

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
THURSDAY, DECEMBER 28, 2023, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**

(No regular agenda items)
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**
- 11. Adjournment**

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
DECEMBER 12TH, 2023 – 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, December 12th, 2023, at 5:00 p.m. Members Present: Seth Nelson, Bruce Lawrence, Neil Peterson, David Sorenson, and Roy Sourdif. Members absent: None.

The meeting was called to order by Chairman Peterson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Sorenson, to approve the Board agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the Board minutes of November 28th, 2023, as presented. Motion carried.

Motioned by Commissioner Sorenson, seconded by Commissioner Sourdif, to approve the Auditor & Manual warrants for November 2023 totaling \$6,553,546.72, and the following Commissioner warrants. Motion carried.

County Revenue	\$126,065.13
Road & Bridge	\$ 47,374.62
Solid Waste Facility	\$ 89.34
Ditch Funds	\$ 13,250.00

Per diems and meal reimbursements in the amount of \$2,075.00 were also approved.

Human Services Director Julie Sjostrand presented a Joint Powers Agreement for 2024 between Pennington County Human Services and the State of MN/DEED. Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve a Joint Powers Agreement between PCHS and the State of MN/DEED regarding the MN Family Investment Program and Diversionary Work Program for the period of January 1st, 2024, to December 31st, 2024. Motion carried.

County Sheriff Seth Vettleson presented the following:

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to accept the resignation/retirement of Lead Records Clerk Maria Srnsky effective December 31, 2023, and to thank her for 30+ years of service to Pennington County. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to authorize the County Sheriff to advertise for the position of Lead Records Clerk. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to authorize the County Sheriff to advertise for the position of Corrections Officer. Discussion followed with the Sheriff noting there are currently three vacancies for Corrections Officer. Hearing no further discussion, the motion carried.

Kayla Jore – Pennington/RLC Public Health and Home Care, and Miranda Solem - Sanford Health, presented an update from the Opioid Funding Committee. The committee meets monthly and consists of members from the school, human services, public health, Sanford Health, and law enforcement. Their goal is to intervene with families with children where opioid abuse is suspected. They noted that a counselor works individually with children who have viewed parental abuse of opioids and potentially alcohol or other drug abuse. They noted that while some funding has been used for family resources, expenses to date have been minimal. The Board thanked them for their report.

County Engineer Mike Flaagan presented the following items:

Engineer Flaagan noted that the CSAH #7 project is complete and he is recommending final payment to R.J. Zavoral & Sons, Inc, noting a total project cost is \$1,211,214.64. The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Nelson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Contract No. 2302 (C.S.A.H. #7) has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN, BE IT RESOLVED, that we do hereby by accept said completed project for and on behalf of the Pennington County Highway Dept. and authorize final payment as specified herein.

Chairman Peterson discussed and displayed the 2023 AMC County Conservation award presented to Pennington County for the C.D. #96 project, commending Engineer Flaagan for his work on the project. Mr. Flaagan noted the following were instrumental to the project's success: Peter Nelson – SWCD, HDR Engineering, Davidson Construction, and his Highway Dept employees that assisted with the project.

Peter Nelson – SWCD District Manager, presented the FY 2024/2025 State of MN Natural Resources Block Grant Agreement with Pennington County, noting that the total grant awarded is \$154,890. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the FY 2024/2025 NRBG Agreement as presented. Motion carried.

Auditor-Treasurer Items:

Motioned by Commissioner Sorenson, seconded by Commissioner Sourdif, to approve issuance of the following licenses for 2024. Motion carried.

Farmers Union Oil	Cigarette & Tobacco
Northdale Oil Inc.	Cigarette & Tobacco
Kruse In	Cigarette & Tobacco

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the following licenses for 2024:

TRF Golf Club	On-Sale Liquor & Sunday Sales
Legacy Catering LLC	On-Sale Liquor & Sunday Sales
Carpenter’s Corner	On-Sale Liquor Sales
Falls Stay and Play	3.2 On-Sale Liquor
Kruse In	3.2 Off-Sale Liquor
Northdale Oil, Inc.	3.2 Off-Sale Liquor

County Coordinator Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the hire of Nicholas Tretter as Full-Time IT Technician with an effective start date of January 2nd, 2024. Motion carried.

The County Coordinator discussed the EAW submitted to the State for the proposed Auditorium demolition project, noting one comment was received during a 30-day comment period ending on November 16, 2023. The County Board, acting as the RGU, then has 30 days to make an Environmental Impact Statement (EIS) need decision. Findings of Facts and Conclusions have been prepared and were presented to the Board. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the Finding of Facts and Conclusions as presented and also the following resolution. Motion carried.

RESOLUTION APPROVING THE FINDINGS OF FACT AND CONCLUSIONS FOR THE AUDITORIUM DEMOLITION ENVIRONMENTAL ASSESSMENT WORKSHEET AND NEGATIVE DECLARATION ON THE NEED FOR AN ENVIRONMENTAL IMPACT STATEMENT

WHEREAS, Pennington County was required to complete an Environmental Assessment Worksheet (EAW) for the Auditorium Demolition project; and
WHEREAS, the Pennington County Board of Commissioners are designated as the Responsible Government Unit (RGU) for the project; and
WHEREAS, the Thief River Falls Auditorium and Municipal Building is listed on the National Register of Historic Places; and
WHEREAS, Pennington County submitted a mandatory EAW to the Environmental Quality Board (EQB) where the document was available for public review and comment for the period of October 18 to November 16, 2023; and
WHEREAS, Pennington County received one comment letter on the project, that being from the State Historic Preservation Office (SHPO); and

WHEREAS, staff has initialized a response to the SHPO and will continue to provide information and communication so that the parties can come to an agreement on a 'suitable course of action' regarding the property before demolition can proceed; and

WHEREAS, based on the criteria in Minnesota Rules part 4410.1700, and the information contained within with EAW, the project does not have the potential for significant environmental effects.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners in Pennington County, MN, that the County Board hereby adopts the Findings of Fact and Conclusions for the Auditorium Demolition Project and a Negative Declaration of the Need for an Environmental Impact Statement (EIS).

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the Collective Bargaining Agreement between Pennington County and I.U.O.E. Local #49, which includes employees of the Pennington County Highway Department, for a three-year period effective January 1st, 2024, to December 31st, 2026. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to approve the hire of Amber Vareberg as Deputy Assessor-Appraiser with an effective start date of January 2nd, 2024. Motion carried.

County Attorney: None

Committee Reports:

Commissioner Peterson noted that the Commissioners and other county officials attended a recent AMC conference and each reported on the training breakout sessions they attended.

County Attorney Seamus Duffy then informed the Board of a substantial increase in marijuana being brought into TRF schools by students, and school administration is requesting that his office address the issue. He noted that it is still illegal in MN to possess marijuana if under age 21, however there is no corresponding penalty in MN Statute for such possession. MN Statute 645.241 – Punishment for Prohibited Acts – allows for a petty misdemeanor and fines up to \$300 for adults, less for minors. Mr. Duffy informed the schools that they can create sanctions but he can only enforce the laws and prosecute, but regarding minors and marijuana what his office can do is minimal. He noted 10-15 instances in the last two weeks of students bringing marijuana to school, with some as young as sixth grade. He wanted to make the Board aware of the situation as parents may reach out to them regarding the issue.

At 6:00 p.m. the County Board Chairman recessed the County Board meeting and called the 2024 Truth-In-Taxation Budget Hearing to order. The Board Chair noted to those present that this meeting is not regarding property valuations and action cannot be taken regarding valuations at this Hearing.

Present at the meeting: County Commissioners, Carl Bruzek – County Assessor, Jennifer Herzberg – County Auditor-Treasurer, Seamus Duffy – County Attorney, Kevin Erickson – County Coordinator, Lucas Fornshell – Accounting/Payroll Manager, April Scheinoha – Thief River Falls Times, and the following Constituents: Cindi Kilen, Curtis Huot, Andrea Zipprich, Melissa Lorensen, Michael Lorensen.

Jennifer Herzberg was then called upon to review the summary budget and levy comparison provided to those in attendance. She noted that the budget has not changed since the levy was approved. She then reviewed the budgeted revenues and expenses for 2024, noting any significant changes by department. She noted a substantial increase to County Program Aid for 2024. The proposed levy increase is 6.00% for 2024.

Curt Huot questioned the large increase to the E-911 budget, to which the Board replied that we are moving to a new system called NexGen 911, a costly but necessary update that will locate and target mobile emergency calls, which now account for a large portion of 911 calls.

Michael Lorensen questioned the County Attorney’s budget increase for 2024, with the Board noting a staff of one County Attorney and three licensed Assistant County Attorneys, along with respective salary and insurance increases. Mr. Lorensen also questioned several other budget increases, with explanations including the purchase and implementation of a new property tax system, and new medical and meal providers for the jail which must be budgeted for in 2024.

Hearing no further comments, the Chairman closed the Truth-in-Taxation Budget Hearing at 6:19 p.m. and called the County Board meeting back to order.

The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Nelson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners has reviewed the department budgets for 2024 at several County Board meetings and at this time finds no further changes.

NOW, THEREFORE, BE IT RESOLVED, that the following budgets for 2024 are approved.

FUND	REVENUE	EXPENDITURES	+/- RESERVE
General Revenue	\$ 11,885,736	\$ 12,851,181	\$ -965,445
Road & Bridge	\$ 8,751,620	\$ 8,751,620	\$ 0
Welfare	\$ 5,519,935	\$ 5,519,935	\$ 0
Debt Service	\$ 1,140,782	\$ 1,072,006	\$ 68,776
Solid Waste Facility	\$ 96,896	\$ 125,600	\$ -28,704
Ditch Maintenance	\$ 225,000	\$ 225,000	\$ 0
Tax Forfeiture	\$ 10,000	\$ 10,000	\$ 0

The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Sorenson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners has reviewed the proposed levy for 2024 and the proposed Real Estate Tax Statements have been sent as required.

NOW, THEREFORE, BE IT RESOLVED, the that final property tax levies for 2024 is approved as follows:

FUND	LEVY BEFORE CPA*	CPA	LEVY AFTER CPA
General Revenue	\$8,041,028	\$717,941	\$ 7,323,087
Road & Bridge	\$1,754,879	\$156,730	\$ 1,598,149
Welfare	\$2,531,366	\$225,959	\$ 2,305,407
Bonded Debt Fund	\$1,135,582	\$ 0	\$ 1,135,582
<u>Total Levy</u>	<u>\$</u>		<u>\$12,362,225</u>

*CPA = County Program Aid

City Council member Michael Lorensen voiced concerns over what he believes is disparity in county property values. He noted that some commercial property in the county has decreased in value while a majority have increased. He can understand an overall increase to a classification type. The Board Chair noted that the County Assessor’s office sets the property values and classifications and the County Board stands behind their work. He noted that Assessor’s office is open to the public and can be approached anytime with questions on values, classifications, etc.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to adjourn the Board meeting to December 28th, 2023, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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12/28/23 9:41AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1307 ABM TECHNOLOGY GROUP							
113	01-070-000-0000-6263		15,000.00	ABM CONVERSION SETUP FEE	AR1724575	COMPUTER SERVICES - DP	N
173	01-091-000-0000-6631		750.00	2-SYNOLOGY 8TD HARD DRIVE	AR1737067	FURNITURE & EQUIPMENT - ATTOR	N
147	01-132-000-0000-6631		3,567.00	3 HP DESKTOP PC'S	AR1737110	FURNITURE & EQUIPMENT - MOTOF	N
145	01-041-000-0000-6631		2,443.00	HP NOTEBOOK/MONITARS/DOCK-IT	AR1737288	FURNITURE & EQUIPMENT - AUDITC	N
144	01-070-000-0000-6263		13,781.99	IT SERVICES & SECURITY - JAN	AR1737472	COMPUTER SERVICES - DP	N
143	01-070-000-0000-6263		417.00	GREENCLOUD SERVICES - JANUARY	AR1737473	COMPUTER SERVICES - DP	N
114	01-041-000-0000-6631		1,189.00	HP PRO MINI 400 DESKTOP PC -LF	AR1741826	FURNITURE & EQUIPMENT - AUDITC	N
1307	ABM TECHNOLOGY GROUP		37,147.99	7 Transactions			
1604 ACCURATE CONTROLS, INC							
75	01-251-000-0000-6300		82.00	TECH SUPPORT-OVERHEAD SPEAKER	20753	REPAIRS & MAINTENANCE	N
1604	ACCURATE CONTROLS, INC		82.00	1 Transactions			
1011 ACE HARDWARE							
141	01-218-000-0000-6300		17.99	ANTIFREEZE - GENERATOR	148259	REPAIRS & MAINTENANCE	N
131	01-251-000-0000-6300		11.49	PLUMBING REPAIR-CELL AREA	149753	REPAIRS & MAINTENANCE	N
132	01-251-000-0000-6300		8.11	DRAIN PIPE REPAIR-CELL AREA	149880	REPAIRS & MAINTENANCE	N
133	01-251-000-0000-6300		3.99	DRAIN PIPE REPAIR-CELL AREA	150003	REPAIRS & MAINTENANCE	N
134	01-218-000-0000-6300		26.97	PAINT SUPPLIES-SQUAD ROOM	150083	REPAIRS & MAINTENANCE	N
135	01-218-000-0000-6300		2.99	TWO FACE TAPE - JC	150381	REPAIRS & MAINTENANCE	N
136	01-218-000-0000-6300		16.82	FASTENERS,HANGERS-JC	150527	REPAIRS & MAINTENANCE	N
137	01-218-000-0000-6300		10.99	REPLACE WATER LINE-BATHROOM	150608	REPAIRS & MAINTENANCE	N
138	01-218-000-0000-6300		19.05	FASTENERS, HANGERS - JC	150716	REPAIRS & MAINTENANCE	N
139	01-218-000-0000-6300		16.17	RETURN FASTERNERS,HANGERS	150893	REPAIRS & MAINTENANCE	N
140	01-218-000-0000-6300		4.78	SCREWS - JC	151186	REPAIRS & MAINTENANCE	N
1011	ACE HARDWARE		107.01	11 Transactions			
1347 Amazon Capital Services							
170	01-203-000-0000-6801		399.00	DELL MONITOR		GUN PERMIT - MISC	N
167	01-220-000-0000-6401		129.99	WIRELESS TRANSMITTER		SUPPLIES	N
168	01-220-000-0000-6401		192.16	SWITCH, COMPUTER CABLES		SUPPLIES	N
169	01-255-000-0000-6405		283.98	2 FIRST AID KITS		GENERAL SUPPLIES - S.T.S.	N
166	01-259-000-0000-6801		202.93	PROGRAMMING SUPPLIES-GAMES		MISCELLANEOUS EXPENSE - CANTI	N
101	01-203-000-0000-6801		409.00	DELL MONITOR	17RL-PMFF-JT9P	GUN PERMIT - MISC	N
93	01-201-000-0000-6420		35.29	LAPEL PINS	199F-967X-1LC9	UNIFORMS	N
36	01-801-000-0000-6401		67.50	ROUTER	1LJ6-HQQ7-QP6W	SUPPLIES-UNALLOCATED	N
100	01-220-000-0000-6401		38.02	COFFEE POTS	1N6D-Y9LY-LTWW	SUPPLIES	N
103	01-223-000-0000-6631		1,560.00	4 DELL MONITORS	1PJ1-3VKN-MGDP	FURNITURE & EQUIPMENT	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
102	01-201-000-0000-6631		408.89	DELL MONITOR	1PPQ-VQXN-4QYK	FURNITURE & EQUIPMENT	N
105	01-259-000-0000-6801		9.98	PROGRAMMING SUPPLIES	1TT7-Q6PF-F14D	MISCELLANEOUS EXPENSE - CANTI	N
94	01-251-000-0000-6405		46.13	VELCRO, BOOKS	1WKP-NHPL-KDLF	GENERAL SUPPLIES - JAIL	N
104	01-259-000-0000-6801		51.94	PROGRAMMING SUPPLIES	1WKP-NHPL-KDMC	MISCELLANEOUS EXPENSE - CANTI	N
1347	Amazon Capital Services		3,834.81	14 Transactions			
999999997	ANDERSON/SADIE						
129	01-251-000-0000-6420		72.00	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
130	01-251-000-0000-6420		80.00	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
999999997	ANDERSON/SADIE		152.00	2 Transactions			
1316	AP TECHNOLOGY LLC						
15	01-070-000-0000-6263		215.00	SECURECHECK SIGNATURE DIGITIZA	IN039428	COMPUTER SERVICES - DP	N
1316	AP TECHNOLOGY LLC		215.00	1 Transactions			
1028	ASSOCIATION OF MN COUNTIES						
1	01-003-000-0000-6241		400.00	2023 AMC CONFERENCE - NP		DUES - BOARD	N
3	01-003-000-0000-6241		400.00	2023 AMC CONFERENCE - BL		DUES - BOARD	N
5	01-003-000-0000-6241		400.00	2023 AMC CONFERENCE - SN		DUES - BOARD	N
6	01-003-000-0000-6241		400.00	2023 AMC CONFERENCE - DS		DUES - BOARD	N
7	01-003-000-0000-6241		400.00	2023 AMC CONFERENCE - RS		DUES - BOARD	N
2	01-041-000-0000-6241		400.00	2023 AMC CONFERENCE - KE		DUES - AUDITOR	N
4	01-041-000-0000-6241		400.00	2023 AMC CONFERENCE - JH		DUES - AUDITOR	N
1028	ASSOCIATION OF MN COUNTIES		2,800.00	7 Transactions			
1364	AUTO VALUE						
128	01-201-000-0000-6304		11.75	MINITURE LAMP #1302	9650078	REPAIR & MAINTENANCE - SQUADS	N
1364	AUTO VALUE		11.75	1 Transactions			
2030	AVERY/JILL						
33	01-011-000-0000-6261		288.70	COURT APPT ATTY FEE	57-PR-07-107	COURT APPOINTED ATTORNEYS	Y
2030	AVERY/JILL		288.70	1 Transactions			
20365	AXON ENTERPRISE, INC.						
76	01-252-000-0000-6330		495.00	TASER INSTRUCTOR TRAINING-08	NUS212322	TRAVEL & EXPENSE	N
77	01-252-000-0000-6330		495.00	TASER INSTRUCTOR TRAINING-16	NUS212429	TRAVEL & EXPENSE	N
20365	AXON ENTERPRISE, INC.		990.00	2 Transactions			
999999997	BAYCOM						
164	01-201-000-0000-6631		9,558.00	2 PANASONIC TOUGHBOOKS	20231227	FURNITURE & EQUIPMENT	N

Pennington County Financial System



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12/28/23 9:41AM

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
165	01-201-000-0000-6631		357.00	DESKTOP DOCKING STATION	20231227	FURNITURE & EQUIPMENT	N
999999997	BAYCOM		9,915.00	2 Transactions			
2360	BENSON/ASHLEY						
112	01-106-000-0000-6330		64.19	MILEAGE - 12/11/23 - 98 MILES		TRAVEL & EXPENSE	N
2360	BENSON/ASHLEY		64.19	1 Transactions			
2324	BERGSTROM ELECTRIC INC						
78	01-218-000-0000-6300		232.65	REPLACE SWITCH-PROBATION CONFE	16556	REPAIRS & MAINTENANCE	N
2324	BERGSTROM ELECTRIC INC		232.65	1 Transactions			
3352	CHARM-TEX INC						
175	01-251-000-0000-6405		426.48	PENCIL/PAPER CUP, SHIRTS	348463	GENERAL SUPPLIES - JAIL	N
3352	CHARM-TEX INC		426.48	1 Transactions			
3311	COLE PAPERS, INC.						
68	01-111-000-0000-6403		7.00	PROCESSING FEE	10382305	JANITORIAL SUPPLIES - COURTHOL	N
69	01-111-000-0000-6403		155.72	MERFIN TOWELS - GC	10382305	JANITORIAL SUPPLIES - COURTHOL	N
70	01-111-000-0000-6403		32.24	BLEACH - GC	10382305	JANITORIAL SUPPLIES - COURTHOL	N
71	01-111-000-0000-6403		153.52	BATH TISSUE - GC	10382305	JANITORIAL SUPPLIES - COURTHOL	N
72	01-218-000-0000-6403		152.84	BLACK CAN LINERS - JC	10382305	JANITORIAL SUPPLIES	N
73	01-220-000-0000-6403		138.54	WHITE CAN LINERS - LEC	10382305	JANITORIAL SUPPLIES-LEC SHARE	N
74	01-800-000-0000-6403		151.17	SCOTT TOWELS - WELFARE	10382305	JANITORIAL SUPPLIES	N
66	01-111-000-0000-6403		60.44	TP DISPENSER - GC	10382936	JANITORIAL SUPPLIES - COURTHOL	N
67	01-111-000-0000-6403		26.53	TOWEL DISPENSER - GC	10382937	JANITORIAL SUPPLIES - COURTHOL	N
203	01-111-000-0000-6403		173.80	ICE MELT - GC	10384180	JANITORIAL SUPPLIES - COURTHOL	N
204	01-218-000-0000-6403		173.80	ICE MELT - JC	10384180	JANITORIAL SUPPLIES	N
202	01-800-000-0000-6403		86.90	ICE MELT - SS	10384180	JANITORIAL SUPPLIES	N
205	01-800-000-0000-6403		7.00	PROCESSING FEE	10384180	JANITORIAL SUPPLIES	N
3311	COLE PAPERS, INC.		1,319.50	13 Transactions			
999999997	COLLINS/SCOTT						
8	01-091-000-0000-6300		278.00	2024 ATTORNEY LICENSE		REPAIRS & MAINTENANCE	N
9	01-091-000-0000-6300		325.78	HOTEL - 2023 MCAA MNNUAL MTG		REPAIRS & MAINTENANCE	N
10	01-091-000-0000-6300		19.32	MEAL - 12/7/23		REPAIRS & MAINTENANCE	N
11	01-091-000-0000-6300		400.86	MILEAGE - MSP - MCAA 612 MILES		REPAIRS & MAINTENANCE	N
999999997	COLLINS/SCOTT		1,023.96	4 Transactions			
3350	COTA/WADE						
79	01-255-000-0000-6420		219.72	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N

Pennington County Financial System



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12/28/23 9:41AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
80	01-255-000-0000-6420		105.28	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
	3350 COTA/WADE		325.00	2 Transactions			
	4355 DACOTAH PAPER						
152	01-251-000-0000-6403		1,031.16	TP/HAND TOWEL	20902	JANITORIAL SUPPLIES - JAIL	N
153	01-251-000-0000-6403		5,396.20	TP/HAND TOWLE	20903	JANITORIAL SUPPLIES - JAIL	N
	4355 DACOTAH PAPER		6,427.36	2 Transactions			
	13483 DEPT OF CORRECTIONS FINANCIAL SERVI						
149	01-251-000-0000-6801		1,494.00	INMATE WAGES OCTOBER 2023	771837	MISCELLANEOUS EXPENSE - JAIL	N
	13483 DEPT OF CORRECTIONS FINANCIAL SERVI		1,494.00	1 Transactions			
	5369 ESRI						
117	01-103-000-0000-6301		1,267.19	ARCGSI MAINTENANCE	26172529	MAINTENANCE AGREEMENT	N
	5369 ESRI		1,267.19	1 Transactions			
	6303 F-M AMBULANCE INC						
176	01-251-000-0000-6255		50.00	TRF BLOOD DRAW	23-38420	MEDICAL - LOCAL	N
	6303 F-M AMBULANCE INC		50.00	1 Transactions			
	6313 FALLS TOWING						
127	01-201-000-0000-6801		250.00	TOW-FORD F150 23-4722	23349	MISCELLANEOUS EXPENSE	Y
	6313 FALLS TOWING		250.00	1 Transactions			
	18407 FISCHER, RUST, STOCK & RUST, PLLC						
108	01-011-000-0000-6261		85.00	ATTY FEES 57-CR-21-437	2879678	COURT APPOINTED ATTORNEYS	Y
	18407 FISCHER, RUST, STOCK & RUST, PLLC		85.00	1 Transactions			
	8327 FORTRA, LLC						
35	01-070-000-0000-6301		451.46	2024 SEQUEL	V0000245344	MAINTENANCE AGREEMENT	N
	8327 FORTRA, LLC		451.46	1 Transactions			
	7317 GALLS, LLC						
81	01-251-000-0000-6420		82.00-	RETURN UNIFORM PANTS	25061283	JAILER UNIFORMS	N
82	01-251-000-0000-6420		65.35	JACKET-CORRECTIONS SA	25772186	JAILER UNIFORMS	N
83	01-251-000-0000-6420		529.93	6 PAIR PANTS-RH, SA	26245903	JAILER UNIFORMS	N
162	01-220-000-0000-6420		133.47	2 SHIRTS - SC UNIFORM ALLOWANC	26447540	UNIFORMS	N
163	01-220-000-0000-6420		133.48	2 SHIRTS - SC UNIFORM ALLOWANC	26485884	UNIFORMS	N
	7317 GALLS, LLC		780.23	5 Transactions			

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142	7420 Government Forms and Supplies 01-061-000-0000-6401		170.47	THERMAL PAPER ROLLS	344799	SUPPLIES-ELECTION	N
	7420 Government Forms and Supplies		170.47	1 Transactions			
126	7454 GUARDIAN FLEET SUPPY 01-201-000-0000-6631		30,121.44	INSTALL 2023FORD INTERCEPTOR04	231219	FURNITURE & EQUIPMENT	N
	7454 GUARDIAN FLEET SUPPY		30,121.44	1 Transactions			
24	8328 HANSON/KRISTIN 01-091-000-0000-6330		109.00	FLIGHT TO MSP - TRAINING		TRAVEL & EXPENSE	N
25	01-091-000-0000-6330		20.61	MEAL - 12/5/23		TRAVEL & EXPENSE	N
26	01-091-000-0000-6330		32.12	MEAL 12/5/23		TRAVEL & EXPENSE	N
27	01-091-000-0000-6330		12.39	MEAL 12/7/23		TRAVEL & EXPENSE	N
28	01-091-000-0000-6330		488.67	HOTEL - MCAA 12/5-12/8		TRAVEL & EXPENSE	N
29	01-091-000-0000-6330		200.43	MILEAGE - 306 MILES		TRAVEL & EXPENSE	N
	8328 HANSON/KRISTIN		863.22	6 Transactions			
12	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I 01-011-000-0000-6261		119.00	ATTY FEES 57-FA-12-542	2023-2528	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I		119.00	1 Transactions			
124	999999997 HARSTAD/TARA 01-251-000-0000-6420		130.00	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
125	01-251-000-0000-6420		165.00	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	999999997 HARSTAD/TARA		295.00	2 Transactions			
123	999999997 HINSON/RORY 01-251-000-0000-6420		115.00	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	999999997 HINSON/RORY		115.00	1 Transactions			
183	8315 HUBERT OUTDOOR POWER 01-214-000-0000-6405		119.65	SNOWMOBILE BATTERY	62414	GENERAL SUPPLIES - SNOWMOBILI	Y
	8315 HUBERT OUTDOOR POWER		119.65	1 Transactions			
85	7012 JOHNSON-GREEN FUNERAL SERVICE INC 01-206-000-0000-6262		255.00	TRANSPORT GF/HC	120123	OTHER SERVICES-CORONER	N
84	01-206-000-0000-6262		255.00	TRANSPORT GF/MR	120823	OTHER SERVICES-CORONER	N
	7012 JOHNSON-GREEN FUNERAL SERVICE INC		510.00	2 Transactions			
	11313 KALASH/SARAH						

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23	01-251-000-0000-6420		55.25	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	11313 KALASH/SARAH		55.25	1 Transactions			
	11315 KILEN/CYNTHIA						
171	01-601-000-0000-6330		53.05	MILEAGE NOV-DEC 81 MILES		TRAVEL & EXPENSE	N
	11315 KILEN/CYNTHIA		53.05	1 Transactions			
	11332 KJELLAND/RONALD						
184	01-255-000-0000-6420		148.04	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
	11332 KJELLAND/RONALD		148.04	1 Transactions			
	999999997 KLEIN, TAMMARA						
121	01-251-000-0000-6420		251.25	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
122	01-251-000-0000-6420		73.75	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	999999997 KLEIN, TAMMARA		325.00	2 Transactions			
	999999997 LACOURSIERE/MAX						
45	01-091-000-0000-6300		325.78	HOTEL - MCAA		REPAIRS & MAINTENANCE	N
46	01-091-000-0000-6300		20.99	MEAL - 12/6/23		REPAIRS & MAINTENANCE	N
47	01-091-000-0000-6300		20.90	MEAL - 12/7/23		REPAIRS & MAINTENANCE	N
48	01-091-000-0000-6300		399.50	MILEAGE - 610 MILES		REPAIRS & MAINTENANCE	N
	999999997 LACOURSIERE/MAX		767.17	4 Transactions			
	13308 MACO						
115	01-102-000-0000-6301		750.00	2024 MOMS MAINTENANCE FEE		MAINTENANCE AGREEMENT	N
	13308 MACO		750.00	1 Transactions			
	13498 MARCO TECHNOLOGIES LLC						
146	01-132-000-0000-6301		60.86	EQ465509 MAINTENANCE AGREEMENT	INV11969955	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		60.86	1 Transactions			
	13035 MN COUNTY ATTORNEYS ASSN						
107	01-091-000-0000-6241		325.00	2023 ANNUAL CONFERENCE - KH	200010957	DUES	N
	13035 MN COUNTY ATTORNEYS ASSN		325.00	1 Transactions			
	13388 MORRIS ELECTRONICS INC						
95	01-223-000-0000-6631		400.00	SERVER SETUP/INSTALL	5521	FURNITURE & EQUIPMENT	N
96	01-223-000-0000-6631		500.00	SERVER SETUP/INSTALL	5580	FURNITURE & EQUIPMENT	N
97	01-223-000-0000-6631		500.00	SERVER SETUP/INSTALL	5614	FURNITURE & EQUIPMENT	N
98	01-220-000-0000-6263		1,039.28	CISCO FIREWALL/ANYCONNECT LIC.	5638	COMPUTER SERVICES & SUPPLIES	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13388	MORRIS ELECTRONICS INC		2,439.28				
				4 Transactions			
13425	MOTOROLA SOLUTIONS						
119	01-201-000-0000-6205		97.20	BATTERY	8281770483	WALKIE TALKIE & RADIO	N
120	01-201-000-0000-6205		143.84	CHARGER, AUDIO ACCESSORIES	8281771053	WALKIE TALKIE & RADIO	N
86	01-251-000-0000-6631		2,879.20	PORTABLE HANDHELD-JAIL	8281776784	FURNITURE & EQUIPMENT - JAIL	N
13425	MOTOROLA SOLUTIONS		3,120.24				
				3 Transactions			
14328	NELSON/BRANDY						
182	01-251-000-0000-6420		29.04	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
14328	NELSON/BRANDY		29.04				
				1 Transactions			
14397	NELSON/GRANT						
43	01-601-000-0000-6330		27.95	MILEAGE - 9/26-12/13		TRAVEL & EXPENSE	N
44	01-601-000-0000-6401		59.99	CATEGORY C MANUAL-PESTICIDE		SUPPLIES - EXTENSION	N
42	01-601-000-0000-6835		23.34	BAKERY ITEMS-SOLID WASTE MEETI		WORKSHOP EXPENSES/FAMILY SC	N
14397	NELSON/GRANT		111.28				
				3 Transactions			
99999997	NERHUS/ASHLEY						
38	01-601-000-0000-6401		67.64	OFFICE SUPPLIES		SUPPLIES - EXTENSION	N
99999997	NERHUS/ASHLEY		67.64				
				1 Transactions			
14033	NORTHERN STATE BANK						
179	01-201-000-0000-6560		43.50	NORTHDAL OIL-FUEL #07		GAS & DIESEL	N
177	01-201-000-0000-6801		5.55	USPS-MAIL EVIDENCE/REIMBURSE		MISCELLANEOUS EXPENSE	N
178	01-201-000-0000-6801		5.01	USPS-MAIL EVIDENCE/REIMBURSE		MISCELLANEOUS EXPENSE	N
180	01-201-000-0000-6801		4.85	USPS-MAIL EVIDENCE/REIMBURSE		MISCELLANEOUS EXPENSE	N
181	01-201-000-0000-6801		4.85	USPS-MAIL EVIDENCE/REIMBURSE		MISCELLANEOUS EXPENSE	N
14033	NORTHERN STATE BANK		63.76				
				5 Transactions			
15323	OFFICE DEPOT						
89	01-251-000-0000-6255		135.48	TONER, FOLDERS-MEDICAL	338203180001	MEDICAL - LOCAL	N
88	01-251-000-0000-6405		195.98	TONER-BOOKING	340923081001	GENERAL SUPPLIES - JAIL	N
18	01-061-000-0000-6401		2.42	GLUE STICKS	344716818001	SUPPLIES-ELECTION	N
16	01-091-000-0000-6401		11.19	BUBBLE MAILERS	344716818001	SUPPLIES	N
17	01-801-000-0000-6401		4.02	STAPLES	344716818001	SUPPLIES-UNALLOCATED	N
19	01-801-000-0000-6401		13.99	POST ITS	344716818001	SUPPLIES-UNALLOCATED	N
49	01-041-000-0000-6401		29.03	USB FLASH DRIVES	344717501001	SUPPLIES - AUDITOR	N
87	01-251-000-0000-6405		76.99	TONER - TB	344822504001	GENERAL SUPPLIES - JAIL	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15323	OFFICE DEPOT		469.10		8 Transactions		
15329	OIL BOYZ EXPRESS LUBE INC						
106	01-201-000-0000-6304		71.76	OIL CHANGE 03	3478	REPAIR & MAINTENANCE - SQUADS	N
90	01-201-000-0000-6304		100.00	MOUNT/BALANCE TIRES #06	4002	REPAIR & MAINTENANCE - SQUADS	N
91	01-201-000-0000-6304		100.00	MOUNT/BALANCE TIRES #05	4004	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		271.76		3 Transactions		
15303	OLSON/DAVID						
22	01-201-000-0000-6420		240.04	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
15303	OLSON/DAVID		240.04		1 Transactions		
15328	OTIS ELEVATOR COMPANY						
161	01-218-000-0000-6300		480.00	REPLACED EMERGENCY PHONE-ELEV	CLG15664001	REPAIRS & MAINTENANCE	N
15328	OTIS ELEVATOR COMPANY		480.00		1 Transactions		
16056	PAINT & GLASS INTERIORS						
92	01-218-000-0000-6300		218.97	PAINT-SQUAD ROOM-JUV INVESTIGA	13143	REPAIRS & MAINTENANCE	N
16056	PAINT & GLASS INTERIORS		218.97		1 Transactions		
16027	PENNINGTON COUNTY TREASURER						
39	01-601-000-0000-6209		135.39	POSTAGE - NOV	4314	POSTAGE	N
40	01-601-000-0000-6401		80.00	2 CASES PAPER - NOV	4314	SUPPLIES - EXTENSION	N
16027	PENNINGTON COUNTY TREASURER		215.39		2 Transactions		
16460	POMP'S TIRE SERVICE, INC						
157	01-111-000-0000-6300		238.78	TRACTOR TIRE	1550225460	REPAIRS & MAINTENANCE	N
16460	POMP'S TIRE SERVICE, INC		238.78		1 Transactions		
16048	POSTMASTER						
21	01-201-000-0000-6801		118.00	PO BOX 484 RENT		MISCELLANEOUS EXPENSE	N
16048	POSTMASTER		118.00		1 Transactions		
16448	PREMIUM WATERS, INC.						
160	01-251-000-0000-6801		109.99	WATER (13) BOTTLE DEPORT	341127708	MISCELLANEOUS EXPENSE - JAIL	N
16448	PREMIUM WATERS, INC.		109.99		1 Transactions		
18311	REGENTS OF THE UNIVERSITY OF MN						
37	01-601-000-0000-6837		19,670.25	4-H EDUCATOR MOA SEPT - DEC	0300033502	REFUNDS & REIMBURSEMENTS	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
18311	REGENTS OF THE UNIVERSITY OF MN		19,670.25				
				1 Transactions			
18477	ROKKE, AANDAL & ASSOCIATES, PLLC						
110	01-011-000-0000-6261		17.00	57-PR-23-434	2779	COURT APPOINTED ATTORNEYS	N
111	01-011-000-0000-6261		246.50	57-PR-23-472	2780	COURT APPOINTED ATTORNEYS	N
18477	ROKKE, AANDAL & ASSOCIATES, PLLC		263.50				
				2 Transactions			
19369	SANFORD PATIENT FINANCIAL SERVICES						
190	01-251-000-0000-6255		1,073.39	DR 4100	148012026	MEDICAL - LOCAL	6
185	01-251-000-0000-6255		58.99	DR 4160	152546062	MEDICAL - LOCAL	6
186	01-251-000-0000-6255		5.81	DR 4398	159455128	MEDICAL - LOCAL	6
191	01-251-000-0000-6255		129.36	DR 4995	176888203	MEDICAL - LOCAL	6
192	01-251-000-0000-6256		190.26	DR 4892	176889106	MEDICAL - REIMBURSED	6
193	01-251-000-0000-6256		129.36	DR 5095	177398943	MEDICAL - REIMBURSED	6
194	01-251-000-0000-6256		54.18	DR 5055	177421983	MEDICAL - REIMBURSED	6
187	01-251-000-0000-6256		119.53	DR 5060	177453042	MEDICAL - REIMBURSED	6
195	01-251-000-0000-6255		126.00	DR 5043	177464677	MEDICAL - LOCAL	6
196	01-251-000-0000-6256		80.22	DR 4746	177594187	MEDICAL - REIMBURSED	6
197	01-251-000-0000-6256		125.16	DR 5095	177773190	MEDICAL - REIMBURSED	6
198	01-251-000-0000-6256		592.20	DR 5083	178224700	MEDICAL - REIMBURSED	6
188	01-251-000-0000-6256		90.02	DR 5083	178281232	MEDICAL - REIMBURSED	6
189	01-251-000-0000-6256		92.25	DR 4398	178317400	MEDICAL - REIMBURSED	6
201	01-251-000-0000-6255		46.00	DR 5156	178949694	MEDICAL - LOCAL	6
199	01-251-000-0000-6256		63.42	DR 5129	179216289	MEDICAL - REIMBURSED	6
200	01-251-000-0000-6256		97.86	DR 5060	179216289	MEDICAL - REIMBURSED	6
19369	SANFORD PATIENT FINANCIAL SERVICES		3,074.01				
				17 Transactions			
19339	SCHMITZ BUILDERS INC						
109	01-804-000-0000-6636		74,546.50	3RD FLOOR REMODEL PAYMENT #11		BUILDING IMPROVEMENTS	N
19339	SCHMITZ BUILDERS INC		74,546.50				
				1 Transactions			
19547	SKILLET KITCHEN						
155	01-251-000-0000-6427		3,931.56	INMATE MEALS 11/27/23-11/30/23	5937	JAIL MEALS	N
156	01-251-000-0000-6427		2,789.66	INMATE MEALS 12/1/23-12/3/23	6001	JAIL MEALS	N
174	01-251-000-0000-6427		6,383.39	INMATE MEALS 12/4/23-12/10/23	6064	JAIL MEALS	N
19547	SKILLET KITCHEN		13,104.61				
				3 Transactions			
19577	SOURDIF/ROY						
31	01-003-000-0000-6330		35.00	MEAL - AMC	12/3/23	TRAVEL & EXPENSE	N
32	01-003-000-0000-6330		35.00	MEAL - AMC	12/4/23	TRAVEL & EXPENSE	N

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30	01-003-000-0000-6330		25.00	MEAL - AMC	12/6/23	TRAVEL & EXPENSE	N
	19577 SOURDIF/ROY		95.00	3 Transactions			
	19329 STATE OF MINNESOTA						
14	01-253-000-0000-6262		6,948.99	2022 1ST 1/2 PROBATION COST	741445	OTHER SERVICES - PROBATION	N
13	01-253-000-0000-6262		15,355.13	2022 2ND 1/2 PROBATION COST	741930	OTHER SERVICES - PROBATION	N
	19329 STATE OF MINNESOTA		22,304.12	2 Transactions			
	19310 STONE'S MOBILE RADIO						
159	01-201-000-0000-6631		13,617.34	2-APX6000 PORTABLE HANDHELD RA	2054468	FURNITURE & EQUIPMENT	N
	19310 STONE'S MOBILE RADIO		13,617.34	1 Transactions			
	999999997 STOP STICK LTD						
99	01-201-000-0000-6631		1,054.00	2 STOP STICK KITS W/TRAYS	2023-27460	FURNITURE & EQUIPMENT	N
	999999997 STOP STICK LTD		1,054.00	1 Transactions			
	20027 THE TIMES						
158	01-259-000-0000-6801		46.00	TRF TIMES - 1 YR SUBSCRIPTION		MISCELLANEOUS EXPENSE - CANTI	N
172	01-601-000-0000-6240		600.00	EXTENSION WORKSHOP AD	2087	SUBSCRIPTIONS	N
	20027 THE TIMES		646.00	2 Transactions			
	20512 THOMASON, SWANSON & ZAHN PLLC						
34	01-011-000-0000-6261		579.80	ATTY FEES	57-PR-23-810	COURT APPOINTED ATTORNEYS	Y
	20512 THOMASON, SWANSON & ZAHN PLLC		579.80	1 Transactions			
	20047 THRIFTY WHITE PHARMACY						
148	01-251-000-0000-6255		171.61	ZZZ/LAW ENFORCEMENT	736	MEDICAL - LOCAL	N
	20047 THRIFTY WHITE PHARMACY		171.61	1 Transactions			
	20020 TRI-COUNTY COMMUNITY CORRECTIONS						
151	01-251-000-0000-6801		1,758.67	INMATE HOUSING - K COTA	INV5	MISCELLANEOUS EXPENSE - JAIL	N
	20020 TRI-COUNTY COMMUNITY CORRECTIONS		1,758.67	1 Transactions			
	20357 TURNKEY CORRECTIONS						
154	01-251-000-0000-6801		12.00	TONER (INVOICE SHORTAGE)	23860	MISCELLANEOUS EXPENSE - JAIL	N
	20357 TURNKEY CORRECTIONS		12.00	1 Transactions			
	21332 ULINE						
150	01-251-000-0000-6403		82.42	PLASTIC PAIL	1043391	JANITORIAL SUPPLIES - JAIL	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21332	ULINE		82.42		1 Transactions		
21008	UNIVERSAL SCREENPRINT						
41	01-601-000-0000-6401		200.00	OFFICE WALL DECALS	44074	SUPPLIES - EXTENSION	N
118	01-251-000-0000-6420		13.50	EMBROIDERY ET - RH	44082	JAILER UNIFORMS	N
21008	UNIVERSAL SCREENPRINT		213.50		2 Transactions		
23054	WESTSIDE MOTORS OF TRF INC						
20	01-201-000-0000-6304		8,260.68	REPAIR - 2019 DURANGO	24618	REPAIR & MAINTENANCE - SQUADS	N
23054	WESTSIDE MOTORS OF TRF INC		8,260.68		1 Transactions		
1 Fund Total:			272,186.71	County Revenue	73 Vendors	188 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
64	2326 BERT'S TRUCK EQUIPMENT INC 03-350-000-0000-6564		231.00	BRACKET		EQUIPMENT REPAIR PARTS	N
	2326 BERT'S TRUCK EQUIPMENT INC		231.00	1 Transactions			
63	6011 FED EX 03-320-000-0000-6209		37.29	MAIL OIL SAMPLES		POSTAGE	N
	6011 FED EX		37.29	1 Transactions			
62	12325 L & M FLEET SUPPLY INC. 03-350-000-0000-6556		45.97	WORK LIGHT, ORGANIZER		SHOP SUPPLIES	N
	12325 L & M FLEET SUPPLY INC.		45.97	1 Transactions			
59	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		170.00	ELECTRICITY RR SIGNAL-NOVEMBER		ELECTRICITY	N
	13393 MINNESOTA NORTHERN RAILROAD INC		170.00	1 Transactions			
61	13317 MN COUNTY ENGINEERS ASSN 03-320-000-0000-6241		625.00	2023 MEMBERSHIP DUES		DUES	N
60	03-320-000-0000-6245		125.00	D2 ENGINEERS MEETING		CONTINUING EDUCATION	N
	13317 MN COUNTY ENGINEERS ASSN		750.00	2 Transactions			
58	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6631		41,750.00	MOWER		FURNITURE & EQUIPMENT	N
	14316 NELSON EQUIPMENT OF TRF INC		41,750.00	1 Transactions			
56	14440 NORTHDALE OIL INC. 03-350-000-0000-6560		2,794.05	GAS & DIESEL		GAS & DIESEL	N
57	03-350-000-0000-6560		1,613.22	GAS & DIESEL		GAS & DIESEL	N
	14440 NORTHDALE OIL INC.		4,407.27	2 Transactions			
55	16079 PETERSON LUMBER 03-350-000-0000-6551		131.72	PLYWOOD FOR SIGN RACK		SIGNS	N
	16079 PETERSON LUMBER		131.72	1 Transactions			
54	18357 RINKE NOONAN 03-330-000-0000-6261		200.00	RETAINER DRAINAGE ISSUES		CONSULTING & LEGAL SERVICES	N
	18357 RINKE NOONAN		200.00	1 Transactions			
53	19338 STEIGER MFG. CO. 03-350-000-0000-6564		277.48	SEAL KIT		EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



Danielle
12/28/23 9:41AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 14

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
19338	STEIGER MFG. CO.		277.48	1 Transactions		
26301	ZIEGLER, INC.					
50	03-350-000-0000-6564		429.26	ASSEMBLY, PIN ADAPTER	EQUIPMENT REPAIR PARTS	N
51	03-350-000-0000-6564		122.38	KIT	EQUIPMENT REPAIR PARTS	N
52	03-350-000-0000-6564		200.47	TEETH	EQUIPMENT REPAIR PARTS	N
65	03-350-000-0000-6564		1.82	TAPE	EQUIPMENT REPAIR PARTS	N
26301	ZIEGLER, INC.		753.93	4 Transactions		
3 Fund Total:			48,754.66	Road & Bridge	11 Vendors	16 Transactions

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Pennington County Financial System



Danielle
12/28/23 9:41AM
32 Solid Waste Facility

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 15

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
116	8332 HARTMANN CONSTRUCTION 32-390-000-0000-6801		8,154.24	ROOF SPRAY FOAM/TIPPING ROOM W		MISCELLANEOUS EXPENSE-SCORE	Y
	8332 HARTMANN CONSTRUCTION		8,154.24	1 Transactions			
32 Fund Total:			8,154.24	Solid Waste Facility	1 Vendors	1 Transactions	
Final Total:			329,095.61	85 Vendors	205 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	272,186.71	County Revenue
3	48,754.66	Road & Bridge
32	8,154.24	Solid Waste Facility
All Funds	329,095.61	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Danielle
12/27/23 11:15AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	19343 LARSON/MELISSA 01-251-000-0000-6330		22.19	TRANSPORT MEAL REIMBURSMENT	11/21/23	TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		22.19	1 Transactions			
1	19603 SORENSON/DAVID 01-003-000-0000-6103		75.00	BUILDING COMMITTEE	07/13/2023	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	07/17/2023	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	08/03/2023	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	09/07/2023	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	SDSC - ATR	09/20/2023	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PENN CO AFT HOUSING	10/11/2023	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	DANCING SKY	10/16/2023	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	SDSC - ATR	10/18/2023	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		75.00	RALPH - C, C, SCHOOL	10/30/2023	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	SDSC - ATR	11/15/2023	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	11/30/2023	PER DIEMS - BOARD	N
	19603 SORENSON/DAVID		825.00	11 Transactions			
1 Fund Total:			847.19	County Revenue		2 Vendors	12 Transactions
Final Total:			847.19	2 Vendors		12 Transactions	

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	847.19	County Revenue
All Funds	847.19	Total

Approved by,

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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by Commissioner _____, The Following recommendations of the Pennington County Human Service Committee for December 19, 2023 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve the November 21, 2023, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the CY 2024-2025 Child Support Cooperative Agreement between the State of Minnesota, Pennington County Attorney's Office, Pennington County Sheriff's Office, and Pennington County Human Services as presented.
B. To approve the Pennington County Inspection Report Certificate of Approval 2023
C. To extend the current CY 2023 Behavioral Health (Temporary Confinement) Purchase of Service Agreement between Sanford Behavioral Health and Pennington County Human Services pending finalization of new agreement for 2024.

SECTION B

- I. To approve payment of the Agency's bills.

Aye Nay Chairperson Date