

Pennington County Human Service Committee

Meeting Agenda

January 17, 2023

12:00 pm

Members Present

_____ Roy Sourdif _____ Dave Sorenson _____ Seth Nelson
_____ Neil Peterson _____ Bruce Lawrence

Section A

- I. Committee Reorganization:
- II. Review of 12/20/2022 HSC Meeting minutes
- III. Personnel:
 - A. Update on Social Services Supervisor Position
 - B. Update on Social Worker Positions
 - C. Update on Child Support Position

- IV. General:
 - A. CY 2023 Child Support Division Security Officer Agreement Pennington County
 - B. Out-of-Home Cost Report
 - C. Month's End Cash Balance
 - D. Other

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Upcoming Committee Meetings:

02/15/2022
12:00 pm

03/15/2022
12:00 pm

04/19/2022
12:00 pm

A regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, December 20, 2022, at the Pennington County Justice Center.

COMMITTEE MEMBERS PRESENT:

Bruce Lawrence
Neil Peterson
Darryl Tveitbakk
Seth Nelson
Dave Sorenson- Zoom

STAFF MEMBERS PRESENT:

Julie Sjostrand, Director
Maureen Monson
Elizabeth Gerhart
Tammy Johnson
Stacy Anderson

SECTION A

I. MINUTES:

The November 15, 2022, Human Service Committee Meeting Minutes were electronically posted for review. Noting no corrections or changes, a recommendation was made to forward the Minutes to the Consent Agenda.

II. PERSONNEL:

- A. Elma Peterson, Child Support Officer submitted her notice of retirement effective March 31, 2023. Recommendation was made to forward this item to the Consent Agenda.
- B. The Director presented a request to post, interview and hire for the Child Support Officer Position being vacated because of Elma Peterson's announced retirement. Recommendation was made to forward this item to the Consent Agenda.
- C. The Director announced the resignation of Maureen Monson, Social Services Supervisor, effective January 16, 2023. Upon conclusion of the announcement a recommendation was made to forward this item to the Consent Agenda.
- D. The Director presented a request to post, interview and hire for the Social Services Supervisor position vacancy as noted above. Upon conclusion of the announcement a recommendation was made to forward this item to the Consent Agenda.
- E. The Director announced the resignation of Roxane Gilbertson, Social Worker/Certified Assessor position effective February 1, 2023. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- F. The Director presented a request to post, interview and hire for the Social Worker/Certified Assessor position vacancy. Upon conclusion of the

announcement a recommendation was made to forward this item to the Consent Agenda.

III. GENERAL:

- A. The CY 2023 Behavioral Health (Community Based Services/Residential/Temporary Confinement) Purchase of Service Agreements between Sanford Behavioral Health and Pennington County Human Services was presented for consideration. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- B. The Director presented the 2023 UCare Contract.
- C. The Director presented the Child Welfare opiate allocation-Agency Plan.
- D. The Out-of-Home Cost Report through November 2022 was presented for Review.
- E. Month's end cash balance for November 2022 stands at \$ 3,599,570.32.

SECTION B

- I. No Social Service cases were presented for special case review.
- II. Tammy Johnson, Financial Assistant Supervisor presented the Emergency Assistance/Emergency General Assistance November 2022 report of activity. She reported the Income Maintenance open case count stands at 2131.
- III. No Income Maintenance cases were presented for special case consideration.
- IV. A listing of bills presented for payment was reviewed. A recommendation for payment of the bills was forwarded to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: January 17, 2023, at 12:00 p.m.

Pennington County Human Services
 Out Of Home Placement Costs
 Year Ending December 31, 2022 & 2021

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	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD	YTD 2021	Change
Expense															
Foster Care	13,569.61	13,572.11	23,485.54	12,341.42	13,533.23	20,574.68	16,978.75	16,809.44	14,812.71	25,661.57	17,868.40	13,824.30	203,031.76	163,743.96	24.0%
Rule 4	-	-	10,719.42	2,449.44	5,691.40	8,108.44	4,002.00	4,256.00	1,271.00	15,306.00	6,014.00	6,174.00	63,991.70	-	-
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	-	-	-	-	-	-	-	-	-	-	-	-	-	1,062.04	-100.0%
Corrections	16,531.00	5,173.00	12,769.00	15,149.00	31,967.80	16,562.00	20,854.00	-	56,588.28	12,174.00	51,456.00	38,711.00	277,935.08	270,849.17	2.6%
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	30,100.61	18,745.11	46,973.96	29,939.86	51,192.43	45,245.12	41,834.75	21,065.44	72,671.99	53,141.57	75,338.40	58,709.30	544,958.54	435,655.17	25.1%
Revenue															
Reimburse	-	-	-	-	-	-	-	-	-	-	-	-	-	164.14	-100.0%
MH Recovery	-	-	19,374.40	4,471.02	7,451.69	10,929.16	5,961.36	6,458.13	5,464.58	9,485.42	14,780.36	(39.00)	84,337.12	63,987.44	31.8%
4E Recovery	-	-	-	-	4,082.00	-	-	-	-	18,145.00	36,914.00	-	59,141.00	5,245.00	1027.6%
NFC Settlement	-	127.37	100.07	-	20,779.00	15,017.00	-	-	-	7,596.00	-	5,983.00	49,602.44	25,754.00	92.6%
Totals	-	127.37	19,474.47	4,471.02	32,312.69	25,946.16	5,961.36	6,458.13	5,464.58	35,226.42	51,694.36	5,944.00	193,080.56	95,150.58	102.9%
Net Expense	30,100.61	18,617.74	27,499.49	25,468.84	18,879.74	19,298.96	35,873.39	14,607.31	67,207.41	17,915.15	23,644.04	52,765.30	351,877.98	340,504.59	3.34%

2020 Totals	34,219.98	10,302.40	44,553.50	16,609.54	39,683.65	5,826.50	13,780.89	64,202.74	45,053.18	16,563.13	22,770.95	26,938.13			
YTD Change	(4,119.37)	4,195.97	(12,858.04)	(3,998.74)	(24,802.65)	(11,330.19)	10,762.31	(38,833.12)	(16,678.89)	(15,326.87)	(14,453.78)	11,373.39			

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD
Expense													
Foster Care	9,692.77	8,333.69	11,414.65	10,466.25	11,317.63	11,421.21	19,884.21	22,525.23	13,538.77	17,626.96	14,585.60	12,936.99	163,743.96
Rule 4	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	1,062.04	-	-	-	-	-	-	-	-	-	-	-	1,062.04
Corrections	27,294.00	5,689.98	40,768.00	11,738.00	37,521.00	-	-	65,128.51	31,514.41	23,591.88	13,449.00	14,154.39	270,849.17
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	38,048.81	14,023.67	52,182.65	22,204.25	48,838.63	11,421.21	19,884.21	87,653.74	45,053.18	41,218.84	28,034.60	27,091.38	435,655.17
Revenue													
Reimburse	-	-	-	-	-	-	-	-	-	10.89	-	153.25	164.14
MH Recovery	1,525.83	3,560.27	7,629.15	5,594.71	9,154.98	5,594.71	6,103.32	-	-	24,644.82	179.65	-	63,987.44
4E Recovery	-	161.00	-	-	-	-	-	-	-	-	5,084.00	-	5,245.00
NFC Settlement	2,303.00	-	-	-	-	-	-	23,451.00	-	-	-	-	25,754.00
Totals	3,828.83	3,721.27	7,629.15	5,594.71	9,154.98	5,594.71	6,103.32	23,451.00	-	24,655.71	5,263.65	153.25	95,150.58
Net Expense	34,219.98	10,302.40	44,553.50	16,609.54	39,683.65	5,826.50	13,780.89	64,202.74	45,053.18	16,563.13	22,770.95	26,938.13	340,504.59

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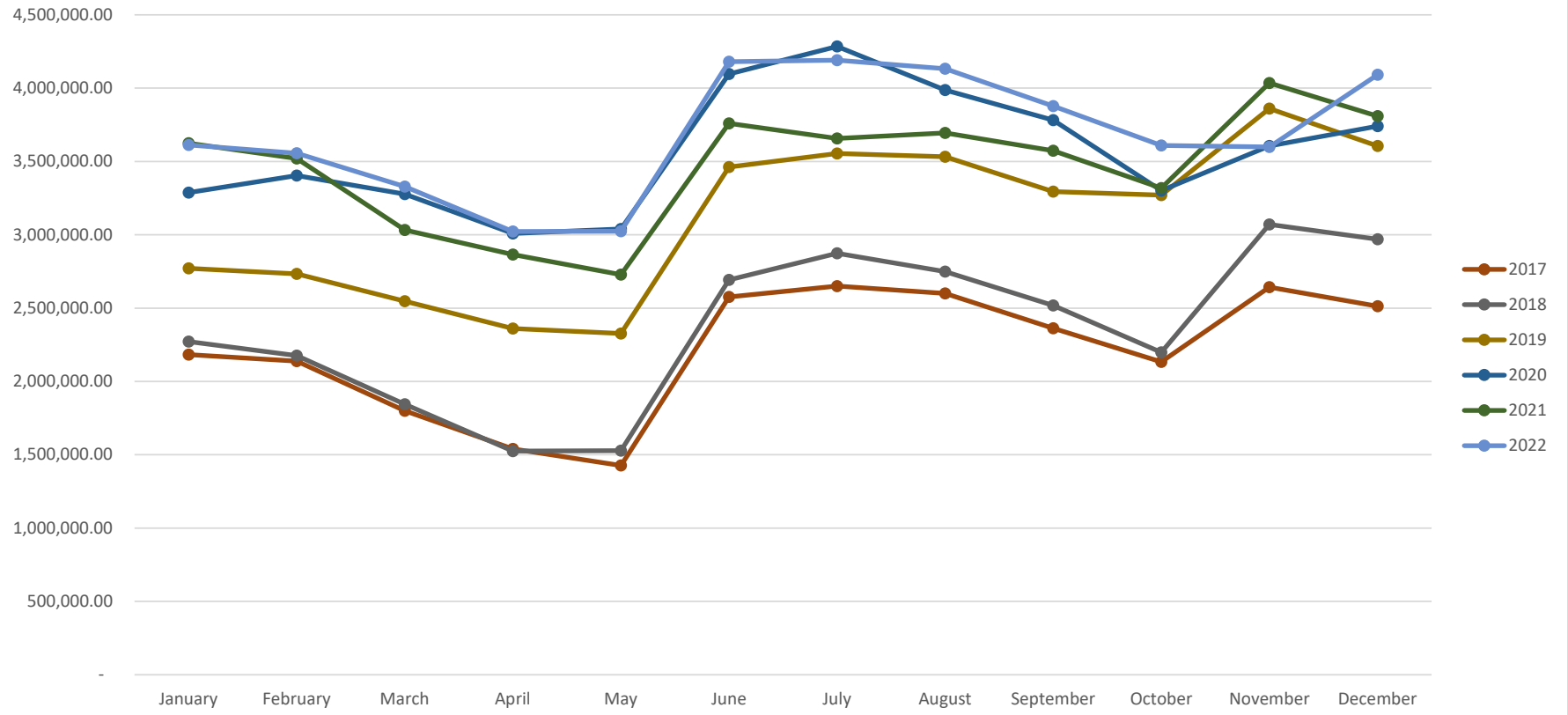
Human Service's Month End Balance

	2015	2016	2017	2018	2019	2020	2021	2022	% of Budget
January	1,647,300.14	1,814,014.90	2,182,630.66	2,271,729.26	2,772,063.80	3,288,028.76	3,624,301.56	3,612,634.01	65.45%
February	1,618,976.04	1,801,985.24	2,138,616.83	2,176,762.19	2,732,919.27	3,403,266.76	3,521,041.97	3,555,431.44	64.41%
March	1,375,360.09	1,655,070.89	1,800,227.71	1,844,672.30	2,547,429.81	3,277,046.86	3,033,593.35	3,329,525.51	60.32%
April	1,088,964.93	1,347,248.60	1,539,707.40	1,525,256.03	2,361,226.50	3,009,330.45	2,865,586.09	3,022,501.53	54.76%
May	961,748.47	1,294,231.42	1,426,858.37	1,528,544.15	2,327,158.79	3,038,957.98	2,728,273.46	3,023,675.98	54.78%
June	1,932,135.73	2,330,176.40	2,576,374.42	2,692,513.93	3,462,928.17	4,095,797.92	3,759,448.23	4,180,077.80	75.73%
July	2,047,715.90	2,367,725.88	2,650,496.79	2,874,408.12	3,554,336.75	4,284,273.43	3,656,785.80	4,190,786.57	75.92%
August	2,097,897.09	2,427,610.70	2,600,332.14	2,749,859.99	3,531,954.80	3,987,655.57	3,694,899.51	4,132,301.59	74.86%
September	1,844,296.27	2,121,578.06	2,362,913.96	2,518,750.84	3,294,188.08	3,781,078.10	3,573,442.34	3,878,451.23	70.26%
October	1,492,630.60	1,866,987.16	2,133,041.74	2,198,557.64	3,270,530.55	3,301,898.06	3,318,688.76	3,609,060.10	65.38%
November	2,213,985.52	2,638,930.35	2,642,643.71	3,070,756.97	3,860,836.73	3,606,171.73	4,035,310.35	3,599,570.32	65.21%
December	2,083,484.81	2,395,704.36	2,513,770.14	2,970,003.64	3,606,171.73	3,741,217.85	3,808,445.10	4,092,234.23	74.14%

Expense Budget

5,519,935.00

Human Services Cash Balance 2017-2021



**Pennington County Human Services
Income Maintenance Unit
2022 Active Cases by Program**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cash												
MFIP	39	41	40	39	36	37	36	37	37	38	39	38
DWP	0	0	0	0	0	0	0	1	4	5	5	4
GA	35	32	37	39	38	37	38	35	41	43	38	42
GRH	51	51	52	54	55	56	57	56	54	51	48	50
MSA	52	50	48	49	47	45	48	49	52	51	52	51
EA	0	0	0	0	0	4	0	3	2	3	2	1
EGA	1	0	0	0	0	0	0	0	1	0	0	0
TOTAL	178	174	177	181	176	179	179	181	191	191	184	186

Food												
SNAP	545	541	543	539	536	539	528	548	562	579	575	582
TOTAL	545	541	543	539	536	539	528	548	562	579	575	582

Health Care												
MA (MAXIS)	527	532	531	535	534	543	544	543	547	553	551	546
IMD	5	5	5	5	5	5	5	5	5	5	5	5
QMB	244	246	247	247	247	246	253	252	259	257	259	256
SLMB	57	59	58	60	58	60	60	61	57	61	58	57
QI-1	18	19	18	17	18	18	18	18	18	18	18	18
MA (METS/MNsure)	1002	1017	1020	1026	1,032	1,031	1041	1047	1079	1084	1084	1094
MCRE (METS)	56	64	66	67	66	66	66	66	63	62	58	59
TOTAL	1,909	1,942	1,945	1,957	1,960	1,969	1,987	1,992	2,028	2,040	2,033	2,035

Total Active Programs												
	2,632	2,657	2,665	2,677	2,672	2,687	2,694	2,721	2,781	2,810	2,792	2,803

Total Active Cases												
	1,992	2,024	2,025	2,026	2,034	2,040	2,055	2,070	2,125	2,146	2,131	2,101

**Pennington County Human Services
Income Maintenance Unit
Active Cases by Program
Dec-22**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	38	89	31	58	Minnesota Family Investment Program
DWP	4	15	6	9	Diversionsary Work Program
GA	42	42	42	0	General Assistance
GRH	50	50	50	0	Group Residential Housing
MSA	51	51	51	0	Minnesota Supplement Aid
EA	1	3	1	2	Emergency Assistance
EGA	0	0	0	0	Emergency General Assistance
TOTAL	186	250	181	69	

Food					
SNAP	582	,065	674	391	Supplemental Nutrition Assistance Program
TOTAL	582				

Health Care					
MA (MAXIS)	546	557	455	102	Medical Assistance
IMD	5	5	5	0	Institute for Mental Disease
QMB	256	257	256	1	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	57	60	60	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	18	21	21	0	QI-1 (Medicare Savings Program)
MA (METS/MNsure)	1,094				Medical Assistance (as of 12/6/2022)
MCRE (METS)	59				MinnesotaCare (as of 12/6/2022)
TOTAL	2,035	900	797	103	

TOTAL ACTIVE PROGRAMS:	2,803
TOTAL ACTIVE CASES:	2,101

