)	\$ 50,766.80
D.A.R.E.	\$ 800.72

The County Board reviewed the individual ditch levies as recommended by the committee. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2024, payable in 2025, in the following amounts. Motion carried.

Ditch Levies							
Ditch	Levy %	Ditch	Levy %	Ditch	Levy %	Ditch	Levy %
CD #16	100.0%	CD #42	40.0%	CD #59	25.0%	JD #11	20.0%
CD #21	60.0%	CD #43	25.0%	CD #62	40.0%	JD #13	10.0%
CD #32	15.0%	CD #44	50.0%	CD #70	2.0%	JD#13 Penn/Red Lake	2.0%
CD #33	25.0%	CD #45	50.0%	CD #71	60.0%	JD #15	20.0%
CD #35	50.0%	CD #46	40.0%	CD #73	50.0%	JD #18	20.0%
CD #36	20.0%	CD #47	25.0%	CD #74	15.0%	JD #25-3	1.0%
CD #37	60.0%	CD #53	25.0%	CD #75	30.0%	JD #30	20.0%
CD #38	30.0%	CD #55	80.0%	CD #77	5.0%	JD #31	3.0%
CD #39	25.0%	CD #57	30.0%	CD #96	8.0%	JD #60	10.0%
CD #41	1.5%	CD #58	20.0%	JD #1	25.0%	JD #30 Br. A	2.0%

Ms. Herzberg noted that the 2024 audit engagement letter has been received. Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to acknowledge receipt

of the 2024 county audit engagement letter from Hoffman, Philipp, and Martell PLLC. Motion carried.

Ms. Herzberg reminded the elected officials that campaign finance reports related to the 2024 elections are due by January 31st, 2025.

County Coordinator Items:

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the reappointment of Commissioner Peterson to the Northwest Minnesota Juvenile Center Board for a four-year term effective January 1, 2025. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve issuance of a duplicate warrant to Amber Keefe in the amount of \$38.76 to replace lost warrant 115508 dated August 22, 2024, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve a non-union wage increase for Building & Grounds Supervisor Morgan Bernier from Step 4 - \$36.26/hour, to Step 5 - \$37.96/hour, effective January 1st, 2025, with it noted that no step increase will occur on July 1st, 2025. Motion carried.

County Attorney Items: None.

Committee Reports / Commissioner Updates:

Commissioner Peterson requested discussion on the former Human Services building, stating that since the department has moved to the Government Center the County needs to make a decision on the future of the building. Commissioner Lawrence noted that the Building Committee has held discussion on the issue and the building is in need of some work, including a new furnace. Following discussion on the county's options to keep, sell, or lease the building, there was a motion by Commissioner Peterson, seconded by Commissioner Nelson, that the County Auditor-Treasurer, County Assessor, and the County Attorney research MN Statutes and the procedures to sell the former Human Services building located at 318 Knight Ave. N. Motion carried.

Mike Flaagan – County Engineer

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to accept the resignation of Full-Time Highway Equipment Operator Jonathan Grove effective December 27th, 2024. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to authorize the County Engineer to advertise for the position of Full-Time Highway Equipment Operator. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve an increase to Highway Department blading rates from \$120.00/hour with a \$75.00 minimum charge to \$130.00/hour with a \$80.00 minimum charge, effective January 1, 2025. Motion carried. The Engineer stated that the county still blades private driveways at such rates, but county road obligations take priority.

Engineer Flaagan discussed the CSAH #3 rehab project and stated he is submitting the project for a grant. The project will mainly consist of milling and overlay and will cover the portion from running from the intersection of Highway #59 east to the county line. Information on the project is available on the county website. If the grant is approved it would cover a large percentage of project costs and would fund safety enhancements such as lighting at multiple intersections. Project information letters have been sent to affected landowners and to seek their support.

Mr. Flaagan provided an update on the truck orders, noting they are expected to ship on January 9th and will move on to Bert's Truck Equipment for installation of required equipment. He doesn't expect the trucks to be ready in time for use this current winter season. Once received the county will have to decide on the future of the current trucks.

Committee Reports/Updates: None.

Motioned by Commissioner Sorenson, seconded by Commissioner Lawrence, to adjourn the Board meeting to January 28th, 2025, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Roy Sourdif, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
1/28/25 9:20AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
110	1601 ADVANCE THIEF RIVER 01-003-000-0000-6815		25,000.00	2025 CONTRACT SERVICES	948	ECONOMIC DEVELOPEMENT	N
	1601 ADVANCE THIEF RIVER		25,000.00	1 Transactions			
300	1306 ADVANCED CORRECTIONAL HEALTHCARE 01-251-000-0000-6255		22,572.44	FEBRUARY MEDICAL COVERAGE	4197	MEDICAL - LOCAL	N
301	01-251-000-0000-6255		1,085.57	FEBRUARY MENTAL HEALTH COVERAG	4197	MEDICAL - LOCAL	N
	1306 ADVANCED CORRECTIONAL HEALTHCARE		23,658.01	2 Transactions			
98	1347 Amazon Capital Services 01-201-000-0000-6405		29.68	EVIDENCE TAPE	11JD-DVN9-17KP	GENERAL SUPPLIES	N
327	01-201-000-0000-6405		37.22	PLANNERS #16, #02	1D19-4FQ9-GPYY	GENERAL SUPPLIES	N
326	01-251-000-0000-6300		128.49	FLUSH VALVE KITS	1FDC-N4L4-LGYR	REPAIRS & MAINTENANCE	N
101	01-255-000-0000-6405		17.69	PLANNER	1G1D-TV9P-N4N6	GENERAL SUPPLIES - S.T.S.	N
96	01-259-000-0000-6801	AP	35.98	CARDSTOCK PAPER - PROGRAMMING	1NWN-44NX-QC9G	MISCELLANEOUS EXPENSE - CANTI	N
97	01-218-000-0000-6300		91.80	OVERHEAD DOOR REMOTES	1TJW-3PG3-QF7R	REPAIRS & MAINTENANCE	N
99	01-251-000-0000-6405		119.95	SMALL TRASH CANS	1TJW-3PG3-WNQ1	GENERAL SUPPLIES - JAIL	N
100	01-251-000-0000-6403		50.36	CLOROX WIPES	1W7W-17VM-FHQX	JANITORIAL SUPPLIES - JAIL	N
	1347 Amazon Capital Services		511.17	8 Transactions			
6	1020 AMERICAN SOLUTIONS FOR BUSINESS 01-041-000-0000-6401	AP	3,086.77	2024 TNT PROCESSING	INV07760301	SUPPLIES - AUDITOR	N
117	01-106-000-0000-6401		652.93	VALUATION NOTICE ENVELOPES	INV07853075	SUPPLIES	N
	1020 AMERICAN SOLUTIONS FOR BUSINESS		3,739.70	2 Transactions			
320	1308 ASSOCIATION OF MINNESOTA COUNTIES 01-041-000-0000-6241		771.00	2025 MACA DUES	8274-25	DUES - AUDITOR	N
	1308 ASSOCIATION OF MINNESOTA COUNTIES		771.00	1 Transactions			
328	2360 BENSON/ASHLEY 01-106-000-0000-6241		105.00	2025 MAAO DUES		DUES - ASSESSOR	N
84	01-106-000-0000-6330	AP	25.46	MILEAGE - 38 @ .67		TRAVEL & EXPENSE	N
85	01-106-000-0000-6330		34.30	MILEAGE - 49 @ .70		TRAVEL & EXPENSE	N
	2360 BENSON/ASHLEY		164.76	3 Transactions			
317	2324 BERGSTROM ELECTRIC INC 01-251-000-0000-6300		130.00	FUSE	21580	REPAIRS & MAINTENANCE	N
318	01-251-000-0000-6300		303.28	OUTLETS FOR VENDING	21655	REPAIRS & MAINTENANCE	N
	2324 BERGSTROM ELECTRIC INC		433.28	2 Transactions			

Pennington County Financial System



Jennifer
1/28/25 9:20AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
111	2322 BRUZEK/CARL 01-106-000-0000-6300	AP	88.03	MILEAGE - 131.4 MILES @ .67		REPAIRS & MAINTENANCE	N
112	01-106-000-0000-6300		96.88	MILEAGE - 138.4 MILES @ .70		REPAIRS & MAINTENANCE	N
	2322 BRUZEK/CARL		184.91	2 Transactions			
313	3310 CARAHSOFT 01-223-000-0000-6801		9,500.00	SPLUNK SERVICES 2025	QUOTE #49535652	MISCELLANEOUS EXPENSE-E911	N
	3310 CARAHSOFT		9,500.00	1 Transactions			
311	3352 CHARM-TEX INC 01-251-000-0000-6416		294.70	ADMISSION KITS	388939	CLOTHING SUPPLIES - JAIL	N
	3352 CHARM-TEX INC		294.70	1 Transactions			
32	3306 CITY OF THIEF RIVER FALLS 01-103-000-0000-6301		10,093.17	2025 ESRI SOFTWARE ANNUAL CONT	INV01428	MAINTENANCE AGREEMENT	N
	3306 CITY OF THIEF RIVER FALLS		10,093.17	1 Transactions			
316	3407 CLIMATE CONTROL, INC. 01-218-000-0000-6300		150.00	PROGRAMMING CHARGES TO RTU'S	17730	REPAIRS & MAINTENANCE	N
	3407 CLIMATE CONTROL, INC.		150.00	1 Transactions			
13	3311 COLE PAPERS, INC. 01-111-000-0000-6403	AP	134.20	MERFINS TOWLES - GC	10521653	JANITORIAL SUPPLIES - COURTHOU	N
15	01-111-000-0000-6403	AP	253.29	ICE MELT - GC	10521653	JANITORIAL SUPPLIES - COURTHOU	N
14	01-218-000-0000-6403	AP	134.20	MERFINS TOWLES - JC	10521653	JANITORIAL SUPPLIES	N
16	01-218-000-0000-6403	AP	253.28	ICE MELT - JC	10521653	JANITORIAL SUPPLIES	N
17	01-218-000-0000-6403	AP	7.00	PROCESSING FEE - JC	10521653	JANITORIAL SUPPLIES	N
18	01-111-000-0000-6403		253.35	ICE MELT - GC	10527051	JANITORIAL SUPPLIES - COURTHOU	N
20	01-111-000-0000-6403		7.00	PROCESSING FEE-GC	10527051	JANITORIAL SUPPLIES - COURTHOU	N
19	01-218-000-0000-6403		253.35	ICE MELT - JC	10527051	JANITORIAL SUPPLIES	N
119	01-111-000-0000-6403		7.00	PROCESSING FEE	10532280	JANITORIAL SUPPLIES - COURTHOU	N
120	01-111-000-0000-6403		19.75	VAC BAGS - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
122	01-111-000-0000-6403		47.23	GLOVES - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
124	01-111-000-0000-6403		49.50	BABY TABLE LINERS - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
125	01-111-000-0000-6403		78.93	KLEENEX - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
126	01-111-000-0000-6403		129.12	TOILET CLEANER - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
128	01-111-000-0000-6403		45.23	SWIFFER DUSTER REFILL - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
130	01-111-000-0000-6403		72.51	SWIFFER DUSTER - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
132	01-111-000-0000-6403		71.89	BATH TISSUE - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N
134	01-111-000-0000-6403		253.36	ICE MELT - GC	10532280	JANITORIAL SUPPLIES - COURTHOU	N

Pennington County Financial System



Jennifer
1/28/25 9:20AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
121	01-218-000-0000-6403		19.75	VAC BAGS - JC	10532280	JANITORIAL SUPPLIES	N
123	01-218-000-0000-6403		47.23	GLOVES - JC	10532280	JANITORIAL SUPPLIES	N
127	01-218-000-0000-6403		64.56	TOILET CLEANER - JC	10532280	JANITORIAL SUPPLIES	N
129	01-218-000-0000-6403		45.23	SWIFFER DUSTER REFILL - JC	10532280	JANITORIAL SUPPLIES	N
131	01-218-000-0000-6403		72.51	SWIFFER DUSTER - JC	10532280	JANITORIAL SUPPLIES	N
133	01-218-000-0000-6403		71.89	BATH TISSUE - JC	10532280	JANITORIAL SUPPLIES	N
135	01-218-000-0000-6403		253.36	ICE MELT - JC	10532280	JANITORIAL SUPPLIES	N
3311	COLE PAPERS, INC.		2,644.72	25 Transactions			
999999997	COUNTRY ESTATES STORAGE						
115	01-270-000-0000-6262		343.00	RENT - LATE WATER BILL	57-CR-23-806	OTHER SERVICES-CRIME VICTIM	N
999999997	COUNTRY ESTATES STORAGE		343.00	1 Transactions			
4355	DACOTAH PAPER						
312	01-251-000-0000-6403		1,941.23	TISSUE/CAN LINER/TOWEL/SOAP	52114	JANITORIAL SUPPLIES - JAIL	N
4355	DACOTAH PAPER		1,941.23	1 Transactions			
13483	DEPT OF CORRECTIONS FINANCIAL SERVI						
299	01-251-000-0000-6801	AP	1,143.75	INMATE WAGES NOVEMBER 2024	840374	MISCELLANEOUS EXPENSE - JAIL	N
298	01-251-000-0000-6801	AP	1,106.50	INMATE WAGES DECEMBER 2024	840386	MISCELLANEOUS EXPENSE - JAIL	N
13483	DEPT OF CORRECTIONS FINANCIAL SERVI		2,250.25	2 Transactions			
4321	DIAMOND DRUGS INC						
303	01-251-000-0000-6255		46.38	MEDICATIONS	4806310	MEDICAL - LOCAL	N
4321	DIAMOND DRUGS INC		46.38	1 Transactions			
4364	DIRECT DEPOSIT SERVICES						
30	01-041-000-0000-6801		450.82	CD PURCHASED - COMMUNITY COMMU	35350	MISCELLANEOUS EXPENSE - AUDIT	N
4364	DIRECT DEPOSIT SERVICES		450.82	1 Transactions			
6303	F-M AMBULANCE INC						
305	01-251-000-0000-6255	AP	50.00	24-40448	2440448	MEDICAL - LOCAL	N
6303	F-M AMBULANCE INC		50.00	1 Transactions			
6006	FARMERS UNION OIL						
31	01-290-000-0000-6560		40.00	FUEL - COUNTY VEHICLE-DEC	ACCT # 697477	Gas & Diesel	N
6006	FARMERS UNION OIL		40.00	1 Transactions			
6305	FLAAGAN/JODI						
50	01-013-000-0000-6853	AP	1,400.00	40 HRS @ \$35/HR TZD GRANT	DEC 2024	TOWARD ZERO DEATH GRANT	Y

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
								Paid On Bhf #	On Behalf of Name	
6305	FLAAGAN/JODI				1,400.00		1 Transactions			
35	6396 FORUM COMMUNICATIONS PRINTING	01-801-000-0000-6209		AP	3,260.78	POSTAGE - TNT NOTICES		262026-1	POSTAGE	N
	6396 FORUM COMMUNICATIONS PRINTING				3,260.78		1 Transactions			
40	7031 GARDEN VALLEY TELEPHONE	01-070-000-0000-6263		AP	140.00	SETUP EMAIL CUTOVER		INV-23577	COMPUTER SERVICES - DP	N
39		01-070-000-0000-6263		AP	70.00	UPDATED LIST -PENNINGTON USERS		INV-23578	COMPUTER SERVICES - DP	N
38		01-070-000-0000-6263		AP	70.00	LABOR - EMAIL CUTOVER		INV-23580	COMPUTER SERVICES - DP	N
41		01-070-000-0000-6263		AP	280.00	LABOR - MICROSAFT OFFICE 365		INV-23581	COMPUTER SERVICES - DP	N
37		01-601-000-0000-6631		AP	1,244.28	LENOVO THINKBOOK LAPTOP		INV-23764	FURNITURE & EQUIPMENT - EXTEN	N
330		01-041-000-0000-6631			1,544.33	LENOVO THINKPAD LAPTOP - JH		INV-23897	FURNITURE & EQUIPMENT - AUDITC	N
	7031 GARDEN VALLEY TELEPHONE				3,348.61		6 Transactions			
68	6376 HARBOTT, KNOTSON, LARSON & HOLTEN I	01-011-000-0000-6261		AP	629.00	ATTORNEY FEES - 57-FA-08-833		2025-0052	COURT APPOINTED ATTORNEYS	Y
69		01-011-000-0000-6261		AP	102.00	ATTORNEY FEES - 57-FA-12-542		2025-0053	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNOTSON, LARSON & HOLTEN I				731.00		2 Transactions			
325	8331 HARDWARE HANK	01-201-000-0000-6631		AP	4,182.47	4 RIFLES, W SIGHTS, HANDGUARDS		22261962	FURNITURE & EQUIPMENT	N
	8331 HARDWARE HANK				4,182.47		1 Transactions			
83	8353 HEADWATERS REGIONAL DEVELOPMENT I	01-220-000-0000-6207			3,500.00	2025 ANNUAL MEMBERSHIP		25-3510-MEM	RADIO	N
	8353 HEADWATERS REGIONAL DEVELOPMENT I				3,500.00		1 Transactions			
105	8326 HILLYARD INC	01-111-000-0000-6403			204.88	ARSENAL 1 AIR FRESHENER - GC		605712375	JANITORIAL SUPPLIES - COURTHOU	N
107		01-111-000-0000-6403			232.40	ARSENAL 1 NEUTRALIZER - GC		605712375	JANITORIAL SUPPLIES - COURTHOU	N
108		01-111-000-0000-6403			212.75	ARSENAL 1 TOP CLEAN - GC		605712375	JANITORIAL SUPPLIES - COURTHOU	N
106		01-218-000-0000-6403			204.88	ARSENAL 1 AIR FRESHENER - JC		605712375	JANITORIAL SUPPLIES	N
109		01-218-000-0000-6403			212.75	ARSENAL 1 TOP CLEAN - JC		605712375	JANITORIAL SUPPLIES	N
118		01-111-000-0000-6403			232.40	ARSENAL 1 NEUTRALIZER - GC		605717393	JANITORIAL SUPPLIES - COURTHOU	N
	8326 HILLYARD INC				1,300.06		6 Transactions			
82	9012 IHLE SPARBY & HAASE PA	01-091-000-0000-6262			15,000.00	JANUARY SERVICES		04823	OTHER SERVICES	Y

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No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
9012	IHLE SPARBY & HAASE PA			15,000.00				
					1 Transactions			
9021	INFORMATION SYSTEMS CORPORATION							
223	01-070-000-0000-6301			75.00	2025 ANNUAL MAINTENANCE	M31128	MAINTENANCE AGREEMENT	N
224	01-070-000-0000-6301			3,251.00	2025 ANNUAL MAINTENANCE	M31128	MAINTENANCE AGREEMENT	N
225	01-101-000-0000-6301			1,190.00	2025 CANON DR6030 MAINTENANCE	M31128	MAINTENANCE AGREEMENT	N
226	01-101-000-0000-6301			2,785.00	USER LICENSE - 3 USERS	M31128	MAINTENANCE AGREEMENT	N
227	01-106-000-0000-6301			2,785.00	USER LICENSE - 3 USERS	M31128	MAINTENANCE AGREEMENT	N
9021	INFORMATION SYSTEMS CORPORATION			10,086.00				
					5 Transactions			
10303	JKC							
315	01-201-000-0000-6304			220.00	20-SQUAD CARWASHES	5050	REPAIR & MAINTENANCE - SQUADS	N
10303	JKC			220.00				
					1 Transactions			
13524	JONES LAW OFFICE							
81	01-011-000-0000-6261			17.00	ATTORNEY FEES 57-P9-05-206	2011774	COURT APPOINTED ATTORNEYS	Y
13524	JONES LAW OFFICE			17.00				
					1 Transactions			
11333	KNOWINK, LLC							
331	01-064-000-0000-6801			33,364.00	18 POLL PADS	19345	Miscellaneous Expense	N
11333	KNOWINK, LLC			33,364.00				
					1 Transactions			
13308	MACO							
3	01-102-000-0000-6301			750.00	2025 MOMS MAINTENANCE FEE		MAINTENANCE AGREEMENT	N
13308	MACO			750.00				
					1 Transactions			
13331	MAPES/ANTHONY							
79	01-121-000-0000-6330			161.00	230 MILES @.70/MILE-TRAINING		TRAVEL & EXPENSE	N
13331	MAPES/ANTHONY			161.00				
					1 Transactions			
13498	MARCO TECHNOLOGIES LLC							
2	01-091-000-0000-6301			129.74	EQ767167 MAINTENANCE	INV13337869	MAINTENANCE AGREEMENT	N
22	01-101-000-0000-6301	AP		10.51	EQ442257 MAINTENANCE AGREEMENT	INV13372246	MAINTENANCE AGREEMENT	N
323	01-132-000-0000-6301			35.00	EQ1356645 MAINTENANCE	INV13413373	MAINTENANCE AGREEMENT	N
116	01-801-000-0000-6301			189.80	EQ1019556 MAINTENANCE	INV13427676	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC			365.05				
					4 Transactions			
13226	MCKESSON MEDICAL SURGICAL							
307	01-251-000-0000-6255			61.72	CREAM BODY	23116422	MEDICAL - LOCAL	N
309	01-251-000-0000-6255			22.11	PETROLIUM JELLY/GLUCOSE/ZIPBAG	23163072	MEDICAL - LOCAL	N

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308	01-251-000-0000-6255		36.68	BAGS	23163185	MEDICAL - LOCAL	N
310	01-251-000-0000-6255		48.64	COMPRESS HOT/COLD	23178200	MEDICAL - LOCAL	N
	13226 MCKESSON MEDICAL SURGICAL		169.15	4 Transactions			
	13314 MDRA						
11	01-132-000-0000-6241		360.00	2025 MDRA MEMBERSHIP DUES		DUES - MOTOR VEHICLE	N
	13314 MDRA		360.00	1 Transactions			
	13336 MID-STATES ORGANIZED CRIME INFO CEN						
95	01-201-000-0000-6241		150.00	2025 MEMBERSHIP	0251524-IN	DUES	N
	13336 MID-STATES ORGANIZED CRIME INFO CEN		150.00	1 Transactions			
	13322 MINNESOTA STATE TREASURER						
28	01-101-000-0000-6801	AP	3.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
24	01-101-000-0000-6825	AP	360.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
27	01-101-000-0000-6827	AP	1,858.50	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
23	01-101-000-0000-6829	AP	150.00	CHILDRENS' SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
25	01-101-000-0000-6831	AP	440.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
26	01-101-000-0000-6848	AP	500.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	13322 MINNESOTA STATE TREASURER		3,311.50	6 Transactions			
	13332 MN ASSOC OF COUNTY AG INSPECTORS						
1	01-601-000-0000-6801		125.00	AG INSPECTOR DUES		MISCELLANEOUS EXPENSE - EXTEI	N
	13332 MN ASSOC OF COUNTY AG INSPECTORS		125.00	1 Transactions			
	13400 MN ASSOCIATION OF COUNTY OFFICERS						
42	01-041-000-0000-6241		1,080.00	2025 MACO DUES		DUES - AUDITOR	N
	13400 MN ASSOCIATION OF COUNTY OFFICERS		1,080.00	1 Transactions			
	13361 MN BUREAU OF CRIMINAL APPREHENSION						
324	01-203-000-0000-6801		295.00	4TH QTR 24 NEW/11 RENEWAL	57-000083	GUN PERMIT - MISC	N
	13361 MN BUREAU OF CRIMINAL APPREHENSION		295.00	1 Transactions			
	13355 MN COUNTIES COMPUTER COOP						
329	01-106-000-0000-6801		219.00	LEGAL DESCR TRAINING-LVL2-AV	2501342	MISCELLANEOUS EXPENSE	N
	13355 MN COUNTIES COMPUTER COOP		219.00	1 Transactions			
	13334 MN DEPARTMENT OF HEALTH						
102	01-101-000-0000-6826	AP	170.00	4TH QTR 2024 WELL CERTIFICATES		WELL DISCLOSURE CERTIFICATE	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13334	MN DEPARTMENT OF HEALTH		170.00		1 Transactions		
13324	MN SHERIFFS ASSOCIATION						
92	01-201-000-0000-6241		2,077.36	2025 ANNUAL SHERIFF DUES	2105	DUES	N
93	01-252-000-0000-6330		2,164.48	2025 ANNUAL LESIPOL DUES	2105	TRAVEL & EXPENSE	N
94	01-252-000-0000-6330		760.76	2025 ICLD PROJECT/YEARLY DUES	2105	TRAVEL & EXPENSE	N
13324	MN SHERIFFS ASSOCIATION		5,002.60		3 Transactions		
13539	MNDRIVERSMANUALS.COM						
103	01-132-000-0000-6401		180.48	DRIVERS MANUALS	5445	SUPPLIES - MOTOR VEHICLE	N
13539	MNDRIVERSMANUALS.COM		180.48		1 Transactions		
14440	NORTHDAL OIL INC.						
91	01-201-000-0000-6560	AP	1,332.48	FUEL - SQUADS - DECEMBER	90037	GAS & DIESEL	N
14440	NORTHDAL OIL INC.		1,332.48		1 Transactions		
14010	NORTHLAND COMM & TECH COLLEGE						
302	01-251-000-0000-6245		1,499.00	LEADERSHIP ACADEMY	1267699	CONTINUING EDUCATION	N
14010	NORTHLAND COMM & TECH COLLEGE		1,499.00		1 Transactions		
14042	NORTHWEST SERVICE COOPERATIVE						
319	01-003-000-0000-6241		250.00	2025 NWSC MEMBERSHIP	10683	DUES - BOARD	N
14042	NORTHWEST SERVICE COOPERATIVE		250.00		1 Transactions		
999999997	NWMNCVSO						
113	01-121-000-0000-6330		25.00	2025 NW MN CVSO DUES		TRAVEL & EXPENSE	N
999999997	NWMNCVSO		25.00		1 Transactions		
15323	OFFICE DEPOT						
73	01-091-000-0000-6401	AP	11.75	LEGAL PADS	405453558001	SUPPLIES	N
74	01-091-000-0000-6401	AP	5.59	DESK PAD	405453558001	SUPPLIES	N
75	01-091-000-0000-6401	AP	39.50	PENS	405453558001	SUPPLIES	N
76	01-091-000-0000-6401	AP	249.40	TONER HP 30A	405453558001	SUPPLIES	N
77	01-091-000-0000-6401	AP	4.59	DISCOUNT	405453558001	SUPPLIES	N
78	01-091-000-0000-6401	AP	14.32	BUBBLE MAILERS	405454300001	SUPPLIES	N
15323	OFFICE DEPOT		315.97		6 Transactions		
13329	OFFICE OF MNIT SERVICES						
72	01-070-000-0000-6263	AP	1,338.65	FIBER USAGE - DEC	DV24120381	COMPUTER SERVICES - DP	N

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13329	OFFICE OF MNIT SERVICES		1,338.65				
				1 Transactions			
16027	PENNINGTON COUNTY TREASURER						
104	01-601-000-0000-6209	AP	38.88	POSTAGE - DEC	4396	POSTAGE	N
16027	PENNINGTON COUNTY TREASURER		38.88				
				1 Transactions			
16119	POLK COUNTY SHERIFF						
4	01-091-000-0000-6262		62.40	CIVIL PROCESS CVP24001514	IN202401592	OTHER SERVICES	N
5	01-091-000-0000-6262		45.00	CIVIL PROCESS CVP24001515	IN202401593	OTHER SERVICES	N
16119	POLK COUNTY SHERIFF		107.40				
				2 Transactions			
16448	PREMIUM WATERS, INC.						
51	01-801-000-0000-6401	AP	50.48	WATER - DEC	176590-12-24	SUPPLIES-UNALLOCATED	N
21	01-091-000-0000-6801	AP	23.99	WATER - DEC	176878-12-24	MISCELLANEOUS EXPENSE	N
29	01-601-000-0000-6401	AP	58.98	WATER - DECEMBER	176888-12-24	SUPPLIES - EXTENSION	N
16448	PREMIUM WATERS, INC.		133.45				
				3 Transactions			
20358	QUADIENT FINANCE USA, INC.						
49	01-801-000-0000-6209		1,500.00	POSTAGE		POSTAGE	N
20358	QUADIENT FINANCE USA, INC.		1,500.00				
				1 Transactions			
18440	READITECH IT SOLUTIONS						
378	01-003-000-0000-6210		50.94	HOSTED EXCHANGE - JAN	364738	E-MAIL SERVICES	N
395	01-003-000-0000-6210		20.82	ARCHIVING JAN	364738	E-MAIL SERVICES	N
420	01-003-000-0000-6210		52.50	HOSTED OFFICE APPS JAN	364738	E-MAIL SERVICES	N
379	01-041-000-0000-6210		25.47	HOSTED EXCHANGE - JAN	364738	E-MAIL SERVICES	N
392	01-041-000-0000-6210		17.35	ARCHIVING JAN	364738	E-MAIL SERVICES	N
393	01-041-000-0000-6210		3.47	ARCHIVING JAN	364738	E-MAIL SERVICES	N
406	01-041-000-0000-6210		4.00	POP EMAIL JAN	364738	E-MAIL SERVICES	N
416	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS JAN	364738	E-MAIL SERVICES	N
388	01-061-000-0000-6262		8.49	HOSTED EXCHANGE - JAN	364738	OTHER SERVICES - ELECTIONS	N
390	01-061-000-0000-6262		8.49	HOSTED EXCHANGE - JAN	364738	OTHER SERVICES - ELECTIONS	N
405	01-061-000-0000-6262		3.47	ARCHIVING JAN	364738	OTHER SERVICES - ELECTIONS	N
391	01-070-000-0000-6210		8.49	HOSTED EXCHANGE - JAN	364738	E-MAIL SERVICES	N
394	01-070-000-0000-6210		17.35	ARCHIVING JAN	364738	E-MAIL SERVICES	N
407	01-070-000-0000-6210		28.00	POP EMAIL JAN	364738	E-MAIL SERVICES	N
380	01-091-000-0000-6210		67.92	HOSTED EXCHANGE - JAN	364738	E-MAIL SERVICES	N
396	01-091-000-0000-6210		27.76	ARCHIVING JAN	364738	E-MAIL SERVICES	N
415	01-091-000-0000-6300		70.00	HOSTED OFFICE APPS JAN	364738	REPAIRS & MAINTENANCE	N
387	01-101-000-0000-6300		16.98	HOSTED EXCHANGE - JAN	364738	REPAIRS & MAINTENANCE	N

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397	01-101-000-0000-6300		10.41	ARCHIVING JAN	364738	REPAIRS & MAINTENANCE	N
408	01-101-000-0000-6300		2.00	POP EMAIL JAN	364738	REPAIRS & MAINTENANCE	N
417	01-101-000-0000-6300		8.75	HOSTED OFFICE APPS JAN	364738	REPAIRS & MAINTENANCE	N
386	01-106-000-0000-6300		16.98	HOSTED EXCHANGE - JAN	364738	REPAIRS & MAINTENANCE	N
399	01-106-000-0000-6300		10.41	ARCHIVING JAN	364738	REPAIRS & MAINTENANCE	N
409	01-106-000-0000-6300		2.00	POP EMAIL JAN	364738	REPAIRS & MAINTENANCE	N
419	01-106-000-0000-6300		26.25	HOSTED OFFICE APPS JAN	364738	REPAIRS & MAINTENANCE	N
384	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - JAN	364738	E-MAIL SERVICES	N
404	01-111-000-0000-6300		3.47	ARCHIVING JAN	364738	REPAIRS & MAINTENANCE	N
381	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - JAN	364738	E-MAIL SERVICES	N
400	01-121-000-0000-6210		3.47	ARCHIVING JAN	364738	E-MAIL SERVICES	N
414	01-121-000-0000-6300		8.75	HOSTED OFFICE APPS JAN	364738	Repairs & Maintenance	N
401	01-132-000-0000-6300		24.29	ARCHIVING JAN	364738	REPAIRS & MAINTENANCE	N
413	01-132-000-0000-6300		43.75	HOSTED OFFICE APPS JAN	364738	REPAIRS & MAINTENANCE	N
422	01-132-000-0000-6300		8.00	POP EMAIL JAN	364738	REPAIRS & MAINTENANCE	N
382	01-270-000-0000-6300		16.98	HOSTED EXCHANGE - JAN	364738	REPAIRS & MAINTENANCE	N
402	01-270-000-0000-6300		6.94	ARCHIVING JAN	364738	REPAIRS & MAINTENANCE	N
411	01-270-000-0000-6300		8.75	HOSTED OFFICE APPS JAN	364738	REPAIRS & MAINTENANCE	N
383	01-290-000-0000-6210		8.49	HOSTED EXCHANGE - JAN	364738	E-MAIL SERVICES	N
418	01-290-000-0000-6210		8.75	HOSTED OFFICE APPS JAN	364738	E-MAIL SERVICES	N
423	01-290-000-0000-6210		3.47	ARCHIVING JAN	364738	E-MAIL SERVICES	N
385	01-601-000-0000-6300		16.98	HOSTED EXCHANGE - JAN	364738	REPAIRS & MAINTENANCE	N
403	01-601-000-0000-6300		10.41	ARCHIVING JAN	364738	REPAIRS & MAINTENANCE	N
410	01-601-000-0000-6300		2.00	POP EMAIL JAN	364738	REPAIRS & MAINTENANCE	N
412	01-601-000-0000-6300		35.00	HOSTED OFFICE APPS JAN	364738	REPAIRS & MAINTENANCE	N
389	01-801-000-0000-6300		25.47	HOSTED EXCHANGE - JAN	364738	REPAIRS & MAINTENANCE	N
398	01-801-000-0000-6300		6.94	ARCHIVING JAN	364738	REPAIRS & MAINTENANCE	N
421	01-070-000-0000-6263		26.00	SYNOLOGY BACKUP STORAGE JAN	364948	COMPUTER SERVICES - DP	N
332	01-003-000-0000-6210		50.94	HOSTED EXCHANGE - FEBRUARY	368428	E-MAIL SERVICES	N
349	01-003-000-0000-6210		20.82	ARCHIVING FEB	368428	E-MAIL SERVICES	N
376	01-003-000-0000-6210		52.50	HOSTED OFFICE APPS - FEB	368428	E-MAIL SERVICES	N
333	01-041-000-0000-6210		25.47	HOSTED EXCHANGE - FEBRUARY	368428	E-MAIL SERVICES	N
346	01-041-000-0000-6210		17.35	ARCHIVING FEB	368428	E-MAIL SERVICES	N
347	01-041-000-0000-6210		3.47	ARCHIVING FEB	368428	E-MAIL SERVICES	N
361	01-041-000-0000-6210		4.00	POP EMAIL FEB	368428	E-MAIL SERVICES	N
372	01-041-000-0000-6210		43.75	HOSTED OFFICE APPS - FEB	368428	E-MAIL SERVICES	N
344	01-061-000-0000-6262		8.49	HOSTED EXCHANGE - FEBRUARY	368428	OTHER SERVICES - ELECTIONS	N
360	01-061-000-0000-6262		3.47	ARCHIVING FEB	368428	OTHER SERVICES - ELECTIONS	N
345	01-070-000-0000-6210		8.49	HOSTED EXCHANGE - FEBRUARY	368428	E-MAIL SERVICES	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
348	01-070-000-0000-6210		17.35	ARCHIVING FEB	368428	E-MAIL SERVICES	N
362	01-070-000-0000-6210		28.00	POP EMAIL FEB	368428	E-MAIL SERVICES	N
377	01-070-000-0000-6263		26.00	SYNOLOGY BACKUP STORAGE - FEB	368428	COMPUTER SERVICES - DP	N
334	01-091-000-0000-6210		67.92	HOSTED EXCHANGE - FEBRUARY	368428	E-MAIL SERVICES	N
350	01-091-000-0000-6210		27.76	ARCHIVING FEB	368428	E-MAIL SERVICES	N
371	01-091-000-0000-6300		70.00	HOSTED OFFICE APPS - FEB	368428	REPAIRS & MAINTENANCE	N
341	01-101-000-0000-6300		16.98	HOSTED EXCHANGE - FEBRUARY	368428	REPAIRS & MAINTENANCE	N
351	01-101-000-0000-6300		10.41	ARCHIVING FEB	368428	REPAIRS & MAINTENANCE	N
363	01-101-000-0000-6300		2.00	POP EMAIL FEB	368428	REPAIRS & MAINTENANCE	N
373	01-101-000-0000-6300		8.75	HOSTED OFFICE APPS - FEB	368428	REPAIRS & MAINTENANCE	N
340	01-106-000-0000-6300		16.98	HOSTED EXCHANGE - FEBRUARY	368428	REPAIRS & MAINTENANCE	N
353	01-106-000-0000-6300		10.41	ARCHIVING FEB	368428	REPAIRS & MAINTENANCE	N
364	01-106-000-0000-6300		2.00	POP EMAIL FEB	368428	REPAIRS & MAINTENANCE	N
375	01-106-000-0000-6300		26.25	HOSTED OFFICE APPS - FEB	368428	REPAIRS & MAINTENANCE	N
338	01-111-000-0000-6210		8.49	HOSTED EXCHANGE - FEBRUARY	368428	E-MAIL SERVICES	N
359	01-111-000-0000-6300		3.47	ARCHIVING FEB	368428	REPAIRS & MAINTENANCE	N
335	01-121-000-0000-6210		8.49	HOSTED EXCHANGE - FEBRUARY	368428	E-MAIL SERVICES	N
354	01-121-000-0000-6210		3.47	ARCHIVING FEB	368428	E-MAIL SERVICES	N
370	01-121-000-0000-6300		8.75	HOSTED OFFICE APPS - FEB	368428	Repairs & Maintenance	N
355	01-132-000-0000-6300		24.29	ARCHIVING FEB	368428	REPAIRS & MAINTENANCE	N
365	01-132-000-0000-6300		8.00	POP EMAIL FEB	368428	REPAIRS & MAINTENANCE	N
369	01-132-000-0000-6300		43.75	HOSTED OFFICE APPS - FEB	368428	REPAIRS & MAINTENANCE	N
336	01-270-000-0000-6300		16.98	HOSTED EXCHANGE - FEBRUARY	368428	REPAIRS & MAINTENANCE	N
356	01-270-000-0000-6300		6.94	ARCHIVING FEB	368428	REPAIRS & MAINTENANCE	N
366	01-270-000-0000-6300		8.75	HOSTED OFFICE APPS - FEB	368428	REPAIRS & MAINTENANCE	N
337	01-290-000-0000-6210		8.49	HOSTED EXCHANGE - FEBRUARY	368428	E-MAIL SERVICES	N
357	01-290-000-0000-6210		3.47	ARCHIVING FEB	368428	E-MAIL SERVICES	N
374	01-290-000-0000-6210		8.75	HOSTED OFFICE APPS - FEB	368428	E-MAIL SERVICES	N
339	01-601-000-0000-6300		16.98	HOSTED EXCHANGE - FEBRUARY	368428	REPAIRS & MAINTENANCE	N
358	01-601-000-0000-6300		10.41	ARCHIVING FEB	368428	REPAIRS & MAINTENANCE	N
367	01-601-000-0000-6300		2.00	POP EMAIL FEB	368428	REPAIRS & MAINTENANCE	N
368	01-601-000-0000-6300		35.00	HOSTED OFFICE APPS - FEB	368428	REPAIRS & MAINTENANCE	N
343	01-801-000-0000-6300		25.47	HOSTED EXCHANGE - FEBRUARY	368428	REPAIRS & MAINTENANCE	N
352	01-801-000-0000-6300		6.94	ARCHIVING FEB	368428	REPAIRS & MAINTENANCE	N
342	01-061-000-0000-6262		8.49	HOSTED EXCHANGE - FEBRUARY	368429	OTHER SERVICES - ELECTIONS	N
18440	READITECH IT SOLUTIONS		1,673.88	92 Transactions			
18008	RED LAKE ELECTRIC COOPERATIVE						
114	01-270-000-0000-6262		478.50	LATE ELECTRIC BILL57-CR-23-806		OTHER SERVICES-CRIME VICTIM	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
18008	RED LAKE ELECTRIC COOPERATIVE		478.50				
				1 Transactions			
18477	ROKKE, AANDAL & ASSOCIATES, PLLC						
53	01-011-000-0000-6261	AP	17.00	ATTORNEY FEES 57-PR-24-489	4116	COURT APPOINTED ATTORNEYS	Y
54	01-011-000-0000-6261	AP	331.50	ATTORNEY FEES 57-PR-24-44	4134	COURT APPOINTED ATTORNEYS	Y
18477	ROKKE, AANDAL & ASSOCIATES, PLLC		348.50				
				2 Transactions			
19369	SANFORD PATIENT FINANCIAL SERVICES						
275	01-251-000-0000-6255		86.36	DR 5462	190763455	MEDICAL - LOCAL	6
284	01-251-000-0000-6255		118.80	DR 6011	193463802	MEDICAL - LOCAL	6
285	01-251-000-0000-6256		208.40	DR 5617	197050065	MEDICAL - REIMBURSED	6
286	01-251-000-0000-6255		275.20	DR 5713	200283492	MEDICAL - LOCAL	6
277	01-251-000-0000-6255		86.36	DR 6055	202929662	MEDICAL - LOCAL	6
282	01-251-000-0000-6256		63.69	DR 6121	203151865	MEDICAL - REIMBURSED	6
287	01-251-000-0000-6255		52.00	DR 6069	203560086	MEDICAL - LOCAL	6
288	01-251-000-0000-6255		147.60	DR 6015	203815901	MEDICAL - LOCAL	6
278	01-251-000-0000-6255		89.49	DR 6015	203842917	MEDICAL - LOCAL	6
289	01-251-000-0000-6255		147.60	DR 6064	203849963	MEDICAL - LOCAL	6
294	01-251-000-0000-6255		53.60	DR 6064	204186500	MEDICAL - LOCAL	6
279	01-251-000-0000-6255		88.99	DR 6064	204310318	MEDICAL - LOCAL	6
290	01-251-000-0000-6255		1,208.00	DR 6118	204703462	MEDICAL - LOCAL	6
280	01-251-000-0000-6255		7.43	DR 6118	204715313	MEDICAL - LOCAL	6
291	01-251-000-0000-6255		308.00	DR 6124	204830947	MEDICAL - LOCAL	6
281	01-251-000-0000-6255		42.67	DR 6015	205095374	MEDICAL - LOCAL	6
292	01-251-000-0000-6255		2,654.80	DR 6130	205102336	MEDICAL - LOCAL	6
293	01-251-000-0000-6256		2,341.60	DR 6121	205144293	MEDICAL - REIMBURSED	6
283	01-251-000-0000-6255		68.32	DR 6064	205375246	MEDICAL - LOCAL	6
295	01-251-000-0000-6256		190.00	DR 6135	205460619	MEDICAL - REIMBURSED	6
276	01-251-000-0000-6255		68.32	DR 6035	22391072	MEDICAL - LOCAL	6
19369	SANFORD PATIENT FINANCIAL SERVICES		8,307.23				
				21 Transactions			
19547	SKILLET KITCHEN						
304	01-251-000-0000-6427	AP	25,652.37	INMATE MEALS DECEMBER	9685	JAIL MEALS	N
19547	SKILLET KITCHEN		25,652.37				
				1 Transactions			
19310	STONE'S MOBILE RADIO						
314	01-223-000-0000-6801		4,049.20	2025 ANNUAL MAINTENANCE-TOWER	2058429	MISCELLANEOUS EXPENSE-E911	N
19310	STONE'S MOBILE RADIO		4,049.20				
				1 Transactions			
20027	THE TIMES						

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
87	01-259-000-0000-6801		46.00	TRF TIMES SUBSCRIPTION 1 YR		MISCELLANEOUS EXPENSE - CANTI	N
55	01-003-000-0000-6231	AP	247.50	TIMES: PROCEEDINGS OF 11/12	281	PUBLISHING - BOARD	N
66	01-003-000-0000-6231	AP	400.95	PROCEEDINGS OF NOV 26	281	PUBLISHING - BOARD	N
59	01-041-000-0000-6231	AP	47.00	WATCH: PUBLIC SURPLUS AUCTION	281	PUBLISHING/ADVERTISING - AUDIT	N
60	01-041-000-0000-6231	AP	36.00	TIMES: PUBLIC SERVICE AUCTION	281	PUBLISHING/ADVERTISING - AUDIT	N
56	01-091-000-0000-6801	AP	78.00	TIMES: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
57	01-091-000-0000-6801	AP	70.00	WATCH: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
58	01-091-000-0000-6801	AP	10.00	INTERNET JOBS PAGE	281	MISCELLANEOUS EXPENSE	N
61	01-091-000-0000-6801	AP	78.00	TIMES: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
62	01-091-000-0000-6801	AP	70.00	WATCH: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
63	01-091-000-0000-6801	AP	78.00	TIMES: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
64	01-091-000-0000-6801	AP	70.00	WATCH: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
65	01-091-000-0000-6801	AP	78.00	TIMES: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
67	01-091-000-0000-6801	AP	70.00	WATCH: ASST CO ATTORNEY	281	MISCELLANEOUS EXPENSE	N
88	01-251-000-0000-6801		61.25	CORRECTIONS OFFICER AD - NW	284	MISCELLANEOUS EXPENSE - JAIL	N
89	01-251-000-0000-6801		68.25	CORRECTIONS OFFICER AD - TIMES	284	MISCELLANEOUS EXPENSE - JAIL	N
90	01-251-000-0000-6801		68.25	CORRECTIONS OFFICER AD - TIMES	284	MISCELLANEOUS EXPENSE - JAIL	N
20027	THE TIMES		1,577.20	17 Transactions			
20512	THOMASON, SWANSON & ZAHN PLLC						
70	01-011-000-0000-6261	AP	51.00	ATTORNEY FEES - 57-PR-24-686	29820	COURT APPOINTED ATTORNEYS	Y
71	01-011-000-0000-6261	AP	63.75	ATTORNEY FEES - 57-PR-24-729	29822	COURT APPOINTED ATTORNEYS	Y
20512	THOMASON, SWANSON & ZAHN PLLC		114.75	2 Transactions			
20047	THRIFTY WHITE PHARMACY						
274	01-251-000-0000-6255	AP	103.16-	CREDIT FROM VOUCHER 200357		MEDICAL - LOCAL	N
297	01-251-000-0000-6255	AP	20.00	ZZZ		MEDICAL - LOCAL	N
268	01-251-000-0000-6256	AP	39.41	RX 6009	10167	MEDICAL - REIMBURSED	N
259	01-251-000-0000-6255	AP	13.47	RX 6132	11820	MEDICAL - LOCAL	N
272	01-251-000-0000-6255	AP	11.88	RX 6043	12084	MEDICAL - LOCAL	N
242	01-251-000-0000-6255	AP	38.04	RX 6003	12603	MEDICAL - LOCAL	N
243	01-251-000-0000-6255	AP	7.98	RX 6028	12603	MEDICAL - LOCAL	N
257	01-251-000-0000-6255	AP	54.39	RX 5636	13128	MEDICAL - LOCAL	N
263	01-251-000-0000-6255	AP	41.08	RX 6014	15506	MEDICAL - LOCAL	N
264	01-251-000-0000-6256	AP	7.98	RX 5522	15789	MEDICAL - REIMBURSED	N
253	01-251-000-0000-6255	AP	6.09	RX 5715	22032	MEDICAL - LOCAL	N
261	01-251-000-0000-6255	AP	6.19	RX 5668	25644	MEDICAL - LOCAL	N
248	01-251-000-0000-6255	AP	3.99	RX 6103	27971	MEDICAL - LOCAL	N
269	01-251-000-0000-6256	AP	21.85	RX 6024	2950	MEDICAL - REIMBURSED	N

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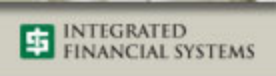
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
271	01-251-000-0000-6255	AP	20.65	RX 6044	33284	MEDICAL - LOCAL	N
246	01-251-000-0000-6256	AP	7.98	RX 6030	39225	MEDICAL - REIMBURSED	N
296	01-251-000-0000-6255	AP	9.12	040109-2001-01-01	40109	MEDICAL - LOCAL	N
237	01-251-000-0000-6255	AP	3.99	RX 6065	45421	MEDICAL - LOCAL	N
273	01-251-000-0000-6255	AP	38.01	RX 6091	57848	MEDICAL - LOCAL	N
256	01-251-000-0000-6256	AP	8.38	RX 6001	58807	MEDICAL - REIMBURSED	N
241	01-251-000-0000-6255	AP	53.53	RX 6000	68484	MEDICAL - LOCAL	N
250	01-251-000-0000-6256	AP	31.92	RX 6002	69073	MEDICAL - REIMBURSED	N
254	01-251-000-0000-6256	AP	23.94	RX 6123	69331	MEDICAL - REIMBURSED	N
244	01-251-000-0000-6256	AP	7.98	RX 6081	69499	MEDICAL - REIMBURSED	N
245	01-251-000-0000-6255	AP	3.99	RX 6106	69506	MEDICAL - LOCAL	N
258	01-251-000-0000-6255	AP	7.98	RX 6050	6955	MEDICAL - LOCAL	N
239	01-251-000-0000-6256	AP	17.76	RX 6012	69625	MEDICAL - REIMBURSED	N
235	01-251-000-0000-6256	AP	11.97	RX 6021	69645	MEDICAL - REIMBURSED	N
252	01-251-000-0000-6255	AP	3.99	RX 5667	69685	MEDICAL - LOCAL	N
247	01-251-000-0000-6256	AP	15.96	RX 6010	69740	MEDICAL - REIMBURSED	N
236	01-251-000-0000-6255	AP	15.96	RX 5725	69796	MEDICAL - LOCAL	N
270	01-251-000-0000-6256	AP	10.78	RX 6045	69834	MEDICAL - REIMBURSED	N
265	01-251-000-0000-6256	AP	49.30	RX 6064	69846	MEDICAL - REIMBURSED	N
260	01-251-000-0000-6256	AP	4.49	RX 6062	69854	MEDICAL - REIMBURSED	N
255	01-251-000-0000-6256	AP	3.39	RX 6076	69885	MEDICAL - REIMBURSED	N
240	01-251-000-0000-6256	AP	23.45	RX 6100	69895	MEDICAL - REIMBURSED	N
251	01-251-000-0000-6256	AP	7.98	RX 6102	69901	MEDICAL - REIMBURSED	N
238	01-251-000-0000-6256	AP	3.99	RX 6077	69904	MEDICAL - REIMBURSED	N
249	01-251-000-0000-6256	AP	12.07	RX 6127	69940	MEDICAL - REIMBURSED	N
262	01-251-000-0000-6255	AP	14.47	RX 6126	69952	MEDICAL - LOCAL	N
266	01-251-000-0000-6256	AP	3.99	RX 6109	69953	MEDICAL - REIMBURSED	N
267	01-251-000-0000-6255	AP	95.10	RX 6137	9960	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		681.31		42	Transactions	
12332	TRITECH SOFTWARE SYSTEMS						
86	01-223-000-0000-6801		1,729.13	INSIGHT MAPPING 2025	429558	MISCELLANEOUS EXPENSE-E911	N
12332	TRITECH SOFTWARE SYSTEMS		1,729.13		1	Transactions	
21332	ULINE						
306	01-251-000-0000-6403	AP	215.68	AIR FRESHENER GALLON PAIL	187355422	JANITORIAL SUPPLIES - JAIL	N
21332	ULINE		215.68		1	Transactions	
22303	VAREBERG/AMBER						
34	01-106-000-0000-6241		165.00	BASIC PRINCIPLES RE-EXAM		DUES - ASSESSOR	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
33		01-106-000-0000-6330			14.00	MILEAGE - 20 MILES @.70				TRAVEL & EXPENSE		N
	22303	VAREBERG/AMBER			179.00		2 Transactions					
52		01-206-000-0000-6262		AP	350.00	SECRETARIAL SERVICES - CORONER				OTHER SERVICES-CORONER		Y
	23543	WISKOW/SHEILA			350.00		1 Transactions					
12		01-132-000-0000-6401			360.00	2025 MV REGISTRATION MANUALS				SUPPLIES - MOTOR VEHICLE		N
	23525	WORLD DATA CORPORATION			360.00		1 Transactions					
1 Fund Total:					223,273.38	County Revenue			70 Vendors		315 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
220	03-350-000-0000-6556	AP	20.97	SPRAY PAINT		SHOP SUPPLIES	N
222	03-350-000-0000-6556	AP	5.99	ELBOW		SHOP SUPPLIES	N
221	03-350-000-0000-6564	AP	60.57	SPLICER		EQUIPMENT REPAIR PARTS	N
1011	ACE HARDWARE		87.53	3 Transactions			
1322	ADVANCED ENGINEERING & ENVIRONMEN						
322	03-330-000-0000-6261	AP	1,866.50	GIS SERVICE CP57-24-10		CONSULTING & LEGAL SERVICES	N
1322	ADVANCED ENGINEERING & ENVIRONMEN		1,866.50	1 Transactions			
2330	BOYER TRUCKS						
219	03-350-000-0000-6564		10,820.79	PLATES/REGISTRATION		EQUIPMENT REPAIR PARTS	N
218	03-350-000-0000-6631		153,817.00	TRUCK - 2025		FURNITURE & EQUIPMENT	N
2330	BOYER TRUCKS		164,637.79	2 Transactions			
3334	CENTRAL MCGOWAN INC						
232	03-350-000-0000-6556	AP	320.63	WELDING SUPPLIES		SHOP SUPPLIES	N
3334	CENTRAL MCGOWAN INC		320.63	1 Transactions			
3392	COMPASS MINERALS AMERICA						
216	03-350-000-0000-6565	AP	8,102.25	SALT		ROAD MATERIALS	N
217	03-350-000-0000-6565		8,211.65	SALT		ROAD MATERIALS	N
3392	COMPASS MINERALS AMERICA		16,313.90	2 Transactions			
4054	DIGI-KEY ELECTRONICS						
215	03-350-000-0000-6556		236.41	BATTERIES	109618504	SHOP SUPPLIES	N
4054	DIGI-KEY ELECTRONICS		236.41	1 Transactions			
4353	DLT SOLUTIONS						
214	03-330-000-0000-6554		2,593.27	ADDITIONAL SEAT AUTOCAD 2025		ENGINEERING & SURVEYING SUPPI	N
4353	DLT SOLUTIONS		2,593.27	1 Transactions			
6006	FARMERS UNION OIL						
208	03-350-000-0000-6556	AP	199.99	FUEL NOZZLE SHOP 500		SHOP SUPPLIES	N
213	03-350-000-0000-6556	AP	225.95	FUEL NOZZLE SHOP 211		SHOP SUPPLIES	N
207	03-350-000-0000-6560	AP	367.40	DIESEL SHOP 211		GAS & DIESEL	N
209	03-350-000-0000-6560	AP	325.52	DIESEL SHOP 213		GAS & DIESEL	N
210	03-350-000-0000-6560	AP	175.28	DIESEL SHOP 211		GAS & DIESEL	N
211	03-350-000-0000-6560	AP	647.60	DIESEL SHOP 212		GAS & DIESEL	N
212	03-350-000-0000-6560	AP	638.21	DIESEL SHOP 215		GAS & DIESEL	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
206	03-350-000-0000-6562	AP	608.85	OIL		MOTOR OIL & LUBRICANTS	N
6006	FARMERS UNION OIL		3,188.80	8 Transactions			
6349	FASTENAL COMPANY						
202	03-350-000-0000-6556	AP	42.33	PLOW BOLTS		SHOP SUPPLIES	N
203	03-350-000-0000-6556	AP	176.70	CAP SCREWS, FLAT WASHERS		SHOP SUPPLIES	N
204	03-350-000-0000-6556		134.16	PAINT MARKERS, CUTTING WHEELS		SHOP SUPPLIES	N
205	03-350-000-0000-6556		475.98	BATTERIES		SHOP SUPPLIES	N
6349	FASTENAL COMPANY		829.17	4 Transactions			
6306	FLEET DISTRIBUTING						
198	03-350-000-0000-6556	AP	47.38	GLASS CLEANER, ZEP CLEANER		SHOP SUPPLIES	N
199	03-350-000-0000-6556	AP	4.99	BOLTS		SHOP SUPPLIES	N
200	03-350-000-0000-6556	AP	17.99	SHOP TOWELS		SHOP SUPPLIES	N
201	03-350-000-0000-6556	AP	3.59	PAINT MARKER		SHOP SUPPLIES	N
6306	FLEET DISTRIBUTING		73.95	4 Transactions			
7308	GRAND FORKS WELDING & MACHINE CO						
196	03-350-000-0000-6556		183.45	WELDING SUPPLIES		SHOP SUPPLIES	N
197	03-350-000-0000-6556		527.05	WELDING SUPPLIES		SHOP SUPPLIES	N
7308	GRAND FORKS WELDING & MACHINE CO		710.50	2 Transactions			
8331	HARDWARE HANK						
190	03-350-000-0000-6556	AP	161.96	PAINT & SUPPLIES		SHOP SUPPLIES	N
191	03-350-000-0000-6556	AP	85.31	CO ALARM		SHOP SUPPLIES	N
193	03-350-000-0000-6556	AP	45.94	PIPE, SPRAY PAINT, U BOLT		SHOP SUPPLIES	N
194	03-350-000-0000-6556	AP	34.96	BOWL CLEANER, COAT HOOKS		SHOP SUPPLIES	N
195	03-350-000-0000-6556	AP	34.14	BOLTS, PRIMER		SHOP SUPPLIES	N
192	03-350-000-0000-6564	AP	7.78	LOCK NUTS, NIPPLES, CONNECTORS		EQUIPMENT REPAIR PARTS	N
8331	HARDWARE HANK		370.09	6 Transactions			
8380	HDR ENGINEERING, INC.						
188	03-330-000-0000-6261	AP	1,577.50	P/E SAP 57-611-002		CONSULTING & LEGAL SERVICES	N
189	03-330-000-0000-6261	AP	322.50	P/E SAP 57-629-008		CONSULTING & LEGAL SERVICES	N
8380	HDR ENGINEERING, INC.		1,900.00	2 Transactions			
8356	HOUSTON ENGINEERING INC						
187	03-320-000-0000-6261	AP	13,695.00	P/E SA3 PROJECT		CONSULTING & LEGAL SERVICES	N
8356	HOUSTON ENGINEERING INC		13,695.00	1 Transactions			

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula					Service Dates	Paid On Bhf #	On Behalf of Name	
8315 HUBERT OUTDOOR POWER									
185	03-350-000-0000-6564			AP	26.69	PUMP FILTER		EQUIPMENT REPAIR PARTS	Y
186	03-350-000-0000-6564			AP	3.47	SEAL OIL		EQUIPMENT REPAIR PARTS	Y
					30.16		2 Transactions		
10119 JEFF OLSON CONSTRUCTION									
182	03-330-000-0000-6341			AP	780.00	REPLACE CULVERT CR51		EQUIPMENT RENTAL	Y
183	03-330-000-0000-6341			AP	1,580.00	REPLACE CULVERT CSAH7		EQUIPMENT RENTAL	Y
184	03-330-000-0000-6341			AP	1,000.00	BACK HOE WORK CSAH16		EQUIPMENT RENTAL	Y
					3,360.00		3 Transactions		
12325 L & M FLEET SUPPLY INC.									
181	03-350-000-0000-6556			AP	117.94	TIE OF RING, ETRACKS		SHOP SUPPLIES	N
179	03-350-000-0000-6564			AP	26.70	FUSE HOLDER, SEAL ELBOW		EQUIPMENT REPAIR PARTS	N
180	03-350-000-0000-6564			AP	1.88	BOLTS		EQUIPMENT REPAIR PARTS	N
					146.52		3 Transactions		
12315 LITTLE FALLS MACHINE									
178	03-350-000-0000-6564				826.14	SCREW JACK, ONE WAY PLOW ASSEM		EQUIPMENT REPAIR PARTS	N
					826.14		1 Transactions		
13498 MARCO TECHNOLOGIES LLC									
177	03-320-000-0000-6301				48.92	COPY MACHINE - JAN - HWY DEPT	INV13372247	MAINTENANCE AGREEMENT	N
					48.92		1 Transactions		
13393 MINNESOTA NORTHERN RAILROAD INC									
176	03-350-000-0000-6252			AP	97.00	ELECTRICITY RR SIGNALS - DEC		ELECTRICITY	N
					97.00		1 Transactions		
13338 MN SOCIETY OF PROFESSIONAL SURVEYC									
233	03-330-000-0000-6330				200.00	MEMBERSHIP		TRAVEL & EXPENSE	N
234	03-330-000-0000-6330				250.00	ANNUAL MEETING		TRAVEL & EXPENSE	N
					450.00		2 Transactions		
14324 NAPA AUTO PARTS									
168	03-350-000-0000-6556			AP	27.14	TUBING		SHOP SUPPLIES	N
171	03-350-000-0000-6556			AP	36.47	PRIMER, GREASE		SHOP SUPPLIES	N
174	03-350-000-0000-6556			AP	12.79	TIE		SHOP SUPPLIES	N
175	03-350-000-0000-6556			AP	33.98	PRIMER		SHOP SUPPLIES	N
169	03-350-000-0000-6564			AP	41.94	OIL		EQUIPMENT REPAIR PARTS	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
170	03-350-000-0000-6564	AP	40.28	WIPE NOZZLE & KIT		EQUIPMENT REPAIR PARTS	N
172	03-350-000-0000-6564	AP	9.49	NOZZLE		EQUIPMENT REPAIR PARTS	N
173	03-350-000-0000-6564	AP	38.27	WIPER BLADES		EQUIPMENT REPAIR PARTS	N
14324	NAPA AUTO PARTS		240.36		8 Transactions		
14316	NELSON EQUIPMENT OF TRF INC						
165	03-350-000-0000-6564	AP	24.60	HOSE, FITTINGS FOR BRINE TRUCK		EQUIPMENT REPAIR PARTS	N
166	03-350-000-0000-6564	AP	1.81	ELBOW FITTING		EQUIPMENT REPAIR PARTS	N
167	03-350-000-0000-6566	AP	46.66	PIPE & HOSE		ROAD RECONSTRUCTION	N
14316	NELSON EQUIPMENT OF TRF INC		73.07		3 Transactions		
14027	NELSON/BEN						
321	03-350-000-0000-6428		185.99	BOOTS CLOTHING REIMBURSEMENT		SAFETY EQUIPMENT	N
14027	NELSON/BEN		185.99		1 Transactions		
14440	NORTHDAL OIL INC.						
164	03-350-000-0000-6560		540.10	GAS & DIESEL SHOP 500		GAS & DIESEL	N
14440	NORTHDAL OIL INC.		540.10		1 Transactions		
14375	NORTHERN FIRE EQUIPMENT SERVICE						
163	03-350-000-0000-6428		1,173.25	SERVICE FIRE EXT		SAFETY EQUIPMENT	N
14375	NORTHERN FIRE EQUIPMENT SERVICE		1,173.25		1 Transactions		
14312	NORTHWEST POWER SYSTEMS						
160	03-350-000-0000-6556	AP	29.02	SAFETY GLASSES		SHOP SUPPLIES	N
162	03-350-000-0000-6556	AP	1.52	ORING		SHOP SUPPLIES	N
159	03-350-000-0000-6564	AP	56.64	CONDUCTOR CABLE		EQUIPMENT REPAIR PARTS	N
161	03-350-000-0000-6564	AP	59.46	HOSES		EQUIPMENT REPAIR PARTS	N
14312	NORTHWEST POWER SYSTEMS		146.64		4 Transactions		
16061	PENNINGTON COUNTY RECORDER						
158	03-320-000-0000-6241		20.00	RECORD NOTARY	154557	DUES	N
16061	PENNINGTON COUNTY RECORDER		20.00		1 Transactions		
16027	PENNINGTON COUNTY TREASURER						
157	03-320-000-0000-6263	AP	936.03	HOSTED IT SERVICES - DEC	4395	COMPUTER SERVICES	N
16027	PENNINGTON COUNTY TREASURER		936.03		1 Transactions		
16419	PRECISE MRM LLC						
156	03-350-000-0000-6564	AP	374.00	MONTHLY GPS - DECEMBER		EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
16419	PRECISE MRM LLC			374.00				
					1 Transactions			
155	16448 PREMIUM WATERS, INC.			74.99	WATER - HWY DEPT	176896	SUPPLIES	N
	03-320-000-0000-6401							
	16448 PREMIUM WATERS, INC.			74.99				
					1 Transactions			
153	17002 QUILL CORPORATION			307.57	MONITOR CABLE, TABLETS, TONER		SUPPLIES	N
	03-320-000-0000-6401							
154				45.99	PAPER TOWELS		SHOP SUPPLIES	N
	03-350-000-0000-6556							
	17002 QUILL CORPORATION			353.56				
					2 Transactions			
152	18379 RDO Equipment Co.	AP		25.18	NOZZLE		EQUIPMENT REPAIR PARTS	N
	03-350-000-0000-6564							
	18379 RDO Equipment Co.			25.18				
					1 Transactions			
146	18440 READITECH IT SOLUTIONS			40.00	BACKUP MANAGER - JAN		COMPUTER SERVICES	N
	03-320-000-0000-6263							
147				61.25	HOSTED OFFICE - JAN		COMPUTER SERVICES	N
	03-320-000-0000-6263							
148				12.00	HOSTED EXCHANGE - JAN		COMPUTER SERVICES	N
	03-320-000-0000-6263							
149				25.47	HOSTED EXCHANGE - JAN		COMPUTER SERVICES	N
	03-320-000-0000-6263							
150				31.23	EMAIL ARCHIVING - JAN		COMPUTER SERVICES	N
	03-320-000-0000-6263							
151				4.60	MICROSOFT TEAMS - JAN		COMPUTER SERVICES	N
	03-320-000-0000-6263							
	18440 READITECH IT SOLUTIONS			174.55				
					6 Transactions			
142	18106 RED LAKE COUNTY COOP	AP		660.65	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS	N
	03-350-000-0000-6418							
143		AP		322.83	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS	N
	03-350-000-0000-6418							
144		AP		995.42	PROPANE SHOP 212		PROPANE FOR HEATING SHOPS	N
	03-350-000-0000-6418							
145		AP		750.50	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
	03-350-000-0000-6418							
	18106 RED LAKE COUNTY COOP			2,729.40				
					4 Transactions			
141	18439 ROCKSBURY TRUCK REPAIR			323.58	TIRES ON CULVERT TRAILER		EQUIPMENT REPAIR PARTS	N
	03-350-000-0000-6564							
	18439 ROCKSBURY TRUCK REPAIR			323.58				
					1 Transactions			
140	18319 RT VISION, INC.	AP		490.00	PERMIT FEE		COMPUTER SERVICES	N
	03-320-000-0000-6263							
	18319 RT VISION, INC.			490.00				
					1 Transactions			
	19310 STONE'S MOBILE RADIO							

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
139	03-350-000-0000-6564	AP	713.22	WORK ON RADIOS		EQUIPMENT REPAIR PARTS	N
	19310 STONE'S MOBILE RADIO		713.22	1 Transactions			
138	03-330-000-0000-6261		3,700.00	SURVEY CP 57-24-10		CONSULTING & LEGAL SERVICES	Y
	20441 TIMBERLINE LOCATION LLC		3,700.00	1 Transactions			
137	03-320-000-0000-6262	AP	865.80	SHOP 500 COATS & FIRST AID		OTHER SERVICES	N
	1350 VESTIS		865.80	1 Transactions			
136	03-350-000-0000-6564		30.00	ALIGN TIRES		EQUIPMENT REPAIR PARTS	N
	23054 WESTSIDE MOTORS OF TRF INC		30.00	1 Transactions			
3 Fund Total:			224,952.00	Road & Bridge	41 Vendors	92 Transactions	

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
36	12123 LES'S SANITATION SERVICE 32-390-000-0000-6801	AP	5,500.00	RECYCLING - DEC	4CX07947	MISCELLANEOUS EXPENSE-SCORE	N
	12123 LES'S SANITATION SERVICE		5,500.00	1 Transactions			
9	19324 SAFETY-KLEEN SYSTEMS, INC. 32-390-000-0000-6262		273.00	USED OIL RECYCLING	91707405	OTHER SERVICES-SCORE ACCOUN	N
8	32-390-000-0000-6262		228.87	USED OIL/FILTER RECYCLING	92626780	OTHER SERVICES-SCORE ACCOUN	N
10	32-390-000-0000-6262		5.00	USED OIL RECYCLING	93846609	OTHER SERVICES-SCORE ACCOUN	N
7	32-390-000-0000-6262		145.00	USED OIL RECYCLING	95755340	OTHER SERVICES-SCORE ACCOUN	N
80	32-390-000-0000-6262	AP	405.07	USED FILTER RECYCLING	96104987	OTHER SERVICES-SCORE ACCOUN	N
	19324 SAFETY-KLEEN SYSTEMS, INC.		1,056.94	5 Transactions			
32 Fund Total:			6,556.94	Solid Waste Facility	2 Vendors	6 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15310 PENNINGTON COUNTY SOIL & WATER							
231	40-713-000-0000-6262	AP	141.57	DRAINAGE DATABASE - JD13	2024-589	OTHER SERVICES - JD #13	N
228	40-718-000-0000-6262	AP	141.57	DRAINAGE DATABASE - JD18	2024-589	OTHER SERVICES - JD #18	N
229	40-730-000-0000-6262	AP	235.95	DRAINAGE DATABASE - JD30	2024-589	OTHER SERVICES - JD #30	N
230	40-730-000-0000-6262	AP	141.57	DRAINAGE DATABASE - JD30	2024-589	OTHER SERVICES - JD #30	N
15310 PENNINGTON COUNTY SOIL & WATER			660.66	4 Transactions			
18331 RED LAKE COUNTY AUDITOR							
43	40-701-000-0000-6262		562.97	2023 SHAREWORK JD#1		OTHER SERVICES - JD #1	N
44	40-711-000-0000-6262		140.33	2023 SHAREWORK JD#11		OTHER SERVICES - JD #11	N
45	40-713-000-0000-6262		627.75	2023 SHAREWORK JD#13		OTHER SERVICES - JD #13	N
46	40-715-000-0000-6262		915.99	2023 SHAREWORK JD#15		OTHER SERVICES - JD #15	N
47	40-731-000-0000-6262		161.71	2023 SHAREWORK JD#31		OTHER SERVICES	N
48	40-760-000-0000-6262		13.69	2023 SHAREWORK JD#60		OTHER SERVICES - JD #60	N
18331 RED LAKE COUNTY AUDITOR			2,422.44	6 Transactions			
40 Fund Total:			3,083.10	Ditch Funds	2 Vendors	10 Transactions	
Final Total:			457,865.42	115 Vendors	423 Transactions		

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	223,273.38	County Revenue
3	224,952.00	Road & Bridge
32	6,556.94	Solid Waste Facility
40	3,083.10	Ditch Funds
All Funds	457,865.42	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Danielle
1/24/25 2:26PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	19343 LARSON/MELISSA 01-251-000-0000-6330		11.13	TRANSPORT MEAL REIMBURSEMENT	1/7/25	TRAVEL & EXPENSE	N
2	01-251-000-0000-6330		15.29	TRANSPORT MEAL REIMBURSEMENT	1/7/25	TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		26.42	2 Transactions			
1 Fund Total:			26.42	County Revenue		1 Vendors	2 Transactions
Final Total:			26.42	1 Vendors		2 Transactions	

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	26.42	County Revenue
All Funds	26.42	Total

Approved by,
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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for January 21, 2025 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve December 17, 2024, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the CY 2025-2027 Child Welfare opiate allocation-agency plan as presented.
B. To approve the CY 2025 Minnesota Department of Human Services County Grant Contract for Respite Care services for Children and their Families as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye Nay Chairperson Date

CLIMATE CONTROL INC.
COMMERCIAL BUILDING AUTOMATION SYSTEMS
701.281.9422 | 3276 4th Avenue S. | Fargo, ND 58103

To: Pennington County Justice Center
102 1st St West
Thief River Falls, MN 56701

Date: December 16, 2024

Re: 12-Month Service Agreement
Seasonal Site Visit and Remote Technical Support

Climate Control Inc. will provide two **Site Visits** and twelve hours of **Remote Technical Support** over the course of 12 consecutive months. While under contract, Niagara4 software/firmware updates will occur as necessary. Niagara4 releases multiple updates a year; while onsite performing our review we will update the EC-BOS-8 to the newest stable version of Niagara4. Additionally, if the Distech Controllers receive a firmware update that is beneficial to the operation of the site these firmware updates will be performed as well.

The **Site Visit** will consist of Mechanical Equipment Review and Seasonal Equipment Setting Review.

Mechanical Equipment Review consists of verifying RTU damper linkage is secure, sections are clean, valves are not leaking, compressors run, fans run, and VFDs are not in alarm. We will review VAV, unit heater, cabinet unit heater, fan coil unit and fin tube radiation operation.

Seasonal Equipment Setting Review consists of Seasonal Review of Heating Season Equipment or Cooling Season Equipment, depending on the season at the time of visit.

The site visits are primarily investigatory. Equipment operation is logged, and a list of equipment in need of repair is made. Operational adjustments and minor maintenance work are allowed. Repairs or program modifications that take time away from the on-site review are quoted and scheduled separately.

Remote Technical Support consists of up to 12 hours of telephone/online technical support.

Twelve hours allows for 60 minutes of remote technical support per month, allowing facility managers and administrators to call whenever assistance is needed without worrying about receiving multiple invoices for support. A log of support calls tracks the topic and time utilized.

Support for this agreement will be available between:

- 8 am – 5 pm Monday through Friday

Tech Support will be documented in 15-minute minimum increments. When support time nears the twelve-hour threshold, we will notify Administration. Upon fulfillment of the 12 hours, remote service will be billed at a reduced T&M rate of \$130 per hour.

The Service Agreement *excludes*:

- Excludes filter and belt replacement.
- Excludes all materials such as replacement controllers, sensors, valves, actuators.
- Excludes all additional on-site labor. Service needed beyond the seasonal site visit will be provided, pending proper approval.

Total: **Twelve Thousand Nine Hundred and 00/100 (\$12,900.00)**

Thank you for the opportunity to present this proposal. If you have any questions, don't hesitate to get in touch with me at (701) 281-9422 or email matthew.zimmer@climatecontrolinc.net

Sincerely,
Matthew Zimmer

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS, OR DELAYS BEYOND OUR CONTROL.
NOTE THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS

Service Agreement Start Date _____

Preferred Billing Schedule (circle one): Monthly Semi-Annual Annual

Customer's Reference Number / Purchase Order #: _____

Authorized Signature: _____ Date: _____