

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, MARCH 12TH, 2024, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Mike Flaagan – County Engineer
 - 10:30 Closed Session pursuant to Minn. Stat. 13D.05, subd.3(b), attorney client privilege, to discuss pending litigation
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
FEBRUARY 27, 2024 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, February 27, 2024, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Nelson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve County Board minutes of February 13th, 2024, as written. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the Human Services warrants totaling \$334,847.64, the Auditor & Manual warrants for January 2024 totaling \$1,895,180.59, and the following Commissioner warrants, to include a warrant for \$1,818.75 to Dale Wiskow. Discussion followed with Commissioner Sorenson questioning the bill from Ashton's Mowing Service and Snow Removal. Coordinator Erickson noted this is the final bill for snow removal services received. Following discussion, the motion was carried.

County Revenue	\$107,375.82
Road & Bridge	\$ 65,950.64

Meal reimbursements and per diems in the amount of \$13.14 were also approved.

Emergency Management Director Erik Beitel discussed progress on the Hazard Mitigation Plan update. A first meeting was held on February 7, 2024, between the county, City of TRF, area townships, and neighboring jurisdictions. Tasks to do yet include a local mitigation survey and develop/review an action chart. There will be another team meeting, likely via Zoom, and the plan draft will be reviewed with Commissioners before submission to FEMA. He is hopeful the process will be complete by the 4th quarter of 2024.

Discussion was held on the riverbank erosion issue in the City of TRF. Mr. Beitel stated the mitigation buyout program will likely be the answer to that problem, but first the hazard mitigation plan must be completed and approved by FEMA.

County Engineer Mike Flaagan presented the following highway department items:

The new plow truck has arrived and will be out on the roads once licensing is complete.

Mr. Flaagan discussed ordering additional plow trucks and current pricing. He recommends Boyer truck chassis from Western Star at the state bid price of \$154,642.00. Quotes for a plow, plow equipment, and truck box were received from Towmaster in the amount of \$191,316.00, which includes a multi-way plow, and Bert's Truck Equipment in the amount of \$172,726.00. Mike recommended approval of the quote from Bert's Truck Equipment and noted a one-year lead time. He also recommended we order two trucks to lock in the current pricing. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to order two Boyer truck chassis from Western Star, to paid from the 2024 and 2025 budgets, and also to approve the quote from Bert's Truck Equipment in the amount of \$172,726.00. Motion carried.

Mr. Flaagan stated plans are being finalized for the milling and overlay of CSAH#10 from CSAH#3 to the Marshall County line. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to set the bid opening for the CSAH#10 project for April 8th, 2024, at 1:00 p.m. Motion carried.

Engineer Flaagan discussed roadside spraying of noxious weeds, noting he'd like to advertise for bids and get on a schedule to cover 1/3 of the county each year. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to authorize the Engineer to advertise for bids for roadside weed spraying. Discussion followed with Commissioner Peterson noting that a contractor is able to spray early in the morning and/or evening when conditions are ideal. Mike noted his department will also be spraying ditches in 2024. Following discussion, the motion was carried.

Mr. Flaagan noted that the Kratka bridge contractor drove the piling for the south pier last week. Work will continue pending weather conditions.

County Sheriff Seth Vettleon presented the following LEC items:

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the hire of Kylie Fay Delage as Full-Time Corrections Officer effective March 4th, 2024, pending receipt of a BCA fingerprint records check. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the hire of Adrian David Lynn Verbout as Full-Time Corrections Officer effective March 4th, 2024, pending receipt of a BCA fingerprint records check. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the hire of Sarah Jean Kotrba as Part-Time Corrections Officer effective March 4th, 2024, pending receipt of a BCA fingerprint records check. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the hire of Sarah Jean Kotrba as Part-Time Corrections Officer effective March 4th, 2024, pending receipt of a BCA fingerprint records check. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the hire of Storm Jacob Manning as Part-Time Corrections Officer effective March 4th, 2024, pending receipt of a BCA fingerprint records check. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the hire of Sebastian Ramon-Salinas as Part-Time Corrections Officer effective March 4th, 2024, pending receipt of a BCA fingerprint records check. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the hire of Dylan Gustafson as Part-Time Corrections Officer effective March 4th, 2024, pending receipt of a BCA fingerprint records check. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to accept the resignation of Full-Time Corrections Officer Ronald Kjelland effective March 4th, 2024, and thank him for his service to Pennington County. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to accept the resignation of Part-Time Corrections Officer Chesnie Wojciechowski effective April 26th, 2024, and thank her for her service to Pennington County. Motion carried.

At 10:30 a.m. the Board Chairman recessed the Board meeting and called the Public Hearing on ATV/XTV ordinance to order. Present for the Hearing: Commissioners Sourdif, Lawrence, Peterson, Sorenson, and Nelson, Jennifer Herzberg, Lucas Fornshell, Seamus Duffy, Seth Vettleon, Mike Flaagan, April Scheinoha (TRF Times), and Kevin Erickson.

County Sheriff Seth Vettleon discussed the proposed changes to Pennington County Ordinance #8, noting the addition of XTV (Xtreme Terrain Vehicles) language wherever 'ATV' is noted. XTVs are described as having 4-8 wheels, a maximum width of 102 inches, a maximum weight of 8000 pounds, not to exceed 25 mph, are equipped with headlights, taillights, brake lights, hazard warning lights, or slow-moving sign equipped, and are propelled by internal combustion engine.

Hearing no questions or concerns, the Chairman closed the Public Hearing at 10:33 a.m. and reopened the County Board meeting.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to approve changes to Pennington County Ordinance #8 regarding the management of ATV and ETV usage on certain county roads, as listed in the revised ordinance. Motion carried.

County Auditor-Treasurer Items:

Auditor-Treasurer Jennifer Herzberg asked that two Commissioners be appointed to the Canvassing Board for the 2024 Presidential Nomination Primary election and that a date and time for the Canvassing Board be set. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to appoint Commissioners Peterson and Sourdif to

the Canvassing Board that will meet on March 8th, 2024, at 10:00 a.m. in Meeting Room A of the Government Center. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve the purchase of two add-on modules for the Tyler Technologies tax system; the first being a Marshall & Swift module for commercial properties at a cost of \$23,000, the second module is Field Mobile which allows remote field work by county assessors at a cost of \$32,200 and an annual SaaS fee of \$7,600. Motion carried.

Auditor-Treasurer Herzberg provided an update on the new tax system, noting that meetings are being held bi-weekly, Tyler Technologies is converting data over to the new system, and county users can go in and see/test data. August 19, 2024, is the expected go-live date.

County Coordinator Items:

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the hire of John Earl Hamre as Director of Veteran's Services effective February 28th, 2024. Motion carried.

County Coordinator Kevin Erickson presented the Human Services Committee consent agenda on behalf of Human Services Director Julie Sjostrand.

On a motion by Commissioner Sorenson and seconded by Commissioner Sourdif, the following recommendations of the Pennington County Human Service Committee for February 20, 2024 (detailed minutes on record), are hereby adopted. Motion carried.

SECTION A

- I. To approve the January 16, 2024, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III.
 - A. To adopt and approve DHS's Merit System Equal Employment Opportunity and Affirmative Action guidelines as the Agency's EEO and AA action plan.
 - B. To approve and re-authorize the Pennington County Pre-Petition Screening Team and the list of screeners as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to approve a quote by OTIS Elevator Co. in the amount of \$1,252.53 to replace an emergency light and alarm bell system in the elevator located in the Government Center. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to approve internal advertising for the position of Lead Custodian. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve advertising for the position of IT Technician. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve a contingent 30-day unpaid leave of absence for Deputy Assessor-Appraiser Amber Vareberg. Motion carried.

County Attorney Items: None

Committee Reports / Commissioner Updates:

Commissioner Peterson noted that Northern Counties recently met with state legislatives and had great conversations about issues. He noted that membership in Northern Counties is now up to 12 or 13 MN counties, and their next meeting will be held on March 7, 2024, in Grand Rapids, MN.

Commissioner Nelson noted that MnDOT representatives met with area freight providers and producers at the REA last week as part of a transportation advisory meeting. More funding for road repairs was a major topic of discussion.

At 10:47 a.m. the Chairman recessed the County Board meeting.

The Chairman called the Board meeting back to order at 11:00 a.m.

County Attorney Seamus Duffy read aloud language recommending that the County Board move into Closed Session to discuss pending litigation.

Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to close the Board meeting pursuant to MN Statute 13D.05, subd. 3(b), in order to discuss pending litigation with outside counsel, Kendra Olson of Pemberton Law. Motion carried.

At 11:55 a.m. the Board Chairman called the Board meeting back to open session.

Motioned by Commissioner Sourdif, seconded by Commissioner Sorenson, to adjourn the Board meeting to March 12th, 2024, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Seth Nelson, Chairman
Board of Commissioners

AUDITOR & MANUAL WARRANTS FEBRUARY 2024

MANUAL WARRANTS

NW MN SERVICE COOP INSURANCE	\$141,807.66	
COMMISSIONER OF REVENUE	\$235.70	
INTER COUNTY NURSING	\$2,705.58	
INTER COUNTY NURSING	\$18,751.56	
INTER COUNTY NURSING	\$2,372.64	
INTER COUNTY NURSING	\$1,026.33	
PERA	\$109,442.66	
MN DEPT OF REVENUE	\$36.15	
MN DEPT OF REVENUE	\$27,866.15	
MN DEPT OF REVENUE	\$26,231.36	
MN DEPT OF REVENUE	\$343.00	
INTERNAL REVENUE SERVICE	\$150,532.01	
WEX	\$8,892.60	
WEX	\$794.74	
BPA	\$4,928.39	
MN DEPT OF NATURAL RES	\$29.00	
NET PAY - REVENUE	\$263,079.41	
NET PAY - HIGHWAY	\$62,023.90	
NET PAY - WELFARE	\$109,621.54	
NET PAY - ICN	\$38,600.88	
MISC - ICN	<u>\$18,906.07</u>	
TOTAL		\$988,227.33

AUDITOR WARRANTS

February 2, 2024	\$205,220.11	
February 9, 2024	\$302,586.63	
February 13, 2024	\$125,531.98	
February 16, 2024	\$13,682.48	
February 23, 2024	\$12,179.22	
VOIDED WARRANTS	(\$3,471.00)	
TOTAL		<u>\$655,729.42</u>

GRAND TOTAL		<u><u>\$1,643,956.75</u></u>
--------------------	--	-------------------------------------

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1307 ABM TECHNOLOGY GROUP							
8	01-070-000-0000-6263		417.00	GREENCOULD SERVICES - MARCH	AR1753978	COMPUTER SERVICES - DP	N
195	01-003-000-0000-6210		435.00	HOSTED IT SERVICES - MARCH	AR1755780	E-MAIL SERVICES	N
182	01-041-000-0000-6210		870.00	HOSTED IT SERVICES - MARCH	AR1755780	E-MAIL SERVICES	N
191	01-070-000-0000-6263		1,260.00	HOSTED IT SERVICES HWY- MARCH	AR1755780	COMPUTER SERVICES - DP	N
192	01-070-000-0000-6263		1,675.00	HOSTED IT SERVICES NURS- MARCH	AR1755780	COMPUTER SERVICES - DP	N
193	01-070-000-0000-6263		187.00	HOSTED IT SERVICES DP- MARCH	AR1755780	COMPUTER SERVICES - DP	N
194	01-070-000-0000-6263		4,720.00	HOSTED IT SERVICES HS- MARCH	AR1755780	COMPUTER SERVICES - DP	N
183	01-091-000-0000-6300		609.00	HOSTED IT SERVICES - MARCH	AR1755780	REPAIRS & MAINTENANCE	N
189	01-101-000-0000-6300		348.00	HOSTED IT SERVICES - MARCH	AR1755780	REPAIRS & MAINTENANCE	N
188	01-106-000-0000-6300		435.00	HOSTED IT SERVICES - MARCH	AR1755780	REPAIRS & MAINTENANCE	N
184	01-121-000-0000-6300		87.00	HOSTED IT SERVICES - MARCH	AR1755780	Repairs & Maintenance	N
186	01-132-000-0000-6300		609.00	HOSTED IT SERVICES - MARCH	AR1755780	REPAIRS & MAINTENANCE	N
190	01-201-000-0000-6262		3,763.00	HOSTED IT SERVICES - MARCH	AR1755780	OTHER SERVICES	N
185	01-270-000-0000-6300		87.00	HOSTED IT SERVICES - MARCH	AR1755780	REPAIRS & MAINTENANCE	N
196	01-290-000-0000-6300		87.00	HOSTED IT SERVICES - MARCH	AR1755780	Repairs & Maintenance	N
187	01-601-000-0000-6300		261.00	HOSTED IT SERVICES - MARCH	AR1755780	REPAIRS & MAINTENANCE	N
14	01-070-000-0000-6263		417.00	GREENCLOUD SERVICES - APRIL	AR1762930	COMPUTER SERVICES - DP	N
115	01-220-000-0000-6263		1,050.00	DECOMMISSION DC2 SERVER	AR1763358	COMPUTER SERVICES & SUPPLIES	N
1307	ABM TECHNOLOGY GROUP		17,317.00	18 Transactions			
1604 ACCURATE CONTROLS, INC							
116	01-251-000-0000-6300		82.00	TECH SUPPORT-AUDIO RECORDINGS	21288	REPAIRS & MAINTENANCE	N
1604	ACCURATE CONTROLS, INC		82.00	1 Transactions			
1011 ACE HARDWARE							
117	01-218-000-0000-6300		26.75	SUPPLIES-SQUAD ROOM REPAIR	154035	REPAIRS & MAINTENANCE	N
118	01-255-000-0000-6300		33.96	CLEANING SUPPLIES	154207	REPAIRS & MAINTENANCE	N
119	01-218-000-0000-6300		172.69	BULBS - LEC BASEMENT	154251	REPAIRS & MAINTENANCE	N
120	01-218-000-0000-6300		18.58	HARDWARE/FASTENERS	154354	REPAIRS & MAINTENANCE	N
121	01-218-000-0000-6300		4.99	SUPPLIES - SQUAD ROOM REPAIRS	154361	REPAIRS & MAINTENANCE	N
122	01-251-000-0000-6300		243.77	HAMMER DRILL/SUPPLIES-JAIL	154535	REPAIRS & MAINTENANCE	N
123	01-251-000-0000-6300		8.41	RETURN-SUPPLIES-JAIL REPAIR	154537	REPAIRS & MAINTENANCE	N
124	01-201-000-0000-6300		21.99	BULBS-DEPUTY OFFICE	155385	REPAIRS & MAINTENANCE	N
1011	ACE HARDWARE		514.32	8 Transactions			
1347 Amazon Capital Services							
175	01-041-000-0000-6401		116.39	HP642A TONER	1DVC-N7D7-9DXY	SUPPLIES - AUDITOR	N
176	01-041-000-0000-6401		28.20	BANKERS BOXES	1DVC-N7D7-9DXY	SUPPLIES - AUDITOR	N

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
127	01-251-000-0000-6300		273.75	FAUCET CARTRIDGES/REPAIR	1FNL-RDPH-RLJ9	REPAIRS & MAINTENANCE	N
126	01-255-000-0000-6405		19.54	WALL CLOCKS	1FNL-RDPH-RLJ9	GENERAL SUPPLIES - S.T.S.	N
125	01-251-000-0000-6405		79.92	8 USB HUBS	1GPW-7JW6-7W69	GENERAL SUPPLIES - JAIL	N
1347	Amazon Capital Services		517.80				5 Transactions
1364	AUTO VALUE						
128	01-255-000-0000-6300		101.97	AXLE BEARING, CLOTH UTILITY RO	9658359	REPAIRS & MAINTENANCE	N
1364	AUTO VALUE		101.97				1 Transactions
2405	BLACK/TRAVIS						
129	01-251-000-0000-6420		158.30	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
2405	BLACK/TRAVIS		158.30				1 Transactions
999999997	BRAATEN/PAT						
130	01-251-000-0000-6420		168.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
999999997	BRAATEN/PAT		168.99				1 Transactions
2050	BREDESON SUPPLY						
36	01-121-000-0000-6401		396.53	OFFICE SUPPLIES	212800	SUPPLIES - VETS SERVICE	N
33	01-132-000-0000-6631		180.78	DATE STAMPS	212818	FURNITURE & EQUIPMENT - MOTOF	N
2050	BREDESON SUPPLY		577.31				2 Transactions
2350	BROOKS INTERNET SOFTWARE, INC						
13	01-070-000-0000-6301		133.16	RPM MAINTENANCE	48133	MAINTENANCE AGREEMENT	N
2350	BROOKS INTERNET SOFTWARE, INC		133.16				1 Transactions
999999997	CERNY/MICHAEL						
131	01-251-000-0000-6330		19.99	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
132	01-251-000-0000-6330		18.77	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
133	01-251-000-0000-6330		12.24	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
134	01-251-000-0000-6330		3.00	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
999999997	CERNY/MICHAEL		54.00				4 Transactions
3311	COLE PAPERS, INC.						
29	01-111-000-0000-6403		65.52	HAND SOAP - GC	10407619	JANITORIAL SUPPLIES - COURTHOL	N
28	01-218-000-0000-6403		65.52	HAND SOAP - JC	10407619	JANITORIAL SUPPLIES	N
30	01-218-000-0000-6403		64.56	TOILET CLEANER - JC	10407619	JANITORIAL SUPPLIES	N
31	01-218-000-0000-6403		7.00	PROCESSING FEE	10407619	JANITORIAL SUPPLIES	N
3311	COLE PAPERS, INC.		202.60				4 Transactions

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 4

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
162	3307 COMMISSIONER OF TRANSPORTATION-ST 01-220-000-0000-6203		400.00	HIGHLANDING TOWER FEE	533937	TELETYPE	N
	3307 COMMISSIONER OF TRANSPORTATION-ST		400.00	1 Transactions			
135	3302 CREATIVE PRODUCT SOURCING INC 01-222-000-0000-6801		48.00	STICKERS	157001	MISCELLANEOUS EXPENSE - D.A.R.	N
	3302 CREATIVE PRODUCT SOURCING INC		48.00	1 Transactions			
47	13059 DHS - SWIFT 01-801-000-0000-5213		3,609.00	OVERPAYMENT IMCA CWI REIMBURSE	782394	COST ALLOCATION	N
	13059 DHS - SWIFT		3,609.00	1 Transactions			
32	4303 DON'S SEWING & VACUUM SERV 01-111-000-0000-6403		47.98	BUSHINGS/BELTS	22469	JANITORIAL SUPPLIES - COURTHOL	Y
43	01-111-000-0000-6300		130.02	VACUUM BELTS/ROLLERS - GC	22474	REPAIRS & MAINTENANCE	Y
	4303 DON'S SEWING & VACUUM SERV		178.00	2 Transactions			
45	4320 DS SOLUTIONS, INC 01-061-000-0000-6262		1,369.00	ELECTION JUDGE TRAINING	13583	OTHER SERVICES - ELECTIONS	N
	4320 DS SOLUTIONS, INC		1,369.00	1 Transactions			
178	6305 FLAAGAN/JODI 01-013-000-0000-6853		1,662.50	47.5 HRS @ \$35/HR TZD GRANT		TOWARD ZERO DEATH GRANT	Y
	6305 FLAAGAN/JODI		1,662.50	1 Transactions			
136	7317 GALLS, LLC 01-220-000-0000-6420		145.99	2 SHIRTS-SC	27171675	UNIFORMS	N
	7317 GALLS, LLC		145.99	1 Transactions			
12	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I 01-011-000-0000-6261		178.50	ATTORNEY FEES 57-FA-12-542	2024-0438	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I		178.50	1 Transactions			
4	8014 HUGOS #7 01-003-000-0000-6330		23.26	BOARD ROOM SUPPLIES	1155	TRAVEL & EXPENSE	N
137	01-251-000-0000-6801		24.57	SODA/JAIL TRAINING	1161/00600016	MISCELLANEOUS EXPENSE - JAIL	N
	8014 HUGOS #7		47.83	2 Transactions			
161	10303 JKC 01-201-000-0000-6304		200.00	20 SQUAD CARWASHES	4836	REPAIR & MAINTENANCE - SQUADS	N

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 5

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10303	JKC		200.00				
				1 Transactions			
138	10418 JOHNSON CONTROLS FIRE PROTECTION L 01-218-000-0000-6300		865.36	REPLACED BATTERIES/POST INSPEC	51687465	REPAIRS & MAINTENANCE	N
	10418 JOHNSON CONTROLS FIRE PROTECTION L		865.36	1 Transactions			
179	999999997 LUSTRE-CAL 01-801-000-0000-6801		609.00	1000 ASSET STICKERS	190077	MISCELLANEOUS EXPENSE	N
	999999997 LUSTRE-CAL		609.00	1 Transactions			
1	13500 MARCO 01-601-000-0000-6301		189.88	KONICA MINOLTA LEASE	36074409	MAINTENANCE AGREEMENT	N
	13500 MARCO		189.88	1 Transactions			
34	13498 MARCO TECHNOLOGIES LLC 01-132-000-0000-6631		1,857.23	HP E52645DN LASER JET	INV12159638	FURNITURE & EQUIPMENT - MOTOF	N
11	01-801-000-0000-6301		181.23	EQ1019556 MAINTENANCE	INV12202532	MAINTENANCE AGREEMENT	N
24	01-091-000-0000-6301		129.74	EQ767167 MAINTENANCE	INV12214014	MAINTENANCE AGREEMENT	N
22	01-132-000-0000-6301		35.00	EQ1356645 MAINTENANCE	INV12214015	MAINTENANCE AGREEMENT	N
101	01-101-000-0000-6301		12.77	EQ44257 MAINTENANCE AGREEMENT	INV12237233	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		2,215.97	5 Transactions			
139	13336 MID-STATES ORGANIZED CRIME INFO CEN 01-201-000-0000-6241		150.00	2024 MEMBERSHIP	0003898-IN	DUES	N
	13336 MID-STATES ORGANIZED CRIME INFO CEN		150.00	1 Transactions			
25	13337 MINNESOTA STATE LAW LIBRARY 01-016-000-0000-6242		433.00	LAW LIBRARY PROGRAM	24-51	SUBSCRIPTIONS - LAW LIBRARY	N
	13337 MINNESOTA STATE LAW LIBRARY		433.00	1 Transactions			
20	13322 MINNESOTA STATE TREASURER 01-101-000-0000-6801		13.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
16	01-101-000-0000-6825		480.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
19	01-101-000-0000-6827		1,207.50	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
15	01-101-000-0000-6829		126.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
17	01-101-000-0000-6831		600.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
18	01-101-000-0000-6848		420.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	13322 MINNESOTA STATE TREASURER		2,847.00	6 Transactions			
	13361 MN BUREAU OF CRIMINAL APPREHENSION						

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 6

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
140	01-252-000-0000-6330		75.00	DMT-G RECERTIFICATION #13	33865	TRAVEL & EXPENSE	N
	13361 MN BUREAU OF CRIMINAL APPREHENSION		75.00	1 Transactions			
	4311 MN DEPARTMENT OF CORRECTIONS						
141	01-255-000-0000-6245		200.00	ADVANCED CREW LEADER CONF	783146	CONTINUING EDUCATION	N
	4311 MN DEPARTMENT OF CORRECTIONS		200.00	1 Transactions			
	13392 MN DEPARTMENT OF LABOR & INDUSTRY						
2	01-111-000-0000-6300		100.00	ANNUAL ELEVATOR OPER - GC	ALR0160609X	REPAIRS & MAINTENANCE	N
	13392 MN DEPARTMENT OF LABOR & INDUSTRY		100.00	1 Transactions			
	13539 MNDRIVERSMANUALS.COM						
26	01-132-000-0000-6401		392.03	DRIVERS MANUALS	5259	SUPPLIES - MOTOR VEHICLE	N
	13539 MNDRIVERSMANUALS.COM		392.03	1 Transactions			
	13388 MORRIS ELECTRONICS INC						
142	01-220-000-0000-6263		899.98	WILDCARD SSL CERT/DOMAIN RENEW	6771	COMPUTER SERVICES & SUPPLIES	N
143	01-220-000-0000-6263		375.00	SSL WORKUP/BCA CIRCUITS	6804	COMPUTER SERVICES & SUPPLIES	N
144	01-220-000-0000-6263		93.75	SSL WORKUP	6820	COMPUTER SERVICES & SUPPLIES	N
145	01-220-000-0000-6263		218.75	SSL STATE OF MN WORKUP	6846	COMPUTER SERVICES & SUPPLIES	N
146	01-220-000-0000-6263		125.00	VPN/APP TESTING	6886	COMPUTER SERVICES & SUPPLIES	N
	13388 MORRIS ELECTRONICS INC		1,712.48	5 Transactions			
	14397 NELSON/GRANT						
39	01-601-000-0000-6835		42.23	FOOD - FARM WORKSHOP		WORKSHOP EXPENSES/FAMILY SC	N
40	01-601-000-0000-6835		5.98	ICE - FARM WORKSHOP		WORKSHOP EXPENSES/FAMILY SC	N
41	01-601-000-0000-6835		22.50	WATER- FARM WORKSHOP		WORKSHOP EXPENSES/FAMILY SC	N
42	01-601-000-0000-6330		26.80	MILEAGE - FARM WORKSHOP	40 MILES	TRAVEL & EXPENSE	N
	14397 NELSON/GRANT		97.51	4 Transactions			
	14478 NELSON/SETH						
37	01-003-000-0000-6330		93.80	FEBRUARY MILES - 140 MILES@.67		TRAVEL & EXPENSE	N
	14478 NELSON/SETH		93.80	1 Transactions			
	14033 NORTHERN STATE BANK						
114	01-201-000-0000-6801		6.65	USPS-MAIL EVIDENCE/REIMBURS PC		MISCELLANEOUS EXPENSE	N
111	01-251-000-0000-6330		45.00	CASEY'S-TRANSPORT FUEL - REIMB		TRAVEL & EXPENSE	N
112	01-251-000-0000-6330		43.75	WIN-E-MAC PLAZA-TRANSPORT FUEL		TRAVEL & EXPENSE	N
113	01-251-000-0000-6330		23.01	SOUTHTOWN C SQUARE-TRANSPORT F		TRAVEL & EXPENSE	N

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 7

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14033	NORTHERN STATE BANK		118.41		4 Transactions		
35	14321 NORTHWEST REGIONAL LIBRARY 01-003-000-0000-6820		31,666.50	2024 1ST QTR ALLOCATIONS	740	NORTHWEST REGIONAL LIBRARY	N
	14321 NORTHWEST REGIONAL LIBRARY		31,666.50		1 Transactions		
10	15323 OFFICE DEPOT 01-041-000-0000-6401		77.00	HP414 TONER	350605519001	SUPPLIES - AUDITOR	N
9	01-801-000-0000-6401		13.90	1096 FORMS	350605519001	SUPPLIES-UNALLOCATED	N
149	01-251-000-0000-6255		153.98	TONER - MEDICAL	35248752001	MEDICAL - LOCAL	N
6	01-020-000-0000-6801		109.99	MONITOR	354917171001	MISCELLANEOUS EXPENSE - COUR	N
148	01-220-000-0000-6401		79.98	2 CASES COPY PAPER	355261502001	SUPPLIES	N
147	01-251-000-0000-6405		70.99	TONER - TB	355276531001	GENERAL SUPPLIES - JAIL	N
	15323 OFFICE DEPOT		505.84		6 Transactions		
150	15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304		88.84	OIL CHANGE/SERVICE #05	5867	REPAIR & MAINTENANCE - SQUADS	N
151	01-201-000-0000-6304		553.50	BRAKE PADS,ROTORS,CALIPERS-02	5886	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE INC		642.34		2 Transactions		
7	15328 OTIS ELEVATOR COMPANY 01-218-000-0000-6300		480.00	2ND 1/2 PAYMENT ELEVATOR PHONE	CLG15664002	REPAIRS & MAINTENANCE	N
	15328 OTIS ELEVATOR COMPANY		480.00		1 Transactions		
48	16067 PEMBERTON LAW, P.L.L.P. 01-121-000-0000-6262		150.00	CALLS/EMAILS REGARDING VET SER	135	OTHER SERVICES - VETS SERVICE	Y
	16067 PEMBERTON LAW, P.L.L.P.		150.00		1 Transactions		
197	16362 PETERSON/NEIL 01-003-000-0000-6330		87.10	FEBRUARY MILEAGE		TRAVEL & EXPENSE	N
	16362 PETERSON/NEIL		87.10		1 Transactions		
38	16310 POLK COUNTY AUDITOR 01-070-000-0000-6301		1,500.00	2024 iGUARD LITE PLUS & MEMBER	101	MAINTENANCE AGREEMENT	N
	16310 POLK COUNTY AUDITOR		1,500.00		1 Transactions		
3	16448 PREMIUM WATERS, INC. 01-801-000-0000-6401		54.98	FEBRUARY WATER	176590	SUPPLIES-UNALLOCATED	N
177	01-601-000-0000-6401		38.98	FEBRUARY WATER BILL	176888	SUPPLIES - EXTENSION	N
152	01-251-000-0000-6801		109.99	WATER (13) BOTTLE DEPOSIT	341145831	MISCELLANEOUS EXPENSE - JAIL	N

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
155	01-220-000-0000-6801		77.99	WATER (9) BOTTLE DEPOSIT	341149675	MISCELLANEOUS EXPENSE	N
153	01-220-000-0000-6801		22.44	MONTHLY RENTAL/MARCH	341152005	MISCELLANEOUS EXPENSE	N
154	01-251-000-0000-6801		22.45	MONTHLY RENTAL/MARCH	341152005	MISCELLANEOUS EXPENSE - JAIL	N
16448	PREMIUM WATERS, INC.		326.83	6 Transactions			
17003	QUICK PRINT/ROBIN HOOD BUSINESS SER						
27	01-132-000-0000-6401		77.91	THERMAL REGISTER PAPER ROLLS	YG2441TPWZ	SUPPLIES - MOTOR VEHICLE	N
17003	QUICK PRINT/ROBIN HOOD BUSINESS SER		77.91	1 Transactions			
18475	ROLLER/HUNTER						
156	01-251-000-0000-6330		18.52	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
157	01-251-000-0000-6330		35.00	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
158	01-251-000-0000-6330		19.28	TRANSPORT MEAL REIMBURSEMENT		TRAVEL & EXPENSE	N
159	01-251-000-0000-6330		20.00	TRANSPORT-AIRPORT PARKING		TRAVEL & EXPENSE	N
160	01-251-000-0000-6330		105.35	TRANSPORT-CAR RENTAL-ALABAMA		TRAVEL & EXPENSE	N
18475	ROLLER/HUNTER		198.15	5 Transactions			
20027	THE TIMES						
163	01-201-000-0000-6801		68.25	1 WK ADVERTISE/DEPUTY POSITION	284	MISCELLANEOUS EXPENSE	N
164	01-201-000-0000-6801		82.25	1 WK ADVERTISE/DEPUTY POSITION	284	MISCELLANEOUS EXPENSE	N
165	01-201-000-0000-6801		10.00	INTERNET JOB PAGE - DEPUTY	284	MISCELLANEOUS EXPENSE	N
166	01-201-000-0000-6801		68.25	1 WK ADVERTISE/DEPUTY POSITION	284	MISCELLANEOUS EXPENSE	N
167	01-201-000-0000-6801		82.25	1 WK ADVERTISE/DEPUTY POSITION	284	MISCELLANEOUS EXPENSE	N
168	01-201-000-0000-6801		10.00	INTERNET JOB PAGE-DEPUTY	284	MISCELLANEOUS EXPENSE	N
169	01-201-000-0000-6801		68.25	1 WK ADVERTISE/DEPUTY POSITION	284	MISCELLANEOUS EXPENSE	N
20027	THE TIMES		389.25	7 Transactions			
23303	THOMSON REUTERS/WEST PAYMENT CEN						
180	01-016-000-0000-6242		1,138.40	FEBRUARY WESTLAW ACCESS	849808664	SUBSCRIPTIONS - LAW LIBRARY	N
181	01-091-000-0000-6240		842.35	FEBRUARY WESTLAW ACCESS	849816347	SUBSCRIPTIONS	N
23303	THOMSON REUTERS/WEST PAYMENT CEN		1,980.75	2 Transactions			
20335	TREASURER SCHOOL DISTRICT 564						
46	01-801-000-0000-6801		75.71	REFUND OVERPAYMENT 2023 TAX AB		MISCELLANEOUS EXPENSE	N
20335	TREASURER SCHOOL DISTRICT 564		75.71	1 Transactions			
20361	TYLER TECHNOLOGIES, INC						
21	01-102-000-0000-6301		5,953.27	2024 SUPPORT FEE - DOC PRO	025-454980	MAINTENANCE AGREEMENT	N
20361	TYLER TECHNOLOGIES, INC		5,953.27	1 Transactions			

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21338	UNIVERSITY OF NORTH DAKOTA						
170	01-206-000-0000-6262		2,380.00	MEDICAL EXAM SERVICE/TOX-MB	A23-290/1161850	OTHER SERVICES-CORONER	N
171	01-206-000-0000-6262		2,380.00	MEDICAL EXAM SERVICE/TOX-HC	A23-332/1161850	OTHER SERVICES-CORONER	N
172	01-206-000-0000-6262		2,380.00	MEDICAL EXAM SERVICE/TOX-MR	A23-339/1161850	OTHER SERVICES-CORONER	N
21338	UNIVERSITY OF NORTH DAKOTA		7,140.00	3 Transactions			
999999997	WHITE/CAMERON						
173	01-251-000-0000-6420		33.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
999999997	WHITE/CAMERON		33.99	1 Transactions			
23019	WOODMEN CONSTRUCTION, INC.						
174	01-218-000-0000-6300		59.25	GARAGE DOOR REPAIR/JUSTICE CEN	1475	REPAIRS & MAINTENANCE	N
23019	WOODMEN CONSTRUCTION, INC.		59.25	1 Transactions			
1 Fund Total:			89,032.60	County Revenue		53 Vendors	133 Transactions

DRAFT

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 10

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
98	03-330-000-0000-6554		28.53	CLAMPS, BRACES		ENGINEERING & SURVEYING SUPPLI	N
97	03-350-000-0000-6556		1.75	PLUMBING SUPPLIES		SHOP SUPPLIES	N
96	03-350-000-0000-6564		1.30	FASTENERS		EQUIPMENT REPAIR PARTS	N
1011	ACE HARDWARE		31.58		3 Transactions		
1350	ARAMARK UNIFORM SERVICES						
95	03-320-000-0000-6262		1,398.95	SHOP 500 RUGS		OTHER SERVICES	N
1350	ARAMARK UNIFORM SERVICES		1,398.95		1 Transactions		
1364	AUTO VALUE						
88	03-350-000-0000-6556		127.22	GLOVES, REFRACTOMETER, FUSES		SHOP SUPPLIES	N
89	03-350-000-0000-6556		81.26	HAND CLEANER, PERMATEX, BUTAIN		SHOP SUPPLIES	N
90	03-350-000-0000-6556		86.01	FUNNEL, PUNCH, PICKS		SHOP SUPPLIES	N
91	03-350-000-0000-6564		52.77	FILTERING, ADAPTER		EQUIPMENT REPAIR PARTS	N
92	03-350-000-0000-6564		80.13	FILTERS		EQUIPMENT REPAIR PARTS	N
93	03-350-000-0000-6564		677.74	BACK RACK		EQUIPMENT REPAIR PARTS	N
94	03-350-000-0000-6564		152.99	BATTERY		EQUIPMENT REPAIR PARTS	N
1364	AUTO VALUE		1,258.12		7 Transactions		
2352	BERT'S TRUCK EQUIPMENT OF MOORHEAI						
87	03-350-000-0000-6564		5,827.00	INSTALL BRINE TANK		EQUIPMENT REPAIR PARTS	N
2352	BERT'S TRUCK EQUIPMENT OF MOORHEAI		5,827.00		1 Transactions		
6006	FARMERS UNION OIL						
81	03-350-000-0000-6560		1,320.08	DIESEL SHOP 211		GAS & DIESEL	N
82	03-350-000-0000-6560		1,168.00	DIESEL SHOP 212		GAS & DIESEL	N
83	03-350-000-0000-6560		449.60	DIESEL SHOP 215		GAS & DIESEL	N
84	03-350-000-0000-6560		206.72	DIESEL SHOP 213		GAS & DIESEL	N
85	03-350-000-0000-6560		1,387.20	QUICK LIFT, LUBE, ATF		GAS & DIESEL	N
86	03-350-000-0000-6560		60.52	GAS		GAS & DIESEL	N
6006	FARMERS UNION OIL		4,592.12		6 Transactions		
6306	FLEET DISTRIBUTING						
80	03-350-000-0000-6428		230.26	GLOVES		SAFETY EQUIPMENT	N
77	03-350-000-0000-6556		17.18	PAINT FOR SHELVES		SHOP SUPPLIES	N
78	03-350-000-0000-6556		17.18	PAINT FOR SHELVES		SHOP SUPPLIES	N
79	03-350-000-0000-6556		11.99	OILER		SHOP SUPPLIES	N
6306	FLEET DISTRIBUTING		276.61		4 Transactions		

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 11

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
103	6420 FORUM COMMUNICATIONS COMPANY 03-320-000-0000-6232		500.00	ADVERTISE EMPLOYMENT		ADVERTISING	N
	6420 FORUM COMMUNICATIONS COMPANY		500.00	1 Transactions			
75	8500 HUDSON ELECTRIC, LLC 03-350-000-0000-6636		369.44	FIX LIGHTS		BUILDING IMPROVEMENTS	N
	8500 HUDSON ELECTRIC, LLC		369.44	1 Transactions			
76	8014 HUGOS #7 03-350-000-0000-6556		84.22	CAKE, COFFEE, WATER	1159	SHOP SUPPLIES	N
	8014 HUGOS #7		84.22	1 Transactions			
99	9348 IVERSON/JOSH 03-350-000-0000-6428		142.75	BOOTS-CLOTHING REIMBURSEMENT		SAFETY EQUIPMENT	N
	9348 IVERSON/JOSH		142.75	1 Transactions			
100	10414 JOHNSON/TYLER 03-350-000-0000-6428		71.15	BOOTS-CLOTHING REIMBURSEMENT		SAFETY EQUIPMENT	N
	10414 JOHNSON/TYLER		71.15	1 Transactions			
73	12325 L & M FLEET SUPPLY INC. 03-350-000-0000-6428		14.99	STORAGE BIN		SAFETY EQUIPMENT	N
74	03-350-000-0000-6556		18.96	SCRUB BRUSH, CLEANER		SHOP SUPPLIES	N
	12325 L & M FLEET SUPPLY INC.		33.95	2 Transactions			
102	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		43.19	COPY MACHINE - MARCH	INV12237234	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		43.19	1 Transactions			
65	14324 NAPA AUTO PARTS 03-350-000-0000-6556		415.00	HYDRAULIC RAM KIT		SHOP SUPPLIES	N
67	03-350-000-0000-6556		9.99	TUNE UP		SHOP SUPPLIES	N
68	03-350-000-0000-6556		22.79	TERMINAL, TUBING		SHOP SUPPLIES	N
69	03-350-000-0000-6556		14.83	IMPACT SOCKET		SHOP SUPPLIES	N
70	03-350-000-0000-6556		23.70	FUEL LINE		SHOP SUPPLIES	N
66	03-350-000-0000-6564		3.69	TIRE VALVE		EQUIPMENT REPAIR PARTS	N
71	03-350-000-0000-6564		101.19	MUD FLAPS		EQUIPMENT REPAIR PARTS	N
72	03-350-000-0000-6564		708.35	RUNNING BOARDS		EQUIPMENT REPAIR PARTS	N
	14324 NAPA AUTO PARTS		1,299.54	8 Transactions			

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 12

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
64	14316 NELSON EQUIPMENT OF TRF INC						
	03-350-000-0000-6564		277.67	CUP CONE		EQUIPMENT REPAIR PARTS	N
	14316 NELSON EQUIPMENT OF TRF INC		277.67		1 Transactions		
63	14440 NORTHDALE OIL INC.						
	03-350-000-0000-6560		1,528.86	GAS & DIESEL SHOP 500		GAS & DIESEL	N
	14440 NORTHDALE OIL INC.		1,528.86		1 Transactions		
61	14312 NORTHWEST POWER SYSTEMS						
	03-350-000-0000-6564		15.44	ORING		EQUIPMENT REPAIR PARTS	N
62	03-350-000-0000-6564		2.88	ORING		EQUIPMENT REPAIR PARTS	N
	14312 NORTHWEST POWER SYSTEMS		18.32		2 Transactions		
58	16460 POMP'S TIRE SERVICE, INC						
	03-350-000-0000-6564		5.99	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
59	03-350-000-0000-6564		91.99	REPAIR TIRE		EQUIPMENT REPAIR PARTS	N
	16460 POMP'S TIRE SERVICE, INC		97.98		2 Transactions		
60	16419 PRECISE MRM LLC						
	03-350-000-0000-6564		330.00	MONTHLY - JANUARY		EQUIPMENT REPAIR PARTS	N
	16419 PRECISE MRM LLC		330.00		1 Transactions		
56	17306 QUALITY FARM SUPPLY, INC.						
	03-350-000-0000-6562		138.00	GREASE		MOTOR OIL & LUBRICANTS	N
57	03-350-000-0000-6562		253.00	GREASE		MOTOR OIL & LUBRICANTS	N
	17306 QUALITY FARM SUPPLY, INC.		391.00		2 Transactions		
53	18379 RDO Equipment Co.						
	03-350-000-0000-6564		199.00	OIL		EQUIPMENT REPAIR PARTS	N
54	03-350-000-0000-6564		4,036.91	REPAIR PACKERS		EQUIPMENT REPAIR PARTS	N
55	03-350-000-0000-6564		532.10	REPAIR MACHINE		EQUIPMENT REPAIR PARTS	N
	18379 RDO Equipment Co.		4,768.01		3 Transactions		
104	18440 READITECH IT SOLUTIONS						
	03-320-000-0000-6202		167.00	READIVOICE - MARCH		TELEPHONE	N
105	03-320-000-0000-6263		40.00	BACKUP MANAGER - MARCH		COMPUTER SERVICES	N
106	03-320-000-0000-6263		61.25	HOSTED OFFICE - MARCH		COMPUTER SERVICES	N
107	03-320-000-0000-6263		12.00	HOSTED EXCHANGE		COMPUTER SERVICES	N
108	03-320-000-0000-6263		25.47	HOSTED EXCHANGE		COMPUTER SERVICES	N
109	03-320-000-0000-6263		31.23	EMAIL ARCHIVING		COMPUTER SERVICES	N

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 13

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
110	03-320-000-0000-6263		4.60	MICROSOFT TEAMS		COMPUTER SERVICES	N
	18440 READITECH IT SOLUTIONS		341.55	7 Transactions			
	18106 RED LAKE COUNTY COOP						
50	03-350-000-0000-6418		389.41	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS	N
51	03-350-000-0000-6418		896.50	PROPANE SHOP 212		PROPANE FOR HEATING SHOPS	N
52	03-350-000-0000-6418		546.05	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
	18106 RED LAKE COUNTY COOP		1,831.96	3 Transactions			
	20027 THE TIMES						
49	03-320-000-0000-6232		844.00	AD - EMPLOYMENT	842	ADVERTISING	N
	20027 THE TIMES		844.00	1 Transactions			
3 Fund Total:			26,357.97	Road & Bridge	24 Vendors	61 Transactions	

DRAFT

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 14

32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19324	SAFETY-KLEEN SYSTEMS, INC.						
44	32-390-000-0000-6262		15.00	USED OIL	93846610	OTHER SERVICES-SCORE ACCOUN	N
23	32-390-000-0000-6262		241.82	USED OIL/FILTER RECYCLING	93979431	OTHER SERVICES-SCORE ACCOUN	N
19324	SAFETY-KLEEN SYSTEMS, INC.		256.82	2 Transactions			
32 Fund Total:			256.82	Solid Waste Facility	1 Vendors	2 Transactions	

DRAFT

Pennington County Financial System



Jennifer
3/11/24 9:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 15

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	8356 HOUSTON ENGINEERING INC 40-730-000-0000-6262		5,814.00	JD30 DITCH REPAIR	69454	OTHER SERVICES - JD #30	N
	8356 HOUSTON ENGINEERING INC		5,814.00	1 Transactions			
40 Fund Total:			5,814.00	Ditch Funds	1 Vendors	1 Transactions	
Final Total:			121,461.39	79 Vendors	197 Transactions		

DRAFT

Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	89,032.60	County Revenue
	3	26,357.97	Road & Bridge
	32	256.82	Solid Waste Facility
	40	5,814.00	Ditch Funds
	All Funds	121,461.39	Total

Approved by,

.....

.....

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Jennifer
3/11/24 9:36AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12323	LAWRENCE/BRUCE						
12	01-003-000-0000-6103		75.00	PER DIEM - BUILD COMM - TRF	2/1/24	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	2/15/24	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		75.00	PER DIEM - BUILDING COMM - TRF	2/16/24	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		75.00	PER DIEM - SW COMM - TRF	2/20/24	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		75.00	PER DIEM - PERS COMM/DEP - TRF	2/21/24	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	2/22/24	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		100.00	PER DIEM - HWY/PERSONNEL - TRF	2/27/24	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		100.00	PER DIEM - AIRPORT/BUILDING-TR	2/28/24	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		75.00	PER DIEM - PERS COMM - TRF	2/29/24	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	2/6/24	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	PER DIEM - BUILDING COMM - TRF	2/7/24	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		100.00	COUNTY EXTENSION COMM/HWY COMM	2/8/24	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	2/9/24	PER DIEMS - BOARD	N
12323	LAWRENCE/BRUCE		1,050.00	13 Transactions			
14328	NELSON/BRANDY						
29	01-251-000-0000-6330		15.37	TRANSPORT MEAL REIMBURSEMENT	2/10/24	TRAVEL & EXPENSE	N
14328	NELSON/BRANDY		15.37	1 Transactions			
14478	NELSON/SETH						
1	01-003-000-0000-6103		75.00	PER DIEM-NORTHERN COUNTIES-TRF	2/1/24	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	PER DIEM - SOLID WASTE - TRF	2/20/24	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	PER DIEM - HAZARD WASTE BD -TR	2/21/24	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PER DIEM - TRANS ADV COMM - TR	2/22/24	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	PER DIEM - COMM STRONG - TRF	2/6/24	PER DIEMS - BOARD	N
14478	NELSON/SETH		375.00	5 Transactions			
15375	OLSON/WYATT						
28	01-251-000-0000-6330		20.57	TRANSPORT MEAL REIMBURSEMENT	2/23/24	TRAVEL & EXPENSE	N
15375	OLSON/WYATT		20.57	1 Transactions			
16362	PETERSON/NEIL						
30	01-003-000-0000-6103		75.00	PER DIEM - NORTH COUNTIES - TR	020124	PER DIEMS - BOARD	N
31	01-003-000-0000-6103		75.00	PER DIEM - EMERG MGMT - TRF	020724	PER DIEMS - BOARD	N
32	01-003-000-0000-6103		75.00	PER DIEM - EXTENSION - TRF	020824	PER DIEMS - BOARD	N
33	01-003-000-0000-6103		100.00	PER DIEM - PERSONNEL - TRF	021424	PER DIEMS - BOARD	N
34	01-003-000-0000-6103		75.00	PER DIEM - PERSONNEL - TRF	021524	PER DIEMS - BOARD	N
35	01-003-000-0000-6103		75.00	PER DIEM - MRC - TRF	022024	PER DIEMS - BOARD	N
36	01-003-000-0000-6103		75.00	PER DIEM - ADVANCE TRF - TRF	022124	PER DIEMS - BOARD	N

Pennington County Financial System



Jennifer
3/11/24 9:36AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
37	01-003-000-0000-6103		100.00	PER DIEM - NWJTC - BEMIDJI	022624	PER DIEMS - BOARD	N
38	01-003-000-0000-6103		75.00	PER DIEM - HWY - TRF	022724	PER DIEMS - BOARD	N
39	01-003-000-0000-6103		75.00	PER DIEM - AIRPORT AUTH - TRF	022824	PER DIEMS - BOARD	N
16362	PETERSON/NEIL		800.00	10 Transactions			
19603	SORENSEN/DAVID						
8	01-003-000-0000-6103		75.00	PER DIEM - BUILD COMM - TRF	02/01/24	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PER DIEM - BUILD COMM - TRF	1/22/24	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PER DIEM - ADV TRF - TRF	1/30/24	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	PER DIEM - ONE PLAN - TRF	2/14/24	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	PER DIEM - BUILDING COMM - TRF	2/27/24	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		100.00	PER DIEM BUILD COMM/PCHMP-TRF	2/7/24	PER DIEMS - BOARD	N
19603	SORENSEN/DAVID		475.00	6 Transactions			
19577	SOURDIF/ROY						
26	01-003-000-0000-6103		75.00	PER DIEM - NWRL BOARD - TRF	2/13/24	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	PER DIEM - LIBRARY - TRF	2/15/24	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		75.00	PER DIEM - NWRL - BADGER	2/8/24	PER DIEMS - BOARD	N
19577	SOURDIF/ROY		225.00	3 Transactions			
1 Fund Total:			2,960.94	County Revenue		7 Vendors	39 Transactions
Final Total:			2,960.94	7 Vendors		39 Transactions	

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,960.94	County Revenue
All Funds	2,960.94	Total

Approved by,

.....

.....

DRAFT



Bergstrom Electric
Where Quality & Customers Matter

PROPOSAL

PROPOSAL SUBMITTED TO: Pennington County		PHONE:		DATE: February 7, 2024
STREET:		FAX:		
CITY: Thief River Falls		STATE: MN	ZIP: 56701	JOB NAME: Waste Management Facility
ARCHITECT:		PROPOSAL #:	ATTN: Grant Nelson	JOB LOCATION:
				PHONE #:

WE HEREBY SUBMIT CERTIFICATION AND ESTIMATE FOR:

We plan to install a Red alarm light on the east side of the waste management facility coming off of the alarm contacts in the Lift station pump panel. We will install a red heavy duty weatherproof outside light.

All Work Performed In Accordance With Local, State and National Electrical Codes

We Propose - HEREBY FURNISH MATERIAL & LABOR, COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:
One thousand three hundred forty dollars and no cents (\$1,340.00)

PAYMENT TO BE MADE AS FOLLOWS:

AT COMPLETION/AS WORK PROGRESSES

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IS A WORK-MAN-LIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUT WORKERS ARE FULLY COVERED BY WORKER'S COMPENSATION INSURANCE.

Signature

Jonathan Pream

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIIN >>>>>

30 DAYS.

Acceptance of Proposal

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE: _____

DATE: _____

Grand Forks
3100 No. Washington St.
Grand Forks, ND 58203
p: 701.775.8897
f: 701.772.4951

Fargo
4120 14th Ave. No.
Fargo, ND 58102
p: 701.281.8992
f: 701.281.8993

Bismarck
3554 Global Drive
Bismarck, ND 58501
p: 701.221.0783
f: 701.221.0784

Devils Lake
1100 2nd Avenue NE
Devils Lake, ND 58301
p: 701.662.5823
f: 701.662.8996

Roseau
708B 3rd Street NE
Roseau, MN 56751
p: 218.452.2190
f: 218.681.6288

Thief River Falls
1401 3rd Street West
Thief River Falls, MN 56701
p: 218.681.7422
f: 218.681.6288

