

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, JUNE 24, 2025, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Mike Flaagan – County Engineer
 - 10:15 Seth Vettleson – County Sheriff
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
 - Human Service Committee consent agenda
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**
- 11. Adjournment**

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
JUNE 10, 2025 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, June 10, 2025, at 10:00 a.m. Members present: Seth Nelson, Bruce Lawrence, Roy Sourdif, David Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Sourdif and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Sorenson, seconded by Commissioner Peterson, to approve the County Board minutes of May 27, 2025, as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the Auditor/Manual warrants for May 2025 totaling \$5,309,477.91 and the following Commissioner warrants, to include payment to Jodi Flaagan in the amount of \$1,960.00 for TZD grant work. Motion carried.

County Revenue	\$78,689.44
Road & Bridge	\$56,866.58
Solid Waste Facility	\$ 9,627.47
Ditch Funds	\$15,032.90

Meal reimbursements and per diems in the amount of \$3,475.00 were also approved.

Mike Flaagan – County Engineer

Mr. Flaagan stated that a public informational meeting for the CSAH #11 project will be held on July 10, 2025, at 6:00 p.m. at the Joint Use Facility. The Board is invited to attend and he plans to review the plan design and answer questions of affected residents and landowners.

Mr. Flaagan discussed the CSAH #11 project, specifically where the road joins Kendall Avenue in the City of TRF. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the following Memorandum of Understanding between Pennington County and the City of TRF. Motion carried.

MEMORANDUM OF UNDERSTANDING

**Between Pennington County and City of Thief River Falls
for a Street Improvement Project on
Kendall Avenue/CSAH 11**

This Memorandum of Understanding (MOU) is hereby made and entered into by and between Pennington County and the City of Thief River Falls regarding a reconstruction project on Kendall Avenue to the point it intersects with CSAH 11. The MOU is in regard to the intersection of Kendall Avenue and CSAH 11 (old CR 62) whose junction is not well defined. The City and County agree to jointly construct the portion of Kendall Avenue from a point 1,125 LF south of the intersection of Kendall Avenue and Greenwood Street to the intersection of CSAH 11 and Tindolph Avenue (roughly 600 LF) hereby known as Joint Segment (as shown in the attached map). The City and County roles are further defined as follows:

1. Pennington County will oversee the preparation of the complete plan set and specifications for the project and shall submit the plans to the MnDOT Office of State Aid for approval.
2. Pennington County will advertise for bids and provide construction engineering for the project.
3. Pennington County will make all contractor payments and be responsible for overall inspection of the project and all contract administration.
4. Pennington County will pay for all preliminary engineering (design), construction engineering and material testing.
5. The City will pay 50% of the construction costs in relation to the Joint Segment portion of the project. The County will pay the other 50% of the construction costs for the Joint Segment. The City's contribution to the construction costs will be capped at \$85,000 (50% of \$170,000).
6. It is expected that purchasing Right of Way will be necessary to allow for the proper design of the curve. The City will pay for the Right of Way costs for this purpose, including purchasing and appraisal services.
7. The County will submit invoices to the City for their portion of the construction costs.

Mr. Flaagan provided an update on local projects. Work on CSAH #27 started yesterday with the contractor experiencing equipment issues, which have been resolved. CD #96 cleaning is complete and the leveling of spoil has begun and will continue into fall. He noted some recent ditch slope failures on CD #96 that must be repaired. He attended a recent meeting with the Marshall County Engineer and the Red Lake Watershed District to discuss a flood plain study on the Thief River watershed, which will include JD #13, JD #18, and JD #30.

Seth Vettleson – County Sheriff

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to accept a letter of resignation from Part-Time Corrections Officer Sadie Anderson effective June 17, 2025. Motion carried. The Sheriff noted that Ms. Anderson has accepted a Police Officer position with the City of Thief River Falls.

Motioned by Commissioner Lawrence, seconded by Commissioner Sorenson, to approve a request by Full-Time Corrections Officer Kylie Delage to transfer to Part-Time Corrections Officer effective June 18, 2025. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to authorize the Sheriff to advertise for the vacant Corrections Officer position. Motion carried.

County Auditor-Treasurer Items: None.

County Coordinator Items:

Mr. Erickson presented a resolution to release the solid waste transfer station property from use restrictions and possibility of reversion to the State. Interim County Attorney Nathan Haase noted that MN Statute dictates that municipalities where the property is located must also ratify or approve of such a resolution or action. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the following resolution contingent upon approval by the City of Thief River Falls. Discussion followed with Mr. Haase clarifying that the building is owned by the County but a use restriction limits its use to a solid waste transfer station, otherwise ownership will transfer back to the State of MN. The county intends to keep using the building for solid waste transfer and recycling. Following discussion, the motion was carried. (full resolution with exhibit on file in the Auditor-Treasurer's office)

RESOLUTION RELEASING REAL PROPERTY FROM USE RESTRICTION AND POSSIBILITY OF REVERSION

WHEREAS, Pennington County acquired real property described in Exhibit A attached hereto on October 31, 2003, from the State of Minnesota pursuant to a conveyance of forfeited lands recorded as Document No. 171647 in the office of the Pennington County Recorder, and

WHEREAS, The conveyance requires that Pennington County use the real property as a municipal solid waste transfer station and provides that if such use shall cease, that the real property shall revert back to the State of Minnesota, and

WHEREAS, Minnesota Statute §282.01 subd. 1d. (c) provides that the County Board may have the real property released from the restriction and possibility of reversion by passing a resolution releasing said restrictions.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Pennington County, Minnesota as follows:

1. Pursuant to Minnesota Statute §282.01 subd. 1d. (c), the Real Property described in Exhibit A herein is hereby released from the use restriction and

possibility of reversion as outlined in that conveyance recorded as Document No. 171647 in the office of the Pennington County Recorder.

2. That a copy of this resolution shall be recorded in the Office of the Pennington County Recorder.

Auditor-Treasurer Jennifer Herzberg noted that the County has a money market checking account with Unity Bank and the account fees exceed account interest received. Currently there are no county officials named on the account, so she requested Board action to add her to the account. Motioned by Commissioner Peterson, seconded by Commissioner Sorenson, to approve adding Auditor-Treasurer Jennifer Herzberg to the Unity Bank checking account. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to close the Pennington County money market checking account at Unity Bank and transfer those funds to the county's other local bank accounts. Motion carried.

County Attorney Items: None.

Committee Reports / Commissioner Updates:

Commissioner Lawrence noted that several Board members and the County Coordinator attended the AMC District 3 meeting held in Warroad last Thursday and asked that Mr. Erickson provide a summary. Mr. Erickson noted the AMC provided their executive and legislative reports and each county present reported on county concerns, priorities, etc. Of utmost concern was the state legislative action and proposed biennium budgets, which would shift large costs from the State to the Counties, which alone would result in double-digit levy increases for most counties.

Interim County Attorney Nathan Haase spoke in regard to the sale of the county property on Knight Avenue (former Human Services location and parking lot) in Thief River Falls, noting that he has drafted a purchase agreement and submitted it to Movement Evolution of TRF, LLC.

Emergency Management Director Erik Beitel noted that a Pennington County ARMER radio grant of approximately \$83k has been approved by the State. He noted that such grant funds are provided in the form of reimbursement after spending requirements have been substantiated.

Commissioner Lawrence questioned Mr. Beitel about the proposed shift of FEMA from the federal level to the states. Mr. Beitel noted an 8% federal funding cut to the states but there is still uncertainty on State and Federal budgets, as well as uncertainty about the FEMA program.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to adjourn the Board meeting to June 24, 2025, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

Roy Sourdif, Chairman
Board of Commissioners

DRAFT

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF APPEAL AND EQUALIZATION
GOVERNMENT CENTER MEETING ROOM A
JUNE 16, 2025, 6:00 P.M.**

The Pennington County Board of Appeal and Equalization met in Meeting Room A of the Pennington County Government Center in Thief River Falls, MN, on Monday, June 16th, 2025, at 6:00 p.m.

Members present: Commissioners Seth Nelson, Bruce Lawrence, Neil Peterson, Roy Sourdif, David Sorenson, County Auditor-Treasurer Jennifer Herzberg. Members absent: None.

Also present: County Assessor Carl Bruzek, County Coordinator Kevin Erickson.

The members of the Board of Appeal and Equalization were sworn in by Interim County Attorney Nathan Haase and signed the Official Oath of Office, which is on file in the County Auditor-Treasurer's Office.

Commissioner Sourdif was appointed Chairman of the meeting and called the meeting to order.

County Assessor Carl Bruzek noted that property owner Tim Kern contacted the county today to withdraw his appeal, so he will not meet with the Board of Appeal & Equalization.

Chris Anderson and Richard Anderson were on the agenda at 6:15 p.m. but did not appear at the meeting.

Mr. Bruzek noted that the State of MN held their Board of Equalization and the Commissioner of Revenue issued orders for commercial property values in the City of Thief River Falls to increase 10% and residential, along with seasonal residential recreational non-commercial, values in Norden Township to increase 5%. Mr. Bruzek noted that the increase to commercial values also affects how the State calculates railroad, utility, and pipeline values.

Mr. Bruzek noted that 12 of the 21 Pennington County townships and the City of Goodridge still have a formal Board of Appeal & Equalization.

The County Assessor then reviewed the actions taken by the Township and City Board of Appeal and Equalization meetings, the tillable section averages, and the township average values.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, that the real and personal property values as returned by the Local Board of Appeal and Equalization meetings and submitted by the County Assessor be accepted and approved. Motion unanimously carried.

Carl noted that the wooded and waste acre land values have increased. He noted that combination of wooded and tillable land is currently selling at high values.

Motioned by Commissioner Sorenson, seconded by Commissioner Lawrence, to adjourn the County Board of Appeal and Equalization meeting at 7:01 p.m. Motion carried.

ATTEST:

Jennifer Herzberg, Auditor-Treasurer
Pennington County

Roy Sourdif, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
6/24/25 8:18AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1307 ABM TECHNOLOGY GROUP							
52	01-201-000-0000-6210		1,312.50	MICROSOFT OFFICE 365 - JUNE	AR1928435	E-MAIL SERVICES	N
53	01-201-000-0000-6300		1,863.00	SECURE 365/SECURE DEVICE PROTE	AR1928621	REPAIRS & MAINTENANCE	N
54	01-220-000-0000-6263		2,250.00	IT CORE USER/DEVICE SUPPORT -	AR1928622	COMPUTER SERVICES & SUPPLIES	N
	1307 ABM TECHNOLOGY GROUP		5,425.50	3 Transactions			
1604 ACCURATE CONTROLS, INC							
56	01-251-000-0000-6300		164.00	TECHNICAL SUPPORT - CAMERA ISS	23678	REPAIRS & MAINTENANCE	N
55	01-218-000-0000-6300		677.25	ACCESS CARDS/100	23687	REPAIRS & MAINTENANCE	N
	1604 ACCURATE CONTROLS, INC		841.25	2 Transactions			
1011 ACE HARDWARE							
104	01-111-000-0000-6300		23.58	GRASS SEED, WD40	186196	REPAIRS & MAINTENANCE	N
	1011 ACE HARDWARE		23.58	1 Transactions			
1306 ADVANCED CORRECTIONAL HEALTHCARE							
12	01-251-000-0000-6255		290.45-	DEC 24 4TH QTR RECONCILIATION	1203	MEDICAL - LOCAL	6
10	01-251-000-0000-6255		22,572.44	JULY MEDICAL	6053	MEDICAL - LOCAL	6
11	01-251-000-0000-6255		1,085.57	JULY MENTAL HEALTH	6053	MEDICAL - LOCAL	6
	1306 ADVANCED CORRECTIONAL HEALTHCARE		23,367.56	3 Transactions			
1347 Amazon Capital Services							
2	01-220-000-0000-6405		144.79	2 EXTERNAL HARDDRIVES	1LJ1-XVFH-R3QQ	GENERAL SUPPLIES	N
78	01-091-000-0000-6401		89.40	USBC TO HDMI ADAPTERS	1PWD-FRK9-FTK4	SUPPLIES	N
1	01-251-000-0000-6403		81.36	DISINFECTION WIPES	1RXK-C3FV-H94N	JANITORIAL SUPPLIES - JAIL	N
	1347 Amazon Capital Services		315.55	3 Transactions			
1364 AUTO VALUE							
57	01-201-000-0000-6304		25.63	HEADLIGHTS #12	9701426	REPAIR & MAINTENANCE - SQUADS	N
	1364 AUTO VALUE		25.63	1 Transactions			
20365 AXON ENTERPRISE, INC.							
3	01-252-000-0000-6330		895.00	TASER INSTRUCTOR #16	INUS353430	TRAVEL & EXPENSE	N
4	01-252-000-0000-6330		895.00	TASER INSTRUCTION #08	INUS353430	TRAVEL & EXPENSE	N
	20365 AXON ENTERPRISE, INC.		1,790.00	2 Transactions			
2322 BRUZEK/CARL							
77	01-106-000-0000-6330		124.04	MILEAGE - ASSESSING - PENNCO		TRAVEL & EXPENSE	N
	2322 BRUZEK/CARL		124.04	1 Transactions			

Pennington County Financial System



Jennifer
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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
101	3313 CENTEC CAST METAL PRODUCTS						
	01-121-000-0000-6846		3,728.06	BRONZE MARKERS	58629	CVSO GRANT EXPENSE	N
	3313 CENTEC CAST METAL PRODUCTS		3,728.06	1 Transactions			
	3311 COLE PAPERS, INC.						
67	01-111-000-0000-6403		18.81	MICROFIBER CLOTHES - GC	10589207	JANITORIAL SUPPLIES - COURTHOL	N
68	01-111-000-0000-6403		85.50	WHITE CAN LINER - GC	10589207	JANITORIAL SUPPLIES - COURTHOL	N
70	01-111-000-0000-6403		79.54	BLACK CAN LINER - GC	10589207	JANITORIAL SUPPLIES - COURTHOL	N
72	01-111-000-0000-6403		129.12	TOILET BOWL CLEANER - GC	10589207	JANITORIAL SUPPLIES - COURTHOL	N
74	01-111-000-0000-6403		7.00	PROCESSING FEE	10589207	JANITORIAL SUPPLIES - COURTHOL	N
69	01-218-000-0000-6403		42.75	WHITE CAN LINER - JC	10589207	JANITORIAL SUPPLIES	N
71	01-218-000-0000-6403		79.54	BLACK CAN LINER - JC	10589207	JANITORIAL SUPPLIES	N
73	01-218-000-0000-6403		64.56	TOILET BOWL CLEANER - JC	10589207	JANITORIAL SUPPLIES	N
	3311 COLE PAPERS, INC.		506.82	8 Transactions			
	3495 COOPER/SHAD						
5	01-220-000-0000-6420		101.03	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
	3495 COOPER/SHAD		101.03	1 Transactions			
	4355 DACOTAH PAPER						
13	01-251-000-0000-6403		582.56	HAND SANITIZER	32395	JANITORIAL SUPPLIES - JAIL	N
	4355 DACOTAH PAPER		582.56	1 Transactions			
	13483 DEPT OF CORRECTIONS FINANCIAL SERVI						
15	01-251-000-0000-6801		1,261.50	INMATE WAGES APRIL	871582	MISCELLANEOUS EXPENSE - JAIL	N
14	01-251-000-0000-6801		1,452.01	INMATE WAGES MAY 2025	872806	MISCELLANEOUS EXPENSE - JAIL	N
	13483 DEPT OF CORRECTIONS FINANCIAL SERVI		2,713.51	2 Transactions			
	4321 DIAMOND DRUGS INC						
17	01-251-000-0000-6255		69.11	MEDICATIONS	1510916	MEDICAL - LOCAL	N
	4321 DIAMOND DRUGS INC		69.11	1 Transactions			
	6303 F-M AMBULANCE INC						
23	01-251-000-0000-6255		50.00	25-16895	2516895	MEDICAL - LOCAL	N
24	01-251-000-0000-6255		50.00	25-17208	2517208	MEDICAL - LOCAL	N
	6303 F-M AMBULANCE INC		100.00	2 Transactions			
	7325 G & R CONTROLS, INC.						
103	01-111-000-0000-6262		5,350.00	SERVICE AGREEMENT - 25/26	S12211	OTHER SERVICES - COURTHOUSE	N

Pennington County Financial System



Jennifer
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7325	G & R CONTROLS, INC.		5,350.00		1 Transactions		
7031	GARDEN VALLEY TELEPHONE						
127	01-003-000-0000-6210		363.92	HOSTED IT SERVICES - JUNE	101422923	E-MAIL SERVICES	N
118	01-041-000-0000-6210		793.72	HOSTED IT SERVICES - JUNE	101422923	E-MAIL SERVICES	N
128	01-070-000-0000-6263		1,235.39	HOSTED IT SERVICES HWY - JUNE	101422923	COMPUTER SERVICES - DP	N
129	01-070-000-0000-6263		1,395.78	HOSTED IT SERVICES NURSING - J	101422923	COMPUTER SERVICES - DP	N
130	01-070-000-0000-6263		1,092.06	HOSTED IT SERVICES DP - JUNE	101422923	COMPUTER SERVICES - DP	N
131	01-070-000-0000-6263		3,346.11	HOSTED IT SERVICES HS- JUNE	101422923	COMPUTER SERVICES - DP	N
119	01-091-000-0000-6300		838.00	HOSTED IT SERVICES - JUNE	101422923	REPAIRS & MAINTENANCE	N
126	01-101-000-0000-6300		220.44	HOSTED IT SERVICES - JUNE	101422923	REPAIRS & MAINTENANCE	N
125	01-106-000-0000-6300		333.69	HOSTED IT SERVICES - JUNE	101422923	REPAIRS & MAINTENANCE	N
132	01-111-000-0000-6262		85.46	HOSTED IT SERVICES - JUNE	101422923	OTHER SERVICES - COURTHOUSE	N
120	01-121-000-0000-6300		117.78	HOSTED IT SERVICES - JUNE	101422923	Repairs & Maintenance	N
123	01-132-000-0000-6300		492.96	HOSTED IT SERVICES - JUNE	101422923	REPAIRS & MAINTENANCE	N
121	01-270-000-0000-6300		145.57	HOSTED IT SERVICES - JUNE	101422923	REPAIRS & MAINTENANCE	N
122	01-290-000-0000-6300		72.78	HOSTED IT SERVICES - JUNE	101422923	Repairs & Maintenance	N
124	01-601-000-0000-6300		215.92	HOSTED IT SERVICES - JUNE	101422923	REPAIRS & MAINTENANCE	N
112	01-091-000-0000-6631		554.94	SWITCH, TRANSCEIVER,PATCH, ENG	INV-24379	FURNITURE & EQUIPMENT - ATTOR	N
111	01-091-000-0000-6631		519.99	DELL ADAPTOR/RAID CONTROLLER	INV-24383	FURNITURE & EQUIPMENT - ATTOR	N
108	01-091-000-0000-6631		823.99	LENOVO DESKTOP	INV-24548	FURNITURE & EQUIPMENT - ATTOR	N
109	01-091-000-0000-6631		259.98	MONITOR	INV-24548	FURNITURE & EQUIPMENT - ATTOR	N
110	01-091-000-0000-6631		2,613.98	MICROSOFT SURFACE PRO (2)	INV-24661	FURNITURE & EQUIPMENT - ATTOR	N
7031	GARDEN VALLEY TELEPHONE		15,522.46		20 Transactions		
999999997	GUNDERSON/JORDIN						
58	01-201-000-0000-6420		135.99	UNIFORM ALLOWANCE		UNIFORMS	N
999999997	GUNDERSON/JORDIN		135.99		1 Transactions		
8316	HANSEN/JULIE						
94	01-101-000-0000-6330		287.00	MILEAGE - MCRA CONF		TRAVEL & EXPENSE	N
95	01-101-000-0000-6330		22.75	MEALS - MCRA CONF.		TRAVEL & EXPENSE	N
8316	HANSEN/JULIE		309.75		2 Transactions		
8413	HERZBERG/JENNIFER						
102	01-041-000-0000-6330		284.20	MILEAGE - MACATFO - BRAINERD		TRAVEL & EXPENSE	N
8413	HERZBERG/JENNIFER		284.20		1 Transactions		
9012	IHLE SPARBY & HAASE PA						
117	01-091-000-0000-6262		15,000.00	JUNE SERVICES	05120	OTHER SERVICES	Y

Pennington County Financial System



Jennifer
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9012	IHLE SPARBY & HAASE PA		15,000.00		1 Transactions		
59	999999997 KLEMETSON DINER LLC 01-251-000-0000-6801		165.00	CORRECTIONS MEETING - DESSERTS	1222	MISCELLANEOUS EXPENSE - JAIL	N
	999999997 KLEMETSON DINER LLC		165.00	1 Transactions			
76	999999997 KNUTSON/RANDY 01-111-000-0000-6801		20.00	ANNUAL BOILER LICENSE RENEWAL		MISCELLANEOUS EXPENSE	N
	999999997 KNUTSON/RANDY		20.00	1 Transactions			
107	12037 LEE PLUMBING & HEATING 01-111-000-0000-6300		750.00	TEST BACKFLOW - GC	32941894	REPAIRS & MAINTENANCE	N
	12037 LEE PLUMBING & HEATING		750.00	1 Transactions			
87	13349 MACATFO 01-041-000-0000-6241		35.00	2025 SUMMER CONFERENCE - JH	200003863	DUES - AUDITOR	N
	13349 MACATFO		35.00	1 Transactions			
115	13498 MARCO TECHNOLOGIES LLC 01-132-000-0000-6301		47.50	EQ1356645 MAINTENANCE AGREEMEN	INV13990943	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		47.50	1 Transactions			
114	13528 MARCO, INC 01-220-000-0000-6401		277.38	MINOLTA COPIER - JUNE	557484516	SUPPLIES	N
	13528 MARCO, INC		277.38	1 Transactions			
22	13226 MCKESSON MEDICAL SURGICAL 01-251-000-0000-6255		7.99	LOZENGE, POLY GLYCOL, TEST	23892150	MEDICAL - LOCAL	N
21	01-251-000-0000-6255		103.05	LOZENGE, POLY GLYCOL, TEST	23893837	MEDICAL - LOCAL	N
18	01-251-000-0000-6255		10.80	CHAMBER HOLDING, ACETAME. BLA	23906371	MEDICAL - LOCAL	N
20	01-251-000-0000-6255		129.69	CHAMBER HOLDING LIT	23906553	MEDICAL - LOCAL	N
19	01-251-000-0000-6255		86.94	ACETAM, BLADE, WIPE	23906949	MEDICAL - LOCAL	N
	13226 MCKESSON MEDICAL SURGICAL		338.47	5 Transactions			
97	13590 MIDWEST ADVERTISING 01-121-000-0000-6846		160.00	BILLBOARD WRAP/INSTALLATION	1756	CVSO GRANT EXPENSE	N
	13590 MIDWEST ADVERTISING		160.00	1 Transactions			
83	13589 MIKE'S AUTOMOTIVE CENTER INC. 01-270-000-0000-6262		355.88	RECHARGE AC - 57-CR-24-72	010495	OTHER SERVICES-CRIME VICTIM	N

Pennington County Financial System



Jennifer
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13589	MIKE'S AUTOMOTIVE CENTER INC.		355.88		1 Transactions		
105	13341 MINNESOTA CLE 01-016-000-0000-6242		149.00	DRAFTING WILLS & TRUSTS	INV1368943	SUBSCRIPTIONS - LAW LIBRARY	N
	13341 MINNESOTA CLE		149.00	1 Transactions			
93	13322 MINNESOTA STATE TREASURER 01-101-000-0000-6801		9.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
89	01-101-000-0000-6825		555.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
92	01-101-000-0000-6827		1,911.00	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
88	01-101-000-0000-6829		279.00	CHILDCARE SURCHARGE		CHILDREN SURCHARGE MN - RECO	N
90	01-101-000-0000-6831		620.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
91	01-101-000-0000-6848		930.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
	13322 MINNESOTA STATE TREASURER		4,304.00	6 Transactions			
81	13244 MN ATTORNEY GENERAL'S OFFICE 01-091-000-0000-6262		424.20	REIMB TRAVEL 57-CR-23-348	869028	OTHER SERVICES	N
	13244 MN ATTORNEY GENERAL'S OFFICE		424.20	1 Transactions			
116	13361 MN BUREAU OF CRIMINAL APPREHENSION 01-132-000-0000-6801		32.00	BACKGROUND CHECK - JL		MISCELLANEOUS EXPENSE - MOTO	N
	13361 MN BUREAU OF CRIMINAL APPREHENSION		32.00	1 Transactions			
133	13355 MN COUNTIES COMPUTER COOP 01-041-000-0000-6330		180.00	2025 MNCCC CONF - LF, JH	2506059	TRAVEL & EXPENSE	N
	13355 MN COUNTIES COMPUTER COOP		180.00	1 Transactions			
60	13446 MODERN IMAGING SOLUTIONS, INC 01-251-000-0000-6405		604.75	5 CASES NITRILE GLOVES	002321058	GENERAL SUPPLIES - JAIL	N
	13446 MODERN IMAGING SOLUTIONS, INC		604.75	1 Transactions			
113	13247 MONSRUD/LYNELLE 01-091-000-0000-6262		199.75	TRANSCRIPTS 57-CR-23-441		OTHER SERVICES	Y
	13247 MONSRUD/LYNELLE		199.75	1 Transactions			
61	13388 MORRIS ELECTRONICS INC 01-223-000-0000-6801		1,600.00	ONSITE - SPLUMK, FIREWALLS, SW	13977	MISCELLANEOUS EXPENSE-E911	N
	13388 MORRIS ELECTRONICS INC		1,600.00	1 Transactions			
	14332 NELSON/ASHLEY						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
75	01-091-000-0000-6241 14332 NELSON/ASHLEY		305.00 305.00	MN LAWYER REGISTRATION 1 Transactions		DUES	N
6	01-251-000-0000-6405 15323 OFFICE DEPOT		219.78 219.78	HP INK/TB, JW 1 Transactions	425512698001	GENERAL SUPPLIES - JAIL	N
96	01-070-000-0000-6263 13329 OFFICE OF MNIT SERVICES		1,338.65 1,338.65	MAY FIBER USAGE 1 Transactions	DV25050389	COMPUTER SERVICES - DP	N
7	01-201-000-0000-6304 15329 OIL BOYZ EXPRESS LUBE INC		49.18	OIL CHANGE/SERVICE #01	17425	REPAIR & MAINTENANCE - SQUADS	N
8	01-201-000-0000-6304		79.10	OIL CHANGE/SERVICE #07	17973	REPAIR & MAINTENANCE - SQUADS	N
62	01-201-000-0000-6304 15329 OIL BOYZ EXPRESS LUBE INC		90.84 219.12	OIL CHANGE/SERVICES #05 3 Transactions	18044	REPAIR & MAINTENANCE - SQUADS	N
63	01-251-000-0000-6801 16067 PEMBERTON LAW, P.L.L.P.		152.00 152.00	PERSONNEL MATTER 1 Transactions	149	MISCELLANEOUS EXPENSE - JAIL	Y
80	01-601-000-0000-6209 16027 PENNINGTON COUNTY TREASURER		188.57 188.57	MAY POSTAGE 1 Transactions	4427	POSTAGE	N
82	01-091-000-0000-6801 16448 PREMIUM WATERS, INC.		32.49 32.49	MAY WATER 1 Transactions	176878-05-25	MISCELLANEOUS EXPENSE	N
64	01-223-000-0000-6801 16311 PRO-WEST & ASSOCIATES INC		27,859.10	GIS PROJECT	1973	MISCELLANEOUS EXPENSE-E911	N
98	01-103-000-0000-6263 16311 PRO-WEST & ASSOCIATES INC		1,366.78 29,225.88	PARCEL UPDATES APRIL-MAY 2 Transactions	INV-1898	COMPUTER SERVICES	N
9	01-201-000-0000-6401 19359 SIRCHIE ACQUISITION COMPANY LLC		621.66 621.66	DRUG TESTING KITS/EVIDENCE BAG 1 Transactions	0696673-IN	SUPPLIES	N
16	01-251-000-0000-6427 19547 SKILLET KITCHEN		23,536.23	MAY MEALS	10949	JAIL MEALS	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
19547	SKILLET KITCHEN			23,536.23	1 Transactions			
106	19714 SVL SERVICE 01-218-000-0000-6300			471.29	SPARK GENERATOR 1 Transactions	PS-INV111343	REPAIRS & MAINTENANCE	N
	19714 SVL SERVICE			471.29	1 Transactions			
99	20512 THOMASON, SWANSON & ZAHN PLLC 01-011-000-0000-6261			63.75	ATTORNEY FEES 57-PR-24-729 1 Transactions	31645	COURT APPOINTED ATTORNEYS	Y
	20512 THOMASON, SWANSON & ZAHN PLLC			63.75	1 Transactions			
25	20047 THRIFTY WHITE PHARMACY 01-251-000-0000-6255			16.72	RX 40109 1 Transactions	40109	MEDICAL - LOCAL	N
	20047 THRIFTY WHITE PHARMACY			16.72	1 Transactions			
84	11039 TRF RADIO 01-041-000-0000-6231			45.00	1ST HALF TAX DEADLINE	39475-1	PUBLISHING/ADVERTISING - AUDIT	N
86	01-041-000-0000-6231			252.00	1ST HALF TAX DEADLINE	39475-2	PUBLISHING/ADVERTISING - AUDIT	N
85	01-041-000-0000-6231			224.00	1ST HALF TAX DEADLINE	39475-3	PUBLISHING/ADVERTISING - AUDIT	N
	11039 TRF RADIO			521.00	3 Transactions			
66	22336 VETTLESON/SETH 01-201-000-0000-6420			116.08	UNIFORM ALLOWANCE		UNIFORMS	N
65	01-252-000-0000-6330			708.63	CRAGUNS LODGING - SHERIFF CONF		TRAVEL & EXPENSE	N
	22336 VETTLESON/SETH			824.71	2 Transactions			
1 Fund Total:				143,696.38	County Revenue	53 Vendors	105 Transactions	

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
51	1570 ANDERSON INDUSTRIAL SCALES, INC 03-330-000-0000-6300		150.00	CALIBRATE EQUIPMENT		REPAIRS & MAINTENANCE	N
	1570 ANDERSON INDUSTRIAL SCALES, INC		150.00	1 Transactions			
50	2496 BREILAND LANDSCAPING 03-350-000-0000-6553		266.00	SPRING APPLICATION SHOP 500		BRUSH & WEED CONTROL CHEMIC.	N
	2496 BREILAND LANDSCAPING		266.00	1 Transactions			
49	999999997 BUNKER/RANDY 03-320-000-0000-6801		320.00	RETURN DRIVEWAY DEPOSIT		MISCELLANEOUS EXPENSE	N
	999999997 BUNKER/RANDY		320.00	1 Transactions			
48	3124 CES IMAGING 03-330-000-0000-6554		85.14	PAPER FOR PLOTTER		ENGINEERING & SURVEYING SUPPI	N
	3124 CES IMAGING		85.14	1 Transactions			
42	10408 DEERE CREDIT INC. 03-350-000-0000-6631		41,112.45	LEASE MOTORGRADER (204)	3044064	FURNITURE & EQUIPMENT	N
	10408 DEERE CREDIT INC.		41,112.45	1 Transactions			
47	6349 FASTENAL COMPANY 03-350-000-0000-6556		57.02	CUTOFF WHEEL		SHOP SUPPLIES	N
	6349 FASTENAL COMPANY		57.02	1 Transactions			
46	6306 FLEET DISTRIBUTING 03-350-000-0000-6556		35.99	OIL		SHOP SUPPLIES	N
	6306 FLEET DISTRIBUTING		35.99	1 Transactions			
44	8331 HARDWARE HANK 03-350-000-0000-6556		14.99	STRETCH WRAP		SHOP SUPPLIES	N
45	8331 HARDWARE HANK 03-350-000-0000-6564		9.47	COPPER LUG, CAP		EQUIPMENT REPAIR PARTS	N
	8331 HARDWARE HANK		24.46	2 Transactions			
43	10415 JAY'S TRACTOR AND REPAIR 03-350-000-0000-6564		463.39	REPAIR TRACTOR		EQUIPMENT REPAIR PARTS	Y
	10415 JAY'S TRACTOR AND REPAIR		463.39	1 Transactions			
41	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		125.00	ELECTRICITY RR SIGNAL - MAY		ELECTRICITY	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13393	MINNESOTA NORTHERN RAILROAD INC		125.00		1 Transactions		
38	14440 NORTHDALE OIL INC. 03-350-000-0000-6560		2,785.92	GAS & DIESEL SHOP 500		GAS & DIESEL	N
39	03-350-000-0000-6560		2,539.63	GAS & DIESEL SHOP 500		GAS & DIESEL	N
40	03-350-000-0000-6560		2,646.22	GAS & DIESEL SHOP 500		GAS & DIESEL	N
14440	NORTHDALE OIL INC.		7,971.77		3 Transactions		
37	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6263		1,288.31	HOSTED IT SERVICES - MAY	4425	COMPUTER SERVICES	N
16027	PENNINGTON COUNTY TREASURER		1,288.31		1 Transactions		
31	16460 POMP'S TIRE SERVICE, INC 03-350-000-0000-6564		58.00	FLAT REPAIR		EQUIPMENT REPAIR PARTS	N
32	03-350-000-0000-6564		6,778.10	TIRES		EQUIPMENT REPAIR PARTS	N
33	03-350-000-0000-6564		1,371.40	TIRES		EQUIPMENT REPAIR PARTS	N
34	03-350-000-0000-6564		2,150.50	TIRES		EQUIPMENT REPAIR PARTS	N
35	03-350-000-0000-6564		118.77	FLAT REPAIR		EQUIPMENT REPAIR PARTS	N
36	03-350-000-0000-6564		61.00	FLAT REPAIR		EQUIPMENT REPAIR PARTS	N
16460	POMP'S TIRE SERVICE, INC		10,537.77		6 Transactions		
30	16419 PRECISE MRM LLC 03-350-000-0000-6564		374.00	MONTHLY GPS - MAY	IN200-2006026	EQUIPMENT REPAIR PARTS	N
16419	PRECISE MRM LLC		374.00		1 Transactions		
29	19426 SANDAHL'S 03-350-000-0000-6564		30.00	DECALS	593864	EQUIPMENT REPAIR PARTS	N
19426	SANDAHL'S		30.00		1 Transactions		
28	19400 SURPLUS CENTER 03-350-000-0000-6556		72.82	WELDING SUPPLIES	159203	SHOP SUPPLIES	N
19400	SURPLUS CENTER		72.82		1 Transactions		
27	20441 TIMBERLINE LOCATION LLC 03-330-000-0000-6261		6,100.00	SURVEY CP57-24-10	22	CONSULTING & LEGAL SERVICES	Y
20441	TIMBERLINE LOCATION LLC		6,100.00		1 Transactions		
26	1350 VESTIS 03-320-000-0000-6262		723.72	SHOP 500 COATS & FIRST AID		OTHER SERVICES	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1350	VESTIS		723.72	1 Transactions		
3 Fund Total:			69,737.84	Road & Bridge	18 Vendors	26 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
79	19324 SAFETY-KLEEN SYSTEMS, INC. 32-390-000-0000-6262		345.77	USED OIL FILTER RECYCLING	96936122	OTHER SERVICES-SCORE ACCOUN	N
	19324 SAFETY-KLEEN SYSTEMS, INC.		345.77	1 Transactions			
32 Fund Total:			345.77	Solid Waste Facility	1 Vendors	1 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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40 Ditch Funds

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
100	15314 OLSON CONSTRUCTION TRF, INC. 40-796-000-0000-6262			10,262.50	DITCH 96 - DITCHING/INSTALL PI	3977	OTHER SERVICES	N
	15314 OLSON CONSTRUCTION TRF, INC.			10,262.50	1 Transactions			
40 Fund Total:				10,262.50	Ditch Funds	1 Vendors	1 Transactions	
Final Total:				224,042.49	73 Vendors	133 Transactions		

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	143,696.38	County Revenue
3	69,737.84	Road & Bridge
32	345.77	Solid Waste Facility
40	10,262.50	Ditch Funds
All Funds	224,042.49	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	19343 LARSON/MELISSA 01-251-000-0000-6330		16.83	MEAL - TRANSPORT	061025	TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		16.83	1 Transactions			
2	12323 LAWRENCE/BRUCE 01-003-000-0000-6103		100.00	PER DIEM - AMC - WARROAD	060525	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	PER DIEM - TECH COMM - TRF	060925	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	PER DIEM - AMC - ZOOM	061125	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	PER DIEM - NWRECB - TRF	061225	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		75.00	PER DIEM - BUILDING COMM - TRF	061625	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		75.00	PER DIEM - PUBLIC HEARING - TR	061725	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		100.00	PER DIEM - AIRPORT - TRF	061825	PER DIEMS - BOARD	N
	12323 LAWRENCE/BRUCE		575.00	7 Transactions			
1 Fund Total:			591.83	County Revenue		2 Vendors	8 Transactions
Final Total:			591.83	2 Vendors		8 Transactions	

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	591.83	County Revenue
All Funds	591.83	Total

Approved by,

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PENNINGTON COUNY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for June 17, 2025 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve May 20, 2025, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the purchase and installation of 2 Lenovo ThinkPad Computers from
Garden Valley Telephone Company as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date