

Pennington County Human Service Committee

Meeting Agenda

May 17, 2022

12:00 pm

Members Present

_____ Bruce Lawrence _____ Dave Sorenson _____ Seth Nelson
_____ Neil Peterson _____ Darryl Tveitbakk

Section A

- I. Minutes: Review of 04/19/2022 HSC Meeting minutes
- II. Personnel:
 - A. Update on Social Work/Disability Wavier Position
 - B. Update on Eligibility Worker Position

- IV. General:
 - A. 2023 Managed Care RFP Resolution
 - B. BlueCross/Blue Shield Report
 - C. All Staff Meeting – Cultural Competency/Diversity/Equity
 - D. Mental Health Event- Be Here Tomorrow- Kevin Himes 8-23-2022
 - E. Lead Agency Review
 - F. Staff Presentation
 - G. Out-of-Home Cost Report
 - H. Month's End Cash Balance
 - I. Other

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Upcoming Committee Meetings:

06/21/2022
12:00 pm

07/19/2022
12:00 pm

08/16/2022
12:00 pm

A regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, April 19, 2022, at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Bruce Lawrence
Darryl Tveitbakk
Neil Peterson
Seth Nelson

STAFF MEMBERS PRESENT:

Julie Sjostrand, Director
Stacy Anderson
Maureen Monson
Tammy Johnson
Elizabeth Gerhart

SECTION A

I. MINUTES:

The March 15, 2022, Human Service Committee Meeting Minutes were electronically posted for review. Noting no corrections or changes, a recommendation was made to forward the Minutes to the Consent Agenda.

II. PERSONNEL:

- A. The Director presented an update on the Social Work/Disability Wavier position.
- B. Jessica Olson, Social Worker is scheduled to complete probation on May 13, 2022. Jessica is meeting position expectations and is successfully fulfilling job responsibilities. The Director recommends Ms. Olson be granted permanent status upon completion of the probation period. Upon conclusion of this presentation a recommendation was made to forward this item to the Consent Agenda.
- C. Janelle Sparby, Eligibility Worker submitted her notice of retirement effective December 30, 2022. Recommendation was made to forward this item to the Consent Agenda.
- D. The Director presented a request to post, interview and hire for the Eligibility worker position being vacated because of Janelle Sparby's announced retirement. Recommendation was made to forward this item to the Consent Agenda.

III. GENERAL:

- A. The Director presented an ESSA (Every Student Succeeds Act) Agreement between Thief River Falls Public School ISD # 564 and Pennington County Human Services. Upon conclusion of the presentation, recommendation was made to forward this item to the Consent Agenda.
- B. Maureen Monson, Adult Social Services Supervisor presented information on the 2023 Managed Care RFP Evaluation Process.

- C. Agency Social Workers, Tori Felzien and Josh Hanson presented to the committee information on their roles and responsibilities that they fulfill in serving the clients in Pennington County
- D. Tammy Johnson, Financial Assistant Supervisor presented Pennington County Performance Report of Cash Assistance and SNAP Timeliness Measures from January 1, 2021 thru December 31, 2021.
- E. The Out-of-Home Cost Report through March 2022 was presented for Review.
- F. Month's end cash balance for March 2022 stands at \$ 3,329,525.51.

SECTION B

- I. No Social Service cases were presented for special case review.
- II. Tammy Johnson, Financial Assistant Supervisor presented the Emergency Assistance/Emergency General Assistance February 2022 report of activity. She reported the Income Maintenance open case count stands at 2,025.
- III. No Income Maintenance cases were presented for special case consideration.
- IV. A listing of bills presented for payment was reviewed. A recommendation for payment of the bills was forwarded to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: May 17, 2022, at 12:00 p.m.

Pennington County Human Services
 Out Of Home Placement Costs
 Year Ending December 31, 2022 & 2021

SS ss

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD	YTD 2021	Change
Expense															
Foster Care	13,569.61	13,572.11	23,485.54	12,341.42	-	-	-	-	-	-	-	-	62,968.68	39,907.36	57.8%
Rule 4	-	-	10,719.42	2,449.44	-	-	-	-	-	-	-	-	13,168.86	-	
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Rule 5	-	-	-	-	-	-	-	-	-	-	-	-	-	1,062.04	-100.0%
Corrections	16,531.00	5,173.00	12,769.00	15,149.00	-	-	-	-	-	-	-	-	49,622.00	85,489.98	-42.0%
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Totals	30,100.61	18,745.11	46,973.96	29,939.86	-	-	-	-	-	-	-	-	125,759.54	126,459.38	-0.6%
Revenue															
Reimburse	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
MH Recovery	-	-	19,374.40	4,471.02	-	-	-	-	-	-	-	-	23,845.42	18,309.96	30.2%
4E Recovery	-	-	-	-	-	-	-	-	-	-	-	-	-	161.00	-100.0%
NFC Settlement	-	127.37	100.07	-	-	-	-	-	-	-	-	-	227.44	2,303.00	-90.1%
Totals	-	127.37	19,474.47	4,471.02	-	-	-	-	-	-	-	-	24,072.86	20,773.96	15.9%
Net Expense	30,100.61	18,617.74	27,499.49	25,468.84	-	-	-	-	-	-	-	-	101,686.68	105,685.42	-3.78%

2020 Totals	34,219.98	10,302.40	44,553.50	16,609.54	39,683.65	5,826.50	13,780.89	64,202.74	45,053.18	16,563.13	22,770.95	26,938.13			
YTD Change	(4,119.37)	4,195.97	(12,858.04)	(3,998.74)	(43,682.39)	(49,508.89)	(63,289.78)	(127,492.52)	(172,545.70)	(189,108.83)	(211,879.78)	(238,817.91)			

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD
Expense													
Foster Care	9,692.77	8,333.69	11,414.65	10,466.25	11,317.63	11,421.21	19,884.21	22,525.23	13,538.77	17,626.96	14,585.60	12,936.99	163,743.96
Rule 4	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	1,062.04	-	-	-	-	-	-	-	-	-	-	-	1,062.04
Corrections	27,294.00	5,689.98	40,768.00	11,738.00	37,521.00	-	-	65,128.51	31,514.41	23,591.88	13,449.00	14,154.39	270,849.17
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	38,048.81	14,023.67	52,182.65	22,204.25	48,838.63	11,421.21	19,884.21	87,653.74	45,053.18	41,218.84	28,034.60	27,091.38	435,655.17
Revenue													
Reimburse	-	-	-	-	-	-	-	-	-	10.89	-	153.25	164.14
MH Recovery	1,525.83	3,560.27	7,629.15	5,594.71	9,154.98	5,594.71	6,103.32	-	-	24,644.82	179.65	-	63,987.44
4E Recovery	-	161.00	-	-	-	-	-	-	-	-	5,084.00	-	5,245.00
NFC Settlement	2,303.00	-	-	-	-	-	-	23,451.00	-	-	-	-	25,754.00
Totals	3,828.83	3,721.27	7,629.15	5,594.71	9,154.98	5,594.71	6,103.32	23,451.00	-	24,655.71	5,263.65	153.25	95,150.58
Net Expense	34,219.98	10,302.40	44,553.50	16,609.54	39,683.65	5,826.50	13,780.89	64,202.74	45,053.18	16,563.13	22,770.95	26,938.13	340,504.59

**Pennington County Human Services
Income Maintenance Unit
Active Cases by Program
Apr-22**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	39	92	24	68	Minnesota Family Investment Program
DWP	0	0	0	0	Diversionsary Work Program
GA	39	38	38	0	General Assistance
GRH	54	54	54	0	Group Residential Housing
MSA	49	49	49	0	Minnesota Supplement Aid
EA	0	0	0	0	Emergency Assistance
EGA	0	0	0	0	Emergency General Assistance
TOTAL	181	233	165	68	

Food					
SNAP	539	973	614	359	Supplemental Nutrition Assistance Program
TOTAL	539				

Health Care					
MA (MAXIS)	535	544	446	98	Medical Assistance
IMD	5	5	5	0	Institute for Mental Disease
QMB	247	248	246	2	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	60	64	64	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	17	20	20	0	QI-1 (Medicare Savings Program)
MA (METS/MNsure)	1,026				Medical Assistance (as of 4/5/2022).
MCRE (METS)	67				MinnesotaCare (as of 4/5/2022).
TOTAL	1,957	881	781	100	

TOTAL ACTIVE PROGRAMS:	2,677
TOTAL ACTIVE CASES:	2,026

Cultural Competency -- Gina Drellack, Northwest Service Cooperative

Overview

This 3-hour session is designed to broaden our understanding of and effective interaction with people of cultures, native languages, and socioeconomic backgrounds that may be different from our own. Specific attention will be given to:

- Racial, Cultural, and Socioeconomic Groups
- American Indian and Alaskan Native Students
- Religion
- Systemic Racism
- Gender Identity, Including Transgender
- Sexual Orientation
- Language Diversity
- Individuals with Disabilities and Mental Health Concerns

Discussions

The strengths of any cultural competency learning lie heavily within individual self reflection and group discussion.

It is not necessary to share personal details in the discussion; however, the personal work we do will deeply contribute to what thoughts and insights we do share in the discussion, as a whole.

A note about discussions -- we will set norms and values for all participants. This helps to set a positive, open-minded, and kind tone for the group, from the get-go. These include:

- Be present and remain engaged
- Share your story, your truth
- Practice being curious
- Lean into any discomfort
- Respect others' perspectives and experiences
- Promote non-disclosure
- Other? We can add our own norms and values as well

Session Outline:

Introduction

- Why & what of cultural competency
- Discussion norms
- Land acknowledgement

Culture

Developing critical self-consciousness

Mental models and expectations

Frames of reference

Culturally responsive teaching and classroom community

Bias

Equity lens

Awareness of impact and microaggressions

Objectives:

1. Explore and understand how our own cultural identities and frames of reference affect our perception and treatment of others.
2. Understand the importance of culturally responsive interaction with our clients and colleagues
3. Engage in activities to grow a culturally responsive mindset
4. Identify ways to build culturally responsive communities at work (and personal life, by extension)

Human Service's Month End Balance

	2015	2016	2017	2018	2019	2020	2021	2022	% of Budget
January	1,647,300.14	1,814,014.90	2,182,630.66	2,271,729.26	2,772,063.80	3,288,028.76	3,624,301.56	3,612,634.01	65.45%
February	1,618,976.04	1,801,985.24	2,138,616.83	2,176,762.19	2,732,919.27	3,403,266.76	3,521,041.97	3,555,431.44	64.41%
March	1,375,360.09	1,655,070.89	1,800,227.71	1,844,672.30	2,547,429.81	3,277,046.86	3,033,593.35	3,329,525.51	60.32%
April	1,088,964.93	1,347,248.60	1,539,707.40	1,525,256.03	2,361,226.50	3,009,330.45	2,865,586.09	3,022,501.53	54.76%
May	961,748.47	1,294,231.42	1,426,858.37	1,528,544.15	2,327,158.79	3,038,957.98	2,728,273.46		0.00%
June	1,932,135.73	2,330,176.40	2,576,374.42	2,692,513.93	3,462,928.17	4,095,797.92	3,759,448.23		0.00%
July	2,047,715.90	2,367,725.88	2,650,496.79	2,874,408.12	3,554,336.75	4,284,273.43	3,656,785.80		0.00%
August	2,097,897.09	2,427,610.70	2,600,332.14	2,749,859.99	3,531,954.80	3,987,655.57	3,694,899.51		0.00%
September	1,844,296.27	2,121,578.06	2,362,913.96	2,518,750.84	3,294,188.08	3,781,078.10	3,573,442.34		0.00%
October	1,492,630.60	1,866,987.16	2,133,041.74	2,198,557.64	3,270,530.55	3,301,898.06	3,318,688.76		0.00%
November	2,213,985.52	2,638,930.35	2,642,643.71	3,070,756.97	3,860,836.73	3,606,171.73	4,035,310.35		0.00%
December	2,083,484.81	2,395,704.36	2,513,770.14	2,970,003.64	3,606,171.73	3,741,217.85	3,808,445.10		0.00%

Expense Budget

5,519,935.00