

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, SEPTEMBER 12TH, 2023, 10:00 A.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individual's present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

10:05 Erik Beitel – Emergency Mgmt. Director

10:15 Seth Vettleson – County Sheriff, Misty Manderud
– Office Manager, Dave Casanova – Jail Admin.

- 2024 budget

- LEC items

10:35 Mike Flaagan – County Engineer, Lori Marquis –
Highway Accountant

- 2024 budget

- Highway Dept. Items

7. County Auditor-Treasurer Items

- 2024 budgets

8. County Coordinator Items

9. County Attorney Items

10. Committee Reports / Commissioner Updates

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
AUGUST 22nd, 2023 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, August 22nd, 2023, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Neil Peterson, and Roy Sourdif. Members absent: David Sorenson.

The meeting was called to order by Chairman and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. The County Coordinator noted that County Assessor Carl Bruzek has been added to the agenda at 10:40 a.m. Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the Board agenda as revised. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to approve the Board minutes of August 8th, 2023, as presented. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the Human Services warrants totaling \$316,741.89 and the following Commissioner warrants. Motion carried.

County Revenue	\$58,211.34
Road & Bridge	\$79,297.05
Solid Waste Facility	\$ 85.84
Ditch Funds	\$ 3,315.00

Per diems and meal reimbursements in the amount of \$419.57 were also approved.

Jamie Bakken – Executive Director of Pioneer Village, presented an update to the Board. She noted that annual visitation has been 2,000+ in recent years, with visitors from almost every U.S. state and many countries. A grain bin was recently donated to the Village; Ironman Exteriors will pour concrete for the base. Successful fundraising has resulted in two new cabin roofs this year, and stucco is being fixed on the Great Northern building. Ms. Bakken recently worked with The Times to create a community calendar and it will feature area historical pictures. Calendars will be available at Hugo’s and The Times for \$5.00/each with all profits going to Pioneer Village. She noted that fall at Pioneer Village is usually busy this year many fall events are planned as well. She thanked the Board for their past support and would appreciate their continued financial support. The Board thanked Ms. Bakken for her report.

Peter Nelson – SWCD District Manager, and Ricky Peterson – SWCD Board member, presented their 2024 budget request. Mr. Nelson first discussed revenues for the upcoming year, noting a 3% requested increase to county contributions. He noted that

two engineering staff were added in 2023. Expenses were then discussed, and Mr. Nelson noted they renewed their building lease for 2024, so the rent budget is down considerably from when they were considering a new building. Septic system upgrades costs are substantially higher now, resulting in 20% increase for 2024. Also discussed were planned streambank projects and some outlet projects. They are working with EMD Erik Beitel regarding homes threatened by riverbank erosion near Hartz Park, and Mr. Beitel continues to work with FEMA on that issue. Hearing no further questions on the SWCD budget for 2024, the Board took their request under advisement.

County Engineer Mike Flaagan presented the following items from the Highway Dept.

Mr. Flaagan discussed a potential new position, Lead Highway Equipment Operator. The position has been rated by Bjorklund Compensation Consulting and would be a promotion for an internal Highway Equipment Operator. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the new position of Lead Highway Equipment Operator as proposed and authorize the Engineer to post internally for the position. Motion carried.

Mr. Flaagan stated there was one internal applicant and interview conducted for the new position of Senior Technician. He is recommending the promotion of Jay Mathieu to the position. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the transfer/promotion of Jay Mathieu from Highway Technician III to Senior Technician effective August 23rd, 2023. Motion carried.

Engineer Flaagan noted that the 2023 crack sealing project is complete and he is recommending final payment be made to Northwest Asphalt and Maintenance in the amount of \$91,050.30. The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Nelson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Contract No. CP57-23-04 (2023 crack-sealing) has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN, BE IT RESOLVED, that we do hereby by accept said completed project for and on behalf of the Pennington County Highway Dept. and authorize final payment as specified herein.

Mr. Flaagan noted that Assistant Engineer Alex Bladow and Ag Services/SW Coordinator Grant Nelson have been researching a drone for the highway dept, which would be used for ditch and bridge inspections. He presented a quote from Maverick Drone Systems in the amount of \$6,053.04. He noted that the Assistant Engineer and the Senior Technician would be designated and trained as pilots. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the purchase of a drone system for the highway department from Maverick Drone Systems at the quoted price of \$6,053.04, with the stipulation that at least two department employees be trained as pilots. Motion carried.

Mr. Flaagan noted that Red Lake County has hired a County Engineer who is expected to start working on August 31st, 2023. The RLC Board recently voted to cancel the agreement with Pennington County for shared engineering services, and Mr. Flaagan recommends we cancel the agreement as well. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to cancel the agreement between Red Lake and Pennington County for shared engineering services, effective August 22nd, 2023. Discussion followed with Mr. Flaagan stating he will assist with onboarding of the new engineer in RLC and answer questions as needed. Following discussion, the motion was carried.

Mr. Flaagan stated that the 2024 project on 6th Street in Thief River Falls includes storm sewer replacement on the north side of the road. HDR Inc. has provided a quote for the design, hydraulic report, etc. in the amount of \$46,360.00, which would be paid via State Aid funds. The quote equals roughly 10% of total estimated project costs, which is normal. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the quote by HDR, Inc. in the amount of \$46,360.00 for engineering services relating to the 2024 project planned for 6th Street. Discussion followed with Engineer Flaagan stating they chose HDR, Inc. as they did the design for the west-side drainage project and this project will be connected to that system. Project bids will be let in the spring of 2024. He noted that the City of TRF also has another 2024 project planned for 6th Street from Barzen Ave. to the railroad tracks, which is a federal project and will be separate. Following discussion, the motion was carried.

Human Services Director Julie Sjostrand presented the consent agenda from the August 15th, 2023, Human Service Committee meeting. On a motion by Commissioner Sourdif and seconded by Commissioner Nelson, the following recommendations of the Pennington County Human Service Committee for August 15, 2023 (detailed minutes on record), are hereby adopted:

SECTION A

- I. To approve the July 18, 2023, Human Service Committee Meeting minutes.
- II. To approve the Agency's personnel action as presented.
- III.
 - A. To approve the CY 2023 Tri-Valley Transportation Business Contract between Tri-Valley Opportunity Council, Inc. and Pennington County Human Services, as presented.
 - B. To approve policies for Pennington County Human Services Inspection 2023 Report as presented.
 - C. To approve the Child Safety and Permanency and MFIP/DWP Self-Support Index Report.

SECTION B

- I. To approve payment of the Agency's bills.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the hire of Thonya Fogarty as Eligibility Worker effective September 5th, 2023. Motion carried.

County Assessor Carl Bruzek presented the following items:

Application for Local Option to Disaster Abatement for Parcel # R16.02226602, owned by Audrey Miller (deceased), for assessment year 2023. A fire in December 2022 destroyed the house and the owner deceased in the fire. A second fire on March 24th, 2023, destroyed a 40'x60' shop on the property. Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to approve the Application for Local Option to Disaster for Audrey Miller as described above, and to abate the 2023 tax to reflect the reduction in value for the shop loss. Motion carried.

Application for Local Option to Disaster for Parcel # R11.0410102, owned by Bradley Borowicz, for assessment year 2023. A fire on May 26, 2023, destroyed the home and significantly damaged a detached garage. Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the Application for Local Option to Disaster for Bradley Borowicz as described above, and to abate the 2023 tax to reflect the reduction in value due to the fire. Motion carried.

Application for Abatement for Parcel # R19.04205140, owned by Craig and Kassie Redford. A 26' x 56' mobile home was listed to the property in error, and the 1989 mobile home was not listed to the property but does reside on the property. Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to approve the Application for Abatement as described above, and to abate taxes payable 2024 to reflect the value of the 1989 Schult mobile home, and not the double-wide mobile home. Motion carried.

Auditor-Treasurer Items:

Auditor-Treasurer Jennifer Herzberg informed the Board that the Auditor's office would be administering the absentee balloting for the ISD #561 and ISD #564 elections to be held on November 7th, 2023, and requested a resolution to establish the Absentee and UOCAVA Ballot Boards for the elections.

The following resolution was introduced by Commissioner Lawrence, seconded by Commissioner Nelson, and upon vote was unanimously carried.

BE IT RESOLVED, that the Pennington County Board of Commissioners hereby appoint the following staff of the County Auditor-Treasurer's office as the Absentee Ballot Board:

Lucas Fornshell
Julie Stennes
Danielle Miller

BE IT FURTHER RESOLVED, that the foregoing Auditor-Treasurer staff also serve as the UOCAVA Absentee Ballot Board.

County Coordinator Items:

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve issuance of a duplicate warrant to Paul Maloney in the amount of \$79.99 to replace lost warrant #197412 issued on July 13th, 2023, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve issuance of a duplicate warrant to MN CLE in the amount of \$101.00 to replace lost warrant #194472 issued on June 17, 2022, without issuance of an indemnifying bond. Motion carried.

County Coordinator Kevin Erickson provided an update on the Government Center 3rd floor remodel, noting that painting is about complete and ceiling grid & tile, and lighting/wiring continues. The contractor expects interior doors to be delivered on September 12, 2023. The Building Committee will be meeting soon to discuss other furniture needed for the 3rd floor.

County Attorney Items: None.

Committee Reports:

Commissioner Nelson reminded everyone that tonight is the 'Be the Voice' event in TRF, which features a 5k race at 5:30 and a speaker at 7:00 p.m.

Commissioner Lawrence stated that the Personnel Committee has been in discussion of the salaries of our County Attorney and County Sheriff, which are normally reviewed and revised effective July 1 of each year.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to set the salary of the County Sheriff at \$108,000 retroactive to July 1st, 2023; to be reviewed again for January 1st, 2024. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to set the salary of the County Attorney at \$130,000 retroactive to July 1st, 2023; to be reviewed again for January 1st, 2024. Motion carried.

The Board noted that Pennington County Commissioner salaries will remain the same for 2024.

Commissioner Nelson stated that construction of the new airport hangar continues, and the roof will be installed soon; Commissioner Peterson noted that Denver Air is offering a 'buy one, get one' limited time ticket offer; Commissioner Sourdif reminded the Board

that the DWI Court picnic is being held this Thursday; it was noted that the AMC Conference is coming up in September at Arrowwood Resort; the December AMC Conference dates have been released so the Coordinator will make reservations for the Board members when available.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to adjourn the Board meeting to September 12th, 2023, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Neil Peterson, Chairman
Board of Commissioners

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011 ACE HARDWARE							
180	01-218-000-0000-6300		1.19	SPLICER/SHOP VAC REPAIR	140648	REPAIRS & MAINTENANCE	N
181	01-251-000-0000-6300		9.99	HOSE REPAIR/FLOOR SCRUBBER	141290	REPAIRS & MAINTENANCE	N
276	01-501-000-0000-6300		16.33	REPAIR BOILER	141974	REPAIRS & MAINTENANCE	N
273	01-501-000-0000-6300		8.39	HARDWARE & FASTENERS	142317	REPAIRS & MAINTENANCE	N
182	01-218-000-0000-6300		14.99	PLASTIC COVERS-ROOFTOP UNITS	142476	REPAIRS & MAINTENANCE	N
274	01-501-000-0000-6300		19.99	COMPRESSOR PUMP OIL	142720	REPAIRS & MAINTENANCE	N
275	01-501-000-0000-6300		19.99	RETURN-COMPRESSOR PUMP OIL	142870	REPAIRS & MAINTENANCE	N
1011	ACE HARDWARE		50.89	7 Transactions			
1306 ADVANCED CORRECTIONAL HEALTHCARE							
29	01-251-000-0000-6255		150.00	TELEMENTAL HEALTH	132271	MEDICAL - LOCAL	N
27	01-251-000-0000-6255		19,584.34	ON-SITE MEDICAL SERVICES-SEPT	132723	MEDICAL - LOCAL	N
28	01-251-000-0000-6255		998.91	ON-SITE MENTAL HEALTH - SEPT	132723	MEDICAL - LOCAL	N
30	01-251-000-0000-6255		37.31	2ND QTR ADP	133254	MEDICAL - LOCAL	N
1306	ADVANCED CORRECTIONAL HEALTHCARE		20,770.56	4 Transactions			
1347 Amazon Capital Services							
196	01-223-000-0000-6631		125.46	MONITAR	13NF-6Q4G-6CCV	FURNITURE & EQUIPMENT	N
195	01-251-000-0000-6405		299.97	3 MONITORS	13NF-6Q4G-6CCV	GENERAL SUPPLIES - JAIL	N
103	01-041-000-0000-6401		21.99	SURFACE COVER	1KLK-VYQV-49KK	SUPPLIES - AUDITOR	N
104	01-041-000-0000-6401		75.48	HEADSETS	1KLK-VYQV-49KK	SUPPLIES - AUDITOR	N
105	01-041-000-0000-6401		6.99	SHIPPING	1KLK-VYQV-49KK	SUPPLIES - AUDITOR	N
1347	Amazon Capital Services		529.89	5 Transactions			
2360 BENSON/ASHLEY							
117	01-106-000-0000-6330		405.44	ASSESSING MILES-619 MILES@.655	8/14/23-8/29/23	TRAVEL & EXPENSE	N
2360	BENSON/ASHLEY		405.44	1 Transactions			
2324 BERGSTROM ELECTRIC INC							
183	01-218-000-0000-6300		1,500.00	WIRING FOR AC UNIT/DISPATCH	14987	REPAIRS & MAINTENANCE	N
2324	BERGSTROM ELECTRIC INC		1,500.00	1 Transactions			
2050 BREDESON SUPPLY							
119	01-601-000-0000-6401		11.85	OFFICE SUPPLIES	212446	SUPPLIES - EXTENSION	N
120	01-601-000-0000-6401		8.95	OFFICE SUPPLIES	212454	SUPPLIES - EXTENSION	N
121	01-601-000-0000-6401		9.32	OFFICE SUPPLIES	212467	SUPPLIES - EXTENSION	N
2050	BREDESON SUPPLY		30.12	3 Transactions			
3397 CASANOVA/DAVID							

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
199	01-251-000-0000-6420		164.00	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
200	01-251-000-0000-6420		161.00	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
3397	CASANOVA/DAVID		325.00	2 Transactions			
3352	CHARM-TEX INC						
32	01-251-000-0000-6416		565.90	PANTIES	327146	CLOTHING SUPPLIES - JAIL	N
31	01-251-000-0000-6416		136.80	FLEX TOILET BRUSH	328744	CLOTHING SUPPLIES - JAIL	N
33	01-251-000-0000-6416		618.80	BRAS/BOXERS	332033	CLOTHING SUPPLIES - JAIL	N
34	01-251-000-0000-6416		199.80	MAXIPADS	332737	CLOTHING SUPPLIES - JAIL	N
40	01-251-000-0000-6405		109.90	RAZOR/DISPENSING CUP	334461	GENERAL SUPPLIES - JAIL	N
3352	CHARM-TEX INC		1,631.20	5 Transactions			
3407	CLIMATE CONTROL, INC.						
193	01-218-000-0000-6300		75.00	BALANCE/HEATING SYSTEM RESET	16727	REPAIRS & MAINTENANCE	N
194	01-218-000-0000-6300		725.00	SCREEN FILTES-ROOFTOP UNITS	16753	REPAIRS & MAINTENANCE	N
3407	CLIMATE CONTROL, INC.		800.00	2 Transactions			
3311	COLE PAPERS, INC.						
122	01-218-000-0000-6403		153.52	LIVI BATH TISSUE - JC	10336422	JANITORIAL SUPPLIES	N
123	01-218-000-0000-6403		44.30	DISINFECTANT WIPES - JC	10336422	JANITORIAL SUPPLIES	N
125	01-218-000-0000-6403		45.42	LIVI KITCHEN TOWELS - JC	10336422	JANITORIAL SUPPLIES	N
126	01-218-000-0000-6403		7.00	PROCESSING FEE - JC	10336422	JANITORIAL SUPPLIES	N
124	01-801-000-0000-6401		151.17	SCOTT TOWELS - WELFARE	10336422	SUPPLIES-UNALLOCATED	N
3311	COLE PAPERS, INC.		401.41	5 Transactions			
4355	DACOTAH PAPER						
109	01-251-000-0000-6403		33.27-	CREDIT FROM OVERPAY #196906		JANITORIAL SUPPLIES - JAIL	N
111	01-251-000-0000-6403		2,246.21-	CREDIT FROM OVERPAY #196906		JANITORIAL SUPPLIES - JAIL	N
110	01-251-000-0000-6403		2,246.21	MP/CLNR/TISSUE/LAUNDRY	11115	JANITORIAL SUPPLIES - JAIL	N
108	01-251-000-0000-6403		909.70	TISSUE	24652	JANITORIAL SUPPLIES - JAIL	N
4355	DACOTAH PAPER		876.43	4 Transactions			
999999997	DAKOTA WHOLESALE TIRE						
129	01-201-000-0000-6304		319.56	2 TIRS #02	692481	REPAIR & MAINTENANCE - SQUADS	N
128	01-221-000-0000-6801		639.12	4 TIRES #03	695581	MISCELLANEOUS EXPENSE	N
999999997	DAKOTA WHOLESALE TIRE		958.68	2 Transactions			
13483	DEPT OF CORRECTIONS FINANCIAL SERVI						
14	01-251-000-0000-6801		1,882.00	INMATE WAGES - MAY	751321	MISCELLANEOUS EXPENSE - JAIL	N
15	01-251-000-0000-6801		1,778.00	INMATE WAGES - JUNE	751337	MISCELLANEOUS EXPENSE - JAIL	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 4

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
39	01-251-000-0000-6801		120.00	INMATE WAGE CORRECTION	756359	MISCELLANEOUS EXPENSE - JAIL	N
	13483 DEPT OF CORRECTIONS FINANCIAL SERVI		3,780.00	3 Transactions			
	4303 DON'S SEWING & VACUUM SERV						
277	01-218-000-0000-6300		48.49	VACUUM REPAIRS	22326	REPAIRS & MAINTENANCE	Y
278	01-219-000-0000-6300		48.50	VACUUM REPAIRS	22326	REPAIRS & MAINTENANCE	Y
	4303 DON'S SEWING & VACUUM SERV		96.99	2 Transactions			
	5053 ELECTION SYSTEMS & SOFTWARE						
284	01-061-000-0000-6401		129.40	BALLOTS	CD2065355	SUPPLIES-ELECTION	N
	5053 ELECTION SYSTEMS & SOFTWARE		129.40	1 Transactions			
	6303 F-M AMBULANCE INC						
38	01-251-000-0000-6255		446.20	AMBULANCE SERVICE 23-4640	234640	MEDICAL - LOCAL	N
13	01-251-000-0000-6255		446.90	AMBULANCE SERVICE 12-5276	235276	MEDICAL - LOCAL	N
	6303 F-M AMBULANCE INC		893.10	2 Transactions			
	6305 FLAAGAN/JODI						
264	01-013-000-0000-6853		1,487.50	42.5 HRS @ 35.00/HR TZD GRANT		TOWARD ZERO DEATH GRANT	Y
	6305 FLAAGAN/JODI		1,487.50	1 Transactions			
	7314 GOVERNMENT MANAGEMENT GROUP, INC						
282	01-003-000-0000-6261		3,250.00	22 PREP COUNTY COST	2245	CONSULTING & LEGAL SERVICES -	N
	7314 GOVERNMENT MANAGEMENT GROUP, INC		3,250.00	1 Transactions			
	7454 GUARDIAN FLEET SUPPY						
179	01-201-000-0000-6304		8,763.55	OPICON INSTALLATION- 11 SQUADS	23-0586	REPAIR & MAINTENANCE - SQUADS	N
	7454 GUARDIAN FLEET SUPPY		8,763.55	1 Transactions			
	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I						
202	01-011-000-0000-6261		25.50	57-FA-12-542	2023-1859	COURT APPOINTED ATTORNEYS	Y
	6376 HARBOTT, KNUTSON, LARSON & HOLTEN I		25.50	1 Transactions			
	8355 HENNINGSSEN/ALEXANDER						
192	01-201-000-0000-6330		17.66	MEAL REIMBURS-TESTIFY TRIAL ND		TRAVEL & EXPENSE	N
	8355 HENNINGSSEN/ALEXANDER		17.66	1 Transactions			
	8413 HERZBERG/JENNIFER						
201	01-041-000-0000-6330		218.00	AIRFARE - AMC - ST PAUL		TRAVEL & EXPENSE	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8413	HERZBERG/JENNIFER		218.00		1 Transactions		
8014	HUGOS #7						
279	01-003-000-0000-6330		11.44	FOOD FOR MEETING	ACCT # 1155	TRAVEL & EXPENSE	N
280	01-003-000-0000-6330		11.73	FOOD FOR MEETING	ACCT # 1155	TRAVEL & EXPENSE	N
8014	HUGOS #7		23.17		2 Transactions		
9023	INNOVATIVE OFFICE SOLUTIONS, LLC						
127	01-220-000-0000-6401		454.80	10 CASES PAPER	IN4293268	SUPPLIES	N
9023	INNOVATIVE OFFICE SOLUTIONS, LLC		454.80		1 Transactions		
10303	JKC						
190	01-201-000-0000-6304		300.00	30 SQUAD CARWASHES		REPAIR & MAINTENANCE - SQUADS	N
10303	JKC		300.00		1 Transactions		
11312	KARPEL SOLUTIONS						
293	01-091-000-0000-6301		6,375.00	ATTORNEY SOFTWARE	63885	MAINTENANCE AGREEMENT	N
11312	KARPEL SOLUTIONS		6,375.00		1 Transactions		
12037	LEE PLUMBING & HEATING						
99	01-501-000-0000-6300		42.50	BOILER-AUDITORIUM	90990	REPAIRS & MAINTENANCE	N
12037	LEE PLUMBING & HEATING		42.50		1 Transactions		
13500	MARCO						
205	01-601-000-0000-6301		138.65	KONICA MINOLTA LEASE	34797337	MAINTENANCE AGREEMENT	N
13500	MARCO		138.65		1 Transactions		
13498	MARCO TECHNOLOGIES LLC						
203	01-091-000-0000-6301		129.74	EQ767167 MAINTENANCE	11571637	MAINTENANCE AGREEMENT	N
283	01-801-000-0000-6301		173.08	EQ1019556 MAINTENANCE	INV11544227	MAINTENANCE AGREEMENT	N
220	01-101-000-0000-6301		14.46	EQ442257 MAINTENANCE	INV115873351	MAINTENANCE AGREEMENT	N
102	01-132-000-0000-6301		60.86	EQ465509 MAINTENANCE AGREEMENT	INV539944	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		378.14		4 Transactions		
13435	MEKASH/SCOTT						
191	01-201-000-0000-6330		26.87	MEAL REIMBURS-TESTIFY TRIAL ND		TRAVEL & EXPENSE	N
13435	MEKASH/SCOTT		26.87		1 Transactions		
13590	MIDWEST ADVERTISING						
118	01-121-000-0000-6330		750.00	ANNUAL BILLBOARD RENTAL	1372	TRAVEL & EXPENSE	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 6

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13590	MIDWEST ADVERTISING		750.00		1 Transactions		
13322	MINNESOTA STATE TREASURER						
213	01-101-000-0000-6801		12.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
210	01-101-000-0000-6825		945.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
212	01-101-000-0000-6827		1,995.00	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
209	01-101-000-0000-6829		237.00	CHILDRENS SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
221	01-101-000-0000-6831		632.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
211	01-101-000-0000-6848		790.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
13322	MINNESOTA STATE TREASURER		4,611.00		6 Transactions		
13391	MN DEPT OF LABOR & INDUSTRY						
219	01-218-000-0000-6300		30.00	3 BOILERS/JUSTICE CENTER	2708	REPAIRS & MAINTENANCE	N
13391	MN DEPT OF LABOR & INDUSTRY		30.00		1 Transactions		
13406	MOECO FIRE & SAFETY						
116	01-501-000-0000-6262		74.35	ANNUAL SERVICES	A3938	OTHER SERVICES	N
112	01-111-000-0000-6262		78.55	ANNUAL SERVICES	A3939	OTHER SERVICES - COURTHOUSE	N
113	01-218-000-0000-6262		190.55	ANNUAL SERVICES	A3940	OTHER SERVICES	N
114	01-218-000-0000-6262		96.40	ANNUAL SERVICES	A3941	OTHER SERVICES	N
115	01-800-000-0000-6262		23.80	ANNUAL SERVICES	A3942	OTHER SERVICES-WELFARE BUILD	N
13406	MOECO FIRE & SAFETY		463.65		5 Transactions		
14033	NORTHERN STATE BANK						
198	01-201-000-0000-6801		5.55	USPS-MAIL EVIDENCE		MISCELLANEOUS EXPENSE	N
197	01-251-000-0000-6330		32.02	HOLIDAY-TRANSPORT FUEL		TRAVEL & EXPENSE	N
14033	NORTHERN STATE BANK		37.57		2 Transactions		
14010	NORTHLAND COMM & TECH COLLEGE						
292	01-111-000-0000-6801		325.00	BOILER ENGINEER EXAM PREP	1178220	MISCELLANEOUS EXPENSE	N
14010	NORTHLAND COMM & TECH COLLEGE		325.00		1 Transactions		
15323	OFFICE DEPOT						
133	01-201-000-0000-6405		4.47	PENS	324587257001	GENERAL SUPPLIES	N
130	01-251-000-0000-6255		24.22	FOLDERS	327045267001	MEDICAL - LOCAL	N
131	01-201-000-0000-6405		66.78	HANGING FILES, PACKING TAPE	328645009001	GENERAL SUPPLIES	N
132	01-251-000-0000-6405		37.27	FOLDERS	328645011001	GENERAL SUPPLIES - JAIL	N
15323	OFFICE DEPOT		132.74		4 Transactions		
15329	OIL BOYZ EXPRESS LUBE INC						

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
135	01-201-000-0000-6304		78.08	OIL CHANGE/SERVICE CHARGER	184661	REPAIR & MAINTENANCE - SQUADS	N
134	01-201-000-0000-6304		311.13	BRAKE PADS/ROTORS #16	184683	REPAIR & MAINTENANCE - SQUADS	N
136	01-201-000-0000-6304		551.15	BRAKE PADS/ROTORS OLD TAHOE	184716	REPAIR & MAINTENANCE - SQUADS	N
137	01-201-000-0000-6304		118.00	MOUNT/BALANCE TIRES #12	184859	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		1,058.36	4 Transactions			
15328	OTIS ELEVATOR COMPANY						
97	01-218-000-0000-6300		877.92	MAINTENANCE 8/1/23-7/31/24	100401235650	REPAIRS & MAINTENANCE	N
98	01-111-000-0000-6300		590.00	ELEVATOR REPAIR-CONTROLLER-GC	CLG15579001	REPAIRS & MAINTENANCE	N
15328	OTIS ELEVATOR COMPANY		1,467.92	2 Transactions			
16079	PETERSON LUMBER						
217	01-218-000-0000-6300		16.22	REPAIRING TILE - LEC	2308-047773	REPAIRS & MAINTENANCE	N
218	01-218-000-0000-6300		26.21	REPAIRING TILE - LEC	2308-047877	REPAIRS & MAINTENANCE	N
16079	PETERSON LUMBER		42.43	2 Transactions			
16362	PETERSON/NEIL						
285	01-003-000-0000-6330		136.24	AUGUST MILEAGE 208 MILES@.655		TRAVEL & EXPENSE	N
16362	PETERSON/NEIL		136.24	1 Transactions			
16448	PREMIUM WATERS, INC.						
281	01-801-000-0000-6401		46.98	WATER - AUGUST	176590-08-23	SUPPLIES-UNALLOCATED	N
204	01-091-000-0000-6801		58.48	WATER - AUGUST	176878-08-23	MISCELLANEOUS EXPENSE	N
185	01-220-000-0000-6801		23.44	MONTHLY RENTAL/SEPTEMBER	341088997	MISCELLANEOUS EXPENSE	N
186	01-251-000-0000-6801		21.45	MONTHLY RENTAL/SEPTEMBER	341088997	MISCELLANEOUS EXPENSE - JAIL	N
188	01-220-000-0000-6801		77.99	WATER (9) BOTTLE DEPOSIT	341091487	MISCELLANEOUS EXPENSE	N
189	01-220-000-0000-6801		13.99	WATER (1) BOTTLE DEPOSIT	341093265	MISCELLANEOUS EXPENSE	N
187	01-251-000-0000-6801		117.99	WATER (11) BOTTLE DEPOSIT	341097109	MISCELLANEOUS EXPENSE - JAIL	N
16448	PREMIUM WATERS, INC.		360.32	7 Transactions			
18311	REGENTS OF THE UNIVERSITY OF MN						
106	01-601-000-0000-6264		763.63	SUMMER ASSIST WAGES 7/17-7/30	0300032404	SUMMER ASSISTANT - EXTENSION	N
18311	REGENTS OF THE UNIVERSITY OF MN		763.63	1 Transactions			
19369	SANFORD PATIENT FINANCIAL SERVICES						
16	01-251-000-0000-6255		83.01	DR 4539	166956429	MEDICAL - LOCAL	6
23	01-251-000-0000-6255		192.78	DR 4690	167122652	MEDICAL - LOCAL	6
22	01-251-000-0000-6255		119.53	DR 4513	167166829	MEDICAL - LOCAL	6
17	01-251-000-0000-6255		83.01	DR 4539	167693430	MEDICAL - LOCAL	6
18	01-251-000-0000-6255		83.01	DR 4539	168266323	MEDICAL - LOCAL	6

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19	01-251-000-0000-6255		83.01	DR 4539	169079545	MEDICAL - LOCAL	6
24	01-251-000-0000-6255		309.96	DR 4792	169263378	MEDICAL - LOCAL	6
25	01-251-000-0000-6255		23.52	DR 4701	169574941	MEDICAL - LOCAL	6
21	01-251-000-0000-6255		61.00	DR 4821	169870138	MEDICAL - LOCAL	6
20	01-251-000-0000-6255		83.01	DR 4539	169915242	MEDICAL - LOCAL	6
26	01-251-000-0000-6255		169.68	DR 4716	169962585	MEDICAL - LOCAL	6
19369	SANFORD PATIENT FINANCIAL SERVICES		1,291.52		11 Transactions		
19356	SAYLER DDS/BENJAMIN A						
37	01-251-000-0000-6255		420.00	EXTRACTION	7/28/2023	MEDICAL - LOCAL	6
19356	SAYLER DDS/BENJAMIN A		420.00		1 Transactions		
19339	SCHMITZ BUILDERS INC						
287	01-804-000-0000-6636		117,220.50	3RD FLOOR REMODEL PAYMENT #8		BUILDING IMPROVEMENTS	N
19339	SCHMITZ BUILDERS INC		117,220.50		1 Transactions		
19372	SHORT ELLIOT HENDRICKSON, INC.						
294	01-804-000-0000-6636		3,336.00	PENNCO CONCEPT DESIGN - HS	452292\	BUILDING IMPROVEMENTS	N
19372	SHORT ELLIOT HENDRICKSON, INC.		3,336.00		1 Transactions		
19547	SKILLET KITCHEN						
5	01-251-000-0000-6427		5,201.37	INMATE MEALS 7/3/23-7/9/23	4429	JAIL MEALS	N
6	01-251-000-0000-6427		5,707.66	INMATE MEALS 7/10/23-7/16/23	4487	JAIL MEALS	N
7	01-251-000-0000-6427		6,118.81	INMATE MEALS 7/17/23-7/23/23	4545	JAIL MEALS	N
8	01-251-000-0000-6427		6,142.99	INMATE MEALS 7/24/23-7/30/23	4613	JAIL MEALS	N
9	01-251-000-0000-6427		841.64	INMATE MEALS 7/31/23	4722	JAIL MEALS	N
10	01-251-000-0000-6427		4,730.59	INMATE MEALS 8/1/23-8/6/23	4723	JAIL MEALS	N
11	01-251-000-0000-6427		5,809.24	INMATE MEALS 8/7/23-8/13/23	4807	JAIL MEALS	N
4	01-251-000-0000-6427		5,770.54	INMATE MEALS 8/14/23-8/20/23	4870	JAIL MEALS	N
19547	SKILLET KITCHEN		40,322.84		8 Transactions		
19577	SOURDIF/ROY						
101	01-003-000-0000-6330		176.69	HOTEL - ST CLOUD 8/2/23		TRAVEL & EXPENSE	N
286	01-003-000-0000-6330		302.61	AUGUST MILEAGE 462 MILES@.655		TRAVEL & EXPENSE	N
19577	SOURDIF/ROY		479.30		2 Transactions		
20027	THE TIMES						
289	01-003-000-0000-6231		324.72	PROCEEDINGS OF 7/11	281	PUBLISHING - BOARD	N
290	01-003-000-0000-6231		373.23	PROCEEDINGS OF 7/25	281	PUBLISHING - BOARD	N
291	01-003-000-0000-6231		342.54	PROCEEDINGS OF 8/8	281	PUBLISHING - BOARD	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
288	01-101-000-0000-6401		116.60	500 RECEIPTS - MORTGAGE TAX	281	SUPPLIES - RECORDER	N
214	01-201-000-0000-6401		69.00	1 WK AD WATCH/CORRECTIONS	284	SUPPLIES	N
215	01-201-000-0000-6801		10.00	1 WK AD TIMES/CORRECTIONS	284	MISCELLANEOUS EXPENSE	N
216	01-201-000-0000-6801		57.00	INTERNET JOB PAGE	284	MISCELLANEOUS EXPENSE	N
107	01-601-000-0000-6240		46.00	ANNUAL SUBSCRIPTION		EXTENSION OFFICI SUBSCRIPTIONS	N
20027	THE TIMES		1,339.09	8 Transactions			
23303	THOMSON REUTERS/WEST PAYMENT CEN'						
207	01-016-000-0000-6242		1,105.24	AUGUST SUBSCRIPTIONS	848874929	SUBSCRIPTIONS - LAW LIBRARY	N
206	01-091-000-0000-6240		817.82	AUGUST SUBSCRIPTIONS	848875887	SUBSCRIPTIONS	N
208	01-091-000-0000-6240		78.21	SEPTEMBER WESTLAW ACCESS	848966759	SUBSCRIPTIONS	N
23303	THOMSON REUTERS/WEST PAYMENT CEN'		2,001.27	3 Transactions			
20047	THRIFTY WHITE PHARMACY						
100	01-251-000-0000-6255		1,465.31-	CREDITS APPLIED TO 066142		MEDICAL - LOCAL	N
71	01-251-000-0000-6255		33.65	PRESCRIPTION 4701	11301	MEDICAL - LOCAL	N
70	01-251-000-0000-6255		64.64	PRESCRIPTION 4537	11329	MEDICAL - LOCAL	N
82	01-251-000-0000-6255		4.29	PRESCRIPTION 4911	11575	MEDICAL - LOCAL	N
95	01-251-000-0000-6255		12.57	PRESCRIPTION 4792	13915	MEDICAL - LOCAL	N
63	01-251-000-0000-6255		15.96	PRESCRIPTION 4504	15384	MEDICAL - LOCAL	N
89	01-251-000-0000-6255		20.55	PRESCRIPTION 4877	25580	MEDICAL - LOCAL	N
84	01-251-000-0000-6255		51.52	PRESCRIPTION 4056	27341	MEDICAL - LOCAL	N
85	01-251-000-0000-6255		3,256.18	PRESCRIPTION 4539	27341	MEDICAL - LOCAL	N
92	01-251-000-0000-6256		28.45	PRESCRIPTION 4370	29292	MEDICAL - REIMBURSED	N
81	01-251-000-0000-6256		23.94	PRESCRIPTION 4058	46892	MEDICAL - REIMBURSED	N
69	01-251-000-0000-6256		39.90	PRESCRIPTION 4755	62625	MEDICAL - REIMBURSED	N
87	01-251-000-0000-6255		23.94	PRESCRIPTION 4274	63535	MEDICAL - LOCAL	N
47	01-251-000-0000-6255		31.14	PRESCRIPTION 4604	63981	MEDICAL - LOCAL	N
88	01-251-000-0000-6256		3.99	PRESCRIPTION 4470	6610	MEDICAL - REIMBURSED	N
94	01-251-000-0000-6256		15.97	PRESCRIPTION 4771	67149	MEDICAL - REIMBURSED	N
51	01-251-000-0000-6255		23.05	PRESCRIPTION 4791	67414	MEDICAL - LOCAL	N
93	01-251-000-0000-6256		3.99	PRESCRIPTION 4700	67552	MEDICAL - REIMBURSED	N
57	01-251-000-0000-6256		15.96	PRESCRIPTION 3949	67591	MEDICAL - REIMBURSED	N
53	01-251-000-0000-6256		11.97	PRESCRIPTION 4788	67863	MEDICAL - REIMBURSED	N
65	01-251-000-0000-6256		15.96	PRESCRIPTION 4310	68026	MEDICAL - REIMBURSED	N
76	01-251-000-0000-6256		69.33	PRESCRIPTION 4405	68099	MEDICAL - REIMBURSED	N
80	01-251-000-0000-6256		63.37	PRESCRIPTION 4369	68121	MEDICAL - REIMBURSED	N
62	01-251-000-0000-6256		16.96	PRESCRIPTION 4860	68172	MEDICAL - REIMBURSED	N
90	01-251-000-0000-6256		87.36	PRESCRIPTION 4513	68252	MEDICAL - REIMBURSED	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
72	01-251-000-0000-6256		31.92	PRESCRIPTION 4522	68283	MEDICAL - REIMBURSED	N
79	01-251-000-0000-6255		8.88	PRESCRIPTION 4753	68370	MEDICAL - LOCAL	N
56	01-251-000-0000-6255		7.98	PRESCRIPTION 4802	68377	MEDICAL - LOCAL	N
44	01-251-000-0000-6256		22.05	PRESCRIPTION 4639	68424	MEDICAL - REIMBURSED	N
43	01-251-000-0000-6255		84.70	PRESCRIPTION 4716	68484	MEDICAL - LOCAL	N
75	01-251-000-0000-6255		4.29	PRESCRIPTION 4454	68491	MEDICAL - LOCAL	N
50	01-251-000-0000-6256		3.99	PRESCRIPTION 4901	68499	MEDICAL - REIMBURSED	N
52	01-251-000-0000-6256		4.79	PRESCRIPTION 4724	68512	MEDICAL - REIMBURSED	N
74	01-251-000-0000-6256		3.99	PRESCRIPTION 4733	68516	MEDICAL - REIMBURSED	N
41	01-251-000-0000-6256		10.38	PRESCRIPTION 4727	68530	MEDICAL - REIMBURSED	N
67	01-251-000-0000-6256		3.99	PRESCRIPTION 4723	68534	MEDICAL - REIMBURSED	N
68	01-251-000-0000-6256		3.99	PRESCRIPTION 4900	68534	MEDICAL - REIMBURSED	N
46	01-251-000-0000-6256		15.96	PRESCRIPTION 4757	68535	MEDICAL - REIMBURSED	N
64	01-251-000-0000-6256		3.99	PRESCRIPTION 4774	68554	MEDICAL - REIMBURSED	N
54	01-251-000-0000-6256		7.98	PRESCRIPTION 4759	68561	MEDICAL - REIMBURSED	N
60	01-251-000-0000-6256		36.01	PRESCRIPTION 4748	68576	MEDICAL - REIMBURSED	N
55	01-251-000-0000-6256		15.96	PRESCRIPTION 4789	68578	MEDICAL - REIMBURSED	N
42	01-251-000-0000-6256		21.85	PRESCRIPTION 4794	68579	MEDICAL - REIMBURSED	N
45	01-251-000-0000-6256		15.96	PRESCRIPTION 4796	68582	MEDICAL - REIMBURSED	N
58	01-251-000-0000-6256		16.56	PRESCRIPTION 4685	68583	MEDICAL - REIMBURSED	N
91	01-251-000-0000-6256		46.29	PRESCRIPTION 4818	68594	MEDICAL - REIMBURSED	N
78	01-251-000-0000-6256		7.98	PRESCRIPTION 4844	68608	MEDICAL - REIMBURSED	N
73	01-251-000-0000-6256		3.99	PRESCRIPTION 4851	68618	MEDICAL - REIMBURSED	N
96	01-251-000-0000-6256		63.02	PRESCRIPTION 4819	68624	MEDICAL - REIMBURSED	N
86	01-251-000-0000-6256		5.29	PRESCRIPTION 4809	68635	MEDICAL - REIMBURSED	N
61	01-251-000-0000-6256		13.27	PRESCRIPTION 4892	68646	MEDICAL - REIMBURSED	N
66	01-251-000-0000-6256		3.99	PRESCRIPTION 4815	68650	MEDICAL - REIMBURSED	N
48	01-251-000-0000-6256		3.99	PRESCRIPTION 4862	68651	MEDICAL - REIMBURSED	N
49	01-251-000-0000-6256		6.19	PRESCRIPTION 4889	68654	MEDICAL - REIMBURSED	N
83	01-251-000-0000-6255		6.19	PRESCRIPTION 4880	68655	MEDICAL - LOCAL	N
77	01-251-000-0000-6256		12.37	PRESCRIPTION 4864	68662	MEDICAL - REIMBURSED	N
59	01-251-000-0000-6256		3.99	PRESCRIPTION 4928	68664	MEDICAL - REIMBURSED	N
12	01-251-000-0000-6255		82.97	STORE CHARGES	7312023	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		3,054.08	58 Transactions			
11039	TRF RADIO						
184	01-251-000-0000-6801		75.00	NOW HIRING CORRECTIONS	34475-1	MISCELLANEOUS EXPENSE - JAIL	N
11039	TRF RADIO		75.00	1 Transactions			

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 11

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	20020 TRI-COUNTY COMMUNITY CORRECTIONS						
35	01-251-000-0000-6801		945.19	INMATE HOUSING JUNE - K. COTA	INV 01	MISCELLANEOUS EXPENSE - JAIL	N
36	01-251-000-0000-6801		1,724.18	INMATE HOUSING JULY - K. COTA	INV 02	MISCELLANEOUS EXPENSE - JAIL	N
	20020 TRI-COUNTY COMMUNITY CORRECTIONS		2,669.37	2 Transactions			
1 Fund Total:			237,068.28	County Revenue	54 Vendors	200 Transactions	

DRAFT

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 12

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
222	03-350-000-0000-6556		11.98	DISH SOAP		SHOP SUPPLIES	N
223	03-350-000-0000-6556		28.98	PADLOCK		SHOP SUPPLIES	N
1011	ACE HARDWARE		40.96	2 Transactions			
1350	ARAMARK UNIFORM SERVICES						
234	03-320-000-0000-6262		1,350.60	SHOP 500 RUGS AUGUST		OTHER SERVICES	N
1350	ARAMARK UNIFORM SERVICES		1,350.60	1 Transactions			
1364	AUTO VALUE						
143	03-350-000-0000-6556		33.99	DRILL		SHOP SUPPLIES	N
141	03-350-000-0000-6564		91.23	SPRING BRAKE, HOSE, CLEVIS		EQUIPMENT REPAIR PARTS	N
142	03-350-000-0000-6564		133.99	BATTERY		EQUIPMENT REPAIR PARTS	N
144	03-350-000-0000-6564		55.54	SPRING BRAKE		EQUIPMENT REPAIR PARTS	N
145	03-350-000-0000-6564		19.97	FILTER		EQUIPMENT REPAIR PARTS	N
146	03-350-000-0000-6564		113.97	SEAL		EQUIPMENT REPAIR PARTS	N
147	03-350-000-0000-6564		19.74	TORQUE CLAMP		EQUIPMENT REPAIR PARTS	N
1364	AUTO VALUE		468.43	7 Transactions			
2394	BACKWOODS CUSTOMS						
148	03-350-000-0000-6564		832.00	FIX TRUCK	3081	EQUIPMENT REPAIR PARTS	N
2394	BACKWOODS CUSTOMS		832.00	1 Transactions			
4314	DAVIDSON CONSTRUCTION						
232	03-350-000-0000-6565		930.00	CONCRETE CSAH 17		ROAD MATERIALS	N
4314	DAVIDSON CONSTRUCTION		930.00	1 Transactions			
6006	FARMERS UNION OIL						
241	03-350-000-0000-6560		226.70	DIESEL UNIT 286		GAS & DIESEL	N
243	03-350-000-0000-6560		2,833.60	DIESEL SHOP 211		GAS & DIESEL	N
244	03-350-000-0000-6560		1,380.00	DIESEL SHOP 212		GAS & DIESEL	N
245	03-350-000-0000-6560		831.68	DIESEL SHOP 211		GAS & DIESEL	N
246	03-350-000-0000-6560		3,242.08	DIESEL SHOP 213		GAS & DIESEL	N
247	03-350-000-0000-6560		2,649.60	DIESEL SHOP 215		GAS & DIESEL	N
242	03-350-000-0000-6562		658.35	DEF		MOTOR OIL & LUBRICANTS	N
248	03-350-000-0000-6562		788.70	OIL		MOTOR OIL & LUBRICANTS	N
6006	FARMERS UNION OIL		12,610.71	8 Transactions			
6350	FLAAGAN/MIKE						
149	03-330-000-0000-6330		24.86	MEALS - DRAINAGE CONFERENCE	8/16-8/18	TRAVEL & EXPENSE	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 13

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
150	03-330-000-0000-6330		20.00	GAS - DRAINAGE CONFERENCE	8/16-8/18	TRAVEL & EXPENSE	N
	6350 FLAAGAN/MIKE		44.86	2 Transactions			
	6356 FORESTRY SUPPLIERS INC						
151	03-330-000-0000-6554		526.06	WATER LEVEL METER	442334-00	ENGINEERING & SURVEYING SUPPLI	N
	6356 FORESTRY SUPPLIERS INC		526.06	1 Transactions			
	6340 FORKS FREIGHTLINER						
152	03-350-000-0000-6564		120.98	AIR SPRING, LOCATOR SUPPORT	X102036175:01	EQUIPMENT REPAIR PARTS	N
	6340 FORKS FREIGHTLINER		120.98	1 Transactions			
	7384 GOPHER STATE ONE CALL						
233	03-320-000-0000-6240		16.20	EMAIL TICKETS		SUBSCRIPTIONS	N
	7384 GOPHER STATE ONE CALL		16.20	1 Transactions			
	8331 HARDWARE HANK						
250	03-350-000-0000-6556		19.99	BATTERIES		SHOP SUPPLIES	N
251	03-350-000-0000-6556		6.76	NUTS, BOLTS		SHOP SUPPLIES	N
254	03-350-000-0000-6556		9.99	WD-40		SHOP SUPPLIES	N
255	03-350-000-0000-6556		14.99	POWER STRIP		SHOP SUPPLIES	N
256	03-350-000-0000-6556		5.99	FUNNEL		SHOP SUPPLIES	N
252	03-350-000-0000-6564		3.99	PTO PIN		EQUIPMENT REPAIR PARTS	N
253	03-350-000-0000-6564		28.70	GLOVES, MIX CONTAINER		EQUIPMENT REPAIR PARTS	N
	8331 HARDWARE HANK		90.41	7 Transactions			
	8318 HEFTY SEED COMPANY						
261	03-350-000-0000-6553		63.09	SPRAY		BRUSH & WEED CONTROL CHEMIC	N
	8318 HEFTY SEED COMPANY		63.09	1 Transactions			
	8356 HOUSTON ENGINEERING INC						
249	03-330-000-0000-6261		4,889.00	ENGINEERING KRATKA BRIDGE		CONSULTING & LEGAL SERVICES	N
	8356 HOUSTON ENGINEERING INC		4,889.00	1 Transactions			
	8014 HUGOS #7						
231	03-350-000-0000-6556		98.37	TP, PT, AIR FRESHNER		SHOP SUPPLIES	N
	8014 HUGOS #7		98.37	1 Transactions			
	10008 JOHN DEERE FINANCIAL						
260	03-350-000-0000-6564		7,028.00	REPAIRS UNIT 205		EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 14

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10008	JOHN DEERE FINANCIAL		7,028.00		1 Transactions		
153	12302 LOCATORS & SUPPLIES INC 03-350-000-0000-6428		71.88	TICK SPRAY	0309505-IN	SAFETY EQUIPMENT	N
	12302 LOCATORS & SUPPLIES INC		71.88		1 Transactions		
258	13498 MARCO TECHNOLOGIES LLC 03-320-000-0000-6301		38.21	COPY MACHINE - SEPT	INV11557352	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		38.21		1 Transactions		
263	13501 MAVERICK DRONE SYSTEMS 03-330-000-0000-6631		6,352.04	DRONE		FURNITURE & EQUIPMENT	N
	13501 MAVERICK DRONE SYSTEMS		6,352.04		1 Transactions		
155	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		58.00	ELECTRICITY RR SIGNAL - JULY	072023CR16	ELECTRICITY	N
	13393 MINNESOTA NORTHERN RAILROAD INC		58.00		1 Transactions		
154	13033 MN COUNTIES INTERGOVERNMENTAL TRU 03-803-000-0000-6355		224.00	MOTORGRADER ADD ON	9394	INSURANCE - PROPERTY CASUALT	N
	13033 MN COUNTIES INTERGOVERNMENTAL TRU		224.00		1 Transactions		
257	14324 NAPA AUTO PARTS 03-350-000-0000-6564		13.69	HUB OIL		EQUIPMENT REPAIR PARTS	N
	14324 NAPA AUTO PARTS		13.69		1 Transactions		
259	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564		13.18	HOSE		EQUIPMENT REPAIR PARTS	N
	14316 NELSON EQUIPMENT OF TRF INC		13.18		1 Transactions		
156	14440 NORTHDAL OIL INC. 03-350-000-0000-6560		15.02	GAS FOR PUMP		GAS & DIESEL	N
157	03-350-000-0000-6560		188.25	DIESEL UNIT 221		GAS & DIESEL	N
158	03-350-000-0000-6560		3,769.45	GAS & DIESEL SHOP 500		GAS & DIESEL	N
159	03-350-000-0000-6560		3,922.88	GAS & DIESEL SHOP 500		GAS & DIESEL	N
160	03-350-000-0000-6560		3,273.49	GAS & DIESEL SHOP 500		GAS & DIESEL	N
	14440 NORTHDAL OIL INC.		11,169.09		5 Transactions		
239	14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6564		8.16	ADAPTER		EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
240	03-350-000-0000-6564			71.40	COUPLER			EQUIPMENT REPAIR PARTS	N
14312	NORTHWEST POWER SYSTEMS			79.56		2 Transactions			
15314	OLSON CONSTRUCTION TRF, INC.								
140	03-330-000-0000-6341			2,655.00	FIX SOFT SPOTS		3810	EQUIPMENT RENTAL	N
138	03-330-000-0000-6341			3,087.50	FIX SOFT SPOTS		3811	EQUIPMENT RENTAL	N
139	03-330-000-0000-6341			4,980.00	INSTALL CULVERTS		3812	EQUIPMENT RENTAL	N
15314	OLSON CONSTRUCTION TRF, INC.			10,722.50		3 Transactions			
16460	POMP'S TIRE SERVICE, INC								
162	03-350-000-0000-6564			64.23	FLAT REPAIR			EQUIPMENT REPAIR PARTS	N
163	03-350-000-0000-6564			100.58	FLAT REPAIR			EQUIPMENT REPAIR PARTS	N
164	03-350-000-0000-6564			326.26	TIRE - NEW			EQUIPMENT REPAIR PARTS	N
165	03-350-000-0000-6564			87.03	TIRE - NEW			EQUIPMENT REPAIR PARTS	N
166	03-350-000-0000-6564			55.00	FLAT REPAIR			EQUIPMENT REPAIR PARTS	N
167	03-350-000-0000-6564			61.00	FLAT REPAIR			EQUIPMENT REPAIR PARTS	N
16460	POMP'S TIRE SERVICE, INC			694.10		6 Transactions			
16419	PRECISE MRM LLC								
168	03-350-000-0000-6564			396.00	MONTHLY GPS - JULY			EQUIPMENT REPAIR PARTS	N
169	03-350-000-0000-6564			67.86	ANTENNA			EQUIPMENT REPAIR PARTS	N
170	03-350-000-0000-6564			42.86	ANTENNA			EQUIPMENT REPAIR PARTS	N
16419	PRECISE MRM LLC			506.72		3 Transactions			
16448	PREMIUM WATERS, INC.								
171	03-320-000-0000-6401			77.99	WATER - ACCT #176896		341095221	SUPPLIES	N
16448	PREMIUM WATERS, INC.			77.99		1 Transactions			
17306	QUALITY FARM SUPPLY, INC.								
172	03-350-000-0000-6562			287.50	GREASE		131855	MOTOR OIL & LUBRICANTS	N
17306	QUALITY FARM SUPPLY, INC.			287.50		1 Transactions			
17002	QUILL CORPORATION								
173	03-320-000-0000-6401			61.75	TP, BOWLS		34080768	SUPPLIES	N
17002	QUILL CORPORATION			61.75		1 Transactions			
18379	RDO Equipment Co.								
175	03-350-000-0000-6564			125.49	FITTING		P4924209	EQUIPMENT REPAIR PARTS	N
18379	RDO Equipment Co.			125.49		1 Transactions			

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 16

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18440 READITECH IT SOLUTIONS							
224	03-320-000-0000-6202		67.00	READIVOICE-SEPT		TELEPHONE	N
225	03-320-000-0000-6263		40.00	BACKUP MANAGER - SEPT		COMPUTER SERVICES	N
226	03-320-000-0000-6263		61.25	HOSTED OFFICE - SEPT		COMPUTER SERVICES	N
227	03-320-000-0000-6263		25.47	HOSTED EXCHANGE - SEPT		COMPUTER SERVICES	N
228	03-320-000-0000-6263		12.00	POP EMAIL - SEPT		COMPUTER SERVICES	N
229	03-320-000-0000-6263		31.23	EMAIL ARCHIVING - SEPT		COMPUTER SERVICES	N
230	03-320-000-0000-6263		4.60	MICROSOFT TEAMS - SEPT		COMPUTER SERVICES	N
	18440 READITECH IT SOLUTIONS		241.55	7 Transactions			
18106 RED LAKE COUNTY COOP							
238	03-350-000-0000-6418		619.43	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS	N
	18106 RED LAKE COUNTY COOP		619.43	1 Transactions			
18470 RONDORF/JAMES							
174	03-330-000-0000-6341		350.00	SNOWBLOW ALONG ROAD		EQUIPMENT RENTAL	N
	18470 RONDORF/JAMES		350.00	1 Transactions			
18319 RT VISION, INC.							
176	03-320-000-0000-6263		1,527.70	ANNUAL SUPPORT ETIME	INV469	COMPUTER SERVICES	N
	18319 RT VISION, INC.		1,527.70	1 Transactions			
19310 STONE'S MOBILE RADIO							
236	03-350-000-0000-6564		1,354.32	INSTALL RADIO TRACTOR, GRADER		EQUIPMENT REPAIR PARTS	N
237	03-350-000-0000-6564		933.04	MOVE LIGHT BAR		EQUIPMENT REPAIR PARTS	N
	19310 STONE'S MOBILE RADIO		2,287.36	2 Transactions			
20309 TRUE NORTH STEEL							
235	03-350-000-0000-6549		15,220.56	30" PIPE		CULVERTS	N
	20309 TRUE NORTH STEEL		15,220.56	1 Transactions			
3 Fund Total:			79,851.97	Road & Bridge		37 Vendors	79 Transactions

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 17

32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19324	SAFETY-KLEEN SYSTEMS, INC.						
1	32-390-000-0000-6262		10.00	USED OIL RECYCLING	92468008	OTHER SERVICES-SCORE ACCOUN	N
3	32-390-000-0000-6262		50.00	USED OIL RECYCLING	92468010	OTHER SERVICES-SCORE ACCOUN	N
2	32-390-000-0000-6262		7.50	USED OIL RECYCLING	92653317	OTHER SERVICES-SCORE ACCOUN	N
19324	SAFETY-KLEEN SYSTEMS, INC.		67.50				
				3 Transactions			
32 Fund Total:			67.50	Solid Waste Facility	1 Vendors	3 Transactions	

DRAFT

Pennington County Financial System



Danielle
9/11/23 4:49PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 18

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
177	8324 HERMRECK/WARREN 40-796-000-0000-6849		75.00	BEAVER BOUNTY		BEAVER CONTROL	N
	8324 HERMRECK/WARREN		75.00	1 Transactions			
272	8356 HOUSTON ENGINEERING INC 40-730-000-0000-6262		2,024.16	JD 30 DITCH REPAIR	66577	OTHER SERVICES - JD #30	N
	8356 HOUSTON ENGINEERING INC		2,024.16	1 Transactions			
262	8507 HUOT/RANDY 40-796-000-0000-6849		150.00	BEAVER BOUNTY		BEAVER CONTROL	N
	8507 HUOT/RANDY		150.00	1 Transactions			
178	15314 OLSON CONSTRUCTION TRF, INC. 40-757-000-0000-6801		5,325.00	INSTALL CULVERT	3813	MISCELLANEOUS EXPENSE	N
	15314 OLSON CONSTRUCTION TRF, INC.		5,325.00	1 Transactions			
161	15359 OLSON/COLE 40-796-000-0000-6849		75.00	BEAVER BOUNTY		BEAVER CONTROL	Y
	15359 OLSON/COLE		75.00	1 Transactions			
269	20309 TRUE NORTH STEEL 40-796-000-0000-6262		7,874.40	HG07210540	FP0000024366	OTHER SERVICES	N
270	40-796-000-0000-6262		335.12	72" BANDS	FP0000024366	OTHER SERVICES	N
265	40-744-000-0000-6262		15,825.60	48" PIPE	FP0000024368	OTHER SERVICES	N
266	40-744-000-0000-6262		1,507.20	48" PIPE	FP0000024368	OTHER SERVICES	N
267	40-744-000-0000-6262		863.36	48" PIPE	FP0000024368	OTHER SERVICES	N
268	40-744-000-0000-6262		329.44	36" PIPE	FP0000024368	OTHER SERVICES	N
271	40-796-000-0000-6262		7,724.40	72" PIPE	FP0000024426	OTHER SERVICES	N
	20309 TRUE NORTH STEEL		34,459.52	7 Transactions			
40 Fund Total:			42,108.68	Ditch Funds	6 Vendors	12 Transactions	
Final Total:			359,096.43	98 Vendors	294 Transactions		

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	237,068.28	County Revenue
3	79,851.97	Road & Bridge
32	67.50	Solid Waste Facility
40	42,108.68	Ditch Funds
All Funds	359,096.43	Total

Approved by,

.....

.....

DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Danielle
9/11/23 4:18PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	99999997 BERNIER/SADIE 01-201-000-0000-6330		21.47	MEAL REIMBURSE- SQUAD TO CODE4	8/24/23	TRAVEL & EXPENSE	N
	99999997 BERNIER/SADIE		21.47	1 Transactions			
5	12323 LAWRENCE/BRUCE 01-003-000-0000-6103		75.00	MEETING W/CITY - LEASE LEC	8/1/23	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	COUNTY EXTENSION MEETING	8/10/23	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE	8/14/23	PER DIEMS - BOARD	N
12	01-003-000-0000-6103		75.00	NW MINN WORK FORCE HOUSING	8/15/23	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	8/16/23	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	PENNINGTON COUNTY JDAI	8/17/23	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	8/2/23	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		75.00	HIGHWAY DEPT	8/21/23	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE	8/23/23	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	SOLID WASTE MEETING	8/24/23	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE/ TRUE IT	8/29/23	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		100.00	COUNTY EXTENSION/PERSONNEL COM	8/3/23	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	HIGHWAY DEPT/INTERVIEWS	8/7/23	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		75.00	LAW ENFORCEMENT/INTERVIEWS	8/9/23	PER DIEMS - BOARD	N
	12323 LAWRENCE/BRUCE		1,075.00	14 Transactions			
4	13376 MANDERUD/MISTY 01-201-000-0000-6330		18.99	MEAL REIMBURSE-SQUAD TO CODE4	8/24/23	TRAVEL & EXPENSE	N
	13376 MANDERUD/MISTY		18.99	1 Transactions			
26	14478 NELSON/SETH 01-003-000-0000-6103		75.00	COMMUNITY STRONG	8/1/23	PER DIEMS - BOARD	N
27	01-003-000-0000-6103		75.00	HAZARDOUS WASTE	8/16/23	PER DIEMS - BOARD	N
28	01-003-000-0000-6103		75.00	TECH COMMITTEE	8/21/23	PER DIEMS - BOARD	N
29	01-003-000-0000-6103		75.00	SOLID WASTE	8/24/23	PER DIEMS - BOARD	N
	14478 NELSON/SETH		300.00	4 Transactions			
3	15303 OLSON/DAVID 01-251-000-0000-6330		17.59	TRANSPORT MEAL REIMBURSEMENT	8/30/23	TRAVEL & EXPENSE	N
	15303 OLSON/DAVID		17.59	1 Transactions			
19	16362 PETERSON/NEIL 01-003-000-0000-6103		100.00	PERSONNEL COMM/CITY LEC BUILDI	8/1/23	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	EXTENSION	8/10/23	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		75.00	AIRPORT AUTHORITY	8/16/23	PER DIEMS - BOARD	N

Pennington County Financial System



Danielle
9/11/23 4:18PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	01-003-000-0000-6103		100.00	NWJTC - BEMIDJI	8/21/23	PER DIEMS - BOARD	N
24	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE	8/23/23	PER DIEMS - BOARD	N
25	01-003-000-0000-6103		75.00	PERSONNEL COMMITTEE	8/28/23	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		75.00	HWY COMMITTEE	8/7/23	PER DIEMS - BOARD	N
16362	PETERSON/NEIL		575.00				
				7 Transactions			
19577	SOURDIF/ROY						
32	01-003-000-0000-6103		75.00	NWRL	8/17/23	PER DIEMS - BOARD	N
33	01-003-000-0000-6103		75.00	NWRL - PERSONNEL	8/29/23	PER DIEMS - BOARD	N
30	01-003-000-0000-6103		125.00	GOV 201	8/3/23	PER DIEMS - BOARD	N
31	01-003-000-0000-6103		75.00	NWRL - PERSONNEL	8/8/23	PER DIEMS - BOARD	N
19577	SOURDIF/ROY		350.00				
				4 Transactions			
99999997	WHITE/CAMERON						
1	01-251-000-0000-6330		16.06	TRANSPORT MEAL REIMBURSEMENT	8/30/23	TRAVEL & EXPENSE	N
99999997	WHITE/CAMERON		16.06				
				1 Transactions			
1 Fund Total:			2,374.11	County Revenue		8 Vendors	33 Transactions
Final Total:			2,374.11	8 Vendors		33 Transactions	

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,374.11	County Revenue
All Funds	2,374.11	Total

Approved by,

.....

.....

DRAFT

AUDITOR & MANUAL WARRANTS AUGUST 2023

MANUAL WARRANTS

NW MN SERVICE COOP INSURANCE	\$143,776.19	
COMMISSIONER OF REVENUE	\$584.54	
INTER COUNTY NURSING	\$985.94	
INTER COUNTY NURSING	\$1,103.38	
INTER COUNTY NURSING	\$1,481.47	
INTER COUNTY NURSING	\$14,197.32	
INTER COUNTY NURSING	\$1,208.16	
INTER COUNTY NURSING	\$1,096.18	
PERA	\$50,934.78	
PERA	\$50,232.43	
MN DEPT OF REVENUE	\$13,388.22	
MN DEPT OF REVENUE	\$4,406.91	
MN DEPT OF REVENUE	\$24,152.70	
MN DEPT OF REVENUE	\$12,797.32	
MN DEPT OF REVENUE	\$354.00	
INTERNAL REVENUE SERVICE	\$72,225.28	
INTERNAL REVENUE SERVICE	\$68,825.70	
WEX	\$1,738.28	
WEX	\$2,988.28	
WEX	\$1,762.22	
BPA	\$462.50	
MN DEPT OF NATURAL RES	\$459.50	
NET PAY - REVENUE	\$245,826.35	
NET PAY - HIGHWAY	\$57,263.84	
NET PAY - WELFARE	\$107,714.31	
NET PAY - ICN	\$31,915.93	
MISC - ICN	\$12,956.58	
NORTHERN STATE BANK	\$20.00	
TOTAL		\$924,858.31

AUDITOR WARRANTS

August 4, 2023	\$20,751.31	
August 11, 2023	\$114,217.31	
August 11, 2023	\$420,535.59	
August 18, 2023	\$9,273.05	
August 24, 2023	\$15,229.86	
August 25, 2023	\$24,635.74	
August 25, 2023	\$5,065.48	
TOTAL		\$609,708.34

GRAND TOTAL

\$1,534,566.65



SOLUTIONS PROPOSAL



PREPARED FOR:

Pennington County Sheriff's Office (MN)
Jail Administrator David Casanova
dcasanova@penningtonsheriff.org
(218) 686-5310

PREPARED BY:

Karen James
kjames@lexipol.com
(949) 325-1230

2611 Internet Blvd, Ste 100
Frisco, Texas 75034
(844) 312-9500
www.lexipol.com

Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, state and federal accreditation, training, mental and physical wellness and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 10,000 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, accreditation, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 440 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, achieve accreditation, develop training or wellness content, or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Pennington County Sheriff's Office (MN) to address your unique challenges.

Scope of Services

CorrectionsOne Academy

Training is key to improving safety and effectiveness in correctional facilities. CorrectionsOne Academy's online training platform combines high-quality content with time-saving features to help your training resources go further.

- 24/7 access to online learning, allowing your personnel to train when it's convenient
- Hundreds of full-length courses and videos built for micro-learning
- Reports to help you monitor and track training completion, compliance and license renewal
- A proprietary learning platform that delivers approved and accredited training
- Ability to upload and build your own content and create personalized learning plans

Proposal

Prepared By: Karen James
Phone: (949) 325-1230
Email: kjames@lexipol.com

Quote #: Q-67252-1
Date: 8/24/2023
Valid Through: 9/15/2023

Overview

Lexipol empowers first responders and public servants to best meet the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support, committed to improving the quality of life for all community members. Our solutions include state-specific policies, online learning, behavioral health resources, funding assistance, and industry news and information offered through the websites Police1, FireRescue1, EMS1 and Corrections1. Lexipol serves more than 2 million public safety and government professionals in over 10,000 agencies and municipalities. The services proposed below are designed to meet your agency's specific goals and needs.

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
24	CorrectionsOne Academy Annual Rate Per User (12 Months)	USD 80.00	5%	USD 96.00	USD 1,824.00
6	CorrectionsOne Academy Annual Rate for Civilian Users (12 Months)	USD 30.00	5%	USD 9.00	USD 171.00
	Subscription Line Items Total			USD 105.00	USD 1,995.00
				USD 105.00	USD 1,995.00
				Discount:	USD 105.00
				TOTAL:	USD 1,995.00

*Custody pricing is based on 92 Custody Beds.

Discount Notes

5% Sourcewell member discount (Pennington County ID #200758)

Notes

Subscription pricing based on 30 users (24 jail personnel; 6 civilian)



MASTER SERVICE AGREEMENT

Agency's Name: Pennington County Sheriff's Office (MN)
Agency's Address: 102 W 1st St
Thief River Falls, Minnesota 56701

Agency's Sourcewell Member ID: 200758

Attention: Administrator David Casanova

Sales Rep: Karen James
Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Effective Date: _____
(to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

This Agreement is entered into subject to the terms and conditions contained in **Sourcewell Contract Number 011822-LXP (the Sourcewell Contract)**. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions set forth in the Sourcewell Contract, the terms and conditions of the Sourcewell Contract shall control.

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Pennington County Sheriff's Office (MN)

Signature: _____

Print Name: _____

Title: _____

Date Signed: _____

Lexipol, LLC

Signature: _____

Print Name: _____

Title: _____

Date Signed: _____

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

QTY	DESCRIPTION	UNIT PRICE	SOURCEWELL DISC	DISC AMT	EXTENDED
24	CorrectionsOne Academy Annual Rate Per User (12 Months)	USD 80.00	5%	USD 96.00	USD 1,824.00
6	CorrectionsOne Academy Annual Rate for Civilian Users (12 Months)	USD 30.00	5%	USD 9.00	USD 171.00
	Subscription Line Items Total			USD 105.00	USD 1,995.00
				USD 105.00	USD 1,995.00
				Sourcewell Discount:	USD 105.00
				TOTAL:	USD 1,995.00

Discount Notes

5% Sourcewell member discount (Pennington County ID #200758)

Notes

Subscription pricing based on 30 users (24 jail personnel; 6 civilian)

Exhibit B
Terms and Conditions of Service

These Terms and Conditions of Service (the “Terms”) govern the rights and obligations of Lexipol and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a “party” and collectively as the “parties.”

1. Definitions. Each of the following capitalized terms will have the meaning included in this Section 1. Other capitalized terms are defined within their respective sections, below.

1.1 “Agency” means the department, agency, office, organization, company, or other entity purchasing and/or otherwise subscribing to the Lexipol Services set forth in Exhibit A.

1.2 “Agency Data” means data, information, and content owned by Agency prior to the Effective Date, or which Agency provides during the Term of this Agreement for purposes of identifying authorized users, confirming agency or department information, or other purposes that are ancillary to receipt of the Service.

1.3 “Agreement” means the combination of the cover sheet (signature page); Exhibit A (“Selected Services and Associated Fees”); this Exhibit B; and any other documents attached hereto and expressly incorporated herein by reference.

1.4 “Effective Date” means the date specified on the cover sheet (signature page), or as otherwise expressly set forth and agreed upon by Lexipol and Agency in a writing and defined as the “Effective Date.”

1.5 “Initial Term” means the period commencing on the Effective Date and continuing for the length of time indicated on Exhibit A. If not so indicated, the default Initial Term is one (1) year from the Effective Date.

1.6 “Lexipol Content” means all content in any format including but not limited to: written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.7 “Services” means all products and services, including but not limited to all software subscriptions, professional services, and ancillary support services, as may be offered by Lexipol and/or its affiliates from time to time.

2. Term; Renewal. This Agreement becomes enforceable upon signature by Agency’s authorized representative, with an Effective Date as indicated on the cover page. Unless expressly stated in the “Custom Agreement Terms” section of Exhibit A, this Agreement shall automatically renew in successive one-year periods (each, a “Renewal Term”) on the anniversary of the Effective Date unless a party provides written notice of non-renewal to the other party at least sixty (60) days prior to such renewal. The Initial Term and all Renewal Terms collectively comprise the “Term” of this Agreement.

3. Termination.

3.1 For Convenience; Non-Appropriation. This Agreement may be terminated at any time for convenience (including due to lack of appropriation of funds) upon sixty (60) days written notice.¹

3.2 For Cause. This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any obligation, including payment obligations, or remedy any default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

3.3 Effect of Expiration or Termination. Upon the expiration or termination of this Agreement for any reason, Agency’s access to Lexipol’s Services shall immediately cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

¹ Note: fees paid for Online Services are not eligible for refund, proration, or offset in the event of Agency’s termination for convenience as Online Services are delivered in full as of the Effective Date. Fees pre-paid for Professional Services are eligible for refund, proration, or offset to the extent such Services have not been delivered or utilized by Agency.

4. **Fees; Invoicing.** Lexipol will invoice Agency at the commencement of the Initial Term and at the commencement of each Renewal Term. Agency agrees to remit payment within thirty (30) calendar days following receipt of Lexipol's invoice. Payments may be made electronically or by mailing a check to Lexipol at 2611 Internet Blvd, Ste. 100, Frisco, TX 75034 (Attn: Accounts Receivable). Lexipol reserves the right to increase fees for Renewal Terms. All fee amounts stated in Exhibit A are exclusive of taxes and similar fees now in force or enacted in the future. Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees). Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to its receipt of Lexipol's Services, except for taxes based on Lexipol's net income.

5. **Terms of Service.** The following terms and conditions govern access to and use of Lexipol's Services:

5.1 **Online Services.** Lexipol's Online Services include all cloud-based services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Knowledge Management System ("KMS") for policy, Learning Management System ("LMS")², GrantFinder, and Cordico wellness applications (collectively, the "Online Services"). Lexipol's Online Services are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. By subscribing to Lexipol's Online Services, Agency receives a personal, limited, non-sublicensable and non-assignable license to access and use such Services in conformity with these Terms.

5.2 **Professional Services.** Lexipol's Professional Services include all Services that are not part of Lexipol's Online Services, and which require the professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals, technical support for online learning, accreditation consulting, grant writing and consulting³, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Lexipol shall provide all Professional Services in accordance with industry best practices.

5.3 **Intellectual Property; License.** Lexipol's Services and all Lexipol Content are the proprietary intellectual property of Lexipol and/or its licensors, and are protected where applicable by copyright, trademark, and patent laws. Nothing contained in this Agreement or these Terms shall be construed as conferring any right of ownership or use to Lexipol's Services or Lexipol Content. Notwithstanding the foregoing, Agency may, in limited circumstances (e.g. creation, modification, and updating of Agency's policy manuals) create Derivative Works based on Lexipol's Content and shall retain a personal, non-commercial, non-sublicensable and non-assignable license to use such Derivative Works, including beyond the expiration or termination of this Agreement. "Derivative Works" include all work product based on or which incorporates any Lexipol Content, including any revision, modification, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, or adapted. Agency acknowledges and agrees that Lexipol shall have no responsibility to update Lexipol Content used by Agency beyond the Term of this Agreement and shall have no liability whatsoever for Agency's creation or use of Derivative Works.

5.4 **Account Security.** Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign or otherwise transfer any such rights to any other person or entity. Except as set forth herein, Agency remains responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords.

5.5 **Agency Data.** Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data. Lexipol's Services use the Secure Socket Layer (SSL) protocol, which encrypts information as it travels between Lexipol and Agency. However, data transmission on the internet is not always 100% secure and Lexipol cannot and does not warrant that information Agency transmits to or through Lexipol or the Services is 100% secure. Lexipol's use of Agency Data is limited to providing the Services, retaining records in the regular course of business, and complying with valid legal obligations.

6. **Confidentiality.** During the Term of this Agreement, each party may disclose information to the other party that would be reasonably considered confidential, including Agency Data (collectively, "Confidential Information"). The receiving party will: (a) limit disclosure of any such Confidential Information to the receiving party's authorized representatives; (b) advise its personnel and agents of the confidential nature of the Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing party. A party may disclose Confidential Information pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, Freedom of

² LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

³ Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

Information Act (FOIA) request, Public Records Act (PRA) request, or equivalent, provided that the disclosing party promptly notifies, to the extent practicable, the other party in writing prior to such disclosure so that the other party may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the Confidential Information. Each party shall be responsible for any breach of this section by any of such party's personnel or agents. The parties may also disclose the fact that they are working together, including for promotional purposes, and include each other's name and logo(s) for such purposes.

7. Warranty. LEXIPOL WARRANTS THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS, THAT THEY SHALL BE FIT FOR THE PURPOSES SET FORTH HEREIN, AND THAT SUCH SERVICES SHALL NOT INFRINGE THE RIGHTS OR INTELLECTUAL PROPERTY OF THIRD PARTIES. NOTWITHSTANDING THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, AS WELL AS ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE.

8. Indemnification. Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol's gross negligence or willful misconduct in providing Services pursuant to this Agreement. Agency shall likewise indemnify, defend, and hold Lexipol harmless from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising out of acts or omissions by Agency, Agency's personnel, or any party acting on Agency's behalf.

9. Limitation of Liability. Each party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement, the Services, or the use of any Lexipol Content shall not exceed the larger of: the aggregate amount of fees paid to Lexipol by Agency during the twelve-month period immediately prior to the assertion of such claim, demand, or action; or \$10,000.00. In no event shall either party be liable for any indirect, incidental, consequential, special, exemplary damages, or lost profits, even if such party has been advised of the possibility of such damages.

10. General Terms.

10.1 Entire Agreement. This Agreement embodies the entire agreement between the parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

10.2 General Interpretation. The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

10.3 Invalidity of Provisions. Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

10.4 Compliance; Governing Law. Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

10.5 Assignment. This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

10.6 Waiver. Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

10.7 Notices. Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.

INTERNATIONAL UNION OF OPERATING ENGINEERS

LOCAL No. 49, 49A, 49B, 49C, 49D, 49E, 49L
MINNESOTA • NORTH DAKOTA • SOUTH DAKOTA

CLAYTON J. JOHNSON, President
RYAN P. DAVIES, Vice President
STEVE R. PIPER, Recording-Corresponding Secretary
MARVIN J. HOSE, Treasurer



JASON A. GEORGE
Business Manager/Financial Secretary

2829 Anthony Lane South, Minneapolis, MN 55418-3285
Phone (612) 788-9441 • Toll Free (866) 788-9441 • Fax (612) 788-1936

Memorandum of Understanding

WHEREAS, The County of Pennington ("County") and the International Union of Operating Engineers, Local 49 ("Union") are parties to a collective bargaining agreement in effect January 1, 2021 through December 31, 2023 covering employees of the Highway Department, Maintenance and Engineering Division ("CBA"); and

WHEREAS, on August 22, 2023, the Pennington County Board of Commissioners approved creating the Lead HEO (Grade 14) classification effective August 22, 2023; and

WHEREAS, the County and Union desire to include and recognize the Lead HEO classification in the established Union bargaining unit covered by all terms and conditions.

NOW THEREFORE, the parties with the intent to be legally bound mutually agree as follows:

1. The Lead HEO will be posted in-house and filled in August and/or September 2023.
2. Attachment A, as referenced in Section 20, of the CBA is amended to include the two new classifications with their corresponding Grade and wage rates.
3. All other terms and conditions of the CBA will apply to the two new classifications.
4. This MOU will be effective August 22, 2023.

IN WITNESS WHEREOF, the parties have executed this MOU by their duly authorized representatives.

PENNINGTON COUNTY

Kevin Erickson
County Coordinator

Date: _____

County Attorney

Date: _____

International Union of Operating Engineers Local #49

Todd Djonne
Todd Djonne
Business Representative

Date: 8-23-23