

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, APRIL 25TH, 2023, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Julie Sjostrand – Human Services Director
 - 10:10 Mike Flaagan – County Engineer
 - 10:20 David Casanova – Jail Administrator
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**
- 11. Adjournment**

Reminder: The Five-Year Road & Bridge Plan Hearing will be held on April 25th, 2023, at 9:00 a.m. in the Justice Center Board Room.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
APRIL 11TH, 2023 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 11th, 2023, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. The County Coordinator noted that Kayla Jore has been removed from the agenda. Motioned by Commissioner Sorenson motioned, seconded by Commissioner Sourdif, to approve the Board agenda with the change presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve the Board of minutes of March 28th, 2023, as presented. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the following Commissioner warrants. Motion carried.

County Revenue	\$93,191.01
Road & Bridge	\$34,643.63

Per diems and meal reimbursements in the amount of \$2,348.67 were also approved.

Bryanna Grefthen, Pennington County SWCD Water Resource Specialist, presented the 2022 County Feedlot Officer Annual Report. There were 43 registered feedlots in 2022, down in part due to some no longer meeting the registration threshold of 50 animals. Five feedlots were inspected in 2022, which exceeded the 7% minimum requirement and helped in achieving 5.25 performance credits. A year-end review with the Regional Representative on February 6th, 2023, resulted in 100% of all requirements being met. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the 2022 County Feedlot Officer Annual Report and authorize the Chairman to sign the same. Motion carried. The Board thanked Ms. Grefthen for her good work on feedlots throughout the year and with the reporting.

County Sheriff Seth Vettleon presented the following items to the Board:

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to accept a letter of resignation from Part-Time Corrections Officer Tara Pfeiffer effective March 30th, 2023. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the hire of Chesnie Wojciechowski as Part-Time Corrections Officer effective April 12th, 2023. Motion carried.

County Engineer Mike Flaagan discussed a detour agreement with MnDOT regarding the Trunk Highway #59 project set for 2023 (S.P. 5705-61) which includes a roundabout at the intersection with CSAH#3. The detour is expected to last three weeks and will be for east and west traffic. Road life consumption will be by the State in the amount of \$3,283.07. Mike noted there will be a bypass constructed for north and south traffic. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the detour agreement between Pennington County and the State of MN, Dept. of Transportation as presented. Motion carried.

The following resolution was motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, and upon vote was unanimously carried.

RESOLUTION

IT IS RESOLVED that Pennington County enter into MnDOT Agreement No. 1052423 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 3, County State Aid Highway No. 7, County State Aid Highway No. 8 and County State Aid Highway No. 17 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 59 from 3055 feet north of County Road 61 / County State Aid Highway No. 8 to County Road No. 53 and on Trunk Highway No. 59 from 2590 feet north of County State Aid Highway No. 26 to Trunk Highway No. 92 under State Project No. 5705-61 (T.H. 59=174).

Mr. Flaagan stated that he will forward the 2022 Highway Department Report to the Board members soon and will present it at the next Board meeting.

Engineer Flaagan presented the following two quotes from Esri Inc. regarding annual subscriptions needed for the signing program:

ArcGIS Online Creator	\$494.00
ArcGIS Online Mobile Worker	\$345.00

Motioned by Bruce, seconded by Commissioner Nelson, to approve the two quotes by Esri Inc. for the highway department signing system as presented above. Motion carried.

Engineer Flaagan discussed Joint Ditch #30 slope failures at the outlet and the last couple miles before the outlet. One Watershed One Plan funds could be used for the repairs and a quote has been received from Houston Engineering. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to schedule a Joint Ditch meeting on May 8th, 2023, at 8:00 a.m. in Justice Center Board Room to discuss repairs needed to JD#30 and related quote from Houston Engineering. Motion carried.

Mr. Flaagan noted that the plow truck on order should be ready at the end of the month. He said lead times for new trucks are still over a year, so he would like to order a new truck now to be paid for in 2024. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to order a new plow truck and related equipment off the state bid in 2023 to be paid for with the 2024 budget. Motion carried.

Mr. Flaagan discussed the two new tractors in the 2023 budget, stating they are now able to only get one tractor. He would like to use the remaining funds to purchase other assets in 2023, including a used semitruck, a couple pickups, a riding lawnmower, and a Schulte ditch mower. He received the following quotes regarding the purchase of a new pickup:

Thief River Ford	\$52,770.00
Northern Motors	\$56,990.00
Westside Motors	\$56,330.00

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the \$52,770 quote of Thief River Ford for the purchase of a 2023 Ford F-250, crew cab pickup for the Highway Dept. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to schedule a County Board spring tour of local roads and projects on May 2nd, 2023, at 8:00 a.m., with the tour leaving from the Highway Department. Motion carried.

Commissioner Lawrence questioned the highway department's fuel costs year-to-date. Engineer Flaagan stated was unsure of that number and would have to do some research. He noted that while January and February were slower months, the storms in March resulted in a lot of snow, overtime, and more fuel consumption.

County Auditor Items: None.

County Coordinator Items:

County Coordinator Kevin Erickson presented a quote by Lee Plumbing and Heating of Thief River Falls in the amount of \$11,500 to install approximately 600 gallons of glycol in the boiler system at the Justice Center. While no other quotes were obtained at this time, a prior estimate by another company was approximately \$30,000. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a quote by Lee Plumbing and Heating in the amount of \$11,500 to install glycol in the boiler system at the Justice Center. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a quote by Merle's Air Duct & Furnace Cleaning Specialists in the amount of \$5,825.00 to clean the air ducts on the first and second floors of the Government Center. Discussion followed with Coordinator Erickson noting that the 3rd floor vents are under construction and currently are not tied into the venting for the other two floors of the building. Following discussion, the motion was carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to approve a letter of support regarding a MnDOT application to the Federal Transit Administration's FY 2023 Low-or-No Emission Grant Program and Grants for Buses Notice of Funding Opportunity and authorize the Chairman to sign the same. Discussion followed with the Coordinator noting that if approved, the public transit buses of Heartland Express/Tri-Valley Opportunity Council would be replaced with low-emission options, such as propane. Following discussion, the motion was carried.

The County Coordinator provided an update on Gov't Center 3rd floor remodel project, stating that ACCT, Inc. will be on site soon to cut back the ceiling in the center stairwell to allow installation of a required smoke/fire door. The general contractor has stated that the project is going well but they are seeing manufacturer delays with door frames, which appears to be an industry-wide problem.

County Attorney Items: None.

Committee Reports: None.

County Engineer Mike Flaagan requested approval to bid local bridge projects, which must be advertised for three weeks, followed by a 10-day waiting period prior to bid opening. Long's, River Valley, Highland, and Smiley bridges all need slope repair and asphalt repair at the bridge approaches. He noted that the TRF Golf Course bridge is a FEMA project and will consist of slope repair as well as milling and overlay. Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to authorize the County Engineer to advertise for bids for the above-mentioned 2023 bridge projects. Motion carried.

Emergency Management Director Erik Beitel provided an update on spring flooding. He noted that frost levels were not deep this winter so he's hopeful that spring moisture is able to sink in, which would reduce flooding. He noted that Red Lake will be opening their dam for four days, but the increase in water will be small and will have little effect to our area. He noted that they are working to restock the sandbag reserves by the end of the week.

Motioned by Commissioner Sorenson, seconded by Commissioner Sourdif, to adjourn the Board meeting to April 25th, 2023, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
25	1604 ACCURATE CONTROLS, INC 01-251-000-0000-6300		217.50	SUPPORT/JAIL CAMERA ISSUE	19462	REPAIRS & MAINTENANCE	N
	1604 ACCURATE CONTROLS, INC		217.50	1 Transactions			
28	1364 AUTO VALUE 01-214-000-0000-6405		22.42	OIL, FUNNEL	9611207	GENERAL SUPPLIES - SNOWMOBILI	N
27	01-201-000-0000-6304		11.84	ALL CLIMATE OIL, ISO	9611446	REPAIR & MAINTENANCE - SQUADS	N
26	01-255-000-0000-6300		741.98	TANK ISSUES	9611779	REPAIRS & MAINTENANCE	N
	1364 AUTO VALUE		776.24	3 Transactions			
29	2324 BERGSTROM ELECTRIC INC 01-218-000-0000-6300		127.50	WIREMOLD/BOXES AFTER DAMAGE	12889	REPAIRS & MAINTENANCE	N
	2324 BERGSTROM ELECTRIC INC		127.50	1 Transactions			
30	3302 CREATIVE PRODUCT SOURCING INC 01-222-000-0000-6801		452.09	GRADUATION SHIRTS	152017	MISCELLANEOUS EXPENSE - D.A.R.	N
	3302 CREATIVE PRODUCT SOURCING INC		452.09	1 Transactions			
7	4310 D & T VENTURES 01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	302348	MAINTENANCE AGREEMENT	N
	4310 D & T VENTURES		450.00	1 Transactions			
58	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6304		14.25	LICENSE/REGISTRATION CHARGER		REPAIR & MAINTENANCE - SQUADS	N
59	01-201-000-0000-6304		14.25	LICENSE/REGISTRATION EXPLORER		REPAIR & MAINTENANCE - SQUADS	N
60	01-201-000-0000-6304		14.25	LICENSE/REGISTRATION 2020 RAM		REPAIR & MAINTENANCE - SQUADS	N
	4313 DEPARTMENT OF MOTOR VEHICLES		42.75	3 Transactions			
8	13059 DHS - SWIFT 01-061-000-0000-6262		94.93	PVC PRINTING	A3001C57242I	OTHER SERVICES - ELECTIONS	N
	13059 DHS - SWIFT		94.93	1 Transactions			
105	4303 DON'S SEWING & VACUUM SERV 01-218-000-0000-6300		142.98	VACUUM REPAIRS - JC	2224	REPAIRS & MAINTENANCE	Y
	4303 DON'S SEWING & VACUUM SERV		142.98	1 Transactions			
12	6001 FALLS DIVERSE ABILITIES CORPORATION 01-501-000-0000-6262		91.80	CLEAN AUDITORIUM	18437	OTHER SERVICES	N
13	01-501-000-0000-6262		81.00	CLEAN AUDITORIUM	18454	OTHER SERVICES	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
6001	FALLS DIVERSE ABILITIES CORPORATION		172.80				
				2 Transactions			
7317	GALLS, LLC						
31	01-251-000-0000-6420		112.16-	RETURN JACKET, PANTS	23938055	JAILER UNIFORMS	N
32	01-251-000-0000-6420		77.96	UNIFORM PANTS	23944168	JAILER UNIFORMS	N
35	01-201-000-0000-6420		246.27	NAME PLATE, PANTS #07	24031622	UNIFORMS	N
33	01-201-000-0000-6450		8.80	NAME PLATE - #12	24031622	PART-TIME DEPUTY'S UNIFORMS	N
34	01-220-000-0000-6420		8.80	NAME PLATE - BP	24031622	UNIFORMS	N
36	01-201-000-0000-6420		149.39	2 SHIRTS/#12	24052540	UNIFORMS	N
37	01-201-000-0000-6420		209.46	GEAR #07	24078488	UNIFORMS	N
38	01-251-000-0000-6420		426.10	3 SHIRTS, 3 PANTS - ST	24095551	JAILER UNIFORMS	N
7317	GALLS, LLC		1,014.62	8 Transactions			
13498	MARCO TECHNOLOGIES LLC						
14	01-101-000-0000-6301		9.67	EQ442257 MAINTENANCE AGREEMENT	INV11076861	MAINTENANCE AGREEMENT	N
67	01-132-000-0000-6301		53.58	EQ465509	INV11116857	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		63.25	2 Transactions			
13426	MIDWEST MONITORING & SURVEILLANCE						
57	01-251-000-0000-6801		30.00	LCMS CONFIRMATION/TESTIN	DT323154	MISCELLANEOUS EXPENSE - JAIL	N
13426	MIDWEST MONITORING & SURVEILLANCE		30.00	1 Transactions			
13341	MINNESOTA CLE						
24	01-091-000-0000-6240		316.20	LIBRARY COUNTY LAW	INV1239771	SUBSCRIPTIONS	N
13341	MINNESOTA CLE		316.20	1 Transactions			
13244	MN ATTORNEY GENERAL'S OFFICE						
18	01-091-000-0000-6262		1,425.15	REIMBURSE TRAVEL EXPENSES	57-CR-21-506	OTHER SERVICES	N
13244	MN ATTORNEY GENERAL'S OFFICE		1,425.15	1 Transactions			
13361	MN BUREAU OF CRIMINAL APPREHENSION						
55	01-203-000-0000-6801		290.00	17 NEW/24 RENEW	57-000076	GUN PERMIT - MISC	N
13361	MN BUREAU OF CRIMINAL APPREHENSION		290.00	1 Transactions			
13324	MN SHERIFFS ASSOCIATION						
56	01-203-000-0000-6801		60.00	PURCHASE CARDS	283870	GUN PERMIT - MISC	N
13324	MN SHERIFFS ASSOCIATION		60.00	1 Transactions			
14033	NORTHERN STATE BANK						
65	01-201-000-0000-6420		20.00	SEW PATCHES #07 - PC		UNIFORMS	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
63	01-201-000-0000-6801		4.90	USPS MAIL RADIO PART - PC		MISCELLANEOUS EXPENSE	N
62	01-220-000-0000-6401		17.86	WALMART/COPY PAPER - PC		SUPPLIES	N
64	01-251-000-0000-6420		135.00	SEW PATCHES - PC		JAILER UNIFORMS	N
14033	NORTHERN STATE BANK		177.76	4 Transactions			
14321	NORTHWEST REGIONAL LIBRARY						
66	01-003-000-0000-6820		30,744.25	2ND QTR ALLOCATIONS	698	NORTHWEST REGIONAL LIBRARY	N
14321	NORTHWEST REGIONAL LIBRARY		30,744.25	1 Transactions			
15323	OFFICE DEPOT						
40	01-251-000-0000-6255		299.00	PRINTER/MEDICAL	304833616001	MEDICAL - LOCAL	N
6	01-041-000-0000-6401		191.44	HP CARTRIDGE	306525273001	SUPPLIES - AUDITOR	N
5	01-003-000-0000-6401		57.52	HP TONER	306525310001	SUPPLIES - BOARD	N
15323	OFFICE DEPOT		547.96	3 Transactions			
15329	OIL BOYZ EXPRESS LUBE INC						
39	01-201-000-0000-6304		86.62	OIL CHANGE/SERVICE #12 TAHOE	181062	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		86.62	1 Transactions			
16463	PAUTZKE/TAMRA						
22	01-270-000-0000-6330		23.18	AWARE 2023 TRAINING	64541821199	TRAVEL & EXPENSE	N
16463	PAUTZKE/TAMRA		23.18	1 Transactions			
16067	PEMBERTON LAW, P.L.L.P.						
11	01-091-000-0000-6262		1,156.00	LEGAL FEES	125	OTHER SERVICES	Y
16067	PEMBERTON LAW, P.L.L.P.		1,156.00	1 Transactions			
16359	PENNINGTON COUNTY CRIME VICTIM						
10	01-270-000-0000-6262		264.03	VISA CARDS/NORTHERN MOTORS		OTHER SERVICES-CRIME VICTIM	N
9	01-270-000-0000-6262		162.90	MASTER CARD/VISA CARD	57-CR-23-49	OTHER SERVICES-CRIME VICTIM	N
21	01-270-000-0000-6262		90.00	FILING FEES FOR JUDGMENT	57-CV-22-514	OTHER SERVICES-CRIME VICTIM	N
104	01-270-000-0000-6262		1,500.00	RETAINER FOR HALLY FISCHER ATT	57-FA-23-266	OTHER SERVICES-CRIME VICTIM	N
20	01-270-000-0000-6262		192.34	REIMBURSE FOR SECURITY CAMERA	CHECK #1149	OTHER SERVICES-CRIME VICTIM	N
16359	PENNINGTON COUNTY CRIME VICTIM		2,209.27	5 Transactions			
16027	PENNINGTON COUNTY TREASURER						
15	01-601-000-0000-6209		68.70	POSTAGE - MARCH	4261	POSTAGE	N
16027	PENNINGTON COUNTY TREASURER		68.70	1 Transactions			
16448	PREMIUM WATERS, INC.						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3	01-801-000-0000-6401		MARCH WATER		SUPPLIES-UNALLOCATED	N
4	01-601-000-0000-6401		MARCH WATER BILL	176888	SUPPLIES - EXTENSION	N
16448	PREMIUM WATERS, INC.					
		74.96				
			2 Transactions			
19511	SANFORD HEALTH OCCUPATIONAL MEDIC					
41	01-201-000-0000-6262		PREPLACEMENT MEDICAL EXAM #07	713790	OTHER SERVICES	6
19511	SANFORD HEALTH OCCUPATIONAL MEDIC					
		105.00				
			1 Transactions			
19339	SCHMITZ BUILDERS INC					
16	01-804-000-0000-6636		3RD FLOOR REMODEL PAYMENT #3		BUILDING IMPROVEMENTS	N
19339	SCHMITZ BUILDERS INC					
		193,353.50				
			1 Transactions			
19372	SHORT ELLIOT HENDRICKSON, INC.					
17	01-804-000-0000-6636		PENNCO CONCEPT DESING - HS	444000	BUILDING IMPROVEMENTS	N
19372	SHORT ELLIOT HENDRICKSON, INC.					
		4,425.76				
			1 Transactions			
20027	THE TIMES					
42	01-220-000-0000-6232		1 WK ADVERTISE TIMES/DISPATCH		ADVERTISING	N
45	01-220-000-0000-6232		1 WK ADVERTISE WATCH/DISPATCH		ADVERTISING	N
46	01-220-000-0000-6232		INTERNET JOB PAGE		ADVERTISING	N
47	01-220-000-0000-6232		1 WK ADVERTISE TIMES/DISPATCH		ADVERTISING	N
51	01-220-000-0000-6232		1 WK AD WATCH/DISPATCH		ADVERTISING	N
43	01-251-000-0000-6801		1 WK AD TIMES/CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
44	01-251-000-0000-6801		1 WK AD WATCH/CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
48	01-251-000-0000-6801		1 WK AD TIMES/CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
49	01-251-000-0000-6801		1 WK AD WATCH/CORRECTIONS		MISCELLANEOUS EXPENSE - JAIL	N
50	01-251-000-0000-6801		INTERNET JOB PAGE		MISCELLANEOUS EXPENSE - JAIL	N
52	01-251-000-0000-6801		INTERNET JOB PAGE		MISCELLANEOUS EXPENSE - JAIL	N
20027	THE TIMES					
		618.00				
			11 Transactions			
23303	THOMAS REUTERS/WEST PAYMENT CENTI					
23	01-016-000-0000-6242		LAW LIBRARY SUBSCRIPTIONS	848162458	SUBSCRIPTIONS - LAW LIBRARY	N
23303	THOMAS REUTERS/WEST PAYMENT CENTI					
		410.92				
			1 Transactions			
11039	TRF RADIO					
54	01-220-000-0000-6232		NOW HIRING - DISPATCH	33523-1	ADVERTISING	N
53	01-251-000-0000-6801		NOW HIRING - CORRECTIONS	33523-1	MISCELLANEOUS EXPENSE - JAIL	N
11039	TRF RADIO					
		150.00				
			2 Transactions			
22304	VFW POST 2793					

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19	01-121-000-0000-6846		940.97	VETS TRANSPORT TO VA APPTS	MARCH 2023	CVSO GRANT EXPENSE	N
	22304 VFW POST 2793		940.97	1 Transactions			
61	01-251-000-0000-6420		109.65	UNIFORM REIMBURSEMENT		JAILER UNIFORMS	N
	23317 WILLIAMS/JO		109.65	1 Transactions			
1 Fund Total:			240,878.51	County Revenue	33 Vendors	67 Transactions	

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
103	3307 COMMISSIONER OF TRANSPORTATION-ST 03-330-000-0000-6269		129,922.36	ROUNDAABOUT TH #59		GENERAL CONTRACTS	N
	3307 COMMISSIONER OF TRANSPORTATION-ST		129,922.36	1 Transactions			
102	3500 COULOMBE CONSULTING 03-330-000-0000-6261		600.00	INDEXING		CONSULTING & LEGAL SERVICES	Y
	3500 COULOMBE CONSULTING		600.00	1 Transactions			
101	10408 DEERE CREDIT INC. 03-350-000-0000-6631		46,943.99	LEASE MOTORGRADER (209)		FURNITURE & EQUIPMENT	N
	10408 DEERE CREDIT INC.		46,943.99	1 Transactions			
100	5369 ESRI 03-330-000-0000-6554		839.00	ARC GIS MAINTENANCE AGREEMENT		ENGINEERING & SURVEYING SUPPLI	N
	5369 ESRI		839.00	1 Transactions			
95	6006 FARMERS UNION OIL 03-350-000-0000-6560		3,729.49	DIESEL SHOP 215		GAS & DIESEL	N
96	03-350-000-0000-6560		7,279.71	DIESEL SHOP 213		GAS & DIESEL	N
97	03-350-000-0000-6560		4,954.53	DIESEL SHOP 211		GAS & DIESEL	N
98	03-350-000-0000-6560		2,646.69	DIESEL SHOP 212		GAS & DIESEL	N
99	03-350-000-0000-6562		783.34	DEF		MOTOR OIL & LUBRICANTS	N
	6006 FARMERS UNION OIL		19,393.76	5 Transactions			
91	12325 L & M FLEET SUPPLY INC. 03-350-000-0000-6556		69.99	TOOL BOX		SHOP SUPPLIES	N
92	03-350-000-0000-6556		66.98	GARDEN HOSE		SHOP SUPPLIES	N
93	03-350-000-0000-6556		11.98	CHAIN LUBE		SHOP SUPPLIES	N
94	03-350-000-0000-6556		166.59	GRINDER, TAPE, SPRAY PAINT		SHOP SUPPLIES	N
	12325 L & M FLEET SUPPLY INC.		315.54	4 Transactions			
90	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		51.00	ELECTRICTY RR SIGNAL - MARCH		ELECTRICITY	N
	13393 MINNESOTA NORTHERN RAILROAD INC		51.00	1 Transactions			
89	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564		1,001.07	PTO SHAFT		EQUIPMENT REPAIR PARTS	N
	14316 NELSON EQUIPMENT OF TRF INC		1,001.07	1 Transactions			
	14440 NORTHDALE OIL INC.						

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
80	03-350-000-0000-6560		1,169.57	DIESEL SHOP 500		GAS & DIESEL	N
81	03-350-000-0000-6560		1,107.32	GAS & DIESEL SHOP 500		GAS & DIESEL	N
82	03-350-000-0000-6560		2,866.43	DIESEL SHOP 500		GAS & DIESEL	N
83	03-350-000-0000-6560		2,700.52	DIESEL & GAS SHOP 500		GAS & DIESEL	N
84	03-350-000-0000-6560		2,163.99	DIESEL & GAS SHOP 500		GAS & DIESEL	N
85	03-350-000-0000-6560		37.83	GAS SMALL ENGINES		GAS & DIESEL	N
86	03-350-000-0000-6560		1,007.72	DIESEL		GAS & DIESEL	N
87	03-350-000-0000-6560		2,563.68	DIESEL & GAS		GAS & DIESEL	N
88	03-350-000-0000-6560		287.87	DIESEL		GAS & DIESEL	N
14440	NORTHDALE OIL INC.		13,904.93		9 Transactions		
15323	OFFICE DEPOT						
79	03-320-000-0000-6401		46.53	PLATES		SUPPLIES	N
15323	OFFICE DEPOT		46.53		1 Transactions		
16027	PENNINGTON COUNTY TREASURER						
78	03-320-000-0000-6263		445.71	IT GLOBAL MARCH 2023	4260	COMPUTER SERVICES	N
16027	PENNINGTON COUNTY TREASURER		445.71		1 Transactions		
16311	PRO-WEST & ASSOCIATES INC						
77	03-320-000-0000-6263		9,127.87	SIGN MANAGEMENT		COMPUTER SERVICES	N
16311	PRO-WEST & ASSOCIATES INC		9,127.87		1 Transactions		
18474	RED LAKE COUNTY CO-OP						
73	03-350-000-0000-6418		327.91	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS	N
74	03-350-000-0000-6418		791.30	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
75	03-350-000-0000-6418		371.33	PROPANE SHOP 212		PROPANE FOR HEATING SHOPS	N
76	03-350-000-0000-6418		231.99	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS	N
18474	RED LAKE COUNTY CO-OP		1,722.53		4 Transactions		
20343	TITAN MACHINERY						
72	03-350-000-0000-6631		107,175.85	PUMA TRACTOR		FURNITURE & EQUIPMENT	N
20343	TITAN MACHINERY		107,175.85		1 Transactions		
26301	ZIEGLER, INC.						
70	03-350-000-0000-6561		1,990.40	CUTTING EDGES		CUTTING EDGES	N
71	03-350-000-0000-6564		180.44	CYLINDER KIT		EQUIPMENT REPAIR PARTS	N
26301	ZIEGLER, INC.		2,170.84		2 Transactions		

3 Fund Total: **333,660.98** **Road & Bridge** **15 Vendors** **34 Transactions**

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	13378 NORTHWEST MN HOUSEHOLD 32-390-000-0000-6836		2,695.00	HHW DISPOSAL - 2022		HOUSEHOLD HAZARDOUS WASTE (N
2	32-390-000-0000-6836		5,600.00	2023 HHW ASSESSMENT		HOUSEHOLD HAZARDOUS WASTE (N
	13378 NORTHWEST MN HOUSEHOLD		8,295.00	2 Transactions			
32 Fund Total:			8,295.00	Solid Waste Facility	1 Vendors	2 Transactions	

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

79 State Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16313	PENNINGTON COUNTY AUDITOR						
68	79-973-000-0000-6801		235.47	MORTGAGE REGISTRY - MARCH 2023		MISCELLANEOUS EXPENSE	N
69	79-982-000-0000-6801		368.54	STATE DEED TAX - MARCH 2023		MISCELLANEOUS EXPENSE	N
16313	PENNINGTON COUNTY AUDITOR		604.01	2 Transactions			
79 Fund Total:			604.01	State Funds	1 Vendors	2 Transactions	
Final Total:			583,438.50	50 Vendors	105 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	240,878.51	County Revenue
3	333,660.98	Road & Bridge
32	8,295.00	Solid Waste Facility
79	604.01	State Funds
All Funds	583,438.50	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14478	NELSON/SETH						
3	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE	3/13/23	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		100.00	SOLID WASTE/HISTORICAL SOCIETY	3/23/23	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	INTERCOUNTY COUNCIL	3/27/23	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		100.00	NCLUB	3/3/23	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	COMMUNITY STRONG	3/7/23	PER DIEMS - BOARD	N
14478	NELSON/SETH		425.00	5 Transactions			
1 Fund Total:			425.00	County Revenue	1 Vendors	5 Transactions	
Final Total:			425.00	1 Vendors	5 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	425.00	County Revenue
All Funds	425.00	Total

Approved by,

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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for April 18, 2023 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the March 21, 2023, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the Annual 3CX 2023 Human Services Renewal with READiTECH
B. To approve the Credit Card Usage Pennington County Human Services Committee Board
Policy.
C. To approve Pennington County Human Services Vehicle Use Policy.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date