

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
JUSTICE CENTER – COUNTY BOARD ROOM  
TUESDAY, MAY 13, 2025, 10:00 A.M.**

**AGENDA**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Amendments to the Agenda**

**4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.

**5. Approval of the Board minutes; bills**

**6. Regular Agenda**

10:05 Mike Flaagan – County Engineer

10:20 Seth Vettleson – County Sheriff

**7. County Auditor-Treasurer Items**

**8. County Coordinator Items**

**9. County Attorney Items**

**10. Committee Reports / Commissioner Updates**

**11. Adjournment**

**Reminder: A Five-Year Road & Bridge Plan hearing will be held at 9:00 a.m. on May 13, 2025, in the Justice Center Board Room.**

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
JUSTICE CENTER BOARD ROOM  
APRIL 22, 2025 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 22, 2025, at 10:00 a.m. Members present: Seth Nelson, Bruce Lawrence, Roy Sourdif, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Sourdif and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the County Board minutes of April 8, 2025, as written. Motion carried.

Motioned by Commissioner Sorenson, seconded by Commissioner Nelson, to approve the Human Services warrants totaling \$265,532.76 and the following Commissioner warrants. Motion carried.

County Revenue	\$159,922.80
Road & Bridge	\$ 36,681.20
Solid Waste Facility	\$ 4,432.50

Meal reimbursements and per diems in the amount of \$1,389.50 were also approved.

Julie Sjostrand – Human Services Director

Ms. Sjostrand presented the consent agenda from the Human Services Committee meeting recently held at the NW MN Juvenile Training Center in Bemidji, MN. On a motion by Commissioner Peterson and seconded by Commissioner Lawrence, the following recommendations of the Pennington County Human Service Committee for April 15, 2025 (detailed minutes on record) are hereby adopted:

**SECTION A**

- I. To approve March 18, 2025, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the "Every Student Succeeds Act: (ESSA) Service Agreement between Thief River Falls Public Schools and Pennington County Human Services as presented.

B. The Director presented information on the Determination of need application for an Adult Day Facility Potential in Thief River Falls as presented.

## SECTION B

### I. To approve payment of the Agency's bills.

Commissioner Peterson noted that a survey from the Association of MN Counties has been forwarded to select department heads regarding proposed state budget cuts and the cost shifts that would result. Ms. Sjostrand stating that a 5% county share for disability waivers would cost the county about \$788,000, changes to the exception rate for waivers would cost \$292,645, and changes to the sex offender program would cost \$420,000. Sheriff Vettleson stated that law enforcement training funds would be cut and shifted to the counties, and Engineer Flaagan discussed a proposed 4% reduction in CSAH funding. Commissioner Peterson noted there is no way MN counties can afford or sustain such cost shifts. Ms. Sjostrand stated that proposed cost shifts to PCHS alone totals about \$1.5 million.

Mike Flaagan – County Engineer, Alex Bladow – Assistant County Engineer

Mr. Bladow informed the Board that he recently viewed Darwin Boutain's property regarding his buffer strip violation. The strip doesn't appear to have been seeded last year as required; only weeds appear to be growing in the strip. He was informed by Mr. Boutain that he plans to mow the strip this summer but says he did seed it last fall and doesn't plan to pay any related fines. Mr. Bladow told the Board that fines are now accruing at the rate of \$500 per month and currently total over \$2,000. He questioned the Board if the fines should continue to accrue or stop. After discussion, the Board agreed that the fines should continue to accrue.

Seth Vettleson – County Sheriff

Mr. Vettleson presented a letter of resignation from Deputy David Olson. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to accept the resignation of Full-Time Deputy Sheriff David Olson effective May 1, 2025, and express appreciation of his 14+ years of service to the county. Motion carried.

Pennington County Extension / 4-H – Cindi Kilén, Grant Nelson, Abby Linstad

Extension staff presented their first quarter report for 2025. Ms. Kilén noted that the Cloverbuds program starts up tomorrow at Challenger Elementary, Goodridge, and St. Bernards schools. She discussed youth camps planned for this spring and summer, and project bowls. Twelve local youth will begin the dog training program tomorrow and can compete in the dog show at the county fair. Community clubs continue to meet each month and her office is currently planning the annual county fair. Amy Halverson will be the office summer assistant again and they will also have a summer intern. The Master Gardener program held an event recently at the Legacy Center with about 100 attendees.

The program's Garden Tour is set for June 26, 2025. The Home Council program, led by Glenice Johnson, is comprised of six, area Learning Circles groups. Their annual Spring Fling was held on April 10, 2025, in Holt, MN.

Abby Linstad introduced herself to the Board as the new Pennington County 4-H Educator. She is from Michigan, ND and most recently worked in housing at the UMC - Crookston. She is excited to be in her new position, the community has been very welcoming, and she is looking forward to working with the local youth. The Board welcomed her to the new position.

Grant Nelson noted that the SCORE recycling report has been submitted to the MPCA. The NWRDC is drafting a ten-year, regional solid waste plan for Pennington and five area counties. The MPCA wants to see the county's recycling rate increase from 25% to 35%. The new Extended Producer responsibility was detailed, which begins in 2029 and mandates that container producers must pay 50% of recycling costs and up to 90% over time. Grant stated that beginning in 2026, private pesticide testing will be offered in-person only and will be a proctored test. He has been fielding daily calls on spring conditions of trees, grass, etc. Commissioner Lawrence questioned the future of SCORE funds and potential increases. Grant replied that the county is allocated 3% of solid waste management tax, and counties with a certified SW inspector, such as himself, do get some extra funding. The county spring clean-up day will be held on May 3, 2025, at Les's Sanitation from 8:00 – 12:00 p.m., and several county and city employees will be on hand to help. The Board thanked the Extension staff for their report.

County Auditor-Treasurer Items: None.

County Coordinator Items:

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve issuance of a duplicate warrant to Modern Imaging Solutions in the amount of \$604.75 to replace lost warrant #201631 dated December 27, 2024, without issuance of an indemnifying bond. Motion carried.

Mr. Erickson introduced a maintenance agreement from SVL. Building & Grounds Supervisor Morgan Bernier detailed the agreement, noting it will cover the boilers, rooftop units, mini split units, MAU system, and hot water heaters located at the Justice Center. Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a three-year agreement with SVL for maintenance at the Justice Center as discussed above at an annual cost of \$6,980.00. Motion carried.

Mr. Erickson discussed MN Paid Family Medical Leave (PFML), which takes effect in 2026 and will require a payroll tax by employers and employees. Entities can be on the State plan or may use a State-approved private plan. He stated that Integrity Employee Benefits is conducting an RFP with MN cities and counties for private PFML to check on feasibility and costs versus the State plan. There is no obligation with the RFP and roughly 110 entities will participate. Motioned by Commissioner Sorenson, seconded by

Commissioner Peterson, to authorize the inclusion of Pennington County in the Integrity Employee Benefits RFP for Paid family Medical Leave. Motion carried.

The Coordinator noted that bids were opened and reviewed today at 9:00 a.m. in the Justice Center Board Room for the sale of the former Human Services building/parking lot and for roof replacement at the Law Enforcement Center. There were no bids received for the sale of the former Human Services building and parking lot. Building and Grounds Supervisor Morgan Bernier presented the following roofing bids, noting that the bid specifications need to be reviewed before a recommendation can be made. Following discussion, there was a motion by Commissioner Peterson, seconded by Commissioner Lawrence, to refer the LEC roofing bids to the Building Committee for review and recommendation to the Board. Motion carried.

Northwest Roofing Inc.	\$274,058.75
APR	\$298,429.42
Classic Construction	\$273,547.31
North Central Insulation	\$266,961.00 (new ISO sheeting)
	\$227,559.00 (reuse ISO sheeting)
Gabriel Roofing, LLC	\$146,900.00
All Elements Inc.	\$239,198.00
	\$188,713.00 (PVC roof)

#### County Attorney Items:

Interim County Attorney Nathan Haase informed the Board they have a new server in the office and they are working to get all office computers on the system. He noted the new Assistant County Attorney, Ashley Nelson, will be starting on May 5, 2025. He discussed the desire to purchase new Surface Pro tablets in the future, which if approve would be paid for with forfeiture funds.

#### Committee Reports / Commissioner Updates:

Commissioner Lawrence noted that additional volunteers are needed for the spring cleanup day being held on May 3, 2025, at Les's Sanitation.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to adjourn the Board meeting to May 13, 2025, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator  
Pennington County

Roy Sourdif, Chairman  
Board of Commissioners

Danielle  
5/13/25

8:33AM

# Pennington County Financial System



Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)☐  
2 - Department (Totals by Dept)☐  
3 - Vendor Number☐  
4 - Vendor Name☐

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List☐  
S - Condensed Audit List☐

Save Report Options?: N

DRAFT

# Pennington County Financial System



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1 County Revenue

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	1604	ACCURATE CONTROLS, INC					
209	01-218-000-0000-6300		328.00	TECHNICAL SUPPORT-DOOR ISSUE	23404	REPAIRS & MAINTENANCE	N
210	01-251-000-0000-6300		82.00	TECHNICAL SUPPORT-CAMERA ISSUE	23404	REPAIRS & MAINTENANCE	N
	1604	ACCURATE CONTROLS, INC	410.00	2 Transactions			
	1011	ACE HARDWARE					
204	01-111-000-0000-6300		3.99	PAINT BRUSH	181541	REPAIRS & MAINTENANCE	N
205	01-111-000-0000-6300		19.99	MOP	181541	REPAIRS & MAINTENANCE	N
206	01-111-000-0000-6300		22.99	DRAIN AUGER	181541	REPAIRS & MAINTENANCE	N
207	01-218-000-0000-6300		48.90	TURRET WAND/PAINT MIZER	181933	REPAIRS & MAINTENANCE	N
	1011	ACE HARDWARE	95.87	4 Transactions			
	1347	Amazon Capital Services					
178	01-259-000-0000-6801		109.99	PROGRAMMING SUPPLIES	1HM1-F61Y-W49F	MISCELLANEOUS EXPENSE - CANTI	N
181	01-111-000-0000-6300		40.99	CARBON MONOXIDE DETECTORS	1JC4-PFLD-TNND	REPAIRS & MAINTENANCE	N
179	01-218-000-0000-6300		40.99	CARBON MONOXIDE DETECTORS	1JC4-PFLD-TNND	REPAIRS & MAINTENANCE	N
180	01-251-000-0000-6302		40.99	CARBON MONOXIDE DETECTORS	1JC4-PFLD-TNND	KITCHEN REPAIRS & EXPENSE	N
183	01-251-000-0000-6405		29.64	SHAVE CREAM	1JWY-3LWC-M9XV	GENERAL SUPPLIES - JAIL	N
182	01-251-000-0000-6405		54.61	2 SURGE POWER STRIPS	1KW6-N7MK-VPWC	GENERAL SUPPLIES - JAIL	N
37	01-111-000-0000-6300		54.00	PRESSURE SWITCH	1MKC-1JRK-6DGF	REPAIRS & MAINTENANCE	N
51	01-041-000-0000-6401		263.00	TONER - CHECK PRINTER	1TDL-X9W7-GTC1	SUPPLIES - AUDITOR	N
177	01-251-000-0000-6405		28.99	UTENSILS	1YF1-WRQV-6HLR	GENERAL SUPPLIES - JAIL	N
	1347	Amazon Capital Services	663.20	9 Transactions			
	1331	ANDERSON/SADIE					
208	01-251-000-0000-6420		268.19	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	1331	ANDERSON/SADIE	268.19	1 Transactions			
	1308	ASSOCIATION OF MINNESOTA COUNTIES					
36	01-070-000-0000-6801		1,365.00	2025 MNCITLA DUES - LJ	MNCITLA2025	MISCELLANEOUS EXPENSE - DP	N
	1308	ASSOCIATION OF MINNESOTA COUNTIES	1,365.00	1 Transactions			
	2050	BREDESON SUPPLY					
29	01-601-000-0000-6401		14.95	OFFICE SUPPLIES	214036	SUPPLIES - EXTENSION	N
30	01-601-000-0000-6401		12.95	OFFICE SUPPLIES	214047	SUPPLIES - EXTENSION	N
	2050	BREDESON SUPPLY	27.90	2 Transactions			
	2350	BROOKS INTERNET SOFTWARE, INC					
35	01-070-000-0000-6301		70.31	RPM MAINENANCE	48974	MAINTENANCE AGREEMENT	N



# Pennington County Financial System



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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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1 County Revenue

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2350	BROOKS INTERNET SOFTWARE, INC		70.31	1 Transactions			
3306	CITY OF THIEF RIVER FALLS						
23	01-221-000-0000-6262		13,738.49	2025 1ST QTR TASK FORCE	INV01548	OTHER SERVICES	N
3306	CITY OF THIEF RIVER FALLS		13,738.49	1 Transactions			
20007	CITY OF THIEF RIVER FALLS						
211	01-252-000-0000-6330		294.00	LODGING SOTA CONFERENCE/#16,13	INV01552	TRAVEL & EXPENSE	N
20007	CITY OF THIEF RIVER FALLS		294.00	1 Transactions			
3311	COLE PAPERS, INC.						
7	01-111-000-0000-6403		7.00	PROCESSING FEE	10570526	JANITORIAL SUPPLIES - COURTHOL	N
8	01-111-000-0000-6403		134.20	WHITE MERFIN TOWEL ROLLS - GC	10570526	JANITORIAL SUPPLIES - COURTHOL	N
10	01-111-000-0000-6403		71.89	LIVI BATH TISSUE - GC	10570526	JANITORIAL SUPPLIES - COURTHOL	N
9	01-218-000-0000-6403		67.10	WHITE MERFIN TOWEL ROLLS - JC	10570526	JANITORIAL SUPPLIES	N
52	01-111-000-0000-6403		67.10	MERFIN WHITE TOWEL ROLLS -GC	10576069	JANITORIAL SUPPLIES - COURTHOL	N
54	01-111-000-0000-6403		71.89	LIVI BATH TISSUE - GC	10576069	JANITORIAL SUPPLIES - COURTHOL	N
56	01-111-000-0000-6403		93.96	LIVI KITCHEN TOWEL ROLLS - GC	10576069	JANITORIAL SUPPLIES - COURTHOL	N
58	01-111-000-0000-6403		64.56	LYSOL TOILET CLEANER - GC	10576069	JANITORIAL SUPPLIES - COURTHOL	N
60	01-111-000-0000-6403		7.00	PROCESSING FEE	10576069	JANITORIAL SUPPLIES - COURTHOL	N
53	01-218-000-0000-6403		67.10	MERFIN WHITE TOWEL ROLLS -JC	10576069	JANITORIAL SUPPLIES	N
55	01-218-000-0000-6403		71.89	LIVI BATH TISSUE - JC	10576069	JANITORIAL SUPPLIES	N
57	01-218-000-0000-6403		46.98	LIVI KITCHEN TOWEL ROLLS - JC	10576069	JANITORIAL SUPPLIES	N
59	01-218-000-0000-6403		64.56	LYSOL TOILET CLEANER - JC	10576069	JANITORIAL SUPPLIES	N
3311	COLE PAPERS, INC.		835.23	13 Transactions			
3307	COMMISSIONER OF TRANSPORTATION-ST						
238	01-220-000-0000-6207		3,493.28	2025 ARMER MOTOROLA AGREEMENT	863562	RADIO	N
3307	COMMISSIONER OF TRANSPORTATION-ST		3,493.28	1 Transactions			
3302	CREATIVE PRODUCT SOURCING INC						
215	01-222-000-0000-6801		47.44	TSHIRTS	163523	MISCELLANEOUS EXPENSE - D.A.R.	N
3302	CREATIVE PRODUCT SOURCING INC		47.44	1 Transactions			
3521	CUMMINS SALES AND SERVICE						
213	01-218-000-0000-6300		1,275.62	PLANNED MAINTENANCE/BOILER2025	F1-250450257	REPAIRS & MAINTENANCE	N
212	01-218-000-0000-6300		33.24-	CREDIT ON ACCT	F1-45169	REPAIRS & MAINTENANCE	N
3521	CUMMINS SALES AND SERVICE		1,242.38	2 Transactions			
4340	DAKOTA FIRE PROTECTION INC						

# Pennington County Financial System



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1 County Revenue

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COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
214	01-218-000-0000-6300		ANNUAL SPRINKLER INSPECTION 25	24927	REPAIRS & MAINTENANCE	N
	<b>4340 DAKOTA FIRE PROTECTION INC</b>		<b>800.00</b>	<b>1 Transactions</b>		
	<b>4313 DEPARTMENT OF MOTOR VEHICLES</b>					
219	01-201-000-0000-6304		LICENSE/REGISTRATION/PLATES#02		REPAIR & MAINTENANCE - SQUADS	N
220	01-201-000-0000-6304		LICENSE/REGISTRATION #16		REPAIR & MAINTENANCE - SQUADS	N
	<b>4313 DEPARTMENT OF MOTOR VEHICLES</b>		<b>48.00</b>	<b>2 Transactions</b>		
	<b>4364 DIRECT DEPOSIT SERVICES</b>					
242	01-041-000-0000-6801		CD PURCHASED-SECURITY BANK-TX	35547	MISCELLANEOUS EXPENSE - AUDIT	N
	<b>4364 DIRECT DEPOSIT SERVICES</b>		<b>498.00</b>	<b>1 Transactions</b>		
	<b>999999997 EBIX, INC</b>					
1	01-801-000-0000-6801		2025 TOP HEALTH NEWLETTER	638022	MISCELLANEOUS EXPENSE	N
	<b>999999997 EBIX, INC</b>		<b>416.81</b>	<b>1 Transactions</b>		
	<b>6006 FARMERS UNION OIL</b>					
244	01-290-000-0000-6560		FUEL - APR 2025	ACCT# 697477	Gas & Diesel	N
	<b>6006 FARMERS UNION OIL</b>		<b>49.77</b>	<b>1 Transactions</b>		
	<b>6375 FITZGERALD/LARISSA</b>					
69	01-601-000-0000-6330		COUTY EXT MEETING	5/8/25	TRAVEL & EXPENSE	N
	<b>6375 FITZGERALD/LARISSA</b>		<b>65.00</b>	<b>1 Transactions</b>		
	<b>6305 FLAAGAN/JODI</b>					
24	01-013-000-0000-6853		52.5 HRS@/HR ZD GRANT	APRIL 2025\	TOWARD ZERO DEATH GRANT	Y
	<b>6305 FLAAGAN/JODI</b>		<b>1,837.50</b>	<b>1 Transactions</b>		
	<b>7317 GALLS, LLC</b>					
216	01-251-000-0000-6420		2 SHIRTS - JB	30944892	JAILER UNIFORMS	N
	<b>7317 GALLS, LLC</b>		<b>166.77</b>	<b>1 Transactions</b>		
	<b>7031 GARDEN VALLEY TELEPHONE</b>					
267	01-070-000-0000-6263		HOSTED IT SERVICES - MAY	101415455	COMPUTER SERVICES - DP	N
	<b>7031 GARDEN VALLEY TELEPHONE</b>		<b>13,212.35</b>	<b>1 Transactions</b>		
	<b>7032 GWORKS</b>					
217	01-251-000-0000-6801		SIMPLE SIGNS MAINT/TECH SUPPOR	2019-28982	MISCELLANEOUS EXPENSE - JAIL	N
	<b>7032 GWORKS</b>		<b>575.00</b>	<b>1 Transactions</b>		

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COMMISSIONER'S VOUCHERS ENTRIES

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1 County Revenue

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
<b>8355</b>	<b>HENNINGSEN/ALEXANDER</b>						
184	01-252-000-0000-6330		13.62	MEAL REIMBURSEMENT-SOTA CONFER		TRAVEL & EXPENSE	N
185	01-252-000-0000-6330		31.54	MEAL REIMBURSEMENT-SOTA CONFER		TRAVEL & EXPENSE	N
186	01-252-000-0000-6330		17.14	MEAL REIMBURSEMENT-SOTA CONFER		TRAVEL & EXPENSE	N
187	01-252-000-0000-6330		9.90	MEAL REIMBURSEMENT-SOTA CONFER		TRAVEL & EXPENSE	N
<b>8355</b>	<b>HENNINGSEN/ALEXANDER</b>		<b>72.20</b>	<b>4 Transactions</b>			
<b>8326</b>	<b>HILLYARD INC</b>						
11	01-111-000-0000-6403		204.88	ARSENAL AIR FRESHENER-GC	605805853	JANITORIAL SUPPLIES - COURTHOL	N
13	01-111-000-0000-6403		355.15	ARSENAL 1 SPRAY CLEAN HD - GC	605805853	JANITORIAL SUPPLIES - COURTHOL	N
15	01-111-000-0000-6403		190.96	ARSENAL 1 QT PLUS - GC	605805853	JANITORIAL SUPPLIES - COURTHOL	N
12	01-218-000-0000-6403		204.88	ARSENAL AIR FRESHENER-JC	605805853	JANITORIAL SUPPLIES	N
14	01-218-000-0000-6403		355.15	ARSENAL 1 SPRAY CLEAN HD - JC	605805853	JANITORIAL SUPPLIES	N
16	01-218-000-0000-6403		190.96	ARSENAL 1 QT PLUS - JC	605805853	JANITORIAL SUPPLIES	N
<b>8326</b>	<b>HILLYARD INC</b>		<b>1,501.98</b>	<b>6 Transactions</b>			
<b>7012</b>	<b>JOHNSON-GREEN FUNERAL SERVICE INC</b>						
218	01-206-000-0000-6262		260.00	TRANSPORT GF-RM	42825	OTHER SERVICES-CORONER	N
<b>7012</b>	<b>JOHNSON-GREEN FUNERAL SERVICE INC</b>		<b>260.00</b>	<b>1 Transactions</b>			
<b>11357</b>	<b>KLEIN/TAMMY</b>						
189	01-251-000-0000-6420		317.99	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
<b>11357</b>	<b>KLEIN/TAMMY</b>		<b>317.99</b>	<b>1 Transactions</b>			
<b>13500</b>	<b>MARCO</b>						
42	01-601-000-0000-6301		196.87	KONICA MINOLTA LEASE	39137028	MAINTENANCE AGREEMENT	N
<b>13500</b>	<b>MARCO</b>		<b>196.87</b>	<b>1 Transactions</b>			
<b>13498</b>	<b>MARCO TECHNOLOGIES LLC</b>						
3	01-801-000-0000-6301		189.80	EQ1019556 MAINTENANCE AGREEMEN	INV13781669	MAINTENANCE AGREEMENT	N
34	01-091-000-0000-6301		129.74	EQ767167 MAINTENANCE AGREEMENT	INV13805285	MAINTENANCE AGREEMENT	N
26	01-101-000-0000-6301		14.19	EQ442257 MAINTENANCE AGREEMENT	INV13823112	MAINTENANCE AGREEMENT	N
18	01-132-000-0000-6301		39.50	EQ1356645 MAINTENANCE AGREEMEN	INV3768144	MAINTENANCE AGREEMENT	N
<b>13498</b>	<b>MARCO TECHNOLOGIES LLC</b>		<b>373.23</b>	<b>4 Transactions</b>			
<b>13589</b>	<b>MIKE'S AUTOMOTIVE CENTER INC.</b>						
67	01-270-000-0000-6262		949.44	TIRES 57-CR-24-72	008241	OTHER SERVICES-CRIME VICTIM	N
<b>13589</b>	<b>MIKE'S AUTOMOTIVE CENTER INC.</b>		<b>949.44</b>	<b>1 Transactions</b>			
<b>13383</b>	<b>MINNCOR INDUSTRIES</b>						

# Pennington County Financial System



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Audit List for Board

## COMMISSIONER'S VOUCHERS ENTRIES

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1 County Revenue

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
19	01-132-000-0000-6401		MV TITLE SERVICE	128047	SUPPLIES - MOTOR VEHICLE	N
	<b>13383 MINNCOR INDUSTRIES</b>		<b>35.00</b>	<b>1 Transactions</b>		
	<b>13322 MINNESOTA STATE TREASURER</b>					
50	01-101-000-0000-6801		REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
46	01-101-000-0000-6826		MARRIAGE SURCHARGE		WELL DISCLOSURE CERTIFICATE	N
49	01-101-000-0000-6827		RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
45	01-101-000-0000-6829		CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
47	01-101-000-0000-6831		BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
48	01-101-000-0000-6848		BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	<b>13322 MINNESOTA STATE TREASURER</b>		<b>4,630.50</b>	<b>6 Transactions</b>		
	<b>13361 MN BUREAU OF CRIMINAL APPREHENSION</b>					
192	01-203-000-0000-6801		1ST QTR 23 NEW/28 RENEWAL	57-000084	GUN PERMIT - MISC	N
	<b>13361 MN BUREAU OF CRIMINAL APPREHENSION</b>		<b>370.00</b>	<b>1 Transactions</b>		
	<b>13324 MN SHERIFFS ASSOCIATION</b>					
222	01-252-000-0000-6330		BWC-#01	2272	TRAVEL & EXPENSE	N
221	01-252-000-0000-6330		EXPUNGEMENTS TRAINING-SB	2949	TRAVEL & EXPENSE	N
	<b>13324 MN SHERIFFS ASSOCIATION</b>		<b>265.00</b>	<b>2 Transactions</b>		
	<b>13539 MNDRIVERSMANUALS.COM</b>					
39	01-132-000-0000-6401		DRIVERS MANUALS	5520	SUPPLIES - MOTOR VEHICLE	N
	<b>13539 MNDRIVERSMANUALS.COM</b>		<b>342.75</b>	<b>1 Transactions</b>		
	<b>13427 MOLSKNESS/BARB</b>					
70	01-601-000-0000-6330		COUTY EXT MEETING	5/8/25	TRAVEL & EXPENSE	N
71	01-601-000-0000-6330		MILEAGE - 14 MILES	5/8/25	TRAVEL & EXPENSE	N
	<b>13427 MOLSKNESS/BARB</b>		<b>74.80</b>	<b>2 Transactions</b>		
	<b>999999997 NELSON/ASHLEY</b>					
6	01-091-000-0000-6801		REIMBURSE-BCA FINGERPRINTING		MISCELLANEOUS EXPENSE	N
	<b>999999997 NELSON/ASHLEY</b>		<b>25.00</b>	<b>1 Transactions</b>		
	<b>14328 NELSON/BRANDY</b>					
188	01-251-000-0000-6420		UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	<b>14328 NELSON/BRANDY</b>		<b>240.51</b>	<b>1 Transactions</b>		
	<b>14397 NELSON/GRANT</b>					
40	01-601-000-0000-6240		"PICTURE THIS" PLANT ID SUBSCR		SUBSCRIPTIONS	N

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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
31	01-601-000-0000-6330		MILEAGE JAN-APR 25- 214 MILES		TRAVEL & EXPENSE	N
	<b>14397 NELSON/GRANT</b>		<b>181.85</b>	<b>2 Transactions</b>		
72	01-601-000-0000-6330		COUNTY EXT MEETING	5/8/25	TRAVEL & EXPENSE	N
	<b>14449 NOMELAND/WAYNE</b>		<b>65.00</b>	<b>1 Transactions</b>		
223	01-201-000-0000-6560		FUEL-SQUADS/APRIL	90037	GAS & DIESEL	N
	<b>14440 NORTHDALE OIL INC.</b>		<b>1,899.21</b>	<b>1 Transactions</b>		
5	01-091-000-0000-6262		ACCT RESEARCH FEES		OTHER SERVICES	N
226	01-201-000-0000-6304		NORTHDALE PETRO-HEADLIGHT#13		REPAIR & MAINTENANCE - SQUADS	N
224	01-251-000-0000-6405		WALMART-INMATE LAUNDRY		GENERAL SUPPLIES - JAIL	N
225	01-252-000-0000-6330		ST COULD-PARKING-SOTA CONF#13		TRAVEL & EXPENSE	N
	<b>14033 NORTHERN STATE BANK</b>		<b>63.80</b>	<b>4 Transactions</b>		
245	01-101-000-0000-6401		VITAL RECORDS - SECURITY PAPER	51853659	SUPPLIES - RECORDER	N
	<b>14428 NORTHSTAR</b>		<b>385.64</b>	<b>1 Transactions</b>		
17	01-106-000-0000-6241		NWMAP MEMBERSHIP - AB, AV		DUES - ASSESSOR	N
	<b>14334 NWMAP</b>		<b>80.00</b>	<b>1 Transactions</b>		
2	01-801-000-0000-6401		PENCILS	419496755001	SUPPLIES-UNALLOCATED	N
229	01-220-000-0000-6405		TONER-INVESTIGATIONS	419511899001	GENERAL SUPPLIES	N
228	01-251-000-0000-6255		TONER - MEDICAL	420121198001	MEDICAL - LOCAL	N
227	01-251-000-0000-6405		CLEAR BOOKLET PACKETS	420123934001	GENERAL SUPPLIES - JAIL	N
230	01-201-000-0000-6405		USB-FLASHDRIVES	421713543001	GENERAL SUPPLIES	N
	<b>15323 OFFICE DEPOT</b>		<b>652.15</b>	<b>5 Transactions</b>		
231	01-201-000-0000-6304		OIL CHANGE/SERVICE #03	16648	REPAIR & MAINTENANCE - SQUADS	N
232	01-201-000-0000-6304		OIL CHANGE/SERVICE #06	16775	REPAIR & MAINTENANCE - SQUADS	N
	<b>15329 OIL BOYZ EXPRESS LUBE INC</b>		<b>181.68</b>	<b>2 Transactions</b>		
	<b>16460 POMP'S TIRE SERVICE, INC</b>					

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
233	01-111-000-0000-6300		LAWN TRACTOR TIRE	1550033225	REPAIRS & MAINTENANCE	N
<b>16460</b>	<b>POMP'S TIRE SERVICE, INC</b>		<b>193.55</b>			
			1 Transactions			
<b>16448</b>	<b>PREMIUM WATERS, INC.</b>					
68	01-091-000-0000-6801		23.99 WATER - APRIL	176878	MISCELLANEOUS EXPENSE	N
41	01-601-000-0000-6401		67.48 APRIL WATER BILL	176888	SUPPLIES - EXTENSION	N
234	01-251-000-0000-6801		117.49 WATER(13) BOTTLE DEPOSIT	341269775	MISCELLANEOUS EXPENSE - JAIL	N
235	01-220-000-0000-6801		83.49 WATER(9) BOTTLE DEPOSIT	341273056	MISCELLANEOUS EXPENSE	N
236	01-220-000-0000-6801		23.50 MONTHLY RENTAL.MAY	341275626	MISCELLANEOUS EXPENSE	N
237	01-251-000-0000-6801		23.50 MONTHLY RENTAL.MAY	341275626	MISCELLANEOUS EXPENSE - JAIL	N
38	01-801-000-0000-6401		50.48 APRIL WATER - GC	ACCT # 176590	SUPPLIES-UNALLOCATED	N
<b>16448</b>	<b>PREMIUM WATERS, INC.</b>		<b>389.93</b>			
			7 Transactions			
<b>18440</b>	<b>READITECH IT SOLUTIONS</b>					
103	01-061-000-0000-6262		3.47 ARCHIVING - MAY		OTHER SERVICES - ELECTIONS	N
75	01-003-000-0000-6210		50.94 HOSTED EXCHANGE - MAY	380232	E-MAIL SERVICES	N
92	01-003-000-0000-6210		20.82 ARCHIVING - MAY	380232	E-MAIL SERVICES	N
119	01-003-000-0000-6210		52.50 HOSTED OFFICE APPS - MAY	380232	E-MAIL SERVICES	N
76	01-041-000-0000-6210		25.47 HOSTED EXCHANGE - MAY	380232	E-MAIL SERVICES	N
89	01-041-000-0000-6210		17.35 ARCHIVING - MAY	380232	E-MAIL SERVICES	N
90	01-041-000-0000-6210		3.47 ARCHIVING - MAY - AP	380232	E-MAIL SERVICES	N
104	01-041-000-0000-6210		4.00 POP EMAIL MAY	380232	E-MAIL SERVICES	N
115	01-041-000-0000-6210		43.75 HOSTED OFFICE APPS - MAY	380232	E-MAIL SERVICES	N
85	01-061-000-0000-6262		8.49 HOSTED EXCHANGE-ELECTIONS- MAY	380232	OTHER SERVICES - ELECTIONS	N
87	01-061-000-0000-6262		8.49 HOSTED EXCHANGE - MAY	380232	OTHER SERVICES - ELECTIONS	N
88	01-070-000-0000-6210		8.49 HOSTED EXCHANGE - DATA PROCESS	380232	E-MAIL SERVICES	N
91	01-070-000-0000-6210		17.35 ARCHIVING - MAY	380232	E-MAIL SERVICES	N
105	01-070-000-0000-6210		28.00 POP EMAIL MAY	380232	E-MAIL SERVICES	N
120	01-070-000-0000-6263		26.00- CREDIT FOR SYNOLOGY - APRIL	380232	COMPUTER SERVICES - DP	N
77	01-091-000-0000-6210		67.92 HOSTED EXCHANGE - MAY	380232	E-MAIL SERVICES	N
93	01-091-000-0000-6210		27.76 ARCHIVING - MAY	380232	E-MAIL SERVICES	N
114	01-091-000-0000-6300		70.00 HOSTED OFFICE APPS - MAY	380232	REPAIRS & MAINTENANCE	N
84	01-101-000-0000-6300		16.98 HOSTED EXCHANGE - MAY	380232	REPAIRS & MAINTENANCE	N
94	01-101-000-0000-6300		10.41 ARCHIVING - MAY	380232	REPAIRS & MAINTENANCE	N
106	01-101-000-0000-6300		2.00 POP EMAIL MAY	380232	REPAIRS & MAINTENANCE	N
116	01-101-000-0000-6300		8.75 HOSTED OFFICE APPS - MAY	380232	REPAIRS & MAINTENANCE	N
83	01-106-000-0000-6300		16.98 HOSTED EXCHANGE - MAY	380232	REPAIRS & MAINTENANCE	N
96	01-106-000-0000-6300		10.41 ARCHIVING - MAY	380232	REPAIRS & MAINTENANCE	N
107	01-106-000-0000-6300		2.00 POP EMAIL MAY	380232	REPAIRS & MAINTENANCE	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
118	01-106-000-0000-6300		HOSTED OFFICE APPS - MAY	380232	REPAIRS & MAINTENANCE	N
81	01-111-000-0000-6210		HOSTED EXCHANGE - MAY	380232	E-MAIL SERVICES	N
102	01-111-000-0000-6300		ARCHIVING - MAY	380232	REPAIRS & MAINTENANCE	N
78	01-121-000-0000-6210		HOSTED EXCHANGE - MAY	380232	E-MAIL SERVICES	N
97	01-121-000-0000-6210		ARCHIVING - MAY	380232	E-MAIL SERVICES	N
113	01-121-000-0000-6300		HOSTED OFFICE APPS - MAY	380232	Repairs & Maintenance	N
98	01-132-000-0000-6300		ARCHIVING - MAY	380232	REPAIRS & MAINTENANCE	N
108	01-132-000-0000-6300		POP EMAIL MAY	380232	REPAIRS & MAINTENANCE	N
112	01-132-000-0000-6300		HOSTED OFFICE APPS - MAY	380232	REPAIRS & MAINTENANCE	N
79	01-270-000-0000-6300		HOSTED EXCHANGE - MAY	380232	REPAIRS & MAINTENANCE	N
99	01-270-000-0000-6300		ARCHIVING - MAY	380232	REPAIRS & MAINTENANCE	N
109	01-270-000-0000-6300		HOSTED OFFICE APPS - MAY	380232	REPAIRS & MAINTENANCE	N
80	01-290-000-0000-6210		HOSTED EXCHANGE - MAY	380232	E-MAIL SERVICES	N
100	01-290-000-0000-6210		ARCHIVING - MAY	380232	E-MAIL SERVICES	N
117	01-290-000-0000-6210		HOSTED OFFICE APPS - MAY	380232	E-MAIL SERVICES	N
82	01-601-000-0000-6300		HOSTED EXCHANGE - MAY	380232	REPAIRS & MAINTENANCE	N
101	01-601-000-0000-6300		ARCHIVING - MAY	380232	REPAIRS & MAINTENANCE	N
110	01-601-000-0000-6300		POP EMAIL MAY	380232	REPAIRS & MAINTENANCE	N
111	01-601-000-0000-6300		HOSTED OFFICE APPS - MAY	380232	REPAIRS & MAINTENANCE	N
86	01-801-000-0000-6300		HOSTED EXCHANGE-CALENDARS- MAY	380232	REPAIRS & MAINTENANCE	N
95	01-801-000-0000-6300		ARCHIVING - MAY - CALENDARS	380232	REPAIRS & MAINTENANCE	N
<b>18440</b>	<b>READITECH IT SOLUTIONS</b>		<b>784.94</b>	<b>46</b>	<b>Transactions</b>	
<b>18475</b>	<b>ROLLER/HUNTER</b>					
190	01-252-000-0000-6330		MEAL REIMBURSEMENT-SOTA CONFER		TRAVEL & EXPENSE	N
191	01-252-000-0000-6330		MEAL REIMBURSEMENT-SOTA CONFER		TRAVEL & EXPENSE	N
<b>18475</b>	<b>ROLLER/HUNTER</b>		<b>29.92</b>	<b>2</b>	<b>Transactions</b>	
<b>19332</b>	<b>SANDS/TERESA</b>					
73	01-601-000-0000-6330		MILEAGE - 15 MILES	5/8/25	TRAVEL & EXPENSE	N
74	01-601-000-0000-6330		COUNTY EXT MEETING	5/8/25	TRAVEL & EXPENSE	N
<b>19332</b>	<b>SANDS/TERESA</b>		<b>75.50</b>	<b>2</b>	<b>Transactions</b>	
<b>999999997</b>	<b>SECURITY STATE BANK OF OKLEE</b>					
4	01-270-000-0000-6262		LATE PAYMENTS MORTGAGE#103406	57-FA-24-471	OTHER SERVICES-CRIME VICTIM	N
<b>999999997</b>	<b>SECURITY STATE BANK OF OKLEE</b>		<b>204.28</b>	<b>1</b>	<b>Transactions</b>	
<b>19292</b>	<b>SLUMBERLAND FURNITURE</b>					
66	01-270-000-0000-6262		DELIVERY HOUSE GOODS/MATTRESS	0430558PQ21	OTHER SERVICES-CRIME VICTIM	N



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
19292	SLUMBERLAND FURNITURE		179.99	1 Transactions		
20027	THE TIMES					
246	01-003-000-0000-6231		132.66	PROCEEDINGS OF 3/11	ACCT #281	PUBLISHING - BOARD N
247	01-003-000-0000-6231		1,811.70	DELINQUENT TAXES #2	ACCT #281	PUBLISHING - BOARD N
251	01-003-000-0000-6231		129.25	WATCH-PROPERTY	ACCT #281	PUBLISHING - BOARD N
252	01-003-000-0000-6231		154.44	TIMES-BUDGET	ACCT #281	PUBLISHING - BOARD N
258	01-003-000-0000-6231		331.65	PROCEEDINGS OF 3/25	ACCT #281	PUBLISHING - BOARD N
265	01-003-000-0000-6231		377.19	PROCEEDINGS OF 4/8	ACCT #281	PUBLISHING - BOARD N
260	01-003-000-0000-6232		45.00	TIMES-VOLUNTEER WEEK	ACCT #281	ADVERTISING - BOARD N
248	01-091-000-0000-6801		97.50	TIMES: ASST CO ATTY	ACCT #281	MISCELLANEOUS EXPENSE N
253	01-091-000-0000-6801		87.75	TIMES-ASST CTY ATTY	ACCT #281	MISCELLANEOUS EXPENSE N
249	01-132-000-0000-6801		68.25	TIMES: DMV REGISTRAR	ACCT #281	MISCELLANEOUS EXPENSE - MOTO N
254	01-132-000-0000-6801		68.25	TIMES-DMV REGISTRAR	ACCT #281	MISCELLANEOUS EXPENSE - MOTO N
255	01-132-000-0000-6801		61.25	WATCH-DMV REGISTRAR	ACCT #281	MISCELLANEOUS EXPENSE - MOTO N
256	01-132-000-0000-6801		10.00	INTERNET JOB PAGE	ACCT #281	MISCELLANEOUS EXPENSE - MOTO N
250	01-218-000-0000-6300		58.75	WATCH-ROOF REPLACEMENT	ACCT #281	REPAIRS & MAINTENANCE N
259	01-601-000-0000-6240		189.00	TIMES-SPRING CLEAN UP	ACCT #281	SUBSCRIPTIONS N
261	01-601-000-0000-6240		168.00	WATCH-SPRING CLEAN UP	ACCT #281	SUBSCRIPTIONS N
262	01-601-000-0000-6240		189.00	TIMES-SPRING CLEAN UP	ACCT #281	SUBSCRIPTIONS N
263	01-601-000-0000-6240		168.00	EATCH-SPRING CLEAN UP	ACCT #281	SUBSCRIPTIONS N
266	01-601-000-0000-6240		189.00	TIMES-SPRING CLEAN UP	ACCT #281	SUBSCRIPTIONS N
264	01-801-000-0000-6801		18.81	RFP-PRIVATE PAID FML	ACCT #281	MISCELLANEOUS EXPENSE N
193	01-201-000-0000-6801		78.00	TIMES - DEPUTY ADVERTISING	ACCT #284	MISCELLANEOUS EXPENSE N
194	01-201-000-0000-6801		78.00	TIMES - DEPUTY ADVERTISING	ACCT #284	MISCELLANEOUS EXPENSE N
195	01-201-000-0000-6801		70.00	NW DISPATCH ADVERTISING	ACCT #284	MISCELLANEOUS EXPENSE N
196	01-201-000-0000-6801		10.00	INTERNET JOB PAGE	ACCT #284	MISCELLANEOUS EXPENSE N
197	01-201-000-0000-6801		78.00	TIMES - DEPUTY ADVERTISING	ACCT #284	MISCELLANEOUS EXPENSE N
198	01-201-000-0000-6801		70.00	NW DISPATCH ADVERTISING	ACCT #284	MISCELLANEOUS EXPENSE N
199	01-201-000-0000-6801		10.00	INTERNET JOB PAGE	ACCT #284	MISCELLANEOUS EXPENSE N
200	01-201-000-0000-6801		78.00	TIMES - DEPUTY ADVERTISING	ACCT#284	MISCELLANEOUS EXPENSE N
201	01-201-000-0000-6801		70.00	NW DISPATCH ADVERTISING	ACCT#284	MISCELLANEOUS EXPENSE N
202	01-201-000-0000-6801		10.00	INTERNET JOB PAGE	ACCT#284	MISCELLANEOUS EXPENSE N
203	01-201-000-0000-6801		78.00	TIMES - DEPUTY ADVERTISING	ACCT#284	MISCELLANEOUS EXPENSE N
20027	THE TIMES		4,985.45	31 Transactions		
23303	THOMSON REUTERS/WEST PAYMENT CEN					
61	01-016-000-0000-6242		1,138.40	APRIL WESTLAW ACCESS - LAW LIB	851863545	SUBSCRIPTIONS - LAW LIBRARY N
63	01-091-000-0000-6240		842.35	APRIL WESTLAW ACCESS-ATTORNEY	851870668	SUBSCRIPTIONS N



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
62	01-016-000-0000-6242		MAY SUBSCRIPTIONS-LAW LIBRARY	851937842	SUBSCRIPTIONS - LAW LIBRARY	N
64	01-091-000-0000-6240		MAY SUBSCRIPTIONS-ATTORNEY	851940187	SUBSCRIPTIONS	N
23303	THOMSON REUTERS/WEST PAYMENT CEN		4 Transactions			
11039	TRF RADIO					
239	01-201-000-0000-6801		NOW HIRING-DEPUTY	39127-2	MISCELLANEOUS EXPENSE	N
25	01-132-000-0000-6801		NOW HIRING - DMV	39198-2	MISCELLANEOUS EXPENSE - MOTO	N
11039	TRF RADIO		2 Transactions			
21008	UNIVERSAL SCREENPRINT					
240	01-201-000-0000-6801		PLAGUE - #06	46136	MISCELLANEOUS EXPENSE	N
21008	UNIVERSAL SCREENPRINT		1 Transactions			
1 Fund Total:		62,990.53	County Revenue	57 Vendors	198 Transactions	

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	<b>1011 ACE HARDWARE</b>					
176	03-330-000-0000-6554		31.99	FLASHLIGHT		ENGINEERING & SURVEYING SUPPL N
175	03-350-000-0000-6556		5.59	BRUSH WHEEL		SHOP SUPPLIES N
	<b>1011 ACE HARDWARE</b>		<b>37.58</b>	2 Transactions		
	<b>1364 AUTO VALUE</b>					
171	03-350-000-0000-6556		69.58	HOSE, COUPLER, GLOVES		SHOP SUPPLIES N
174	03-350-000-0000-6556		36.97	WASHER FLUID, PAINT MARKER		SHOP SUPPLIES N
170	03-350-000-0000-6564		3,391.63	FUEL LINE, FILTERS, TANK CLEAN		EQUIPMENT REPAIR PARTS N
172	03-350-000-0000-6564		53.51	TUBING, FILTER		EQUIPMENT REPAIR PARTS N
173	03-350-000-0000-6564		236.68	LIGHT SWITCH, BATTERY, FILTER		EQUIPMENT REPAIR PARTS N
	<b>1364 AUTO VALUE</b>		<b>3,788.37</b>	5 Transactions		
	<b>10408 DEERE CREDIT INC.</b>					
168	03-350-000-0000-6631		71,875.65	LEASE MOTORGRADER 202		FURNITURE & EQUIPMENT N
169	03-350-000-0000-6631		46,943.99	LEASE MOTORGRADER 209		FURNITURE & EQUIPMENT N
	<b>10408 DEERE CREDIT INC.</b>		<b>118,819.64</b>	2 Transactions		
	<b>6006 FARMERS UNION OIL</b>					
163	03-350-000-0000-6556		6.70	LP TANK		SHOP SUPPLIES N
164	03-350-000-0000-6560		11.32	GAS		GAS & DIESEL N
165	03-350-000-0000-6560		263.84	DIESEL SHOP 211		GAS & DIESEL N
166	03-350-000-0000-6560		465.52	DIESEL SHOP 215		GAS & DIESEL N
167	03-350-000-0000-6560		408.00	DIESEL SHOP 213		GAS & DIESEL N
162	03-350-000-0000-6562		1,278.43	OIL		MOTOR OIL & LUBRICANTS N
	<b>6006 FARMERS UNION OIL</b>		<b>2,433.81</b>	6 Transactions		
	<b>6349 FASTENAL COMPANY</b>					
161	03-350-000-0000-6556		139.60	HAND TAP, EAR PLUGS		SHOP SUPPLIES N
	<b>6349 FASTENAL COMPANY</b>		<b>139.60</b>	1 Transactions		
	<b>6350 FLAAGAN/MIKE</b>					
160	03-320-000-0000-6330		21.30	SUPPER-MTG 4/30-5/1 BRAINARD		TRAVEL & EXPENSE N
	<b>6350 FLAAGAN/MIKE</b>		<b>21.30</b>	1 Transactions		
	<b>6306 FLEET DISTRIBUTING</b>					
158	03-350-000-0000-6556		44.97	CLEVIS, PLIERS		SHOP SUPPLIES N
159	03-350-000-0000-6556		85.31	TAPE, CABLE TIE		SHOP SUPPLIES N
	<b>6306 FLEET DISTRIBUTING</b>		<b>130.28</b>	2 Transactions		

# Pennington County Financial System



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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 13

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
157	<b>9500 IWORQ SYSTEMS INC</b>					
	03-320-000-0000-6263		2,500.00	FLEET MANAGEMENT SUPPORT		COMPUTER SERVICES N
	<b>9500 IWORQ SYSTEMS INC</b>		<b>2,500.00</b>	1 Transactions		
156	<b>10008 JOHN DEERE FINANCIAL</b>					
	03-350-000-0000-6564		10.76	SEALING WASHER		EQUIPMENT REPAIR PARTS N
	<b>10008 JOHN DEERE FINANCIAL</b>		<b>10.76</b>	1 Transactions		
155	<b>12325 L &amp; M FLEET SUPPLY INC.</b>					
	03-350-000-0000-6556		74.60	FUNNEL, TIE OFF RING, STRAP		SHOP SUPPLIES N
	<b>12325 L &amp; M FLEET SUPPLY INC.</b>		<b>74.60</b>	1 Transactions		
154	<b>13498 MARCO TECHNOLOGIES LLC</b>					
	03-320-000-0000-6301		52.92	COPY MACHINE - MAY	INV13823113	MAINTENANCE AGREEMENT N
	<b>13498 MARCO TECHNOLOGIES LLC</b>		<b>52.92</b>	1 Transactions		
147	<b>14324 NAPA AUTO PARTS</b>					
	03-350-000-0000-6564		10.49	BATTERY TERMINAL	742200	EQUIPMENT REPAIR PARTS N
148			33.95	GASKET	742274	EQUIPMENT REPAIR PARTS N
149			26.08	TIE TOOL	742275	SHOP SUPPLIES N
150			29.94	WASHER FLUID	742540	SHOP SUPPLIES N
151			13.49	HOSE CLAMP	742563	EQUIPMENT REPAIR PARTS N
153			4.79	FUEL FILTER	742655	EQUIPMENT REPAIR PARTS N
152			4.58	LOCK PIN	742656	SHOP SUPPLIES N
	<b>14324 NAPA AUTO PARTS</b>		<b>123.32</b>	7 Transactions		
145	<b>14440 NORTHDAL OIL INC.</b>					
	03-350-000-0000-6560		3,844.60	GAS & DIESEL SHOP 500		GAS & DIESEL N
146			2,654.46	GAS & DIESEL SHOP 500		GAS & DIESEL N
	<b>14440 NORTHDAL OIL INC.</b>		<b>6,499.06</b>	2 Transactions		
143	<b>14312 NORTHWEST POWER SYSTEMS</b>					
	03-350-000-0000-6564		82.08	HOSES		EQUIPMENT REPAIR PARTS N
144			30.38	ADAPTER, SEAL		EQUIPMENT REPAIR PARTS N
	<b>14312 NORTHWEST POWER SYSTEMS</b>		<b>112.46</b>	2 Transactions		
141	<b>16448 PREMIUM WATERS, INC.</b>					
	03-320-000-0000-6401		83.49	WATER - HWY DEPT	176896	SUPPLIES N
	<b>16448 PREMIUM WATERS, INC.</b>		<b>83.49</b>	1 Transactions		

# Pennington County Financial System



Danielle  
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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 14

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
140	<b>18417 QUALITY SPRAY FOAM LLC</b>					
	03-350-000-0000-6566		1,210.00	FIXED STORM SEWER		ROAD RECONSTRUCTION N
	<b>18417 QUALITY SPRAY FOAM LLC</b>		<b>1,210.00</b>	1 Transactions		
139	<b>17002 QUILL CORPORATION</b>					
	03-320-000-0000-6401		96.31	PAPER, LABEL TAPE		SUPPLIES N
	<b>17002 QUILL CORPORATION</b>		<b>96.31</b>	1 Transactions		
137	<b>18379 RDO Equipment Co.</b>					
	03-350-000-0000-6564		93.90	FUEL PUMP SEAL		EQUIPMENT REPAIR PARTS N
138	03-350-000-0000-6564		1,209.60	HY-GARD		EQUIPMENT REPAIR PARTS N
	<b>18379 RDO Equipment Co.</b>		<b>1,303.50</b>	2 Transactions		
131	<b>18440 READITECH IT SOLUTIONS</b>					
	03-320-000-0000-6263		40.00	BACK UP MANAGER - MAY		COMPUTER SERVICES N
132	03-320-000-0000-6263		61.25	HOSTED OFFICE - MAY		COMPUTER SERVICES N
133	03-320-000-0000-6263		12.00	HOSTED EXCHANGE- MAY		COMPUTER SERVICES N
134	03-320-000-0000-6263		25.47	HOSTED EXCHANGE- MAY		COMPUTER SERVICES N
135	03-320-000-0000-6263		31.23	EMAIL ARCHIVING - MAY		COMPUTER SERVICES N
136	03-320-000-0000-6263		4.60	MICROSOFT TEAM - MAY		COMPUTER SERVICES N
243	03-320-000-0000-6263		270.00	MONTHLY BILLING - 2022		COMPUTER SERVICES N
	<b>18440 READITECH IT SOLUTIONS</b>		<b>444.55</b>	7 Transactions		
130	<b>18106 RED LAKE COUNTY COOP</b>					
	03-350-000-0000-6418		306.00	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS N
	<b>18106 RED LAKE COUNTY COOP</b>		<b>306.00</b>	1 Transactions		
129	<b>18311 REGENTS OF THE UNIVERSITY OF MN</b>					
	03-320-000-0000-6261		3,000.00	SALES TAX STUDY		CONSULTING & LEGAL SERVICES N
	<b>18311 REGENTS OF THE UNIVERSITY OF MN</b>		<b>3,000.00</b>	1 Transactions		
128	<b>18439 ROCKSBURY TRUCK REPAIR</b>					
	03-350-000-0000-6564		258.39	GASKET, SEAL, HOSE		EQUIPMENT REPAIR PARTS N
	<b>18439 ROCKSBURY TRUCK REPAIR</b>		<b>258.39</b>	1 Transactions		
127	<b>20027 THE TIMES</b>					
	03-320-000-0000-6232		279.00	AD EMPLOYMENT 5 YR PLAN	ACCT# 842	ADVERTISING N
	<b>20027 THE TIMES</b>		<b>279.00</b>	1 Transactions		
	<b>20441 TIMBERLINE LOCATION LLC</b>					

# Pennington County Financial System



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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
241	03-330-000-0000-6261		6,700.00	SURVEY CP 57-24-10		CONSULTING & LEGAL SERVICES Y
<b>20441</b>	<b>TIMBERLINE LOCATION LLC</b>		<b>6,700.00</b>	<b>1 Transactions</b>		
<b>20343</b>	<b>TITAN MACHINERY</b>					
124	03-350-000-0000-6564		180.40	FILTERS		EQUIPMENT REPAIR PARTS N
125	03-350-000-0000-6564		31.75	ORING		EQUIPMENT REPAIR PARTS N
126	03-350-000-0000-6564		197.20	GAS STRUT		EQUIPMENT REPAIR PARTS N
<b>20343</b>	<b>TITAN MACHINERY</b>		<b>409.35</b>	<b>3 Transactions</b>		
<b>20309</b>	<b>TRUE NORTH STEEL</b>					
123	03-350-000-0000-6549		66,437.16	15", 18", 24", 36" PIPE		CULVERTS N
<b>20309</b>	<b>TRUE NORTH STEEL</b>		<b>66,437.16</b>	<b>1 Transactions</b>		
<b>1350</b>	<b>VESTIS</b>					
122	03-320-000-0000-6262		1,019.31	SHOP 500 COATS & FIRST AID		OTHER SERVICES N
<b>1350</b>	<b>VESTIS</b>		<b>1,019.31</b>	<b>1 Transactions</b>		
<b>26301</b>	<b>ZIEGLER, INC.</b>					
121	03-350-000-0000-6564		68.43	ADAPTOR, ASSEMBLY PIN		EQUIPMENT REPAIR PARTS N
<b>26301</b>	<b>ZIEGLER, INC.</b>		<b>68.43</b>	<b>1 Transactions</b>		
<b>3 Fund Total:</b>			<b>216,359.19</b>	<b>Road &amp; Bridge</b>	<b>28 Vendors</b>	<b>57 Transactions</b>

# Pennington County Financial System



Danielle  
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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	12123	LES'S SANITATION SERVICE					
44	32-390-000-0000-6801		2,125.62	CLEAN UP DAY - GARBAGE	502	MISCELLANEOUS EXPENSE-SCORE	N
43	32-390-000-0000-6801		996.00	CLEAN UP DAY - DEMO	503	MISCELLANEOUS EXPENSE-SCORE	N
65	32-390-000-0000-6801		5,500.00	RECYCLING - APRIL	54X08227	MISCELLANEOUS EXPENSE-SCORE	N
	12123	LES'S SANITATION SERVICE	8,621.62	3 Transactions			
	19324	SAFETY-KLEEN SYSTEMS, INC.					
21	32-390-000-0000-6262		61.00	USED OIL RECYCLING	96794319	OTHER SERVICES-SCORE ACCOUN	N
22	32-390-000-0000-6262		60.50	USED OIL RECYCLING	96933821	OTHER SERVICES-SCORE ACCOUN	N
20	32-390-000-0000-6262		182.50	USED OIL RECYCLING	97008986	OTHER SERVICES-SCORE ACCOUN	N
32	32-390-000-0000-6262		318.66	USED OIL/FILTER RECYCLING	97156516	OTHER SERVICES-SCORE ACCOUN	N
33	32-390-000-0000-6262		408.92	USED OIL/FILTER RECYCLING	97156553	OTHER SERVICES-SCORE ACCOUN	N
	19324	SAFETY-KLEEN SYSTEMS, INC.	1,031.58	5 Transactions			
	20027	THE TIMES					
257	32-390-000-0000-6801		59.40	MTG NOTCIE-SOLID WASTE RECLASS	ACCT #281	MISCELLANEOUS EXPENSE-SCORE	N
	20027	THE TIMES	59.40	1 Transactions			
32 Fund Total:			9,712.60	Solid Waste Facility	3 Vendors	9 Transactions	

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# Pennington County Financial System



40 Ditch Funds

Audit List for Board

## COMMISSIONER'S VOUCHERS ENTRIES

Page 17

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
27	8333 H2OVER VIEWERS					
	40-746-000-0000-6262		1,022.50	VIEWERS FEES	2053	OTHER SERVICES N
28	40-770-000-0000-6262		2,633.96	VIEWERS FEES	2053	OTHER SERVICES N
	8333 H2OVER VIEWERS		3,656.46	2 Transactions		
142	15359 OLSON/COLE					
	40-796-000-0000-6849		1,500.00	BEAVER BOUNTY		BEAVER CONTROL Y
	15359 OLSON/COLE		1,500.00	1 Transactions		
40 Fund Total:			5,156.46	Ditch Funds	2 Vendors	3 Transactions
Final Total:			294,218.78	90 Vendors	267 Transactions	

# Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	62,990.53	County Revenue
	3	216,359.19	Road & Bridge
	32	9,712.60	Solid Waste Facility
	40	5,156.46	Ditch Funds
	All Funds	294,218.78	Total

Approved by, .....  
.....  
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Danielle  
5/12/25

8:27AM

# Pennington County Financial System



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1  
1 - Fund (Page Break by Fund)☐  
2 - Department (Totals by Dept)☐  
3 - Vendor Number☐  
4 - Vendor Name☐

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List☐  
S - Condensed Audit List☐

Save Report Options?: N

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# Pennington County Financial System



Danielle  
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1 County Revenue

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt						
No.	Account/Formula	Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
						Paid On Bhf #	On Behalf of Name	
12323	LAWRENCE/BRUCE							
12	01-003-000-0000-6103		75.00	SPRING HIGHWAY TOUR		04/01/25	PER DIEMS - BOARD	N
13	01-003-000-0000-6103		75.00	JDAI MEETING		04/03/2025	PER DIEMS - BOARD	N
14	01-003-000-0000-6103		75.00	MRC MEETING		04/07/25	PER DIEMS - BOARD	N
15	01-003-000-0000-6103		75.00	NWRECB MEETING		04/09/25	PER DIEMS - BOARD	N
16	01-003-000-0000-6103		75.00	ECN FINANCE COMMITTEE		04/10/25	PER DIEMS - BOARD	N
17	01-003-000-0000-6103		75.00	TECHNOLOGY COMMITTEE		04/14/25	PER DIEMS - BOARD	N
18	01-003-000-0000-6103		100.00	AIRPORT AUTHORITY/DIRECTORS ME		04/16/25	PER DIEMS - BOARD	N
19	01-003-000-0000-6103		75.00	DRUG TASK FORCE		04/17/25	PER DIEMS - BOARD	N
20	01-003-000-0000-6103		75.00	BUILDING COMMITTEE		04/22/25	PER DIEMS - BOARD	N
21	01-003-000-0000-6103		75.00	HIGHWAY COMMITTEE		04/25/25	PER DIEMS - BOARD	N
22	01-003-000-0000-6103		75.00	OPIOID FUNDING COMMITTEE		04/28/25	PER DIEMS - BOARD	N
23	01-003-000-0000-6103		75.00	BUILDING COMMITTEE		04/29/25	PER DIEMS - BOARD	N
12323	LAWRENCE/BRUCE		925.00		12 Transactions			
14478	NELSON/SETH							
6	01-003-000-0000-6103		100.00	ROAD AND BRIDGE COMMITTEE		04/01/25	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	COMMUNITY STRONG		04/02/2025	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		75.00	TOWNSHIP ASSOC		04/08/25	PER DIEMS - BOARD	N
9	01-003-000-0000-6103		75.00	TECH COMMITTEE		04/14/25	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	SOLID WASTE COMMITTEE		04/22/25	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	HISTORICAL SOCIETY		04/28/25	PER DIEMS - BOARD	N
14478	NELSON/SETH		475.00		6 Transactions			
15303	OLSON/DAVID							
24	01-251-000-0000-6330		17.47	TRANSPORT MEAL REIMBURSEMENT		04/17/25	TRAVEL & EXPENSE	N
15303	OLSON/DAVID		17.47		1 Transactions			
19577	SOURDIF/ROY							
1	01-003-000-0000-6103		100.00	ROAD AND BRIDGE COMMITTEE		04/01/25	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	NWRL		04/08/25	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	ATR		04/16/25	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	TRF LIBRARY		04/17/25	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	NWRL - BUDGET		04/24/25	PER DIEMS - BOARD	N
19577	SOURDIF/ROY		400.00		5 Transactions			
1 Fund Total:			1,817.47	County Revenue		4 Vendors		24 Transactions
Final Total:			1,817.47	4 Vendors		24 Transactions		

# Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	1,817.47	County Revenue	
	All Funds	1,817.47	Total	Approved by, .....
				.....
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## **AUDITOR & MANUAL WARRANTS APRIL 2025**

### **MANUAL WARRANTS**

NW MN SERVICE COOP INSURANCE	\$145,394.64
INTER COUNTY NURSING	\$2,681.94
INTER COUNTY NURSING	\$20,888.52
INTER COUNTY NURSING	\$2,732.06
INTER COUNTY NURSING	\$1,038.80
INTER COUNTY NURSING	\$7,012.50
PERA	\$114,596.84
MN DEPT OF REVENUE	\$29,640.11
MN DEPT OF REVENUE	\$16,810.61
MN DEPT OF REVENUE	\$3.00
COMMISSIONER OF REVENUE	\$141.19
INTERNAL REVENUE SERVICE	\$157,349.69
WEX	\$5,246.88
WEX	\$4,184.60
BPA	\$213.50
MN DEPT OF NATURAL RES	\$307.25
NORTHERN STATE BANK	\$20.00
NET PAY - REVENUE	\$263,247.18
NET PAY - HIGHWAY	\$65,404.49
NET PAY - WELFARE	\$123,892.46
NET PAY - ICN	\$40,821.97
MISC - ICN	<u>\$22,307.51</u>
TOTAL	\$1,023,935.74

### **AUDITOR WARRANTS**

April 4, 2025	\$118,137.69
April 4, 2025	\$22,332.24
April 11, 2025	\$40,935.26
April 16, 2025	\$33,801.61
April 18, 2025	\$16,674.02
April 18, 2025	\$4,995.84
April 18, 2025	-\$8.42
April 18, 2025	-\$1,680.00
April 22, 2025	\$620.00
April 25, 2025	\$1,877.97
TOTAL	<u>\$237,686.21</u>

**GRAND TOTAL**

**\$1,261,621.95**

## SOLID WASTE DISPOSAL AGREEMENT

This Agreement is made and entered into by and between the County of Pennington (herein "Pennington County"), a political subdivision of the State of Minnesota, and MAR-KIT Landfill Joint Powers Board (herein "Mar-Kit") a joint powers organization of the Counties of Marshall and Kittson, two political subdivisions of the State of Minnesota.

### RECITALS

Pennington County has a statutory responsibility to provide disposal facilities for solid waste generated within its jurisdiction pursuant to Minn. Stat. Chapter 400.

Mar-Kit owns and operates a landfill located in Section 12, Thompson Township, Kittson County, Minnesota (the Mar-Kit Landfill) which is permitted to dispose of solid waste and has capacity to accommodate waste generated in Pennington County.

Mar-Kit and Pennington County agree that the Mar-Kit Facility shall be used for disposal of solid waste generated in Pennington County.

NOW THEREFORE, in consideration of the benefits that each party will derive from this Agreement and the mutual promises and covenants set forth herein, Mar-Kit and Pennington County hereby agree as follows:

### AGREEMENT

1. **Authority.** Mar-Kit and Pennington County represent to each other that this Agreement is a valid and legally binding obligation of their respective boards and is enforceable in accordance with the provisions contained herein. Specifically, Pennington County and Mar-Kit represent that they have the requisite authority to enter into this Agreement, that they have complied with the necessary legal requirements relating to its execution and that the persons executing this Agreement have the requisite power and authority to do so.
2. **Waste Disposal.** Beginning January 1, 2026 and continuing for thereafter until December 31, 2035, Pennington County agrees to arrange for delivery for disposal of not less than 8,000 tons (minimum tonnage) per year and not more than the minimum tonnage plus 50% (maximum tonnage) of mixed municipal solid waste generated per year in Pennington County to the Mar-Kit Facility. Mar-Kit agrees to reserve space sufficient to accommodate the amount of mixed municipal solid waste agreed herein to be delivered by Pennington County and to dispose the same in accordance with state and federal requirements at the current Mar-Kit Facility.
3. **Hauling.** Pennington County shall arrange for the hauling of the solid waste to the Facility either in trailers of its own or with other equipment. Pennington County agrees to deliver the waste at the Facility only between the hours of 7:00 A.M. and 3:30 P.M. on the days of Monday through Friday, excluding holidays as defined by the Mar-Kit

Employment Handbook or as otherwise agreed to by the parties.

4. **Acceptable and Unacceptable Waste.** This Agreement relates exclusively to the disposal of solid waste as defined in Minn. Stat. Section 116.06, Subd. 10. Wastes which are prohibited from disposal at a solid waste sanitary facility by state or federal law or regulation may not be disposed by Pennington County at the Facility. In summary, prohibited waste presently includes waste defined as hazardous, sewage sludge, septic tank pumpings, infectious waste, waste oil, radioactive waste, or wastes containing free liquids as specified in Minn. Rules Part 7035.2535.
5. **Disposal Requirements.** Pennington County shall comply with all state and federal laws and regulations applicable to the disposal of its waste and all reasonable requirements (which may include a pre-processing requirement or a handling surcharge to be negotiated for concentrations of unusually low density, non-compactable or otherwise difficult to handle materials) established by Mar-Kit with regard to the disposal of waste and the operation of the Facility. Mar-Kit shall advise Pennington County of its requirements and any changes thereto at least 60 days in advance of the implementation of the requirements or changes. Pennington County shall also advise Mar-Kit of any major changes in its waste hauling and disposal practices at least 60 days in advance of said changes.
6. **Unacceptable Waste Delivery.** Mar-Kit may reject the delivery of any unacceptable wastes brought to the Facility by Pennington County. Pennington County shall promptly make arrangements for the collection and alternative disposal of such waste. In the event that Pennington County fails to promptly make alternative disposal arrangements, Mar-Kit may arrange for the disposal of these materials at its discretion as authorized by law. Pennington County shall pay any additional costs incurred by Mar-Kit in the collection, transportation, and disposal of unacceptable wastes. Unless otherwise agreed in advance, a part of the cost of disposal of household hazardous wastes pulled from the waste stream at the Mar-Kit facility shall be charged to Pennington County in proportion to Pennington County's total contribution of waste.
7. **Reservation of Disposal Capacity.** Mar-Kit agrees to reserve enough air space and operational capacity at the Facility to enable it to comply with this agreement, including any adjustments, throughout its term.
8. **Disposal Fee.** Pennington County shall pay Mar-Kit \$60.00 per ton during 2026 and 2027 then \$65.00 per ton during 2028 thru 2035 (includes closure fees) for the disposal of solid waste at the Facility during the time period of this agreement. Mar-Kit agrees that these disposal fees shall cover the entire cost of operating the Facility as well as closing it and for providing contingency or remedial action and performing post closure monitoring and maintenance and that it will not attempt subsequently to collect additional funds from Pennington County for the disposal of waste at the Facility pursuant to the terms of this Agreement.

9. **Governmental Charges.** In addition to the disposal fee, Pennington County shall pay all taxes, fees and charges lawfully required by the State of Minnesota or the federal Government. Pennington County shall not be required to pay any additional charges which Mar-Kit otherwise imposes on the disposal of waste at its Facility. Mar-Kit shall provide a listing of the amount of Governmental Charges owed by Pennington County on each invoice for payment.
10. **Minimum Payment Requirement.** Pennington County agrees that if in any year of this agreement ("agreement year" measured with reference to the starting date in Paragraph 2) Pennington County does not deliver the minimum tonnage of acceptable waste to Mar-Kit agreed to herein; Pennington County will pay a shortage-fee of \$50.00 per ton for each ton it is short of the agreed minimum tonnage. The shortage-fee will be payable at the same time as and in addition to the normal tipping fees for the last month of the agreement year.
11. **Records and Payments.** Pennington County and Mar-Kit shall both keep records of the amount of Pennington County solid waste disposed at the Facility. Mar-Kit shall maintain a certified truck weighing scale at or near the Facility and all Pennington County waste shall be weighed prior to disposal. Mar-Kit shall maintain a record of each delivery of Pennington County waste which includes the gross weight, tare weight, date, truck identification number, and total tonnage of acceptable waste determined to have been delivered to the Facility. On or before the 10th day of each month, Mar-Kit shall submit an invoice to Pennington County identifying the total tonnage of Pennington County waste disposed at the Facility and the required disposal fee as well as any Governmental Charges. Pennington County shall pay this sum within one month following the receipt of the invoice. In the event of disagreements with regard to waste tonnage or payment requirements, Pennington County shall promptly notify Mar-Kit upon receipt of the invoice, make payment with regard to any undisputed amount and work cooperatively to resolve any discrepancies.
12. **Severability.** If any term or condition of this agreement is illegal, invalid, or unenforceable under present or future laws effective during the term of this agreement, it is the intention of both parties that the remainder of this agreement shall continue in effect if reasonably possible and that in lieu of any such term or condition, there be added as part of this agreement a term or condition as similar as possible and also legal, valid and enforceable. In the event Mar-Kit is not able to obtain permitting or is otherwise prevented by legislative or court action from lawfully receiving mixed municipal solid waste for disposal, this agreement shall terminate.
13. **Indemnification.** Once the waste arrives at Mar-Kit's facility, Mar-Kit agrees that it shall indemnify and defend Pennington County from any liability or claim of liability rising out of the disposal of waste in accordance with this Agreement unless such liability or claim of liability arises as a direct and expected result of activity by

Pennington County which is negligent or unlawful at the time it occurs.  
This provision is not a waiver or modification of the parties rights  
to limit environmental liabilities as provided in Minn. Stat. § 466.04.

14. **Agreement Administrator.** The Mar-Kit Landfill Manager and Pennington County's Solid Waste Administrator shall be the individuals responsible for the day to day interpretation and administration of this Agreement. All questions, requests and concerns relating to this Agreement shall initially be addressed to these administrators or their designees.
15. **Assignment.** Neither Mar-Kit nor Pennington County shall assign this Agreement or transfer any interest in the same without the prior written consent of the other party. Consent to a transfer of a part of Pennington County's tonnage allotment to another waste provider shall not be unreasonably withheld by Mar-Kit where doing so would have no direct adverse economic consequences to Mar-Kit.
16. **Notices.** All notices and consents required or permitted by this Agreement must be in writing and, if mailed, shall be deemed to have been given when mailed by registered or certified mail, return receipt requested, postage prepaid and addressed as follows:  
  
If to Pennington County: Pennington County Solid Waste Officer  
PO Box 616  
Thief River Falls, MN 56701  
  
If to MAR-KIT: MAR-KIT Landfill Manager  
2650 290<sup>th</sup> Ave  
Hallock, MN 56728
17. **Amendment.** This Agreement may be amended or modified or its provisions waived only by a written amendment executed by and on behalf of the parties hereto, or in the case of a waiver, by the party waiving compliance. The failure of any party at any time to require performance of any provision in this Agreement shall in no manner affect the right to enforce that provision or any other provision at any time thereafter.



IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be fully executed as of the 12<sup>th</sup> day of March, 2025.

MAR-KIT Landfill Joint Powers Board

Pennington County Board

By: Gary Kuesow  
MAR-KIT Board Chairperson

By: \_\_\_\_\_  
Pennington County Board Chairperson

By: Sharon Buring  
MAR-KIT Board Secretary

By: \_\_\_\_\_  
Pennington County Auditor

APPROVED AS TO FORM AND EXECUTION

Date: 3/31/2025

Date: \_\_\_\_\_

By: Jeff Hane  
Jeff Hane  
Attorney for MAR-KIT Board

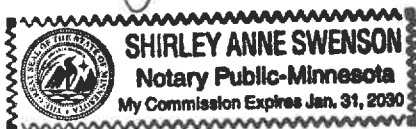
By: \_\_\_\_\_  
Attorney for Pennington Co.

STATE OF MINNESOTA     )  
                                      ) SS.  
COUNTY OF KITTSON     )

The foregoing was acknowledged before me this 12<sup>th</sup> day of

March, 2025, by Gary Kuesow and Sharon Buring, the Chairperson and Secretary of MAR-KIT Landfill Joint Powers Board, a governmental instrumentality under the laws of Minnesota, on behalf of the Board.

Shirley Anne Swenson  
Notary Public



STATE OF MINNESOTA     )  
                              ) SS.  
COUNTY OF PENNINGTON )

      The foregoing was acknowledged before me this \_\_\_\_\_ day of  
\_\_\_\_\_, 2025, by \_\_\_\_\_, and  
\_\_\_\_\_ the Chairperson and Auditor of Pennington County,  
a political subdivision of the State of Minnesota, on behalf of Pennington  
County.

\_\_\_\_\_  
Notary Public



## AUDITOR – TREASURER’S OFFICE

101 Main Avenue North

P.O. Box 616

Thief River Falls, MN 56701

(218) 683-7000

### Retail Registration Form and Form and Checklist

Local unit of government:

Business name:

Business address:

Minnesota cannabis business license number:

Registration period and fee:

- |  |  |
|--|--|
| <input type="radio"/> Initial  | <input type="radio"/> Renewal  |
| <input type="radio"/> Cannabis Microbusiness (\$0.00)                          | <input type="radio"/> Cannabis Microbusiness (\$1,000.00)                        |
| <input type="radio"/> Cannabis Mezzobusiness (\$500.00)                        | <input type="radio"/> Cannabis Mezzobusiness (\$1,000.00)                        |
| <input type="radio"/> Cannabis Retailer (\$500.00)                             | <input type="radio"/> Cannabis Retailer (\$1,000.00)                             |
| <input type="radio"/> Cannabis Retailer: Municipal Cannabis Store** (\$500.00) | <input type="radio"/> Cannabis Retailer: Municipal Cannabis Store** (\$1,000.00) |
| <input type="radio"/> Medical Cannabis Combination Business* (\$500.00)        | <input type="radio"/> Medical Cannabis Combination Business* (\$1,000.00)        |
| <input type="radio"/> Lower-Potency Hemp Edible Retailer* (\$125.00)           | <input type="radio"/> Lower-Potency Hemp Edible Retailer* (\$125.00)             |

\* These license types have specific statutory requirements regarding local retail registrations (see Minnesota Statutes, section 342.14, subd. 7 and Minnesota Statutes, section 342.22), and are not included in any potential limitation a local unit of government may establish.

Is applicant current on all property tax and assessments at retail location:

- ☐ Yes ☐ No

Preliminary local ordinance compliance: ☐ Pass ☐ Fail

Notes:

The applicant named above has paid the appropriate fees, is current on all applicable tax obligations, has passed a preliminary compliance review, and is authorized to engage in retail cannabis sales in the jurisdiction named above.

Approved by:

Title:

Date: