

Pennington County Human Service Committee

Meeting Agenda

October 17, 2023

12:00 pm

Members Present

_____ Bruce Lawrence _____ Dave Sorenson _____ Seth Nelson
_____ Neil Peterson _____ Roy Sourdif

Section A

- I. Minutes: Review of 09/19/2023 HSC Meeting minutes
- II. Personnel:
 - A. Update on Social Work/Disability Wavier Position
 - B. Update on Mental Health/Social Worker Position
 - C. Update on Child Protection Social Worker Position
 - D. Probation Completions

- IV. General:
 - A. CY 2024 Pennington County Family Services/Children's Mental Health Collaborative Supportive Services Agreement with Alluma, Inc.
 - B. CY 2024-25 County and Tribal Child Care Fund Plan
 - C. Out-of-Home Cost Report
 - D. Month's End Cash Balance
 - E. Other

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Upcoming Committee Meetings:

11/21/2023	12/19/2023	01/16/2024
12:00 pm	12:00 pm	12:00 pm

A regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, September 19, 2023, at the Pennington County Justice Center.

COMMITTEE MEMBERS PRESENT:

Seth Nelson
Bruce Lawrence
Roy Sourdif

STAFF MEMBERS PRESENT:

Julie Sjostrand, Director
Elizabeth Gerhart
Tammy Johnson
Stacy Anderson
Mitch Anderson

SECTION A

I. MINUTES:

The August 15, 2023, Human Service Committee Meeting Minutes were electronically posted for review. Noting no corrections or changes, a recommendation was made to forward the Minutes to the Consent Agenda.

II. PERSONNEL:

- A. The Director presented an update on the Social Work/Disability Position.
- B. The Director presented an update on the Mental Health/Social Work Position.
- C. The Director presented an update on the Child Protection Worker Position.
- D. Mitch Anderson, Social Services Supervisor is scheduled to complete probation on 09/25/2023. Mitch is meeting position expectations and is successfully fulfilling job responsibilities. The Director recommends Mr. Anderson be granted permanent status upon completion of the 8-month period. Upon conclusion of this presentation a recommendation was made to forward this item to the Consent Agenda.
- E. Jeremy Enright, Eligibility Worker is scheduled to complete probation on 09/14/2023. Jeremy is meeting position expectations and is successfully fulfilling job responsibilities. The Director recommends Mr. Enright be granted permanent status upon completion of the 6-month period. Upon Conclusion of this presentation a recommendation was made to forward this item to the Consent Agenda.
- F. DeAnna Motta, Eligibility Worker is scheduled to complete probation on 09/29/2023. DeAnna is meeting position expectations and is successfully fulfilling job responsibilities. The Director recommends Ms. Motta be granted permanent status upon completion of the 6-month period. Upon Conclusion of this presentation a recommendation was made to forward this item to the Consent Agenda.

III. GENERAL:

- A. The CY 2024 Rural Transportation Collaborative Access Transportation Service Contract with Tri-Valley Opportunity Council Inc. was presented for

consideration. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.

- B. The CY 2024 Purchase of Service Agreement with the Occupational Development Center. The proposed Agreement calls for a cap of \$10,000 for provision of Employment Services. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- C. The Director presented the contract with CaseWorks on the Residential Self-Service Portal. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- D. The CY 2024-2025 MFIP/DWP Employment Services Joint Powers Agreement between this agency and the Minnesota Department of Employment and Economic Development was presented for consideration. The Plan is on the Pennington County website for 30 days. Upon conclusion of the presentation a recommendation was made to forward this item to the Consent Agenda.
- E. The Out-of-Home Cost Report through August 2023 was presented for Review.
- F. The month's end cash balance for August 2023 stands at \$ 4,850,104.65.

SECTION B

- I. No Social Service cases were presented for special case review.
- II. Tammy Johnson, Financial Assistant Supervisor presented the Emergency Assistance/Emergency General Assistance August 2023 report of activity. She reported the Income Maintenance open case count stands at 2087.
- III. No Income Maintenance cases were presented for special case consideration.
- IV. A listing of bills presented for payment was reviewed. A recommendation for payment of the bills was forwarded to the Consent Agenda.

SECTION C

Be resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: October 17, 2023, at 12:00 p.m.

Pennington County Collaborative

Support Services Agreement - 2024

The following Agreement is between Pennington County Human Services, host agency for the Pennington County Collaborative, hereinafter referred to as the “Host Agency”, and Alluma, Inc, 603 Bruce Street, Crookston, MN 56716, hereinafter referred to as “Alluma”.

WHEREAS, The Pennington County Collaborative wishes to secure Collaborative support services from Alluma; and

WHEREAS, Alluma is willing to provide those services; and

WHEREAS, The Host Agency is interested in the purchase of Collaborative support services at the request of, and on behalf of, The Pennington County Collaborative;

NOW, THEREFORE, in consideration of the above, the Host Agency and Alluma agree as follows:

1. **Term of Agreement:**

The Agreement will begin on January 1, 2024 and terminate on December 31, 2024 or until the agreed upon hours and work is completed, whichever comes earlier. Either party may terminate this Agreement with 30 day’s written notice to the other.

2. **Responsibilities of both parties:**

a. **Alluma, Inc. (“Alluma”)**

- i. Provide/assign sufficient staffing support to complete the day-to-day business, facilitation, community organizing, research, and other assigned duties which may from-time-to time be assigned (note: for the purposes of fulfilling the requirements under this Agreement, Colleen MacRae has been designated as the person responsible for either completing the work or for seeing to it that the work is completed).
- ii. Provide a quarterly or annual description of the services provided.
- iii. Provide a monthly invoice at 1/12th of contract plus any additional incidental costs incurred.

b. **Pennington County Human Services (“Host Agency”)**

- i. Serve as the agent for the Pennington County Collaborative for the purposes of managing this Agreement.
- ii. Reimburse Alluma for contract eligible services provided.
- iii. Coordinate closely with Alluma for completion of State (DHS) reporting requirements.

3. **Cost of Services:**

The services to complete the day-to-day business, facilitation, community organizing, research, activities and other assigned duties which may from-time-to-time be assigned will be provided at the rate of \$50/hour in an amount not to exceed 100 hours for a total of \$5,000.00. If the Host Agency, acting on behalf of the Collaborative, wishes to purchase additional services not described within the expected scope of this Support Services Agreement it will be amended to reflect the additional request. Photocopying, meeting, travel and subscription costs or other costs which may, from time-to-time, be required in addition to the billable hourly rate and as approved by the Pennington County Collaborative Executive Board will be presented for payment as they occur.

4. **Safeguard of Client Information:**

a. The use or disclosure by any party of information concerning an eligible client in violation of any rules or confidentiality provided for in Laws of Minnesota and the Code of Federal Regulations, or for any purpose not directly connected with the Host Agency's or Alluma's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian, in conformance with these laws and regulations.

b. HIPAA Requirements:

Alluma will comply with Health Information Portability and Accountability (HIPAA) requirements necessary to protect individual identifying health information (IIHI). Use and disclosure will require that all IIHI be: appropriately safeguarded; and misuse of IIHI will be reported to the Host Agency; secure satisfactory assurances from any subcontractor; grant individuals access and ability to amend their IIHI; make available an accounting of disclosure; release applicable records to the Host Agency or Department of Human Services, if requested; and upon termination, return or destroy all IIHI in accordance with conventional record practices.

5. **Equal Employment Opportunity and Civil Rights and Nondiscrimination:**

Alluma agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title Vi (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

6. **Fair Hearing and Grievance Procedures:**

Alluma agrees to provide for a fair hearing and grievance procedure in conformance with and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

7. **Provider Debarment, Suspension and Responsibility Certification:**

Current regulation may prohibit the Host Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with the State/Alluma. Vendors may be suspended or debarred when it is

determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By signing this contract, Alluma certifies that it and its principals* and employees:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and
- b. Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- c. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- d. Are not aware of any information or possess any knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certification set forth above.
- e. Shall immediately give written notice to the Host Agency should Alluma come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

*"Principals" for the purposes of this certification means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g.: general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).

8. Bonding, Indemnity, and Audit Clause:

- a. **Bonding:** Alluma shall, when deemed necessary by the Host Agency, obtain and maintain at all times, during the term of this agreement, a fidelity bond covering the activity of its personnel authorized to receive or distribute monies. Such bond shall be in the amount of \$100,000.00.
- b. **Indemnity:** Alluma agrees that it will at all times indemnify and hold harmless the Host Agency from any and all claims, liability, loss, damages, costs or expenses which may be claimed against the Host Agency or Alluma by reason of personal injury, death or property damage to a service client arising out of or resulting from services provided by Alluma on premises owned by or leased to Alluma under a written lease agreement or

when such personal injury, death or property damage results from or arises out of Alluma's negligence in performing services under this agreement, including negligence in transporting service clients vehicles owned or operated by Alluma.

- c. Insurance: Alluma further agrees, in order to protect itself and the Host Agency under the indemnity provisions set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,000,000.00 for bodily injury or property damage to any one person and \$3,000,000.00 for total injuries or damages arising from any one incident.
- d. Audit: Unless otherwise agreed to by the Host Agency, Alluma agrees that within 90 days of the close of its fiscal year an audit will be conducted by a Certified Public Accounting Firm which will meet the requirements of the Single Audit Act of 1984, P.L. 98-502 and the Office of Management and Budget Circular No. A-128. In any case, after completion of the audit, a copy of the audit report must be made available to the Host Agency, upon request.

9. Other Conditions of the Parties' Obligations:

- a. Any alterations, variations, modifications, or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.
- b. No claim for services furnished by Alluma, not specifically provided in the contract, will be allowed by the Host Agency, nor shall Alluma do any work or furnish any material not covered by the Agreement, unless this is approved in writing by the Host Agency. Such approval shall be considered to be a modification of the contract.
- c. In the event that there is a revision of Federal and/or State regulations which might make this contract invalid/non-executable, all parties will review the contract and renegotiate those items necessary to bring the contract into compliance with the new Federal and/or State regulations.

10. Subcontracting:

Alluma shall not enter into subcontracts for any of the work contemplated under this contract without written approval of the Host Agency. All subcontracts shall be subject to the requirements of this contract. Alluma shall be responsible for the performance of any subcontractor.

11. Independent Contractor:

Alluma guarantees that it has full legal rights to render the services provided for in this Contract and agrees that its status under this Contract is that of an independent contractor, and Host Agency agrees that Alluma shall have full control of the method and manner of performing the services set forth herein, in accordance with the terms hereof. Alluma agrees that nothing herein contained is intended or should be construed in any manner as established or creating the relationship of co-partners between the Host County and Alluma, or as constituting Alluma as the agent, representative or employee of the Host Agency for any purpose or in any manner whatsoever. Alluma is to be and shall remain an independent contractor with respect to all services performed under this Contract. Alluma represents that

it has, or will secure at its expense, all personnel required in performing services under this Contract. Any and all personnel of Alluma or other person, while engaged in the performance of any work or services required by Alluma under this Contract, shall have no contractual relationships with the Host Agency and shall not be considered employees of the Host Agency and any and all claims that may or might arise under the Workers' Compensation Act of any State on behalf of any such person or personnel arising out of employment against Alluma shall in no way be the responsibility of the Host Agency. Alluma does hereby hold the Host Agency harmless.

12. **Miscellaneous:**

Entire Contract:

It is understood and agreed that the entire contract of the parties is contained herein and that this contract supersedes all oral agreements/contracts and negotiations between the parties relating to the subject matter hereof, as well as, any previous contracts presently in effect between Alluma and any Host Agency relating to the subject matter hereof.

BY _____
Neil Peterson , Chair
Pennington County Board
Date

BY _____
Julie Sjostrand, Director
Pennington County Human Services
Date

BY _____
Shauna Reitmeier, Executive Director,
Alluma, Inc.
Date

Approved As To Form and Execution

Seamus Duffy
Pennington County Attorney
Date



**Minnesota Department of Human Services
Child Care Assistance Program**

September 19, 2023

Julie Sjostrand
Director
Pennington County
jasjostrand@co.pennington.mn.us

This letter is to notify you that your agency's 2024 - 2025 County and Tribal Child Care Fund Plan has been approved by the Minnesota Department of Human Services (DHS).

If we have misconstrued or overlooked some provision of the agency's plan that is inconsistent with the law governing Child Care Assistance or DHS policies applicable to this program, we reserve the right to require the county/tribe to amend the plan.

All changes to your agency's plan must be submitted as plan amendments to your DHS Policy Specialist or to dhs.ccap@state.mn.us

Thank you for your agency's continued support and cooperation in making the Child Care Assistance Program a successful support for families and children in Minnesota. If you have questions or need technical assistance, please contact your DHS Policy Specialist or our office dhs.ccap@state.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tikki Brown'.

Tikki Brown
Assistant Commissioner
Children and Family Services

CC:

Monique Willson, mfwilson@co.pennington.mn.us
Elizabeth Gerhart, elgerhart@co.pennington.mn.us

Pennington County Human Services
 Out Of Home Placement Costs
 Year Ending December 31, 2023 & 2022

SS

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	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	YTD	YTD 2022	Change
Expense															
Foster Care	9,815.41	13,575.14	15,388.17	18,997.49	21,237.43	12,989.22	11,483.69	28,148.31	22,372.08	-	-	-	154,006.94	145,677.49	5.7%
Rule 4	1,271.00	4,743.00	7,162.00	10,793.00	7,338.00	6,479.00	7,576.46	11,316.00	9,957.20	-	-	-	66,635.66	36,497.70	82.6%
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corrections	30,824.97	-	71,976.09	39,335.23	42,180.16	35,769.29	59,297.51	59,630.53	33,170.77	-	-	-	372,184.55	175,594.08	112.0%
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	41,911.38	18,318.14	94,526.26	69,125.72	70,755.59	55,237.51	78,357.66	99,094.84	65,500.05	-	-	-	592,827.15	357,769.27	65.7%
Revenue															
Reimburse	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MH Recovery	15,917.31	8,060.67	7,200.69	5,194.05	-	15,211.15	8,150.71	6,733.19	7,087.57	-	-	-	73,555.34	60,110.34	22.4%
4E Recovery	-	45,094.00	-	-	6,845.00	-	-	18,694.00	-	-	-	-	70,633.00	4,082.00	1630.4%
NFC Settlement	-	-	-	-	-	-	-	1,822.00	-	-	-	-	1,822.00	36,023.44	-94.9%
Totals	15,917.31	53,154.67	7,200.69	5,194.05	6,845.00	15,211.15	8,150.71	27,249.19	7,087.57	-	-	-	146,010.34	100,215.78	45.7%
Net Expense	25,994.07	(34,836.53)	87,325.57	63,931.67	63,910.59	40,026.36	70,206.95	71,845.65	58,412.48	-	-	-	446,816.81	257,553.49	73.49%

2022 Totals	30,100.61	18,617.74	27,499.49	25,468.84	18,879.74	19,298.96	35,873.39	14,607.31	67,207.41	17,915.15	23,644.04	52,765.30			
YTD Change	(4,106.54)	(57,560.81)	2,265.27	40,728.10	85,758.95	106,486.35	140,819.91	198,058.25	189,263.32	171,348.17	147,704.13	94,938.83			

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD
Expense													
Foster Care	13,569.61	13,572.11	23,485.54	12,341.42	13,533.23	20,574.68	16,978.75	16,809.44	14,812.71	25,661.57	17,868.40	13,824.30	203,031.76
Rule 4	-	-	10,719.42	2,449.44	5,691.40	8,108.44	4,002.00	4,256.00	1,271.00	15,306.00	6,014.00	6,174.00	63,991.70
Rule 8	-	-	-	-	-	-	-	-	-	-	-	-	-
Rule 5	-	-	-	-	-	-	-	-	-	-	-	-	-
Corrections	16,531.00	5,173.00	12,769.00	15,149.00	31,967.80	16,562.00	20,854.00	-	56,588.28	12,174.00	51,456.00	38,711.00	277,935.08
Adoption Aid	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	30,100.61	18,745.11	46,973.96	29,939.86	51,192.43	45,245.12	41,834.75	21,065.44	72,671.99	53,141.57	75,338.40	58,709.30	544,958.54
Revenue													
Reimburse	-	-	-	-	-	-	-	-	-	-	-	-	-
MH Recovery	-	-	19,374.40	4,471.02	7,451.69	10,929.16	5,961.36	6,458.13	5,464.58	9,485.42	14,780.36	(39.00)	84,337.12
4E Recovery	-	-	-	-	4,082.00	-	-	-	-	18,145.00	36,914.00	-	59,141.00
NFC Settlement	-	127.37	100.07	-	20,779.00	15,017.00	-	-	-	7,596.00	-	5,983.00	49,602.44
Totals	-	127.37	19,474.47	4,471.02	32,312.69	25,946.16	5,961.36	6,458.13	5,464.58	35,226.42	51,694.36	5,944.00	193,080.56
Net Expense	30,100.61	18,617.74	27,499.49	25,468.84	18,879.74	19,298.96	35,873.39	14,607.31	67,207.41	17,915.15	23,644.04	52,765.30	351,877.98

1035.4
1054
1035.4
149.1
149.1
149.1
520.95
1257.67
520.95
1315.64
1146.38

67.95
745.5
78.69
745.5
67.95
745.5
952
935.2
935.2
194.3
334.11
309.05
1236.2
1336.44
1135.96
1188.32
36.98
369.8

314.76
1035.4
1035.4
1054
271.8
271.8
81.14
1176.53
1368.65

1479.63
1146.38
1230.76

1020
1002
1002
1217.1
1431.9
1324.5
84.88
1109.4
1273.2
358.53
259.02
358.53
259.02
358.53
259.02

Human Service's Month End Balance

	2017	2018	2019	2020	2021	2022	2023	% of Budget
January	2,182,630.66	2,271,729.26	2,772,063.80	3,288,028.76	3,624,301.56	3,612,634.01	3,892,137.92	70.51%
February	2,138,616.83	2,176,762.19	2,732,919.27	3,403,266.76	3,521,041.97	3,555,431.44	4,019,670.50	72.82%
March	1,800,227.71	1,844,672.30	2,547,429.81	3,277,046.86	3,033,593.35	3,329,525.51	3,624,644.30	65.66%
April	1,539,707.40	1,525,256.03	2,361,226.50	3,009,330.45	2,865,586.09	3,022,501.53	3,338,694.34	60.48%
May	1,426,858.37	1,528,544.15	2,327,158.79	3,038,957.98	2,728,273.46	3,023,675.98	3,386,550.78	61.35%
June	2,576,374.42	2,692,513.93	3,462,928.17	4,095,797.92	3,759,448.23	4,180,077.80	4,510,080.21	81.71%
July	2,650,496.79	2,874,408.12	3,554,336.75	4,284,273.43	3,656,785.80	4,190,786.57	4,690,147.87	84.97%
August	2,600,332.14	2,749,859.99	3,531,954.80	3,987,655.57	3,694,899.51	4,132,301.59	4,850,104.65	87.87%
September	2,362,913.96	2,518,750.84	3,294,188.08	3,781,078.10	3,573,442.34	3,878,451.23	4,637,867.07	84.02%
October	2,133,041.74	2,198,557.64	3,270,530.55	3,301,898.06	3,318,688.76	3,609,060.10	0.00	0.00%
November	2,642,643.71	3,070,756.97	3,860,836.73	3,606,171.73	4,035,310.35	3,599,570.32	0.00	0.00%
December	2,513,770.14	2,970,003.64	3,606,171.73	3,741,217.85	3,808,445.10	4,092,234.23	0.00	0.00%

Expense Budget

5,519,935.00

*****Fund balance should be at 42% of Annual Expenditures.

**Pennington County Human Services
Income Maintenance Unit
2023 Active Cases by Program**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cash												
MFIP	33	33	34	31	30	29	28	26	29			
DWP	2	2	3	3	2	0	1	2	3			
GA	44	39	40	41	42	47	43	45	46			
GRH	50	51	54	51	53	52	54	55	52			
MSA	51	49	49	48	50	50	51	48	47			
EA	0	1	0	0	1	0	2	2	1			
EGA	1	0	0	0	0	2	0	0	1			
TOTAL	181	175	180	174	178	180	179	178	179	0	0	0

Food												
SNAP	595	581	584	528	535	542	544	552	550			
TOTAL	595	581	584	528	535	542	544	552	550	0	0	0

Health Care												
MA (MAXIS)	551	549	547	551	548	555	555	559	554			
IMD	5	5	5	5	5	5	5	5	5			
QMB	258	255	252	254	253	257	256	259	258			
SLMB	58	56	60	57	57	58	57	59	56			
QI-1	18	19	20	20	20	20	21	21	20			
MA (METS/MNsure)	1100	1107	1112	1130	1,138	1,152	1122	1106	1078			
MCRE (METS)	59	62	61	61	61	63	59	57	58			
TOTAL	2,049	2,053	2,057	2,078	2,082	2,110	2,075	2,066	2,029	0	0	0

Total Active Programs												
	2,825	2,809	2,821	2,780	2,795	2,832	2,798	2,796	2,758	0	0	0

Total Active Cases												
	2,114	2,091	2,080	2,096	2,082	2,102	2,093	2,087	2,061	0	0	0

**Pennington County Human Services
Income Maintenance Unit
Active Cases by Program
Sep-23**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	29	66	25	41	Minnesota Family Investment Program
DWP	3	10	4	6	Diversionsary Work Program
GA	46	46	46	0	General Assistance
GRH	52	52	52	0	Group Residential Housing
MSA	47	47	47	0	Minnesota Supplement Aid
EA	1	4	2	2	Emergency Assistance
EGA	1	1	1	0	Emergency General Assistance
TOTAL	179	226	177	49	

Food					
SNAP	550	,013	636	377	Supplemental Nutrition Assistance Program
TOTAL	550				

Health Care					
MA (MAXIS)	554	564	467	97	Medical Assistance
IMD	5	5	5	0	Institute for Mental Disease
QMB	258	259	258	1	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	56	59	59	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	20	23	23	0	QI-1 (Medicare Savings Program)
MA (METS/MNsure)	1,078				Medical Assistance (as of 9/5/2023)
MCRE (METS)	58				MinnesotaCare (as of 9/5/2023)
TOTAL	2,029	910	812	98	

TOTAL ACTIVE PROGRAMS:	2,758
TOTAL ACTIVE CASES:	2,061

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
September-23

Approvals

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157540	9/6/2023	958408	Utilities	1 adult - unemployed, waiting disability determination	0	\$403.00 - to avoid D/C	EGA approved.	9/15/2023
X157TMJ	8/24/2023	206015	Utilities	None / MFIP only	2	\$554.88	EA approved / medical issues	9/1/2023
TOTAL						EA	\$554.88	
						EGA	\$403.00	

Denials

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
x157540	8/7/2023	37094	Homeless?	1 adult - SSI/RSDI	0	Unknown	EGA denied - Case pended 30 days, no emergency.	9/6/2023
x157540	8/14/2023	2406018	Unknown	2 adults	0	Unknown	EGA Denied - Case pended 30 days, no proof of emergency, no interview.	9/13/2023
X157019	8/17/2023	1227999	Shelter	2 Adults - unemployed	3	\$950 - for rent - HUD starting	EGA Denied - Cas pended 30 days, no proof of emergency or verifs	9/18/2023
x157540	9/14/2023	2494622	Unknown	1 adult - employed part time	0	Unknown	EGA Denied - Emergency being resolved by other means/agency.	9/21/2023
x157535	9/20/2023	519883	Heat	1 adult - SSI/RSDI	0	\$0	Client was dircted to ICCCLIHEAP. New landlord and now has to pay for heat.	9/25/2023
X157540	8/28/2023	2603530	Past due insurance & property tax	1 adult - unemployed	0	Unknown	EGA denied, case pended 30 days, no proof of emergency was provided.	9/27/2023