

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, JANUARY 23rd, 2024, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Julie Sjostrand – Human Services Director
 - 10:10 Janelle Cheney – DOC District Supervisor
 - 10:20 Seth Vettleson – County Sheriff
 - 10:25 Mike Flaagan – County Engineer
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
JANUARY 2nd, 2024 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, January 2nd, 2024, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by 2023 Board Chairman Peterson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Nelson, seconded by Commissioner Sourdif, Roy to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the County Board minutes of December 28th, 2023, as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve following Commissioner warrants. Motion carried.

County Revenue	\$238,037.61
Road & Bridge	\$ 74,747.88
Solid Waste Facility	\$ 7,110.00
JC Jail Bond Fund	\$609,603.13
JC Capital Improvements	\$306,150.00
Ditch Funds	\$ 78,742.27

Meal reimbursements and per diems in the amount of \$600.00 were also approved.

The County Board proceeded to organize for the year 2024 with the County Coordinator assisting by calling for nominations for Chairman. Commissioner Lawrence nominated Commissioner Nelson as Chairman for 2024. Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, that nominations cease and that a unanimous ballot be cast for Commissioner Nelson as Chairman. Motion unanimously carried.

The County Coordinator then called for nominations for Vice-Chairman. Commissioner Lawrence nominated Commissioner Sourdif as Vice-Chairman for 2024. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, that nominations cease and that a unanimous ballot be cast for Commissioner Sourdif as Vice-Chairman for 2024. Motion unanimously carried.

Moved by Commissioner Lawrence, seconded by Commissioner Sourdif, that the County Board express their appreciation to Commissioner Peterson for serving as Chairman in 2023. Motion carried.

Moved by Commissioner Sourdif, seconded by Commissioner Peterson, that the dates for the regular meetings of the Board will be the second Tuesday at 10 a.m. and the fourth Tuesday at 10 a.m. of each month unless otherwise called, with the exception of the Statutory meeting in January that is set by law. Motion unanimously carried.

Moved by Commissioner Peterson, seconded by Commissioner Sorenson, and pursuant to MS471.96, elected and appointed officials of the County be designated as representatives of the County in their respective State Association and are eligible for reimbursement of expenses by-law with presentation of verified claims. Motion unanimously carried.

Moved by Commissioner Sourdif, seconded by Commissioner Peterson, to appropriate and set aside in the Revenue Fund and authorize the Auditor-Treasurer to pay necessary expenses for postage, freight, telephone, water, lights, and other utilities as provided by MS375.16 as amended. Motion unanimously carried.

Commissioner Lawrence introduced the following resolution and moved for its adoption:

RESOLUTION

BE IT RESOLVED that the official newspaper of Pennington County shall be The Times for the year 2024, published weekly, each Wednesday, in Thief River Falls.

The foregoing resolution was duly seconded by Commissioner Sourdif, and upon vote was unanimously adopted.

Commissioner Peterson introduced the following resolution and moved its adoption:

RESOLUTION

BE IT RESOLVED, that pursuant to the by-laws of the Association of Minnesota Counties; the following officers are named delegates of the County of Pennington, to-wit: Commissioners, Engineer, Auditor-Treasurer and County Attorney. Other officers may be authorized by the Board to attend as non-voting members.

The foregoing resolution was duly seconded by Commissioner Sourdif, and upon vote was unanimously carried.

The County Board reviewed the insurance premiums for the County's Workmen's Compensation, Property, Liability and error and omission policies. The insurance policies are all through the Minnesota Counties Intergovernmental Trust. Commissioner Sorenson motioned, seconded by Commissioner Sourdif, to approve the insurance premium rates for 2024 and authorize the County Auditor-Treasurer to pay as presented. Motion unanimously carried.

The County Board reviewed a list of Committee, Boards, and meetings that would allow for a per diem to be paid. Moved by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the following list of committees, boards, and meetings as meetings authorized to charge a per diem of attending on behalf of Pennington County. Motion unanimously carried.

Advance Thief River Committee
Airport Zoning Advisory Committee
AMC Legislative Review Committee
Annual Township Meetings
Area Transportation Plan
Association of Minnesota Counties Meetings
Building and Maintenance Committee
BWSR Wetland Meetings
Chamber of Commerce
Clearwater River 1 Watershed 1 Plan Policy Committee
Emergency Management Committee
Extension Committee
Family Service Collaborative
Feedlot Meetings
Gravel Tax Committee
Highway Committee
Household Hazardous Waste Meetings
Human Service Committee
Insurance Committee
Inter-County Community Council
Job's Inc. Board
Joint City/County Meetings
Juvenile Training Center Board
Law Enforcement Committee
Law Library Committee
Government Relations Committee
Minnesota Rural Counties
MNDOT County – Joint Facilities Committee
Northern Counties Land Use Coordinating Board
Northland Community and Technical College Advisory Committee
Northwest Minnesota Joint Powers Board
Northwest Regional Library Board
Northwest Minnesota Regional Emergency Communication Board
Land of the Dancing Sky Area Agency on Aging
Northwest Regional Development Commission Board
Northwest Regional Development Commission Transportation Committee
Pennington County Housing Loan Fund
Pennington County Water Resource Advisory Committee
Personnel Committee
Pine to Prairie Drug Task Force

Pennington County Historical Society Board
Red Lake River Corridor
Red Lake Watershed Meetings
Red Lake River 1 Watershed 1 Plan Policy Committee
Red River Basin Joint Powers Board
Red River Valley Development
Regional Insurance Board
Road, Bridge, and Culvert Committee
Safety Committee
Solid Waste Committee
Special County Board Meetings
Technology Committee
Thief River Falls Regional Airport Authority
Thief River Falls Library Board
Thief River 1 Watershed 1 Plan Policy Committee

Also, any other Committees that are established by the County Board or appointments made or meetings attended while representing Pennington County. The following resolution was motioned by Commissioner Peterson, seconded by Commissioner Sourdif, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that an employee that has been given a County vehicle for their use and the employee chooses to use their own vehicle anyway, the employee will not be reimbursed the County mileage rate unless the vehicle assigned to them is inoperable.

BE IT FURTHER RESOLVED, that the meal reimbursement for travel outside the County shall not exceed \$15 for breakfast, \$25 for a noon meal, and \$35 for an evening meal; that meal reimbursement shall be made for the exact expenditure, plus up to a 15% gratuity, and not the maximum amount allowed; itemized receipts, not totals receipts, must be attached to the claim form or no reimbursement will be made; no alcoholic beverages will be reimbursed,

BE IT FURTHER RESOLVED, that there shall be no reimbursement for meals within the County of Pennington,

BE IT FURTHER RESOLVED, that the meal reimbursement without lodging shall be submitted on a claim form, with receipt (s) attached, to be processed through payroll whereby withholding tax and FICA will be deducted and that meal reimbursements with overnight lodging will not enter into the payroll system,

BE IT FURTHER RESOLVED, that the County Auditor and Human Service Director are hereby given the authority to adjust the amounts of reimbursement if the above policy is not followed,

BE IT FURTHER RESOLVED that this meal and mileage policy shall be effective January 1st, 2024, and shall be reviewed at the County Board's discretion.

Moved by Commissioner Sourdif, seconded by Commissioner Lawrence, to appoint Jennifer Herzberg as MnCCC delegate with Lucas Fornshell as alternate. Motion unanimously carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to appoint Scott Petrescue as the County Coroner for a one-year term ending December 31, 2024, as per MN Statutes 3901.005. Discussion followed on the 2024 salary for County Coroner, which has been budgeted at \$7,500. Hearing no further discussion, the motion was carried.

Moved by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the following appointments. Motion unanimously carried.

- Road, Bridge, and Culvert Committee
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- Human Service Committee
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- Law Library Committee
Commissioner Sourdif
- Building & Maintenance Committee
 - Government Center:**
Commissioner Lawrence
Commissioner Sorenson
County Coordinator Kevin Erickson
Auditor-Treasurer Jennifer Herzberg
 - Human Services Building:**
Commissioner Sorenson
Commissioner Lawrence
County Coordinator Kevin Erickson
Human Services Director Julie Sjostrand
 - LEC/ Justice Center:**
Commissioner Sorenson
Commissioner Lawrence
County Coordinator Kevin Erickson
Sheriff Seth Vettleson

- Thief River Falls Airport Zoning Commission
Commissioner Nelson
- Thief River Falls Chamber of Commerce Representative
Commissioner Sourdif
- Inter-County Community Council Board
Commissioner Nelson
Commissioner Sorenson; Alternate
- NW Regional Development Transportation Committee
Commissioner Nelson
- County Extension Committee
Commissioner Lawrence
Commissioner Peterson
- Pennington County Historical Society
Commissioner Nelson
- Pennington County Water Resource Advisory Committee
Commissioner Peterson
- Solid Waste Committee
Commissioner Nelson
Commissioner Lawrence
- Highway Committee
Commissioner Lawrence
Commissioner Peterson
- Household Hazardous Waste Joint Powers Board
Commissioner Nelson
Commissioner Lawrence; Alternate
- Land of the Dancing Sky Area Agency Aging Board/Region 1 Aging
Advisory
Commissioner Sorenson
Commissioner Sourdif; Alternate
- Regional Insurance Advisory Board of the Northwest Service
Cooperative
Commissioner Sorenson
County Coordinator Kevin Erickson

- NW Regional Library Board and Thief River Falls Library Board
Commissioner Sourdif
- Minnesota Rural Counties Board
Commissioner Peterson
Commissioner Lawrence, Alternate
- Northern Counties Land Use Coordinating Board
Commissioner Peterson
Commissioner Nelson
- NW Regional Emergency Communications Board
Commissioner Lawrence
Commissioner Nelson; Alternate
- Pennington County Affordable Housing Fund Advisory Board
Commissioner Sorenson
- Pennington/Red Lake County Public Health & Home Care Board
Commissioner Lawrence
- Labor/Personnel Committee
Commissioner Lawrence
Commissioner Peterson
- Pennington County Safety Committee
Commissioner Nelson
- Technology Committee
Commissioner Nelson
Commissioner Lawrence
- Gravel Tax Committee
Commissioner Peterson
- Law Enforcement Committee
Commissioner Lawrence
Commissioner Peterson
- Emergency Management Committee
Commissioner Nelson
Commissioner Sourdif
- 2024 AMC Policy Committee Appointments
Environment & Natural Resources - Commissioner Peterson
General Government - Commissioner Sourdif

Health & Human Services - Commissioner Nelson
Public Safety - Commissioner Lawrence
Transportation & Infrastructure - Commissioner Sorenson

- Pine to Prairie Drug Task Force Joint Powers Governing Board
Commissioner Lawrence
- Northwest Regional Development Commission Board
Commissioner Lawrence
- Government Relations Committee
Commissioner Peterson
Commissioner Sorenson
- TVF Regional Airport Authority
Commissioner Peterson
Commissioner Lawrence
- Association of MN Counties Delegate
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- NW Regional Affordable Housing Fund Advisory Board
Commissioner Sorenson
- Quinn County Advisory Board
Commissioner Peterson
Commissioner Sorenson; Alternate
- Thief River One Watershed One Plan Policy Committee
Commissioner Peterson
Commissioner Sorenson; Alternate
- 911 Advisory Committee
Commissioner Sorenson
- Red Lake River Corridor
Commissioner Nelson
- Clearwater River One Watershed, One Plan Policy Committee
Commissioner Peterson
Commissioner Sorenson; Alternate

- Comprehensive Local Water Plan, Joint Powers Board
Commissioner Peterson
- NW Juvenile Training Center Board
Commissioner Peterson
- Red Lake River One Watershed, One Plan Policy Committee
Commissioner Peterson
Commissioner Sorenson; Alternate
- Advance Thief River Committee
Commissioner Sourdif
Commissioner Sorenson; Alternate

County Auditor-Treasurer Items:

Motioned by Commissioner Sorenson, seconded by Sourdif, to approve and accept the following donations received in 2023. Motion carried.

Sentence-to-Serve (misc. services, wood)	\$ 55,994.83
D.A.R.E.	\$ 200.00

The County Board then reviewed the individual ditch levies as recommended by the Committee. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2023, payable in 2024, in the following amounts. Motion carried.

Ditch Levies							
Ditch	Levy %	Ditch	Levy %	Ditch	Levy %	Ditch	Levy %
CD #16	100.0%	CD #42	40.0%	CD #59	20.0%	JD #11	20.0%
CD #21	60.0%	CD #43	25.0%	CD #62	40.0%	JD #13	15.0%
CD #32	5.0%	CD #44	50.0%	CD #70	2.0%	JD#13 Penn/Red Lake	2.0%
CD #33	25.0%	CD #45	50.0%	CD #71	60.0%	JD #15	20.0%
CD #35	50.0%	CD #46	30.0%	CD #73	50.0%	JD #18	20.0%
CD #36	20.0%	CD #47	25.0%	CD #74	15.0%	JD #25-3	1.0%
CD #37	60.0%	CD #53	20.0%	CD #75	30.0%	JD #30	20.0%
CD #38	30.0%	CD #55	80.0%	CD #77	5.0%	JD #31	4.0%
CD #39	20.0%	CD #57	30.0%	CD #96	7.0%	JD #60	10.0%
CD #41	1.5%	CD #58	20.0%	JD #1	25.0%	JD #30 Br. A	2.0%

County Auditor-Treasurer Jennifer Herzberg reminded the elected officials that campaign finance reports are due by January 31st, 2024.

The following resolution was introduced by Commissioner Sourdif, seconded by Commissioner Sorenson, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that the Pennington County Board of Commissioners hereby appoint the following Deputy County Auditor-Treasurer staff, who have met the statutory requirements to act as Election Judges, to the Absentee Ballot Board for all elections held in the year 2024.

Julie Stennes
Lucas Fornshell
Danielle Miller

BE IT FURTHER RESOLVED, that the foregoing Deputy Auditor-Treasurer staff also serve as the Mail Ballot Board and UOCAVA Absentee Ballot Board as recommended by the County Auditor-Treasurer

County Coordinator Items: None.

County Attorney Items: None

Committee Reports / Commissioner Updates:

Commissioner Sourdif noted that the Northwest Regional Library Board has moved their monthly meeting from the third Thursday to the second Tuesday at 4:30 p.m.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to adjourn the Board meeting to January 23, 2024, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Seth Nelson, Chairman
Board of Commissioners

AUDITOR & MANUAL WARRANTS DECEMBER 2023

MANUAL WARRANTS

NW MN SERVICE COOP INSURANCE	\$144,487.97
COMMISSIONER OF REVENUE	\$75.24
INTER COUNTY NURSING	\$1,244.64
INTER COUNTY NURSING	\$1,244.64
INTER COUNTY NURSING	\$1,522.15
INTER COUNTY NURSING	\$18,382.70
INTER COUNTY NURSING	\$1,135.62
INTER COUNTY NURSING	\$1,136.18
INTER COUNTY NURSING	\$1,144.18
INTER COUNTY NURSING	\$985.94
PERA	\$50,594.16
PERA	\$51,199.16
PERA	\$3,576.91
PERA	\$52,262.48
MN DEPT OF REVENUE	\$19,416.41
MN DEPT OF REVENUE	\$13,603.65
MN DEPT OF REVENUE	\$12,904.89
MN DEPT OF REVENUE	\$633.93
MN DEPT OF REVENUE	\$13,233.15
MN DEPT OF REVENUE	\$2,926.00
INTERNAL REVENUE SERVICE	\$72,921.60
INTERNAL REVENUE SERVICE	\$70,296.22
INTERNAL REVENUE SERVICE	\$4,587.86
INTERNAL REVENUE SERVICE	\$71,399.31
WEX	\$1,688.28
WEX	\$1,688.28
WEX	\$2,440.44
BPA	\$2,871.14
MN DEPT OF NATURAL RES	\$382.00
Northern State Bank	\$93.73
NET PAY - REVENUE	\$381,009.75
NET PAY - HIGHWAY	\$90,726.68
NET PAY - WELFARE	\$166,635.18
NET PAY - ICN	\$59,561.72
MISC - ICN	<u>\$13,146.50</u>
TOTAL	\$1,331,158.69

AUDITOR WARRANTS

December 1, 2023	\$346,121.98
December 1, 2023	\$52,024.05
December 4, 2023	\$102,968.48
December 8, 2023	\$18,693.17
December 15, 2023	\$28,295.95
December 15, 2023	\$12,266.05
December 22, 2023	\$328,174.90
December 28, 2023	\$4,660.85
December 29, 2023	\$2,744.02
December 29, 2023	\$170,733.08
December 29, 2023	\$48.00
TOTAL	<u>\$1,066,730.53</u>

GRAND TOTAL

\$2,397,889.22

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Danielle
1/22/24 1:59PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1307 ABM TECHNOLOGY GROUP							
218	01-091-000-0000-6631		147.41	FREIGHT	AR1737067	FURNITURE & EQUIPMENT - ATTOR	N
94	01-070-000-0000-6263		417.00	GREENCLOUD SERVICES - FEBRUARY	AR1744614	COMPUTER SERVICES - DP	N
76	01-070-000-0000-6263		6,256.25	REPLACE STATIC IP	AR1745159	COMPUTER SERVICES - DP	N
78	01-070-000-0000-6263	AP	2,212.00	CREDIT FROM AR1715899	CM47070	COMPUTER SERVICES - DP	N
217	01-070-000-0000-6263		2,212.00	CREDIT FROM AR1716016	CM47071	COMPUTER SERVICES - DP	N
77	01-070-000-0000-6263	AP	2,212.00	CREDIT FROM AR1725811	CM47072	COMPUTER SERVICES - DP	N
1307 ABM TECHNOLOGY GROUP			184.66	6 Transactions			
1011 ACE HARDWARE							
86	01-255-000-0000-6405	AP	139.98	AXE	150753	GENERAL SUPPLIES - S.T.S.	N
15	01-111-000-0000-6300	AP	2.79	KEY FOR ASHTON'S MOWING SERVIC	151490	REPAIRS & MAINTENANCE	N
87	01-218-000-0000-6300	AP	47.96	TOILET PLUNGER-JUSTICE CENTER	151697	REPAIRS & MAINTENANCE	N
1011 ACE HARDWARE			190.73	3 Transactions			
1601 ADVANCE THIEF RIVER							
16	01-003-000-0000-6815		25,000.00	2024 CONTRACT SERVICES	876	ECONOMIC DEVELOPEMENT	N
1601 ADVANCE THIEF RIVER			25,000.00	1 Transactions			
1306 ADVANCED CORRECTIONAL HEALTHCARE							
231	01-251-000-0000-6255		20,563.56	ON-SITE MEDICAL SERVICES-FEBRU	137026	MEDICAL - LOCAL	N
232	01-251-000-0000-6255		1,048.86	ON-SITE MENTAL HEALTH SERV-FEB	137026	MEDICAL - LOCAL	N
1306 ADVANCED CORRECTIONAL HEALTHCARE			21,612.42	2 Transactions			
1347 Amazon Capital Services							
130	01-201-000-0000-6405		55.74	DAILY PLANNERS	16VQ-Q1MW-3XG7	GENERAL SUPPLIES	N
131	01-255-000-0000-6405		63.28	DAILY PLANNERS	16VQ-Q1MW-3XG7	GENERAL SUPPLIES - S.T.S.	N
85	01-201-000-0000-6405		129.24	FINGERPRINT CARDS	1NGZ-1J6L-LMKJ	GENERAL SUPPLIES	N
132	01-805-000-0000-6801		151.91	PROGRAMMING BOOKS	1VGQ-GDQ4-J6QN	Miscellaneous Expense	N
1347 Amazon Capital Services			400.17	4 Transactions			
1376 AMEM							
35	01-290-000-0000-6241		200.00	2024 ANNUAL MEMBERSHIP	2024131-228	Dues	N
1376 AMEM			200.00	1 Transactions			
1020 AMERICAN SOLUTIONS FOR BUSINESS							
63	01-041-000-0000-6401	AP	3,014.13	TNT PROCESSING	INV07052372	SUPPLIES - AUDITOR	N
1020 AMERICAN SOLUTIONS FOR BUSINESS			3,014.13	1 Transactions			
1316 AP TECHNOLOGY LLC							

Pennington County Financial System



Danielle
1/22/24 1:59PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
71	01-070-000-0000-6263		SECURE CHECK MAINTENANCE	IN039692	COMPUTER SERVICES - DP	N
134	01-070-000-0000-6263		SECURECHECK UPGRADE	IN039860	COMPUTER SERVICES - DP	N
135	01-070-000-0000-6263		SECURECHECK MAINTENANCE	IN039860	COMPUTER SERVICES - DP	N
1316	AP TECHNOLOGY LLC		2,570.00	3	Transactions	
1308	ASSOCIATION MINNESOTA COUNTIES					
18	01-003-000-0000-6241		2024 MRC ANNUAL DUES	67744	DUES - BOARD	N
133	01-041-000-0000-6241		MCHRMA PRO MEMBERSHIP RENEW	ID#8274	DUES - AUDITOR	N
1308	ASSOCIATION MINNESOTA COUNTIES		2,425.00	2	Transactions	
20365	AXON ENTERPRISE, INC.					
125	01-251-000-0000-6245		36 TASER TRAINING CARTRIDGES/T	NUS215395	CONTINUING EDUCATION	N
126	01-251-000-0000-6405		6 STANDARD TASER CARTRIDGES	NUS215395	GENERAL SUPPLIES - JAIL	N
127	01-251-000-0000-6405		TASER BATTERY	NUS216102	GENERAL SUPPLIES - JAIL	N
128	01-259-000-0000-6405		5 YR PAYMENT CONTRACT-TASERS	NUS21735	GENERAL SUPPLIES - CANTEEN	N
129	01-201-000-0000-6631		2-X26 TASERS	NUS217718	FURNITURE & EQUIPMENT	N
20365	AXON ENTERPRISE, INC.		5,540.40	5	Transactions	
2360	BENSON/ASHLEY					
235	01-106-000-0000-6330		MILEAGE - 60 MILES @ .67/MILE		TRAVEL & EXPENSE	N
2360	BENSON/ASHLEY		40.20	1	Transactions	
2324	BERGSTROM ELECTRIC INC					
81	01-259-000-0000-6801	AP	WIRES/VENDING MACHINE/CAMERAS	16984	MISCELLANEOUS EXPENSE - CANTI	N
2324	BERGSTROM ELECTRIC INC		1,392.96	1	Transactions	
3352	CHARM-TEX INC					
228	01-251-000-0000-6416	AP	GOLF PENCILS	348531	CLOTHING SUPPLIES - JAIL	N
229	01-251-000-0000-6416	AP	DISPENSING CUPS	349603	CLOTHING SUPPLIES - JAIL	N
3352	CHARM-TEX INC		437.76	2	Transactions	
3302	CREATIVE PRODUCT SOURCING INC					
124	01-222-000-0000-6801		PENCILS, ERASERS, STICKERS, WO	156136	MISCELLANEOUS EXPENSE - D.A.R.	N
3302	CREATIVE PRODUCT SOURCING INC		808.31	1	Transactions	
4310	D & T VENTURES					
80	01-070-000-0000-6301		PROPERTY TAX WEBSITE SUPPORT	302817	MAINTENANCE AGREEMENT	N
4310	D & T VENTURES		450.00	1	Transactions	
4315	DAKOTA WHOLESALE TIRE					

Pennington County Financial System



Danielle
1/22/24 1:59PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
95	01-201-000-0000-6304	AP	668.00	4 TIRES #05	718771	REPAIR & MAINTENANCE - SQUADS	N
	4315 DAKOTA WHOLESALE TIRE		668.00	1 Transactions			
	4313 DEPARTMENT OF MOTOR VEHICLES						
117	01-201-000-0000-6304		16.25	LICENSE/REGISTRATION #01		REPAIR & MAINTENANCE - SQUADS	N
	4313 DEPARTMENT OF MOTOR VEHICLES		16.25	1 Transactions			
	5369 ESRI						
37	01-103-000-0000-6301		1,267.19	2024 ARCGIS MAINTENANCE	94626903	MAINTENANCE AGREEMENT	N
	5369 ESRI		1,267.19	1 Transactions			
	5032 EVERGREEN CATERING AND BAKERY						
123	01-251-000-0000-6801		415.21	30 MEALS-CORRECTIONS MEETING	5126	MISCELLANEOUS EXPENSE - JAIL	N
	5032 EVERGREEN CATERING AND BAKERY		415.21	1 Transactions			
	6001 FALLS DIVERSE ABILITIES CORPORATION						
236	01-501-000-0000-6262		84.00	CLEAN AUDITORIUM	18786	OTHER SERVICES	N
237	01-501-000-0000-6262		84.00	CLEAN AUDITORIUM	18792	OTHER SERVICES	N
	6001 FALLS DIVERSE ABILITIES CORPORATION		168.00	2 Transactions			
	6313 FALLS TOWING						
122	01-201-000-0000-6801		145.00	TOW-DODGE RAM 23-2640	22527	MISCELLANEOUS EXPENSE	Y
	6313 FALLS TOWING		145.00	1 Transactions			
	6305 FLAAGAN/JODI						
20	01-013-000-0000-6853	AP	1,592.50	45.5 HRS @ \$35/HR TZD GRANT		TOWARD ZERO DEATH GRANT	Y
	6305 FLAAGAN/JODI		1,592.50	1 Transactions			
	7420 Government Forms and Supplies						
49	01-061-000-0000-6401	AP	3,004.78	PNP ELECTION ENVELOPES/SUPPLIE	345097	SUPPLIES-ELECTION	N
	7420 Government Forms and Supplies		3,004.78	1 Transactions			
	999999997 GUNDERSON/JORDIN						
121	01-201-000-0000-6420		382.96	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
	999999997 GUNDERSON/JORDIN		382.96	1 Transactions			
	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I						
90	01-011-000-0000-6261	AP	17.00	ATTORNEY FEES	57-PR-23-516	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I		17.00	1 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
36	8331 HARDWARE HANK							
	01-111-000-0000-6300	AP		8.00	DRILL BIT - GC	22217790	REPAIRS & MAINTENANCE	N
	8331 HARDWARE HANK			8.00	1 Transactions			
119	8355 HENNINGSSEN/ALEXANDER							
	01-201-000-0000-6420	AP		67.50	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
120		AP		107.71	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
	8355 HENNINGSSEN/ALEXANDER			175.21	2 Transactions			
234	8384 HOBART SALES & SERVICE							
	01-251-000-0000-6302			657.45	KITCHEN REPAIR	MB968108	KITCHEN REPAIRS & EXPENSE	N
	8384 HOBART SALES & SERVICE			657.45	1 Transactions			
52	8412 HOFFMAN, PHILIPP, & MARTELL, PLLC							
	01-041-000-0000-6262	AP		5,140.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES-AUDITOR	N
	8412 HOFFMAN, PHILIPP, & MARTELL, PLLC			5,140.00	1 Transactions			
118	8014 HUGOS #7							
	01-201-000-0000-6801	AP		101.45	SUPPLIES/BAKERY ITEMS-MS RETIR	ACCT #11161	MISCELLANEOUS EXPENSE	N
19		AP		11.61	FOOD FOR MEETING	ACCT #1155	TRAVEL & EXPENSE	N
	8014 HUGOS #7			113.06	2 Transactions			
230	11309 KENDELL DOORS & HARDWARE							
	01-251-000-0000-6801			206.20	KEY/LOCKS	190035	MISCELLANEOUS EXPENSE - JAIL	N
	11309 KENDELL DOORS & HARDWARE			206.20	1 Transactions			
13	14378 LEXISNEXIS MATTHEW BENDER							
	01-016-000-0000-6242			532.61	2024 MN MIS & DWI ORDINANCE	3986667X	SUBSCRIPTIONS - LAW LIBRARY	N
	14378 LEXISNEXIS MATTHEW BENDER			532.61	1 Transactions			
46	13301 MAAO							
	01-106-000-0000-6241			200.00	2024 REGION 8 MEETING DUES		DUES - ASSESSOR	N
	13301 MAAO			200.00	1 Transactions			
34	13500 MARCO							
	01-601-000-0000-6301			141.64	KONICA MINOLTA LEASE	35639105	MAINTENANCE AGREEMENT	N
	13500 MARCO			141.64	1 Transactions			
14	13498 MARCO TECHNOLOGIES LLC							
	01-091-000-0000-6301			129.74	EQ767167 MAINTENANCE AGREEMENT	11999268	MAINTENANCE AGREEMENT	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9	01-101-000-0000-6301	AP	10.90	EQ442257 MAINTENANCE AGREEMENT	INV12012871	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		140.64	2 Transactions			
227	01-251-000-0000-6255		172.35	FIRST AID KITS - STS	21294096	MEDICAL - LOCAL	N
226	01-251-000-0000-6255		336.57	ACETAMINPHEN/PADEYE	21584809	MEDICAL - LOCAL	N
	13226 MCKESSON MEDICAL SURGICAL		508.92	2 Transactions			
69	01-132-000-0000-6241		360.00	2024 MDRA MEMBERSHIP DUES		DUES - MOTOR VEHICLE	N
	13314 MDRA		360.00	1 Transactions			
84	01-201-000-0000-6241		150.00	2024 MEMBERSHIP	0003989-IN	DUES	N
	13336 MID-STATES ORGANIZED CRIME INFO CEN		150.00	1 Transactions			
88	01-091-000-0000-6240	AP	65.00	LIBRARY COUNTY COURTHOUSE	INV1285975	SUBSCRIPTIONS	N
	13341 MINNESOTA CLE		65.00	1 Transactions			
7	01-101-000-0000-6801	AP	10.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
3	01-101-000-0000-6825	AP	465.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
6	01-101-000-0000-6827	AP	1,743.00	RECORDER & REGISTRAR FEES		STATE SURCHARGES	N
2	01-101-000-0000-6829	AP	177.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
4	01-101-000-0000-6831	AP	504.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
5	01-101-000-0000-6848	AP	590.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	13322 MINNESOTA STATE TREASURER		3,489.50	6 Transactions			
33	01-106-000-0000-6241		50.00	2024 BOARD OF ASSESSOR DUES-AV		DUES - ASSESSOR	N
	13447 MN BOARD OF ASSESSORS		50.00	1 Transactions			
8	01-804-000-0000-6262	AP	487.00	TYLER TECH IMPLEMENTATION SERV	2401253	OTHER SERVICES	N
	13355 MN COUNTIES COMPUTER COOP		487.00	1 Transactions			
68	01-605-000-0000-6354		5,180.00	WC RENEWAL	20257R	INSURANCE - WORKMAN'S COMP	N
67	01-605-000-0000-6355		7,101.00	PC RENEWAL	20257R	INSURANCE - PROPERTY CASUALT	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
66	01-605-000-0000-6355		336.00	PC INSURNACE ADD ON	9939	INSURANCE - PROPERTY CASUALT	N
	13033 MN COUNTIES INTERGOVERNMENTAL TRU		12,617.00		3 Transactions		
	13334 MN DEPARTMENT OF HEALTH						
1	01-101-000-0000-6826	AP	297.50	4TH QTR 2023 WELL CERTIFICATES		WELL DISCLOSURE CERTIFICATE	N
	13334 MN DEPARTMENT OF HEALTH		297.50		1 Transactions		
	14042 NORTHWEST SERVICE COOPERATIVE						
47	01-003-000-0000-6241		250.00	2024 NWSC MEMBERSHIP	8941	DUES - BOARD	N
	14042 NORTHWEST SERVICE COOPERATIVE		250.00		1 Transactions		
	15323 OFFICE DEPOT						
48	01-091-000-0000-6401	AP	200.64	TONER HP 30A, CALENDARS	346929006001	SUPPLIES	N
93	01-101-000-0000-6401	AP	69.99	RIBBONS FOR ZEBRA PRINTER	348200672001	SUPPLIES - RECORDER	N
83	01-220-000-0000-6401		93.98	PAPER	348742900001	SUPPLIES	N
216	01-061-000-0000-6401		216.99	TYVEK ENVELOPES	349877970001	SUPPLIES-ELECTION	N
	15323 OFFICE DEPOT		581.60		4 Transactions		
	15329 OIL BOYZ EXPRESS LUBE INC						
82	01-201-000-0000-6304		79.23	OIL CHANGE 1307	4474	REPAIR & MAINTENANCE - SQUADS	N
116	01-201-000-0000-6304		334.08	OIL CHANGE #16	4698	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE INC		413.31		2 Transactions		
	16067 PEMBERTON LAW, P.L.L.P.						
51	01-111-000-0000-6801	AP	162.50	EMPLOYEE MATTERS	133	MISCELLANEOUS EXPENSE	Y
	16067 PEMBERTON LAW, P.L.L.P.		162.50		1 Transactions		
	16027 PENNINGTON COUNTY TREASURER						
92	01-601-000-0000-6209	AP	62.70	POSTAGE - DEC	4321	POSTAGE	N
	16027 PENNINGTON COUNTY TREASURER		62.70		1 Transactions		
	16362 PETERSON/NEIL						
38	01-003-000-0000-6330	AP	85.15	MILEAGE - 130 MILES @.655		TRAVEL & EXPENSE	N
39	01-003-000-0000-6330	AP	24.09	MEAL - AMC	12/3	TRAVEL & EXPENSE	N
40	01-003-000-0000-6330	AP	26.87	MEAL - AMC	12/3	TRAVEL & EXPENSE	N
41	01-003-000-0000-6330	AP	19.95	MEAL - AMC	12/4	TRAVEL & EXPENSE	N
42	01-003-000-0000-6330	AP	25.00	MEAL - AMC	12/6	TRAVEL & EXPENSE	N
	16362 PETERSON/NEIL		181.06		5 Transactions		
	16448 PREMIUM WATERS, INC.						

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
45	01-801-000-0000-6401	AP	46.98	DECEMBER WATER	176590	SUPPLIES-UNALLOCATED	N
55	01-091-000-0000-6801	AP	29.99	DECEMBER 2023 WATER	176878	MISCELLANEOUS EXPENSE	N
59	01-601-000-0000-6401	AP	38.98	DECEMBER WATER BILL	176888	SUPPLIES - EXTENSION	N
113	01-251-000-0000-6801		85.99	WATER (10) BOTTLE DEPOSIT	341131440	MISCELLANEOUS EXPENSE - JAIL	N
114	01-220-000-0000-6801		22.45	MONTHLY RENTAL-JANUARY	341133470	MISCELLANEOUS EXPENSE	N
115	01-251-000-0000-6801		23.51	MONTHLY RENTAL-JANUARY	341133470	MISCELLANEOUS EXPENSE - JAIL	N
16448	PREMIUM WATERS, INC.		247.90	6 Transactions			
16311	PRO-WEST & ASSOCIATES INC						
79	01-103-000-0000-6263	AP	413.52	GIS SUPPORT SERVICES	8158	COMPUTER SERVICES	N
16311	PRO-WEST & ASSOCIATES INC		413.52	1 Transactions			
16472	PROPHOENIX CORPORATION						
112	01-223-000-0000-6801		49,632.00	INTERFACES/CAD	MILESTONE #2	MISCELLANEOUS EXPENSE-E911	N
16472	PROPHOENIX CORPORATION		49,632.00	1 Transactions			
20358	QUADIENT FINANCE USA, INC.						
43	01-801-000-0000-6209		1,500.00	POSTAGE		POSTAGE	N
20358	QUADIENT FINANCE USA, INC.		1,500.00	1 Transactions			
14347	QUADIENT INC.						
17	01-801-000-0000-6301		614.10	LEASE 10/25/23-01/24/24	Q1119329	MAINTENANCE AGREEMENT	N
14347	QUADIENT INC.		614.10	1 Transactions			
18477	ROKKE, AANDAL & ASSOCIATES, PLLC						
61	01-011-000-0000-6261	AP	204.00	57-PR-23-472	2847	COURT APPOINTED ATTORNEYS	N
60	01-011-000-0000-6261	AP	246.50	57-9-05-271	2850	COURT APPOINTED ATTORNEYS	N
18477	ROKKE, AANDAL & ASSOCIATES, PLLC		450.50	2 Transactions			
19372	SHORT ELLIOT HENDRICKSON, INC.						
70	01-804-000-0000-6636		2,552.96	PENNCO CONCEPT DESIGN - HS	459365	BUILDING IMPROVEMENTS	N
19372	SHORT ELLIOT HENDRICKSON, INC.		2,552.96	1 Transactions			
19547	SKILLET KITCHEN						
224	01-251-000-0000-6427	AP	3,937.32	INMATE MEALS 6/26/23-6/30/23	4377	JAIL MEALS	N
225	01-251-000-0000-6427	AP	1,615.56	INMATE MEALS 7/1/23-7/2/23	4378	JAIL MEALS	N
221	01-251-000-0000-6427	AP	7,134.06	INMATE MEALS 12/11/23-12/17/23	6109	JAIL MEALS	N
222	01-251-000-0000-6427	AP	6,999.05	INMATE MEALS 12/18/23-12/24/23	6168	JAIL MEALS	N
223	01-251-000-0000-6427	AP	6,761.43	INMATE MEALS 12/25/23-12/31/23	6222	JAIL MEALS	N

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19547	SKILLET KITCHEN		26,447.42		5 Transactions		
19603	SORENSEN/DAVID						
56	01-003-000-0000-6103	AP	202.39	MILEAGE - 309 @.655	12/3	PER DIEMS - BOARD	N
57	01-003-000-0000-6103	AP	34.66	UBER HOTEL TO MSP AIRPORT	12/6	PER DIEMS - BOARD	N
58	01-003-000-0000-6103	AP	99.00	AIRFARE MSP TO TRF	12/6	PER DIEMS - BOARD	N
19603	SORENSEN/DAVID		336.05		3 Transactions		
19310	STONE'S MOBILE RADIO						
110	01-223-000-0000-6631		723.16	REPLACE UPS BATTERIES	2054525	FURNITURE & EQUIPMENT	N
111	01-223-000-0000-6801		4,049.20	2024 ANNUAL MAINTENANCE-TOWER	2054659	MISCELLANEOUS EXPENSE-E911	N
19310	STONE'S MOBILE RADIO		4,772.36		2 Transactions		
20027	THE TIMES						
50	01-106-000-0000-6231	AP	408.00	ADS - DEPUTY ASSESSOR	ACCT #1410	PUBLISHING - ASSESSOR	N
23	01-003-000-0000-6231	AP	475.20	TIMES: PROCEEDINGS 11/14/23	ACCT #281	PUBLISHING - BOARD	N
27	01-003-000-0000-6231	AP	337.59	TIMES: PROCEEDINGS 11/28/23	ACCT #281	PUBLISHING - BOARD	N
24	01-111-000-0000-6801	AP	66.50	TIMES: CUSTODIAM i	ACCT #281	MISCELLANEOUS EXPENSE	N
25	01-111-000-0000-6801	AP	80.50	WATCH: CUSTODIAN I	ACCT #281	MISCELLANEOUS EXPENSE	N
26	01-111-000-0000-6801	AP	10.00	INTERNET JOB PAGE	ACCT #281	MISCELLANEOUS EXPENSE	N
28	01-111-000-0000-6801	AP	66.50	TIMES: BLDG/GROUNDS	ACCT #281	MISCELLANEOUS EXPENSE	N
29	01-111-000-0000-6801	AP	66.50	TIMES: CUSTODIAN I	ACCT #281	MISCELLANEOUS EXPENSE	N
30	01-111-000-0000-6801	AP	80.50	WATCH: BLDG/GROUNDS	ACCT #281	MISCELLANEOUS EXPENSE	N
31	01-111-000-0000-6801	AP	10.00	INTERNET JOB PAGE	ACCT #281	MISCELLANEOUS EXPENSE	N
32	01-111-000-0000-6801	AP	66.50	TIMES: BLDG/GROUNDS	ACCT #281	MISCELLANEOUS EXPENSE	N
20027	THE TIMES		1,667.79		11 Transactions		
3323	THIEF RIVER FALLS						
91	01-601-000-0000-6240		132.00	2024 MEMBERSHIP DUES	559	SUBSCRIPTIONS	N
3323	THIEF RIVER FALLS		132.00		1 Transactions		
20512	THOMASON, SWANSON & ZAHN PLLC						
73	01-011-000-0000-6261	AP	42.50	ATTORNEY FEES 57-PR-23-541	25495	COURT APPOINTED ATTORNEYS	Y
74	01-011-000-0000-6261	AP	85.00	ATTORNEY FEES 57-PR-23-456	25514	COURT APPOINTED ATTORNEYS	Y
20512	THOMASON, SWANSON & ZAHN PLLC		127.50		2 Transactions		
23303	THOMSON REUTERS/WEST PAYMENT CEN'						
12	01-016-000-0000-6242	AP	410.92	DECEMBER WESTLAW	849424532	SUBSCRIPTIONS - LAW LIBRARY	N
10	01-016-000-0000-6242	AP	1,138.40	DECEMBER WESTLAW ACCESS	849501887	SUBSCRIPTIONS - LAW LIBRARY	N
11	01-091-000-0000-6240	AP	842.35	DECEMBER SUBSCRIPTION	849507328	SUBSCRIPTIONS	N

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Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
54	01-091-000-0000-6240			85.25	JANUARY SUBSCRIPTIONS	849580561	SUBSCRIPTIONS	N
23303	THOMSON REUTERS/WEST PAYMENT CEN			2,476.92	4 Transactions			
20047	THRIFTY WHITE PHARMACY							
233	01-251-000-0000-6255			208.59	ZZZ/LAW ENFORCEMENT	736	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY			208.59	1 Transactions			
20346	TRF LOCK & KEY							
21	01-070-000-0000-6631	AP		960.00	SCHLAGE PUSH BUTTON LEVER INST	824173	FURNITURE & EQUIPMENT	N
20346	TRF LOCK & KEY			960.00	1 Transactions			
11039	TRF RADIO							
64	01-111-000-0000-6801	AP		75.00	NOW HIRING - CUSTODIAN	35159-1	MISCELLANEOUS EXPENSE	N
65	01-111-000-0000-6801	AP		75.00	NOW HIRING - BUILDING/GROUNDS	35191-1	MISCELLANEOUS EXPENSE	N
11039	TRF RADIO			150.00	2 Transactions			
12332	TRITECH SOFTWARE SYSTEMS							
109	01-201-000-0000-6801			107.11	MOBILE MAPPING-TRF FD	395245	MISCELLANEOUS EXPENSE	N
102	01-220-000-0000-6263			16,493.20	BIANNUAL SOFTWARE MAINTENANCE	395245	COMPUTER SERVICES & SUPPLIES	N
103	01-220-000-0000-6263			1,819.20	HOSTING&SUPPORT MAINTENANCE	395245	COMPUTER SERVICES & SUPPLIES	N
104	01-220-000-0000-6263			284.13	LETG SOFTWARE MAINTENANCE(MOBI	395245	COMPUTER SERVICES & SUPPLIES	N
105	01-220-000-0000-6263			545.76	ANNUAL(6) VPN HOSTING 2024	395245	COMPUTER SERVICES & SUPPLIES	N
106	01-220-000-0000-6263			153.78	ANNUAL(2 ADD) VPN HOSTING 2024	395245	COMPUTER SERVICES & SUPPLIES	N
108	01-220-000-0000-6263			210.43	MOBILE MAPPING LICENSE FEES	395245	COMPUTER SERVICES & SUPPLIES	N
107	01-223-000-0000-6801			2,751.17	INSIGHT MAPPING MAIN/DISPATCH	395245	MISCELLANEOUS EXPENSE-E911	N
12332	TRITECH SOFTWARE SYSTEMS			22,364.78	8 Transactions			
21008	UNIVERSAL SCREENPRINT							
101	01-201-000-0000-6801	AP		65.00	RETIREMENT PLAQUE-MS	44127	MISCELLANEOUS EXPENSE	N
21008	UNIVERSAL SCREENPRINT			65.00	1 Transactions			
22336	VETTLESON/SETH							
98	01-201-000-0000-6420	AP		98.99	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
99	01-201-000-0000-6420	AP		47.14	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
100	01-201-000-0000-6420	AP		61.60	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
22336	VETTLESON/SETH			207.73	3 Transactions			
22301	VISUALGOV SOLUTIONS, LLC							
75	01-041-000-0000-6852	AP		202.00	ECHECK FEES OCT-DEC 2023	JS-5402	E-CHECK CHARGES	N

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
22301	VISUALGOV SOLUTIONS, LLC			202.00	1 Transactions			
97	23054 WESTSIDE MOTORS OF TRF INC 01-201-000-0000-6304			259.04	REPAIR-2020 DURANGO	25138	REPAIR & MAINTENANCE - SQUADS	N
	23054 WESTSIDE MOTORS OF TRF INC			259.04	1 Transactions			
96	999999997 WHITE/CAMERON 01-251-000-0000-6420	AP		144.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	999999997 WHITE/CAMERON			144.99	1 Transactions			
22	23543 WISKOW/SHEILA 01-206-000-0000-6262	AP		350.00	SECRETARIAL SERVICES - CORONER	118	OTHER SERVICES-CORONER	Y
	23543 WISKOW/SHEILA			350.00	1 Transactions			
44	23525 WORLD DATA CORPORATION 01-132-000-0000-6401			360.00	2024 MV REGISTRATION MANUALS		SUPPLIES - MOTOR VEHICLE	N
	23525 WORLD DATA CORPORATION			360.00	1 Transactions			
1 Fund Total:				215,577.68	County Revenue	75 Vendors	151 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89	999999997 95 WEST AERIAL MAPPING 03-350-000-0000-6566		33,150.00	GIS AERIAL MAPPING SERVICE	226988	ROAD RECONSTRUCTION	N
	999999997 95 WEST AERIAL MAPPING		33,150.00	1 Transactions			
220	1307 ABM TECHNOLOGY GROUP 03-320-000-0000-6263		1,487.50	PROSERV LABOR - GOODRIDGE SHOP	AR1743702	COMPUTER SERVICES	N
	1307 ABM TECHNOLOGY GROUP		1,487.50	1 Transactions			
210	1011 ACE HARDWARE 03-350-000-0000-6556	AP	37.97	PT, TP		SHOP SUPPLIES	N
211	03-350-000-0000-6556	AP	33.99	SOLDER W/ROSIN CORE		SHOP SUPPLIES	N
212	03-350-000-0000-6556	AP	2.99	WASHER FOR HOSE		SHOP SUPPLIES	N
213	03-350-000-0000-6556	AP	86.91	ICE MELT & SPREADER		SHOP SUPPLIES	N
214	03-350-000-0000-6556	AP	27.98	GAS CYLINDER & PT		SHOP SUPPLIES	N
215	03-350-000-0000-6556	AP	19.99	SPRAYER		SHOP SUPPLIES	N
	1011 ACE HARDWARE		209.83	6 Transactions			
209	1305 ACME ELECTRIC 03-350-000-0000-6564	AP	53.33	OIL BURNER NOZZLE		EQUIPMENT REPAIR PARTS	N
	1305 ACME ELECTRIC		53.33	1 Transactions			
208	1350 ARAMARK UNIFORM SERVICES 03-320-000-0000-6262		1,083.88	SHOP 500 RUGS		OTHER SERVICES	N
	1350 ARAMARK UNIFORM SERVICES		1,083.88	1 Transactions			
192	2325 BOBCAT OF GRAND FORKS 03-350-000-0000-6564	AP	96.03	FILTER		EQUIPMENT REPAIR PARTS	N
	2325 BOBCAT OF GRAND FORKS		96.03	1 Transactions			
143	2307 BRODIN COMFORT SYSTEMS 03-350-000-0000-6636		69.47	FIX FURNACE SHOP 211		BUILDING IMPROVEMENTS	N
	2307 BRODIN COMFORT SYSTEMS		69.47	1 Transactions			
141	3392 COMPASS MINERALS AMERICA 03-350-000-0000-6565		10,187.01	SALT		ROAD MATERIALS	N
	3392 COMPASS MINERALS AMERICA		10,187.01	1 Transactions			
203	6006 FARMERS UNION OIL 03-350-000-0000-6560	AP	840.00	DIESEL SHOP 213		GAS & DIESEL	N
204	03-350-000-0000-6560	AP	731.24	DIESEL SHOP 211		GAS & DIESEL	N

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3 Road & Bridge

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
205	03-350-000-0000-6560	AP	1,828.00	DIESEL SHOP 212	GAS & DIESEL	N
206	03-350-000-0000-6560	AP	964.00	DIESEL SHOP 215	GAS & DIESEL	N
207	03-350-000-0000-6562	AP	608.85	DEF	MOTOR OIL & LUBRICANTS	N
6006	FARMERS UNION OIL		4,972.00	5 Transactions		
6349	FASTENAL COMPANY					
200	03-350-000-0000-6564		614.72	INSPECTION BOOKS	EQUIPMENT REPAIR PARTS	N
201	03-350-000-0000-6564		94.21	LOCK NUT, CAP SCREW CUT OFF WH	EQUIPMENT REPAIR PARTS	N
202	03-350-000-0000-6564		50.26	CAP SCREW, LOCK NUT	EQUIPMENT REPAIR PARTS	N
6349	FASTENAL COMPANY		759.19	3 Transactions		
8331	HARDWARE HANK					
197	03-350-000-0000-6556	AP	10.98	BATTERIES	SHOP SUPPLIES	N
198	03-350-000-0000-6556	AP	39.98	BATTERIES	SHOP SUPPLIES	N
199	03-350-000-0000-6556	AP	4.49	TOILET BOWL CLEANER	SHOP SUPPLIES	N
8331	HARDWARE HANK		55.45	3 Transactions		
8380	HDR ENGINEERING, INC.					
196	03-330-000-0000-6261	AP	1,910.06	PROJECT DEVELOPMENT	SAP57-630-04 CONSULTING & LEGAL SERVICES	N
8380	HDR ENGINEERING, INC.		1,910.06	1 Transactions		
8315	HUBERT OUTDOOR POWER					
194	03-350-000-0000-6564	AP	139.96	CHAIN LOOP	EQUIPMENT REPAIR PARTS	Y
195	03-350-000-0000-6564	AP	12.27	KIT	EQUIPMENT REPAIR PARTS	Y
8315	HUBERT OUTDOOR POWER		152.23	2 Transactions		
8014	HUGOS #7					
193	03-350-000-0000-6556	AP	71.03	PT, TOILET BOWL CLEANER	ACCT #1159 SHOP SUPPLIES	N
8014	HUGOS #7		71.03	1 Transactions		
10415	JAY'S TRACTOR AND REPAIR					
191	03-350-000-0000-6564	AP	2,569.66	REPAIR TRACTOR	EQUIPMENT REPAIR PARTS	Y
10415	JAY'S TRACTOR AND REPAIR		2,569.66	1 Transactions		
10008	JOHN DEERE FINANCIAL					
190	03-350-000-0000-6564	AP	2,263.13	FILTERS	EQUIPMENT REPAIR PARTS	N
10008	JOHN DEERE FINANCIAL		2,263.13	1 Transactions		
12325	L & M FLEET SUPPLY INC.					
189	03-350-000-0000-6556	AP	29.97	CLEVIS LINK	SHOP SUPPLIES	N

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3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
187	03-350-000-0000-6564	AP	10.48	BOX & LEVER		EQUIPMENT REPAIR PARTS	N
188	03-350-000-0000-6564	AP	19.99	WALL CHARGER		EQUIPMENT REPAIR PARTS	N
12325	L & M FLEET SUPPLY INC.		60.44		3	Transactions	
13498	MARCO TECHNOLOGIES LLC						
186	03-320-000-0000-6301		43.19	COPY MACHINE - JAN		MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		43.19		1	Transactions	
13393	MINNESOTA NORTHERN RAILROAD INC						
185	03-330-000-0000-6269		5,100.00	MAINTENANCE FOR SIGNALS		GENERAL CONTRACTS	N
184	03-350-000-0000-6252	AP	187.00	ELECTRICITY RR SIGNAL - DEC		ELECTRICITY	N
13393	MINNESOTA NORTHERN RAILROAD INC		5,287.00		2	Transactions	
13368	MN TRANSPORTATION ALLIANCE						
142	03-320-000-0000-6241		1,830.00	2024 DUES		DUES	N
13368	MN TRANSPORTATION ALLIANCE		1,830.00		1	Transactions	
14324	NAPA AUTO PARTS						
178	03-350-000-0000-6556	AP	37.78	TUBING, RING		SHOP SUPPLIES	N
180	03-350-000-0000-6556	AP	28.99	DEF TESTER		SHOP SUPPLIES	N
179	03-350-000-0000-6564	AP	191.19	STARTER		EQUIPMENT REPAIR PARTS	N
181	03-350-000-0000-6564	AP	14.99	EXACT FIT BLADE		EQUIPMENT REPAIR PARTS	N
182	03-350-000-0000-6564	AP	111.14	IGNITION COIL		EQUIPMENT REPAIR PARTS	N
183	03-350-000-0000-6564	AP	111.14	COIL ON PLUG COIL		EQUIPMENT REPAIR PARTS	N
14324	NAPA AUTO PARTS		495.23		6	Transactions	
14316	NELSON EQUIPMENT OF TRF INC						
177	03-350-000-0000-6564	AP	168.53	O RING, PIPE NIPPLE		EQUIPMENT REPAIR PARTS	N
14316	NELSON EQUIPMENT OF TRF INC		168.53		1	Transactions	
14027	NELSON/BEN						
166	03-350-000-0000-6428		167.99	JACKET-CLOTHING REIMBURSEMENT		SAFETY EQUIPMENT	N
14027	NELSON/BEN		167.99		1	Transactions	
14440	NORTHDALE OIL INC.						
174	03-350-000-0000-6560		1,396.32	GAS & DIESEL SHOP 500		GAS & DIESEL	N
175	03-350-000-0000-6560		1,866.08	GAS & DIESEL SHOP 500		GAS & DIESEL	N
176	03-350-000-0000-6562	AP	18.16	DEF		MOTOR OIL & LUBRICANTS	N
14440	NORTHDALE OIL INC.		3,280.56		3	Transactions	

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14312 NORTHWEST POWER SYSTEMS							
170	03-350-000-0000-6556	AP	35.00	FLOOR DRY		SHOP SUPPLIES	N
171	03-350-000-0000-6556	AP	38.60	TERMINALS		SHOP SUPPLIES	N
167	03-350-000-0000-6564	AP	302.46	HOSE PIPE CLAMP		EQUIPMENT REPAIR PARTS	N
168	03-350-000-0000-6564	AP	51.70	COPPER LUG, SLUG & BATTERY		EQUIPMENT REPAIR PARTS	N
169	03-350-000-0000-6564	AP	64.60	POPPET		EQUIPMENT REPAIR PARTS	N
172	03-350-000-0000-6564	AP	252.33	SEALS		EQUIPMENT REPAIR PARTS	N
173	03-350-000-0000-6564	AP	128.83	HYD HOSE, PIPE		EQUIPMENT REPAIR PARTS	N
14312	NORTHWEST POWER SYSTEMS		873.52		7 Transactions		
16027 PENNINGTON COUNTY TREASURER							
165	03-320-000-0000-6263	AP	40.00	REIMBURSE ABM	4319	COMPUTER SERVICES	N
16027	PENNINGTON COUNTY TREASURER		40.00		1 Transactions		
16460 POMP'S TIRE SERVICE, INC							
163	03-350-000-0000-6564	AP	76.79	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
164	03-350-000-0000-6564		344.50	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
16460	POMP'S TIRE SERVICE, INC		421.29		2 Transactions		
16448 PREMIUM WATERS, INC.							
219	03-320-000-0000-6401		135.99	WATER - HWY DEPT		SUPPLIES	N
16448	PREMIUM WATERS, INC.		135.99		1 Transactions		
17306 QUALITY FARM SUPPLY, INC.							
162	03-350-000-0000-6562	AP	276.00	GREASE		MOTOR OIL & LUBRICANTS	N
17306	QUALITY FARM SUPPLY, INC.		276.00		1 Transactions		
17002 QUILL CORPORATION							
161	03-320-000-0000-6401		358.95	FOLDERS & MARKERS		SUPPLIES	N
17002	QUILL CORPORATION		358.95		1 Transactions		
18379 RDO Equipment Co.							
160	03-350-000-0000-6564	AP	21.32	NOZZLE		EQUIPMENT REPAIR PARTS	N
18379	RDO Equipment Co.		21.32		1 Transactions		
18440 READITECH IT SOLUTIONS							
153	03-320-000-0000-6202		167.00	READIVOICE-JAN		TELEPHONE	N
154	03-320-000-0000-6263		61.25	HOSTED OFFICE - JAN		COMPUTER SERVICES	N
155	03-320-000-0000-6263		12.00	HOSTED EXCHANGE - JAN		COMPUTER SERVICES	N
156	03-320-000-0000-6263		25.47	POP EMAIL - JAN		COMPUTER SERVICES	N

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
157	03-320-000-0000-6263		31.23	EMAIL ARCHIVING - JAN		COMPUTER SERVICES	N
158	03-320-000-0000-6263		4.60	MICROSOFT TEAMS - JAN		COMPUTER SERVICES	N
159	03-320-000-0000-6263		40.00	BACK UP MANAGER -JAN		COMPUTER SERVICES	N
18440	READITECH IT SOLUTIONS		341.55		7 Transactions		
18106	RED LAKE COUNTY COOP						
150	03-350-000-0000-6418	AP	376.69	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS	N
151	03-350-000-0000-6418	AP	594.25	PROPANE SHOP 212		PROPANE FOR HEATING SHOPS	N
152	03-350-000-0000-6418	AP	459.00	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
18106	RED LAKE COUNTY COOP		1,429.94		3 Transactions		
18357	RINKE NOONAN						
148	03-330-000-0000-6261	AP	200.00	RETAINER - DEC		CONSULTING & LEGAL SERVICES	N
18357	RINKE NOONAN		200.00		1 Transactions		
18439	ROCKSBURY TRUCK REPAIR						
147	03-350-000-0000-6564	AP	153.88	REPAIR TRUCK		EQUIPMENT REPAIR PARTS	N
18439	ROCKSBURY TRUCK REPAIR		153.88		1 Transactions		
18319	RT VISION, INC.						
149	03-320-000-0000-6263	AP	970.00	PERMIT FEE		COMPUTER SERVICES	N
18319	RT VISION, INC.		970.00		1 Transactions		
19426	SANDAHL'S						
146	03-350-000-0000-6564	AP	60.00	DECALS		EQUIPMENT REPAIR PARTS	N
19426	SANDAHL'S		60.00		1 Transactions		
20027	THE TIMES						
144	03-320-000-0000-6232	AP	672.00	EMPLOYMENT AD	ACCT # 842	ADVERTISING	N
20027	THE TIMES		672.00		1 Transactions		
11039	TRF RADIO						
145	03-320-000-0000-6232	AP	300.00	ADVERTISE EMPLOYMENT		ADVERTISING	N
11039	TRF RADIO		300.00		1 Transactions		
3 Fund Total:			76,677.27	Road & Bridge		39 Vendors	78 Transactions

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32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
72	19324 SAFETY-KLEEN SYSTEMS, INC. 32-390-000-0000-6262		25.00	USED OIL RECYCLING	93457935	OTHER SERVICES-SCORE ACCOUN	N
	19324 SAFETY-KLEEN SYSTEMS, INC.		25.00	1 Transactions			
32 Fund Total:			25.00	Solid Waste Facility	1 Vendors	1 Transactions	

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35 Justice Center Jail Bond Fun

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
137	2479 BAKER TILLY MUNICIPAL ADVISORS, LLC 35-940-000-0000-6706		475.00	COST-2016 B JC CAP IMP BONDS	BTMA23676	COSTS - J.C. JAIL BOND FUND	N
	2479 BAKER TILLY MUNICIPAL ADVISORS, LLC		475.00	1 Transactions			
35 Fund Total:			475.00	Justice Center Jail Bond Fund	1 Vendors	1 Transactions	

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36 Justice Center Capital Improv

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
136	2479 BAKER TILLY MUNICIPAL ADVISORS, LLC 36-941-000-0000-6706		475.00	COSTS-2016 A JAIL BONDS	BTMA23676	COSTS - J.C. CAPITAL IMPR BOND	N
	2479 BAKER TILLY MUNICIPAL ADVISORS, LLC		475.00	1 Transactions			
36 Fund Total:			475.00	Justice Center Capital Improve	1 Vendors	1 Transactions	

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40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2479	BAKER TILLY MUNICIPAL ADVISORS, LLC						
138	40-784-000-0000-6706		475.00	COSTS - RLWD #14	BTMA23676	COSTS - RLWD 14	N
139	40-785-000-0000-6706		475.00	COSTS - RLWD #15	BTMA23676	COSTS - RLWD 15	N
2479	BAKER TILLY MUNICIPAL ADVISORS, LLC		950.00	2 Transactions			
8412	HOFFMAN, PHILIPP, & MARTELL, PLLC						
53	40-701-000-0000-6262	AP	31.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES - JD #1	N
53	40-703-000-0000-6262	AP	18.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES -JD #25-3	N
53	40-708-000-0000-6262	AP	6.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-713-000-0000-6262	AP	70.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES - JD #13	N
53	40-715-000-0000-6262	AP	18.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES - JD #15	N
53	40-718-000-0000-6262	AP	9.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES - JD #18	N
53	40-730-000-0000-6262	AP	41.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES - JD #30	N
53	40-731-000-0000-6262	AP	28.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-736-000-0000-6262	AP	10.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-741-000-0000-6262	AP	15.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-742-000-0000-6262	AP	6.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-743-000-0000-6262	AP	13.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-746-000-0000-6262	AP	5.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-753-000-0000-6262	AP	8.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-755-000-0000-6262	AP	11.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-757-000-0000-6262	AP	22.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-758-000-0000-6262	AP	3.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-759-000-0000-6262	AP	5.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-762-000-0000-6262	AP	33.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-770-000-0000-6262	AP	17.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-775-000-0000-6262	AP	27.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-777-000-0000-6262	AP	13.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-784-000-0000-6262	AP	70.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-785-000-0000-6262	AP	61.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-793-000-0000-6262	AP	23.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
53	40-796-000-0000-6262	AP	37.00	2022 FINAL AUDIT BILLING #4		OTHER SERVICES	N
8412	HOFFMAN, PHILIPP, & MARTELL, PLLC		600.00	26 Transactions			
13352	MARSHALL COUNTY AUDITOR'S OFFICE						
62	40-718-000-0000-6262	AP	576.22	2023 JD #18 EXPENSES 4TH QTR		OTHER SERVICES - JD #18	N
13352	MARSHALL COUNTY AUDITOR'S OFFICE		576.22	1 Transactions			
99999997	PROULX BROTHERS						

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40 Ditch Funds

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
140		40-796-000-0000-6262		750.00	CD #96 RESEEDING		366145		OTHER SERVICES		N
	999999997	PROULX BROTHERS		750.00		1 Transactions					
40 Fund Total:				2,876.22	Ditch Funds		4 Vendors		30 Transactions		
Final Total:				296,106.17	121 Vendors		262 Transactions				

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Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	215,577.68	County Revenue
3	76,677.27	Road & Bridge
32	25.00	Solid Waste Facility
35	475.00	Justice Center Jail Bond Fund
36	475.00	Justice Center Capital Improve
40	2,876.22	Ditch Funds
All Funds	296,106.17	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12323	LAWRENCE/BRUCE						
19	01-003-000-0000-6103	AP	100.00	TECH COMMITTEE/PERSONNEL COMM	12/11/23	PER DIEMS - BOARD	N
20	01-003-000-0000-6103	AP	100.00	PENN CTY EXT/BUILDING COMM	12/12/23	PER DIEMS - BOARD	N
21	01-003-000-0000-6103	AP	75.00	NWRECB MEETING	12/13/23	PER DIEMS - BOARD	N
22	01-003-000-0000-6103	AP	75.00	PERSONNEL COMM/LAW ENFORCEMENT	12/14/23	PER DIEMS - BOARD	N
23	01-003-000-0000-6103	AP	75.00	PERSONNEL COMMITTEE	12/19/23	PER DIEMS - BOARD	N
24	01-003-000-0000-6103	AP	100.00	AIRPORT AUTHORITY/BUILDING COM	12/20/23	PER DIEMS - BOARD	N
25	01-003-000-0000-6103	AP	75.00	PERSONNEL COMMITTEE	12/21/23	PER DIEMS - BOARD	N
26	01-003-000-0000-6103	AP	75.00	PERSONNEL COMMITTEE	12/26/23	PER DIEMS - BOARD	N
27	01-003-000-0000-6103	AP	100.00	PERSONNEL COMM/DITCH COMMITTEE	12/28/23	PER DIEMS - BOARD	N
18	01-003-000-0000-6103	AP	75.00	NWRECB MEETING	12/7/23	PER DIEMS - BOARD	N
12323	LAWRENCE/BRUCE		850.00	10 Transactions			
16362	PETERSON/NEIL						
9	01-003-000-0000-6103	AP	75.00	PERSONNEL	12/11/23	PER DIEMS - BOARD	N
10	01-003-000-0000-6103	AP	75.00	PERSONNEL	12/12/23	PER DIEMS - BOARD	N
11	01-003-000-0000-6103	AP	75.00	PERSONNEL	12/13/23	PER DIEMS - BOARD	N
12	01-003-000-0000-6103	AP	75.00	THIEF RIVER 1W1P	12/18/23	PER DIEMS - BOARD	N
13	01-003-000-0000-6103	AP	75.00	AIRPORT AUTHORITY	12/20/23	PER DIEMS - BOARD	N
14	01-003-000-0000-6103	AP	75.00	DITCH - CNTY HWY	12/28/23	PER DIEMS - BOARD	N
5	01-003-000-0000-6103	AP	125.00	AMC - MSP	12/3/23	PER DIEMS - BOARD	N
6	01-003-000-0000-6103	AP	125.00	AMC - MSP	12/4/23	PER DIEMS - BOARD	N
7	01-003-000-0000-6103	AP	125.00	AMC - MSP	12/5/23	PER DIEMS - BOARD	N
8	01-003-000-0000-6103	AP	100.00	AMC - MSP	12/6/23	PER DIEMS - BOARD	N
16362	PETERSON/NEIL		925.00	10 Transactions			
19603	SORENSEN/DAVID						
17	01-003-000-0000-6103	AP	75.00	ATR - SDSC	12/20/23	PER DIEMS - BOARD	N
15	01-003-000-0000-6103	AP	125.00	AMC MEETING - MSP	12/4/23	PER DIEMS - BOARD	N
16	01-003-000-0000-6103	AP	125.00	AMC MEETING - MSP	12/5/23	PER DIEMS - BOARD	N
19603	SORENSEN/DAVID		325.00	3 Transactions			
19577	SOURDIF/ROY						
2	01-003-000-0000-6103	AP	75.00	NWRL - OFFERED SEP PKG	12/12/23	PER DIEMS - BOARD	N
3	01-003-000-0000-6103	AP	75.00	NWRL - BOARD	12/14/23	PER DIEMS - BOARD	N
4	01-003-000-0000-6103	AP	75.00	NWRL - EXT MEETING W/LIBRARIAN	12/21/23	PER DIEMS - BOARD	N
1	01-003-000-0000-6103	AP	75.00	NWRL - CLOSED BOARD	12/7/23	PER DIEMS - BOARD	N
19577	SOURDIF/ROY		300.00	4 Transactions			

Pennington County Financial System



Danielle
1/19/24 3:21PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 3

1 County Revenue

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1 Fund Total:		2,400.00	County Revenue	4 Vendors	27 Transactions
Final Total:		2,400.00	4 Vendors	27 Transactions	

DRAFT

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,400.00	County Revenue
All Funds	2,400.00	Total

Approved by,

.....

.....

DRAFT

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for January 16, 2024 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the December 19, 2023, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the CY 2024-2025 Child Support Cooperative Agreement between the State of Minnesota, Pennington County Attorney's Office, Pennington County Sheriff's Office, and Pennington County Human Services as presented.
B. To approve the CY 2024 Behavioral Health (Temporary Confinement) Purchase of Services Agreements Between Sanford Behavioral Health and Pennington County Human Services.
C. To approve the Telecommute Policy Addendum.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

First Year

- 2006 Nelson Dr: MMCDC's Greenwood Neighborhood Addition Lot-024 Block-001. Parcel Number 25.121.024.10 – Haven Keuhn. The total estimated abatement is \$1,146.53.
- 2020 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-017 Block-001. Parcel Number 25.121.017.10 – Kevin Roberts. The total estimated abatement is \$1,116.09.
- 2014 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-020 Block-001. Parcel Number 25.121.020.10 – Rebekah Lion. The total estimated abatement is \$1,015.52.

Second Year

- 828 Alice Drive: First Southeast Addition Lot-015 Block-003. Parcel number 25.033.041.29 – James Trojanowski. The total estimated abatement is \$1,329.45.
- 208 Willow Road: Noreen's First Addition s122 of lot 21 & lot 22 less the SO 12' Blk 4 Parcel Number 25.062.052.00 – Margaret Porter. The total estimated abatement is \$935.13.
- 2024 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-015 Block-001 Parcel number 25.121.015.10 – Shelby Hagen. The total estimated abatement is \$959.60.

Third Year

- 212 Willow Road: Noreen's First Addition SO 12' of Lot 22, Lot 23, Lot 24 Less SO 44' Blk 4 Parcel number 25.062.053.00 – Adrian Prestebak. The total estimated abatement is \$950.19.
- 2028 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-013 Block-001 Parcel number 25.121.013.10 – Bryce Gillie. The total estimated abatement is \$1,161.75.
- 2004 Nelson Drive: Lot 4 Block 1, MMCDC's Greenwood Neighborhood Addition Lot-025 Block-001. Parcel Number 25.121.025.10 – Lori Alvarado. The total estimated abatement is \$676.10.
- 2022 Nelson Drive: MMCDC's Greenwood Neighborhood Addition Lot-016 Block-001 Parcel number 25.121.016.10 – Shelby Erickson. The total estimated abatement is \$1,228.89.

Fourth Year

- 2015 Greenwood Street East: Lot 4, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.12100410 – Kellie Dagg. The total estimated abatement is \$678.67.
- 2013 Greenwood Street East: Lot 3, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.121.003.10 – Tanner Nessen, Total estimated abatement is \$961.60.

- 2103 Greenwood Street East: Lot 9, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.121.009.10 – Brandi Dorge. The total estimated abatement is \$835.72.
- 2021 Greenwood Street East: Lot 7, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel Number 25.121.007.10 – Mackenzie Swick. The total estimated abatement is \$954.48.
- 2101 Greenwood Street East: Lot 8, Block 1, MMCDC's Greenwood Neighborhood Addition. Parcel number 25.121.008.10 – Tanner Dicken. The total estimated abatement \$967.82.

OPERATING AND FACILITY SPACE AGREEMENT

THIS AGREEMENT, to be effective the 15th day of September, 2023, by and between the County of Pennington, State of Minnesota, a political subdivision, hereinafter referred to as “County”, and Waste Masters, LLC, a Minnesota corporation, hereinafter referred to as “Waste Masters”, agrees as follows:

1. **Valuable Exchange.** County agrees to allow Waste Masters use of the County Solid Waste Facility tipping floor and a portion of its storage area for the processing and storage of recyclables and for use of these facilities, Waste Masters hereby agrees to operate, the transfer station situated in the County of Pennington, State of Minnesota, described as follows:

That part of the building described on Exhibit “A” attached hereto and made a part hereof which is located on that part of the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ SE $\frac{1}{4}$) of Section Five (5), Township One Hundred Fifty-three (153) North of Range Forty-three (43) West of the Fifth Principal Meridian described as follows:

Beginning at the Northeast corner of said NE $\frac{1}{4}$ SE $\frac{1}{4}$; thence in a westerly direction along the North line of said NE $\frac{1}{4}$ SE $\frac{1}{4}$, a distance of 580.8 feet; thence in a southerly direction along a line parallel with the East line of said NE $\frac{1}{4}$ SE $\frac{1}{4}$ a distance of 750 feet; thence in an easterly direction along a line parallel with the North line of said NE $\frac{1}{4}$ SE $\frac{1}{4}$, to the point of intersection with the East line of said NE $\frac{1}{4}$ SE $\frac{1}{4}$; thence in a Northerly direction along the East line of said NE $\frac{1}{4}$ SE $\frac{1}{4}$, to the point of beginning (hereafter “Premises”).

Waste Masters shall have full use of the entire Pennington County Transfer Station EXCEPT the northwest corner measuring 85 feet long by 42 feet wide AND an area measuring 40 feet long by 13 feet wide located adjacent to the concrete ramp AND the area measuring 80 feet long by 28 feet wide commonly referred to as the “old office space”. See attached Transfer Station Floorplan attached hereto and incorporated herein as Exhibit “A”.

1.1. **Scale.** Waste Masters shall have free and unlimited use of County’s scale which is on real property adjacent to the premises. The property is currently owned by Arctic Cat. At such time as Arctic Cat notifies the County the scale needs to be removed, the County will remove the scale. Before this removal occurs, Waste Masters and the County will renegotiate the use, placement and maintenance of the scale. Until that time, repair and maintenance, including annual testing by the State of Minnesota of the scale shall be subject to paragraph 5. Should the County ever allow use by another party besides Waste Masters, repair and maintenance must then be renegotiated with Waste Masters to cover costs for that added use.

2. **Term.** The term of this Agreement shall commence on the effective date hereof and terminate on September 15, 2024.

2.1. **Early Termination.** Should unforeseen circumstances occur which may require either party to terminate this Agreement early, said termination may be granted with written

notice provided to the other party. Notice shall be given at least six months in advance unless circumstances requires less notice. Such termination would need to be the result of facility failure too expensive for the county to repair or other issue which would make it impossible for either party to perform their duties under the contract as noted in paragraph 2.3. County property shall be left in good repair for its age and amount of use. Removal of Waste Masters property shall done as stated elsewhere in this document.

2.2. **Uncontrollable Circumstances.** Either party's failure to perform its obligations under this Agreement, due primarily to circumstances out of the control of the responsible party, including acts of God, explosions, acts of civil disobedience, changes in law, regulations, or permit requirements governing the transfer station as they exist on the effective date shall not be considered a default but may be considered grounds for termination of this Agreement by Waste Masters and/or County.

3. **Valuable Exchange.** The County shall allow Waste Masters operation and use of the transfer station tip floor in exchange for waste to meet the County waste contract. The County shall allow Waste Masters operation and use of the County facility storage area in exchange for Waste Masters providing household hazardous waste collection as well as recyclables processing and storage. County equipment used by Waste Masters shall be used at least in part for recycling purposes and the area of the building not being used as a tip floor shall be used only for recyclables processing and/or storage. Waste Masters will transfer approved waste brought to the County transfer station to an allowable site. At this time, the allowable site shall be MarKit landfill in Kittson County. Should this allowable site change in the future, the County will provide at least 90 days notice to Waste Masters of said change.

Waste Masters shall operate the transfer station in such a fashion as to minimize wear and tear, and shall receive approved waste from the City of Thief River Falls and Pennington County residents and such other sources as County and Waste Masters shall agree upon.

Household hazardous waste collected on behalf of the County by Waste Masters shall be disposed of through designated contracts such as those currently in force with CRT Processing LLC for e-waste and the multi-county agreement for disposal of household hazardous waste with the Northwest Minnesota Household Hazardous Waste facility in Bagley. The County will pay all disposal costs for hazardous wastes.

Waste Masters shall collect recyclables for the County with no fees charged to the County except a processing fee. The County shall pay Waste Masters \$150.00 per ton for processing these recyclables and Waste Masters shall receive all income from the sale of these recyclables. The processing fee shall be negotiable annually and can be changed with agreement by both parties.

3.1. **Tipping Fee.** Waste Masters shall establish a tipping fee which shall cover Waste Masters's operating cost and allow a reasonable return on investment. Waste Masters shall provide the County with the actual costs used to establish the tipping fee.

3.2. **Increase in Tipping Fee.** Waste Masters shall provide the cost calculations used to establish any new fee to County prior to sending notice to the users. Waste Masters shall

justify the increase in its costs to County and the County shall have an opportunity at that time to negotiate changes in the tipping fee with Waste Masters.

4. **Utilities and Taxes.** County shall provide service lines and conduits presently existing from utility mains to supply water, gas, electricity, and sanitary sewage to the building located on the Premises. Waste Masters shall pay to the County \$250.00 per month to cover any utility charges, except as otherwise stated herein. Waste Masters shall pay that fee to the County on the first of each month. The County will negotiate any changes to this fee at the same time as costs negotiated in paragraph 3.2.

It is understood that County does not warrant that any of the utility services will be free from interruption for causes beyond the reasonable control of County. Such interruption of service shall never be deemed an eviction or disturbance of Waste Masters's use and possession of the Premises, render County liable to Waste Masters for damages, or relieve Waste Masters from performance of Waste Masters's obligations under this Agreement.

5. **Maintenance.** Waste Masters shall keep and maintain the Premises in a clean and orderly condition, free of accumulation of dirt, rubbish, and snow.

County and Waste Masters shall be equally responsible for all maintenance and repairs on County owned equipment used in recycling and processing waste. County and Waste Masters shall also be equally responsible for all maintenance and repairs on that portion of the building used as a tipping floor and that area used in storage of recyclables. It is noted that structural issues do exist on the wall between the tipping floor and the load out area. Repairs on this area or other areas not specifically listed shall be negotiated with the County as the need arises with the County having final say as to any repairs and the extent of any repairs. Waste Masters shall not be responsible for structural, roof or foundation repairs.

Equipment owned by the County and used by Waste Masters will depreciate and need replacement at some point. Should any equipment reach a point where maintenance and repair becomes excessive, Waste Masters shall report this item to the County and County will then determine if the equipment should be abandoned, sold or used as trade on another equipment purchase.

6. **Alterations.** Waste Masters shall not make any alterations or additions to the Premises without giving County 30 days written notice of all alterations or additions intended. The County must approve all permanent additions or alterations. Upon such approval, Waste Masters shall be free to make said alterations and additions at Waste Masters's own cost. All alterations or additions shall belong to County without compensation at the termination of this Agreement. However, County, at its option, may require Waste Masters to remove any or all such alterations or additions and to return the Premises to its prior condition. Waste Masters shall not allow any liens or other encumbrances to attach to the Premises as a result of said alterations or additions.

6.1. **Assignment or Subletting.** Waste Masters shall not have the right to assign this Agreement or sublet all or any portion of the Premises without first obtaining County approval.

County shall not reasonably withhold consent. No assignment or sublease shall relieve Waste Masters of the obligations imposed upon it by the terms of this Agreement.

7. **Possession.** Waste Masters to take possession of this Premises in its present condition, without any liability or obligation on the part of County to make any alterations, improvements, or repairs of any kind, except as specified herein.

7.1. **Quiet Enjoyment.** County warrants that it has full right to execute and to perform this Agreement and that Waste Masters, upon performance of all of the terms, conditions, and covenants on Waste Masters's part to be observed and performed under this Agreement, may peaceably and quietly enjoy the Premises for the business uses permitted hereunder, subject to the terms and conditions of this Agreement.

8. **Use.** Waste Masters shall use the premises for the purposes set forth in the existing Solid Waste Permit that County has with the State of Minnesota for the Premises. In addition, Waste Masters may operate a recycling operation pursuant to terms stated herein and which shall not violate any permits under which the transfer station is operated.

8.1. **Services.** Waste Masters shall operate a transfer station and in doing so, shall accept waste from any entity designated by County and according to the laws of the State of Minnesota regulating waste delivered to the transfer station for proper disposal. Waste Masters shall receive waste, keep appropriate records of transactions, transport waste to MarKit Landfill, or similar landfill designated by the County, and bill those entities who deliver waste to the Premises (pursuant to paragraph 3 herein) in order to cover costs of collection, transportation, disposal, overhead, and a reasonable profit. Les's is not liable for waste they do no collect for disposal.

8.2. **Recycling.** Waste Masters shall be allowed to use that portion of the Premises noted in Exhibit "A" which are not used for waste transfer or handling to collect, process, transfer, and store such recyclable materials as Waste Masters desires and which shall not violate any permits under which the transfer station is operated. Waste Masters shall not store recyclable materials beyond the limit established by the Fire Marshall or the County. All recyclable materials shall be handled and stored in such a manner as to be acceptable to the Minnesota Pollution Control Agency. All recyclable materials stored at the Premises shall be the property of Waste Masters and shall not be stored beyond the duration of this Agreement without the written consent of County.

8.3. **Change of Operation.** Waste Masters may change the operation of the transfer station to insure compliance with federal, state, or county laws, statutes, and regulations. The following changes, with regard to the operation and management of the transfer facility, shall be submitted to County for review and approval prior to institution:

A. All changes that would necessitate modifications of the Minnesota Pollution Control Agency permit;

B. Changes in disposal access/use policies or procedures for Pennington County residents and businesses; or

C. Changes that would significantly affect the cost of operations at the transfer station.

9. **Access.** Waste Masters shall permit County and County's agents to have access to and to enter the Premises at all reasonable and necessary times to inspect the Premises for any purpose connected with the repair, improvement, care, and management of the Premises or for any other purpose reasonably connected with County's interest in the Premises. The County shall not be restricted from use of the designated area in Exhibit "A", which includes that area outside the building but inside the fenced area of the property used by the County for storage of highway equipment. County shall attempt to notify Waste Masters and Waste Masters, or its agents, shall have the right to be present when County enters the Premises used as a tipping floor or for recyclables processing and storage.

10. **Insurance.**

10.1 County shall be responsible for insuring the building structure located on the Premises. Waste Masters shall be responsible for insuring its own personal property within the building.

10.2. Waste Masters shall, during the term of this Agreement, at its expense, maintain a policy or policies of public liability insurance with respect to the Premises and the business of Waste Masters, in which Waste Masters and County shall be covered by being named as insured parties under aggregate limits of liability of not less than \$3,000,000.00, or the statutory minimum coverage required by Minnesota Statutes Section 466.04, whichever is greater.

10.3. The insurance which Waste Masters is required to procure and maintain shall be insured by an insurance company or companies licensed to do business in the State of Minnesota and acceptable to County. The insurance policy shall provide for not less than 10 days written notice to County before cancellation, non-renewal or termination of coverage, and Waste Masters shall deliver to County a duplicate original or Certificate of insurance.

11. **Indemnity.**

11.1. **County.** County agrees to indemnify and hold Waste Masters, its officers, employees, and agents, harmless from any and all claims of any nature arising directly or indirectly out of this Agreement, including the performance or nonperformance thereof by County, its commissioners, officers, employees, and agents. County further agrees to investigate, handle, respond to, provide defense for, and defend any such claims at its sole expense and agrees to bear all other costs and expenses related thereto, even if groundless, false, or fraudulent.

11.2. **Waste Masters.** Waste Masters agrees to indemnify and hold County, its commissioners, employees, and agents harmless from any and all claims of any nature arising

directly or indirectly out of this Agreement, including the performance or nonperformance thereof by Waste Masters, its officers, employees, and agents. Waste Masters further agrees to investigate, handle, respond to, provide defense for, and defend any such claims at its sole expense and agrees to bear all other costs and expenses related thereto, even if groundless, false, or fraudulent.

12. **Default.** Should Waste Masters be in default of any of the terms or conditions contained herein, County shall give notice of the specific items of default to Waste Masters, and should Waste Masters fail to cure such default within 90 days, unless a different time is specified for a certain violation, or unless a longer time is reasonably needed to cure the default, after the date of said notice, then County may declare this Agreement forfeited and re-enter said Premises and take possession thereof and remove Waste Management and all of Waste Masters's property.

13. **Previous Environmental Actions.** County acknowledges that Waste Masters had no part in or ability to control any activities prior to November 1, 2003. As Waste Masters was not in control, Waste Masters assumes no liability for any environmental actions and County shall not seek any damages or contribution from and shall hold Waste Masters harmless, including reasonable attorneys' fees and costs, for any environmental problems found or actions started as a result of findings at the Premises which are determined to have occurred prior to November 1, 2003.

14. **Permits and Regulatory Compliance.** County shall be responsible for regulatory compliance with regard to operational requirements governing the transfer operations and shall pay all costs and expenses associated with those responsibilities, except as otherwise specified herein. Waste Masters shall transmit all necessary reports and information regarding regulatory compliance to the County and to the Minnesota Pollution Control Agency. County and Waste Masters shall cooperate in achieving these reporting and regulatory functions. County shall acquire and maintain all necessary licenses and permits for the transfer facility. Waste Masters shall at no time operate or seek to function in a manner that would terminate or threaten in any way the ability of the County to maintain its necessary licenses and permits for the transfer facility. Should Waste Masters be in violation of this paragraph, County shall give Waste Masters written notice of the exact nature of the violation and Waste Masters shall have 45 days, unless a different time is specified for a certain violation or unless a longer time is needed to cure the violation, in which to correct the violation or this Agreement shall terminate.

15. **Minimization of Hazardous Waste and Payment of Associated Costs.** County shall use its best efforts to minimize delivery to the transfer facility of hazardous waste, sewage, sludge, septic tank pumpings, infectious wastes, waste oil (waste oil to be received in a separate container), radioactive waste, or waste containing free liquids as set forth in Minn. Rules Pt. 7035.2535. County shall reimburse Waste Masters for all costs paid by Waste Masters for the removal, storage, packaging, cleanup, transportation, and treatment of such waste which is generated by the identified entities in paragraph 8.1 and delivered to the Premises which can not be removed from the transfer facility by a hauler. County may designate the entity responsible for removing such hazardous wastes from the transfer facility. Waste Masters shall be responsible for maintaining documentation of such costs. If Waste Masters, through reasonable diligence, should have established which hauler has delivered such hazardous wastes to the

transfer facility, Waste Masters shall be responsible for removing them from the transfer facility at Waste Management's costs. Waste Masters shall not be responsible for hazardous waste delivered to the Premises when the transfer facility is closed or if the hazardous waste is contained within a load and not recognizable.

16. **Surrender.** On the expiration date or upon the termination thereof, Waste Masters shall peaceably surrender the Premises in good order, condition, and repair, reasonable wear and tear only accepted. Any property of Waste Masters not removed prior to the expiration date, or sooner termination, shall be deemed to have been abandoned. Any damage caused in removal of property by Waste Masters shall be repaired by Waste Masters at its expense. Waste Management shall promptly surrender all keys for the Premises to County upon expiration of this Agreement.

17. **Holding Over.** In the event Waste Masters remains in possession of the Premises after the expiration of this Agreement and without the execution of a new Agreement, it shall be deemed to be occupying the Premises from month to month, subject to all the conditions, provisions, and obligations of this Agreement.

18. **Notices.** All notices and other communications required herein shall be in writing, mailed by certified mail, return receipt requested, to the last known address of each party, to be effective on date of mailing. The address of each party, unless otherwise notified as required herein, is as follows:

County:

Grant Nelson
Contract Officer
County of Pennington
P.O. Box 616,
Thief River Falls, MN 56701

Waste Management, LLC:

Jerry Skjerven
c/o Waste Masters
1345 Highway 32 South
P.O. Box 757
Thief River Falls, MN 56701

19. **Successors and Assigns.** The terms, covenants, and conditions hereof shall be binding upon and inure to the heirs, personal representatives, successors, and assigns of the parties hereto, unless otherwise specified herein.

20. **General.**

20.1. This Agreement does not create the relationship of principal and agent or of partnership or of joint venture or of any association between County and Waste Masters, the sole relationship between the parties hereto being that specified in this Agreement.

20.2. No waiver of any covenant of this Agreement or a breach of such covenant shall constitute a waiver of any other covenant or the continued breach of said covenant. No waiver of any default of Waste Masters hereunder shall be implied from any omission by County to take any action on account of such default if such default persists or is repeated.

20.3. If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant, or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

20.4. The captions are inserted only as a matter of convenience and for reference, and in no way define, limit, or describe neither the scope of this Agreement nor the intent of any provision thereof.

IN WITNESS WHEREOF, The parties hereto have executed this Agreement to be effective the day and year first above written.

COUNTY OF PENNINGTON

WASTE MASTERS, LLC

By: _____
Its: Chair

By:  _____
Its: President

By: _____
Its: Auditor

