

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, JANUARY 27TH, 2026, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Julie Sjostrand – Human Services Director
 - 10:10 Mike Flaagan – County Engineer
 - 10:20 County Extension / 4-H – Quarterly update
 - 10:30 Hearing – Economic Development Tax Abatement
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
JANUARY 6th, 2026 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, January 6th, 2026, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by 2025 Board Chairman Sourdif and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Peterson, seconded by Commissioner Sorenson, to approve the agenda as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the County Board minutes of December 30th, 2025, as written. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sorenson, to approve following Commissioner warrants, to include payment to four law enforcement employees for uniform reimbursements totaling \$816.91, the MN Sheriff's Association for 2026 annual dues totaling \$5,102.66, and to Sheila Wiskow for County Coroner secretarial services totaling \$350.00. Motion carried.

County Revenue	\$311,049.22
Road & Bridge	\$ 88,875.11
Solid Waste	\$ 9,029.00
Ditch Funds	\$ 61,838.75

Meal reimbursements and per diems in the amount of \$857.32 were also approved.

The County Board proceeded to organize for the year 2026 with the County Coordinator assisting by calling for nominations for Chairman. Commissioner Peterson nominated Commissioner Sorenson as Chairman for 2026. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, that nominations cease and a unanimous ballot be cast for Commissioner Sorenson as Chairman. Motion carried.

The County Coordinator then called for nominations for Vice-Chairman. Commissioner Lawrence nominated Commissioner Peterson as Vice-Chairman for 2026. Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, that nominations cease and a unanimous ballot be cast for Commissioner Peterson as Vice-Chairman for 2026. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Peterson, that the County Board express their appreciation to Commissioner Sourdif for serving as Chairman in 2025. Motion carried.

Moved by Commissioner Sourdif, seconded by Commissioner Peterson, that the dates for the regular meetings of the Board will be the second Tuesday at 10:00 a.m. and the fourth Tuesday at 10:00 a.m. of each month unless otherwise called, with the exception of the Statutory meeting in January that is set by law. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, and pursuant to MS471.96, elected and appointed officials of the County be designated as representatives of the County in their respective State Association and are eligible for reimbursement of expenses by-law with presentation of verified claims. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to appropriate and set aside in the Revenue Fund and authorize the Auditor-Treasurer to pay necessary expenses for postage, freight, telephone, water, lights, and other utilities as provided by MS375.16 as amended. Motion carried.

Commissioner Peterson introduced the following resolution and moved for its adoption:

RESOLUTION

BE IT RESOLVED that the official newspaper of Pennington County shall be The Times for the year 2026, published weekly, each Wednesday, in Thief River Falls.

The foregoing resolution was duly seconded by Commissioner Lawrence and upon vote was unanimously adopted.

Commissioner Sourdif introduced the following resolution and moved for its adoption:

RESOLUTION

BE IT RESOLVED, that pursuant to the by-laws of the Association of Minnesota Counties; the following officers are named delegates of the County of Pennington, to-wit: Commissioners, Engineer, Auditor-Treasurer and County Attorney. Other officers may be authorized by the Board to attend as non-voting members.

The foregoing resolution was duly seconded by Commissioner Lawrence, and upon vote was unanimously adopted.

The County Board reviewed the insurance premiums for the County's Workmen's Compensation, Property, Liability and error and omission policies. The insurance policies are all through the Minnesota Counties Intergovernmental Trust. Commissioner Peterson moved, seconded by Commissioner Lawrence, to approve the insurance premium rates for 2026 and authorize the County Auditor-Treasurer to pay as presented. Motion carried.

The County Board reviewed a list of Committee, Boards, and meetings that would allow for a per diem to be paid. Moved by Commissioner Peterson, seconded by Commissioner

Nelson, to approve the following list of committees, boards, and meetings as meetings authorized to charge a per diem of attending on behalf of Pennington County. Motion carried.

Advance Thief River Committee
Airport Zoning Advisory Committee
AMC Legislative Review Committee
Annual Township Meetings
Area Transportation Plan
Association of Minnesota Counties Meetings
Building and Maintenance Committee
BWSR Wetland Meetings
Chamber of Commerce
Clearwater River 1 Watershed 1 Plan Policy Committee
Community Strong
Emergency Management Committee
Extension Committee
Family Service Collaborative
Feedlot Meetings
Gravel Tax Committee
Highway Committee
Household Hazardous Waste Meetings
Human Service Committee
Insurance Committee
Inter-County Community Council
Joint City/County Meetings
Juvenile Training Center Board
Law Enforcement Committee
Law Library Committee
Government Relations Committee
Minnesota Rural Counties
MnDOT County – Joint Facilities Committee
Northern Counties Land Use Coordinating Board
Northland Community and Technical College Advisory Committee
Northwest Minnesota Joint Powers Board
Northwest Regional Library Board
Northwest Minnesota Regional Emergency Communication Board
Land of the Dancing Sky Area Agency on Aging
Northwest Regional Development Commission Board
Northwest Regional Development Commission Transportation Committee
Pennington County Housing Loan Fund
Pennington County Water Resource Advisory Committee
Personnel Committee
Pine to Prairie Drug Task Force
Pennington County Historical Society Board
Red Lake River Corridor

Red Lake Watershed Meetings
Red Lake River 1 Watershed 1 Plan Policy Committee
Red River Basin Joint Powers Board
Red River Valley Development
Regional Insurance Board
Road, Bridge, and Culvert Committee
Safety Committee
Solid Waste Committee
Special County Board Meetings
Technology Committee
Thief River Falls Regional Airport Authority
Thief River Falls Library Board
Thief River 1 Watershed 1 Plan Policy Committee

Also, any other Committees that are established by the County Board or appointments made or meetings attended while representing Pennington County.

The following resolution was motioned for approval by Commissioner Nelson, seconded by Commissioner Sourdif, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that an employee that has been given a County vehicle for their use and the employee chooses to use their own vehicle anyway, the employee will not be reimbursed the County mileage rate unless the vehicle assigned to them is inoperable.

BE IT FURTHER RESOLVED, that the meal reimbursement for travel outside the County shall not exceed \$15 for breakfast, \$25 for a noon meal, and \$35 for an evening meal; that meal reimbursement shall be made for the exact expenditure, plus up to a 15% gratuity, and not the maximum amount allowed; itemized receipts, not totals receipts, must be attached to the claim form or no reimbursement will be made; no alcoholic beverages will be reimbursed,

BE IT FURTHER RESOLVED, that there shall be no reimbursement for meals within the County of Pennington,

BE IT FURTHER RESOLVED, that the meal reimbursement without lodging shall be submitted on a claim form, with receipt (s) attached, to be processed through payroll whereby withholding tax and FICA will be deducted and that meal reimbursements with overnight lodging will not enter into the payroll system,

BE IT FURTHER RESOLVED, that the County Auditor and Human Service Director are hereby given the authority to adjust the amounts of reimbursement if the above policy is not followed,

BE IT FURTHER RESOLVED that this meal and mileage policy shall be effective January 1st, 2026, and shall be reviewed at the County Board's discretion.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to appoint Jennifer Herzberg as MnCCC delegate with Lucas Fornshell as alternate. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to appoint Scott Petrescue as the County Coroner for a one-year term ending December 31, 2026, as per MN Statutes 3901.005. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the following appointments. Motion carried.

- Road, Bridge, and Culvert Committee
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- Human Service Committee
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- Law Library Committee
Commissioner Sourdif
- Building & Maintenance Committee
Government Center:
Commissioner Lawrence
Commissioner Sorenson
County Coordinator Kevin Erickson
Auditor-Treasurer Jennifer Herzberg
LEC / Justice Center:
Commissioner Sorenson
Commissioner Lawrence
County Coordinator Kevin Erickson
Sheriff Seth Vettleson
- Thief River Falls Airport Zoning Commission
Commissioner Nelson
- Thief River Falls Chamber of Commerce Representative
Commissioner Sourdif
- Inter-County Community Council Board

Commissioner Nelson
Commissioner Sourdif, Alternate

- NW Regional Development Transportation Committee
Commissioner Sourdif
- County Extension Committee
Commissioner Lawrence
Commissioner Sourdif
- Pennington County Historical Society
Commissioner Nelson
- Pennington County Water Resource Advisory Committee
Commissioner Peterson
- Solid Waste Committee
Commissioner Nelson
Commissioner Lawrence
- Highway Committee
Commissioner Lawrence
Commissioner Peterson
- Household Hazardous Waste Joint Powers Board
Commissioner Nelson
Commissioner Lawrence, Alternate
- Land of the Dancing Sky Area Agency Aging Board / Region 1 Aging Advisory
Commissioner Sorenson
Commissioner Sourdif, Alternate
- Regional Insurance Advisory Board of the Northwest Service Cooperative
Commissioner Sorenson
County Coordinator Kevin Erickson
- NW Regional Library Board and Thief River Falls Library Board
Commissioner Sourdif
- Minnesota Rural Counties Board
Commissioner Peterson
Commissioner Lawrence, Alternate
- Northern Counties Land Use Coordinating Board

Commissioner Nelson
Commissioner Peterson

- NW Regional Emergency Communications Board
Commissioner Lawrence
Commissioner Nelson, Alternate
- Pennington County Affordable Housing Fund Advisory Board
Commissioner Sorenson
- Pennington/Red Lake County Public Health & Home Care Board
Commissioner Sourdif
- Labor/Personnel Committee
Commissioner Lawrence
Commissioner Peterson
- Pennington County Safety Committee
Commissioner Nelson
- Technology Committee
Commissioner Nelson
Commissioner Lawrence
- Gravel Tax Committee
Commissioner Lawrence
Commissioner Peterson
- Law Enforcement Committee
Commissioner Lawrence
Commissioner Peterson
- 2026 AMC Policy Committee Appointments
Environment & Natural Resources - Commissioner Peterson
General Government - Commissioner Sourdif
Health & Human Services - Commissioner Nelson
Public Safety - Commissioner Lawrence
Transportation & Infrastructure - Commissioner Sorenson
- Pine to Prairie Drug Task Force Joint Powers Governing Board
Commissioner Lawrence
- Northwest Regional Development Commission Board
Commissioner Lawrence
- Government Relations Committee

Commissioner Sorenson
Commissioner Sourdif, Alternate

- TVF Regional Airport Authority
Commissioner Lawrence
Commissioner Peterson
- Association of MN Counties Delegate
Commissioner Lawrence
Commissioner Sorenson
Commissioner Nelson
Commissioner Peterson
Commissioner Sourdif
- NW Regional Affordable Housing Fund Advisory Board
Commissioner Sorenson
- Quinn County Advisory Board
Commissioner Peterson
Commissioner Sorenson, Alternate
- Thief River One Watershed One Plan Policy Committee
Commissioner Peterson
Commissioner Sorenson, Alternate
- 911 Advisory Committee
Commissioner Sorenson
- Red Lake River Corridor
Commissioner Nelson
- Red Lake River Basin Board
Commissioner Sourdif
- Clearwater River One Watershed, One Plan Policy Committee
Commissioner Peterson
Commissioner Sourdif, Alternate
- Comprehensive Local Water Plan, Joint Powers Board
Commissioner Peterson
- NW Juvenile Training Center Board
Commissioner Peterson
- Red Lake River One Watershed, One Plan Policy Committee
Commissioner Sorenson

Commissioner Peterson, Alternate

- Advance Thief River Committee
Commissioner Sourdif
Commissioner Sorenson, Alternate
- Cannabis Committee
Commissioner Sorenson
Commissioner Nelson
- Community Strong
Commissioner Nelson
- NW Minnesota Multi County HRA
Commissioner Nelson

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence to appoint Commissioners Sorenson and Peterson to the Emergency Management Committee. Motion carried.

Seth Vettleson – County Sheriff

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to authorize the County Sheriff to advertise for the position of Full-Time STS Crew Leader. Discussion followed with Sheriff Vettleson stating that the position was included in the 2026 budget. The Board also discussed the local value of the STS program and noted that Marshall County continues to support the program and budget at the rate of 25%. Hearing no further discussion, the motion was carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to authorize the County Sheriff to advertise for one Full-Time Deputy Sheriff position, noting this is a vacancy and included in the 2026 budget. Motion carried.

Sheriff Vettleson informed the Board that the 2023 Chevrolet Tahoe patrol vehicle involved in an accident has been MCIT has declared the vehicle a total loss and approximately \$42,000 will be received from the claim. The Sheriff noted that a patrol vehicle previously available in Warroad, MN has been sold. He is researching available patrol vehicles and pricing to include equipment and installation as needed. He hopes to provide the County Board an update at their January 27, 2026, meeting.

County Auditor-Treasurer Items:

Motioned by Commissioner Nelson, seconded by Sourdif, to approve and accept the following donations received in 2025. Motion carried.

Sentence-to-Serve (misc. services, wood)	\$ 54,960.61
D.A.R.E	\$ 400.00

The County Board then reviewed the individual ditch levies as recommended by the committee. Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2025, payable in 2026, in the following amounts. Motion carried.

Ditch Levies							
Ditch	Levy %	Ditch	Levy %	Ditch	Levy %	Ditch	Levy %
CD #16	100.0%	CD #42	40.0%	CD #59	30.0%	JD #11	20.0%
CD #21	60.0%	CD #43	25.0%	CD #62	40.0%	JD #13	10.0%
CD #32	40.0%	CD #44	75.0%	CD #70	1.0%	JD#13 Penn/Red Lake	2.0%
CD #33	25.0%	CD #45	60.0%	CD #71	60.0%	JD #15	20.0%
CD #35	50.0%	CD #46	50.0%	CD #73	50.0%	JD #18	30.0%
CD #36	20.0%	CD #47	25.0%	CD #74	40.0%	JD #25-3	1.0%
CD #37	75.0%	CD #53	20.0%	CD #75	20.0%	JD #30	30.0%
CD #38	50.0%	CD #55	80.0%	CD #77	10.0%	JD #31	4.0%
CD #39	25.0%	CD #57	30.0%	CD #96	10.0%	JD #60	10.0%
CD #41	2.0%	CD #58	40.0%	JD #1	25.0%	JD #30 Br. A	2.0%

Ms. Herzberg noted that the 2025 audit engagement letter has been received. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to acknowledge receipt of the 2025 county audit engagement letter from Hoffman, Philipp, and Martell PLLC. Motion carried.

The following resolution was introduced by Commissioner Sourdif, seconded by Commissioner Lawrence, and upon vote was unanimously carried.

**PENNINGTON COUNTY BOARD OF COMMISSIONERS
RESOLUTION ESTABLISHING ABSENTEE, MAIL, AND UOCAVA BALLOT
BOARDS AND DELEGATING AUTHORITY TO APPOINT BALLOT BOARD
JUDGES FOR CALENDAR YEAR 2026**

WHEREAS, Minnesota Statutes § 203B.121, subdivision 1, requires the county board to establish an Absentee Ballot Board; and

WHEREAS, the Pennington County Board of Commissioners desires to establish an Absentee Ballot Board effective January 6, 2026, to provide uniformity and consistency in the processing, acceptance, and rejection of returned absentee ballots in Pennington County; and

WHEREAS, Minnesota Statutes § 203B.121 authorizes the county board to appoint election judges to serve on ballot boards and further permits the county board to delegate that appointment authority to the county auditor-treasurer; and

WHEREAS, the Absentee Ballot Board may consist of a sufficient number of election judges appointed under Minnesota Statutes § 204B.19 through 204B.22, or deputy county auditor-treasurers trained in the processing and counting of absentee ballots; and

WHEREAS, efficient administration of elections requires flexibility in appointing, removing, and replacing ballot board judges throughout the election year as workload and election activity require;

NOW, THEREFORE, BE IT RESOLVED, that the Pennington County Board of Commissioners hereby establishes an Absentee Ballot Board, Mail Ballot Board, and UOCAVA (Uniformed and Overseas Citizens' Absentee Voting Act) Ballot Board pursuant to Minnesota Statutes §§ 203B.121, subdivision 1, and 203B.23; and

BE IT FURTHER RESOLVED, that the Pennington County Board of Commissioners hereby delegates authority to the Pennington County Auditor-Treasurer to appoint, remove, and replace ballot board judges as necessary for all elections conducted during calendar year 2026, including but not limited to:

- Statewide elections
- County elections
- Municipal elections administered by the county
- School district elections
- Special elections and special primaries

BE IT FURTHER RESOLVED, that all ballot board judges appointed by the County Auditor-Treasurer must meet the qualifications of election judges under Minnesota Statutes Chapter 204B and must complete all required training; and

BE IT FURTHER RESOLVED, that this delegation of authority shall be effective from January 6, 2026, through December 31, 2026, unless earlier rescinded by action of the Pennington County Board of Commissioners.

The Auditor-Treasurer reminded the elected officials present that campaign finance reports are due by January 31st, 2026.

County Coordinator Items:

Mr. Erickson reminded the Board that annual employee safety training will be held at the Joint Use Facility today, January 6, 2026, from 1:00 – 4:00 p.m. and on Wednesday, January 7, 2026, from 9:00 – 12:00 p.m.

The following resolution was introduced by Commissioner Nelson, seconded by Commissioner Sourdif, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Minnesota Statutes providing for the compensation of the various elected County Officials required that the minimum amount to be paid to any person elected to the following positions shall be established by the County Board for the year prior to the time that the filings open for the elected position.

NOW, THEREFORE, BE IT RESOLVED, that the minimum to be paid to Officials for the terms beginning January 2027 and the Statutes applying thereto is as follows: County Sheriff – MSA387.20 - \$75,000; County Attorney – MSA388.18 - \$75,000.

Mr. Erickson provided an update to the Board regarding replacement of a water heater at the Justice Center. Building & Grounds Supervisor Morgan Bernier continues to research the options and is awaiting a follow-up quote from Bernier Plumbing for an indirect tank option.

Mr. Erickson discussed the overtime request approved at the last Board meeting for Lead Custodian Tony Marsh. The request was precautionary due to predicted weather and staff absences, but the overtime was not realized.

County Attorney Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to authorize the purchase of a new computer from Garden Valley Technologies for the County Attorney's office at a cost not to exceed \$1,000. Discussion followed with Mr. Haase stating that forfeiture funds can be used for the purchase. With no further discussion, the motion was carried.

Mr. Haase informed the Board that Ms. Abigail Flaagan began her internship in the County Attorney office on January 5, 2026.

Committee Reports / Commissioner Updates: None.

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to adjourn the Board meeting to January 27, 2026, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

David Sorenson, Chairman
Board of Commissioners

AUDITOR & MANUAL WARRANTS DECEMBER 2025

MANUAL WARRANTS

NW MN SERVICE COOP INSURANCE	\$138,902.52	
INTER COUNTY NURSING	\$2,687.54	
INTER COUNTY NURSING	\$18,589.65	
INTER COUNTY NURSING	\$25.00	
INTER COUNTY NURSING	\$5,965.66	
INTER COUNTY NURSING	\$1,075.07	
PERA	\$129,551.56	
MN DEPT OF REVENUE	\$31,623.91	
MN DEPT OF REVENUE	\$21,471.37	
MN DEPT OF REVENUE	\$872.00	
COMMISSIONER OF REVENUE	\$192.39	
INTERNAL REVENUE SERVICE	\$171,428.80	
WEX	\$6,006.37	
WEX	\$7,834.05	
BPA	\$262.50	
MN DEPT OF NATURAL RES	\$330.00	
NORTHERN STATE BANK	\$20.00	
NET PAY - REVENUE	\$283,578.96	
NET PAY - HIGHWAY	\$74,124.39	
NET PAY - WELFARE	\$139,761.35	
NET PAY - ICN	\$42,803.28	
MISC - ICN	\$11,250.09	
TOTAL		\$1,088,356.46

AUDITOR WARRANTS

December 5, 2025	\$85,415.15	
December 12, 2025	\$115,680.73	
December 12, 2025	\$426,268.56	
December 19, 2025	\$87,190.64	
December 26, 2025	\$17,753.62	
December 26, 2025	\$10,518.42	
December 31, 2025	\$124,223.17	
TOTAL		<u>\$867,050.29</u>

GRAND TOTAL \$1,955,406.75

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DRAFT

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14	1601 ADVANCE THIEF RIVER 01-003-000-0000-6815		30,000.00	2026 CONTRACT SERVICES	1018	ECONOMIC DEVELOPEMENT	N
	1601 ADVANCE THIEF RIVER		30,000.00	1 Transactions			
77	1306 ADVANCED CORRECTIONAL HEALTHCARE 01-251-000-0000-6255		24,133.93	FEBRUARY 26 MEDICAL	8470	MEDICAL - LOCAL	6
78	01-251-000-0000-6255		1,180.14	FEBRUARY 26 MENTAL HEALTH	8470	MEDICAL - LOCAL	6
	1306 ADVANCED CORRECTIONAL HEALTHCARE		25,314.07	2 Transactions			
80	1308 ASSOCIATION OF MINNESOTA COUNTIES 01-070-000-0000-6801		1,385.00	2026 MNCITLA DUES - LJ	76138	MISCELLANEOUS EXPENSE - DP	N
	1308 ASSOCIATION OF MINNESOTA COUNTIES		1,385.00	1 Transactions			
218	20365 AXON ENTERPRISE, INC. 01-201-000-0000-6631		14,208.28	BODY CAMERA BUNDLE-2ND 20%	INUS410337	FURNITURE & EQUIPMENT	N
106	01-251-000-0000-6245		1,837.60	40 CARTRIDGES - TRAINING	INUS414632	CONTINUING EDUCATION	N
107	01-251-000-0000-6405		296.70	3 TASER BATTERIES	INUS414632	GENERAL SUPPLIES - JAIL	N
	20365 AXON ENTERPRISE, INC.		16,342.58	3 Transactions			
40	2360 BENSON/ASHLEY 01-106-000-0000-6330		127.60	2026 ASSESSING MILES-176 MILES	1/2-1/8	TRAVEL & EXPENSE	N
39	01-106-000-0000-6330	AP	56.70	2025 ASSESSING MILES 81 MILES	12/16-12/23	TRAVEL & EXPENSE	N
	2360 BENSON/ASHLEY		184.30	2 Transactions			
76	3352 CHARM-TEX INC 01-251-000-0000-6405		64.72	SPORTS BRAS	430071	GENERAL SUPPLIES - JAIL	N
	3352 CHARM-TEX INC		64.72	1 Transactions			
30	3311 COLE PAPERS, INC. 01-111-000-0000-6403		171.10	ICE MELT - GC	10670128	JANITORIAL SUPPLIES - COURTHOL	N
32	01-111-000-0000-6403		143.90	LIVI BATH TISSUE - GC	10670128	JANITORIAL SUPPLIES - COURTHOL	N
34	01-111-000-0000-6403		67.10	MERFIN TOWEL ROLLS - GC	10670128	JANITORIAL SUPPLIES - COURTHOL	N
36	01-111-000-0000-6403		150.32	DUST SHEETS - GC	10670128	JANITORIAL SUPPLIES - COURTHOL	N
38	01-111-000-0000-6403		7.00	PROCESSING FEE	10670128	JANITORIAL SUPPLIES - COURTHOL	N
31	01-218-000-0000-6403		171.10	ICE MELT - JC	10670128	JANITORIAL SUPPLIES	N
33	01-218-000-0000-6403		143.90	LIVI BATH TISSUE - JC	10670128	JANITORIAL SUPPLIES	N
35	01-218-000-0000-6403		67.10	MERFIN TOWEL ROLLS - JC	10670128	JANITORIAL SUPPLIES	N
37	01-218-000-0000-6403		75.16	DUST SHEETS - JC	10670128	JANITORIAL SUPPLIES	N
	3311 COLE PAPERS, INC.		996.68	9 Transactions			

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
109	4323 DELL MARKETING LP 01-201-000-0000-6631	AP	3,351.05	DELL PC-INVESTIGATIONS	10841064749	FURNITURE & EQUIPMENT	N
	4323 DELL MARKETING LP		3,351.05	1 Transactions			
113	4313 DEPARTMENT OF MOTOR VEHICLES 01-290-000-0000-6801		21.25	COUNTY VEHICEL TABS	2016 CHEV	Miscellaneous Expense	N
	4313 DEPARTMENT OF MOTOR VEHICLES		21.25	1 Transactions			
74	4321 DIAMOND DRUGS INC 01-251-000-0000-6255	AP	0.38	SHORT PAY ON 1546031	1546031	MEDICAL - LOCAL	N
75	01-251-000-0000-6255	AP	22.53	MEDICATIONS	1552484	MEDICAL - LOCAL	N
	4321 DIAMOND DRUGS INC		22.91	2 Transactions			
15	4364 DIRECT DEPOSIT SERVICES 01-041-000-0000-6801	AP	750.41	CD PURCHASED-LUANA SAVINGS BAN	35933	MISCELLANEOUS EXPENSE - AUDIT	N
	4364 DIRECT DEPOSIT SERVICES		750.41	1 Transactions			
110	999999997 DPS - HSEM 01-290-000-0000-6330		375.00	DPS ANNUAL CONFERENCE		Travel & Expense	N
	999999997 DPS - HSEM		375.00	1 Transactions			
64	6303 F-M AMBULANCE INC 01-251-000-0000-6256	AP	50.00	25-36214	2536214	MEDICAL - REIMBURSED	N
66	01-251-000-0000-6256	AP	455.65	25-41269	2541269	MEDICAL - REIMBURSED	N
65	01-251-000-0000-6256	AP	50.00	25-42075	2542075	MEDICAL - REIMBURSED	N
	6303 F-M AMBULANCE INC		555.65	3 Transactions			
112	6006 FARMERS UNION OIL 01-290-000-0000-6560	AP	50.92	COUNTY VEHICLE FUEL DEC 2025	ACCT #697477	Gas & Diesel	N
	6006 FARMERS UNION OIL		50.92	1 Transactions			
105	7317 GALLS, LLC 01-201-000-0000-6420	AP	235.19	JACKET #06	033506793	UNIFORMS	N
	7317 GALLS, LLC		235.19	1 Transactions			
228	7031 GARDEN VALLEY TELEPHONE 01-003-000-0000-6210		367.51	HOSTED IT SERVICES - JAN	101474500	E-MAIL SERVICES	N
219	01-041-000-0000-6210		785.50	HOSTED IT SERVICES - JAN	101474500	E-MAIL SERVICES	N
229	01-070-000-0000-6263		1,237.63	HOSTED IT SERVICES - HWY - JAN	101474500	COMPUTER SERVICES - DP	N
230	01-070-000-0000-6263		1,401.24	HOSTED IT SERVICES-NURSIN- JAN	101474500	COMPUTER SERVICES - DP	N

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
231	01-070-000-0000-6263		1,019.36	HOSTED IT SERVICES- DP - JAN	101474500	COMPUTER SERVICES - DP	N
232	01-070-000-0000-6263		3,416.78	HOSTED IT SERVICES- HS - JAN	101474500	COMPUTER SERVICES - DP	N
220	01-091-000-0000-6210		828.55	HOSTED IT SERVICES - JAN	101474500	E-MAIL SERVICES	N
227	01-101-000-0000-6300		222.05	HOSTED IT SERVICES - JAN	101474500	REPAIRS & MAINTENANCE	N
226	01-106-000-0000-6300		336.88	HOSTED IT SERVICES - JAN	101474500	REPAIRS & MAINTENANCE	N
233	01-111-000-0000-6210		86.51	HOSTED IT SERVICES - JAN	101474500	E-MAIL SERVICES	N
221	01-121-000-0000-6210		125.09	HOSTED IT SERVICES - JAN	101474500	E-MAIL SERVICES	N
224	01-132-000-0000-6300		495.46	HOSTED IT SERVICES - JAN	101474500	REPAIRS & MAINTENANCE	N
222	01-270-000-0000-6300		147.00	HOSTED IT SERVICES - JAN	101474500	REPAIRS & MAINTENANCE	N
223	01-290-000-0000-6210		73.50	HOSTED IT SERVICES - JAN	101474500	E-MAIL SERVICES	N
225	01-601-000-0000-6300		218.20	HOSTED IT SERVICES - JAN	101474500	REPAIRS & MAINTENANCE	N
210	01-070-000-0000-6301	AP	190.00	POSITIVE SSL	INV-25637	MAINTENANCE AGREEMENT	N
211	01-091-000-0000-6301	AP	55.00	SONICFIRE WALL LICENSE	INV-25639	MAINTENANCE AGREEMENT	N
7031	GARDEN VALLEY TELEPHONE		11,006.26	17 Transactions			
7452	Guardian RFID						
73	01-251-000-0000-6801		770.00	WRIST BANDS/LABELS	14450	MISCELLANEOUS EXPENSE - JAIL	N
7452	Guardian RFID		770.00	1 Transactions			
7311	GUNDERSON/JORDIN						
104	01-201-000-0000-6420		159.99	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
7311	GUNDERSON/JORDIN		159.99	1 Transactions			
8346	HANDYMAN'S HARDWARE						
108	01-111-000-0000-6330		95.12	KIT FOR VB ASSEMBLY- GC SINK	522009	TRAVEL & EXPENSE	N
8346	HANDYMAN'S HARDWARE		95.12	1 Transactions			
6376	HARBOTT, KNUTSON, LARSON & HOLTEN I						
29	01-003-000-0000-6231	AP	42.50	ATTORNEY FEES 57-FA-12-542	2025-2494	PUBLISHING - BOARD	Y
6376	HARBOTT, KNUTSON, LARSON & HOLTEN I		42.50	1 Transactions			
8353	HEADWATERS REGIONAL DEVELOPMENT I						
212	01-220-000-0000-6207		3,500.00	2026 ANNUAL MEMBERSHIP	26-3510-MEM	RADIO	N
8353	HEADWATERS REGIONAL DEVELOPMENT I		3,500.00	1 Transactions			
8501	HERITAGE COMMUNITY CENTER INC						
240	01-003-000-0000-6901		5,000.00	2026 APPROPRIATION		APPROPRIATIONS	N
8501	HERITAGE COMMUNITY CENTER INC		5,000.00	1 Transactions			
9012	IHLE SPARBY & HAASE PA						

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 5

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86	01-091-000-0000-6261		15,000.00	JANUARY SERVICES	5492	CONSULTING & LEGAL SERVICES-A	Y
	9012 IHLE SPARBY & HAASE PA		15,000.00	1 Transactions			
	9021 INFORMATION SYSTEMS CORPORATION						
234	01-070-000-0000-6301		81.00	2026 ANNUAL MAINTENANCE	M31364	MAINTENANCE AGREEMENT	N
235	01-070-000-0000-6301		3,490.00	2026 ANNUAL MAINTENANCE	M31364	MAINTENANCE AGREEMENT	N
239	01-070-000-0000-6301		1,089.00	USER LICENSE - 1 USERS	M31364	MAINTENANCE AGREEMENT	N
236	01-101-000-0000-6301		1,190.00	2026 CANON DR6030 MAINTENACE	M31364	MAINTENANCE AGREEMENT	N
237	01-101-000-0000-6301		2,941.80	USER LICENSE - 3 USERS	M31364	MAINTENANCE AGREEMENT	N
238	01-101-000-0000-6301		1,961.20	USER LICENSE - 2 USERS	M31364	MAINTENANCE AGREEMENT	N
	9021 INFORMATION SYSTEMS CORPORATION		10,753.00	6 Transactions			
	10303 JKC						
93	01-201-000-0000-6304	AP	110.00	10-SQUAD CARWASHES	5360	REPAIR & MAINTENANCE - SQUADS	N
	10303 JKC		110.00	1 Transactions			
	11315 KILEN/CYNTHIA						
16	01-601-000-0000-6330	AP	152.60	MILEAGE 218 MILES @ .70	10/1/25-12/31/25	TRAVEL & EXPENSE	N
	11315 KILEN/CYNTHIA		152.60	1 Transactions			
	12373 LEADSONLINE LLC						
103	01-220-000-0000-6263		1,873.00	INVESTIGATION SYSTEM SERVICE26	6023/421729	COMPUTER SERVICES & SUPPLIES	N
	12373 LEADSONLINE LLC		1,873.00	1 Transactions			
	12439 LEAGUE OF MINNESOTA CITIES						
102	01-252-000-0000-6330		990.00	PATROL 2026	440174	TRAVEL & EXPENSE	N
	12439 LEAGUE OF MINNESOTA CITIES		990.00	1 Transactions			
	13311 MALONEY/PAUL						
101	01-220-000-0000-6420	AP	49.99	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
	13311 MALONEY/PAUL		49.99	1 Transactions			
	13331 MAPES/ANTHONY						
82	01-121-000-0000-6330		121.82	LODGING - FARGO 1/14-1/15		TRAVEL & EXPENSE	N
83	01-121-000-0000-6330		15.94	MEAL REIMBURSEMENT 1/14		TRAVEL & EXPENSE	N
81	01-121-000-0000-6330		166.75	CVSO TRAINING-FARGO MILEAGE	230 MILES @.725	TRAVEL & EXPENSE	N
	13331 MAPES/ANTHONY		304.51	3 Transactions			
	13498 MARCO TECHNOLOGIES LLC						
4	01-091-000-0000-6301		141.74	EQ767167 MAINTENANCE	INV14711251	MAINTENANCE AGREEMENT	N

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88	01-132-000-0000-6301		47.50	EQ1356645 MAINTENANCE AGREEMEN	INV14774749	MAINTENANCE AGREEMENT	N
85	01-101-000-0000-6301	AP	14.86	EQ442257 MAINTENANCE	INV14774775	MAINTENANCE AGREEMENT	N
87	01-801-000-0000-6301		198.79	EQ1019556 MAINTENACE AGREEMENT	INV14794846	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		402.89	4 Transactions			
13226	MCKESSON MEDICAL SURGICAL						
70	01-251-000-0000-6255		103.33	DRUG SCREENS	24849409	MEDICAL - LOCAL	N
71	01-251-000-0000-6255		151.14	TEST KIT/PPD/CUP	24897368	MEDICAL - LOCAL	N
72	01-251-000-0000-6255		350.71	PPD	24897613	MEDICAL - LOCAL	N
13226	MCKESSON MEDICAL SURGICAL		605.18	3 Transactions			
13322	MINNESOTA STATE TREASURER						
11	01-101-000-0000-6801	AP	7.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECO	N
7	01-101-000-0000-6825	AP	300.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - REC	N
10	01-101-000-0000-6827	AP	1,585.50	RECORDER & REGISTRAR'S FEES		STATE SURCHARGES	N
6	01-101-000-0000-6829	AP	186.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECC	N
8	01-101-000-0000-6831	AP	728.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE	N
9	01-101-000-0000-6848	AP	620.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE	N
13322	MINNESOTA STATE TREASURER		3,427.00	6 Transactions			
13332	MN ASSOC OF COUNTY AG INSPECTORS						
111	01-601-000-0000-6801		150.00	AG INSTEPTOR ASSOC DUES		MISCELLANEOUS EXPENSE - EXTEI	N
13332	MN ASSOC OF COUNTY AG INSPECTORS		150.00	1 Transactions			
13361	MN BUREAU OF CRIMINAL APPREHENSION						
94	01-203-000-0000-6801	AP	435.00	4TH QTR 23 NEW/41 RENEWAL	57-000087	GUN PERMIT - MISC	N
13361	MN BUREAU OF CRIMINAL APPREHENSION		435.00	1 Transactions			
13334	MN DEPARTMENT OF HEALTH						
5	01-101-000-0000-6826	AP	186.00	4TH QTR 2025 WELL CERTIFICATES		WELL DISCLOSURE CERTIFICATE	N
13334	MN DEPARTMENT OF HEALTH		186.00	1 Transactions			
13347	MN RED RIVER VALLEY						
244	01-003-000-0000-6813		900.00	2026 APPROPRIATION		RED RIVER VALLEY DEVELOPEMEN	N
13347	MN RED RIVER VALLEY		900.00	1 Transactions			
13324	MN SHERIFFS ASSOCIATION						
215	01-201-000-0000-6241		2,118.91	2026 ANNUAL SHERIFF DUES	4306	DUES	N
216	01-252-000-0000-6330		2,207.77	2026 ANNUAL LEXIPOL DUES	4306	TRAVEL & EXPENSE	N
217	01-252-000-0000-6330		775.98	2026 ICLD PROJECT/YEARLY DUES	4306	TRAVEL & EXPENSE	N

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 7

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13324	MN SHERIFFS ASSOCIATION		5,102.66		3 Transactions		
100	13388 MORRIS ELECTRONICS INC 01-223-000-0000-6801		1,331.20	2026 AFTER HOURS PROGRAM	17665	MISCELLANEOUS EXPENSE-E911	N
	13388 MORRIS ELECTRONICS INC		1,331.20		1 Transactions		
201	13425 MOTOROLA SOLUTIONS 01-223-000-0000-6202		1,960.00	VESTA MANAGED SERVICES - JAN	8230553337	TELEPHONE - E911	N
	13425 MOTOROLA SOLUTIONS		1,960.00		1 Transactions		
245	14321 NORTHWEST REGIONAL LIBRARY 01-003-000-0000-6820		32,616.75	2026 1ST QTR ALLOCATIONS	1105	NORTHWEST REGIONAL LIBRARY	N
	14321 NORTHWEST REGIONAL LIBRARY		32,616.75		1 Transactions		
98	15323 OFFICE DEPOT 01-220-000-0000-6401	AP	218.89	TONER - DMT PRINTER	452061163001	SUPPLIES	N
84	01-801-000-0000-6401		33.90	1099 FORMS	452137158001	SUPPLIES-UNALLOCATED	N
18	01-041-000-0000-6401		76.30	HP414 BLACK	452510385001	SUPPLIES - AUDITOR	N
19	01-106-000-0000-6401		32.82	IVORY PAPER	452510385001	SUPPLIES	N
99	01-251-000-0000-6405	AP	167.89	TONER - DC	45262532001	GENERAL SUPPLIES - JAIL	N
	15323 OFFICE DEPOT		529.80		5 Transactions		
41	13329 OFFICE OF MNIT SERVICES 01-070-000-0000-6263	AP	1,338.65	DEC FIBER USAGE	DV25120390	COMPUTER SERVICES - DP	N
	13329 OFFICE OF MNIT SERVICES		1,338.65		1 Transactions		
97	15329 OIL BOYZ EXPRESS LUBE INC 01-201-000-0000-6304		75.83	OIL CHANGE/SERVICE #02	23735	REPAIR & MAINTENANCE - SQUADS	N
	15329 OIL BOYZ EXPRESS LUBE INC		75.83		1 Transactions		
199	16056 PAINT & GLASS INTERIORS 01-218-000-0000-6300		379.44	3-GAL PAINT/PAINT SUPPLIES-LEC	18560	REPAIRS & MAINTENANCE	N
200	01-218-000-0000-6300		167.98	2 GAL PAINT - LEC	18563	REPAIRS & MAINTENANCE	N
	16056 PAINT & GLASS INTERIORS		547.42		2 Transactions		
213	16027 PENNINGTON COUNTY TREASURER 01-601-000-0000-6209	AP	55.56	POSTAGE - DEC	4463	POSTAGE	N
	16027 PENNINGTON COUNTY TREASURER		55.56		1 Transactions		
	16329 PENNINGTON HISTORICAL SOCIETY						

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
242	01-003-000-0000-6822		16,000.00	2026 APPROPRIATION		PENNINGTON COUNTY HISTORICAL	N
16329	PENNINGTON HISTORICAL SOCIETY		16,000.00	1 Transactions			
16448	PREMIUM WATERS, INC.						
95	01-220-000-0000-6801		23.50	MONTHLY RENTAL/JAN	341342593	MISCELLANEOUS EXPENSE	N
96	01-251-000-0000-6801		23.50	MONTHLY RENTAL/JAN	341342593	MISCELLANEOUS EXPENSE - JAIL	N
12	01-601-000-0000-6401	AP	58.98	DECEMBER WATER BILL	ACCT # 176888	SUPPLIES - EXTENSION	N
3	01-801-000-0000-6401	AP	34.99	WATER - DEC	ACCT #176590	SUPPLIES-UNALLOCATED	N
16448	PREMIUM WATERS, INC.		140.97	4 Transactions			
16311	PRO-WEST & ASSOCIATES INC						
42	01-103-000-0000-6263	AP	861.46	PARCEL UPDATES	INV-2787	COMPUTER SERVICES	N
16311	PRO-WEST & ASSOCIATES INC		861.46	1 Transactions			
20358	QUADIENT FINANCE USA, INC.						
28	01-801-000-0000-6209		3,000.00	POSTAGE		POSTAGE	N
20358	QUADIENT FINANCE USA, INC.		3,000.00	1 Transactions			
17003	QUICK PRINT/ROBIN HOOD BUSINESS SER						
2	01-132-000-0000-6401		137.00	ENVELOPES	YG5994TPWZ	SUPPLIES - MOTOR VEHICLE	N
17003	QUICK PRINT/ROBIN HOOD BUSINESS SER		137.00	1 Transactions			
18127	RELIANCE TELEPHONE SYSTEMS						
69	01-251-000-0000-6801	AP	2,104.52	TRUST ACCOUNT TRANSFERS	1956	MISCELLANEOUS EXPENSE - JAIL	N
18127	RELIANCE TELEPHONE SYSTEMS		2,104.52	1 Transactions			
18394	RSVP						
241	01-003-000-0000-6816		1,000.00	2026 APPROPRIATION		RETIRED SENIOR VOLUNTEER PRO	N
18394	RSVP		1,000.00	1 Transactions			
19401	SAFETY COMPLIANCE SERVICES						
1	01-801-000-0000-6246		4,000.00	2025-26 SAFETY TRAINING		SAFETY TRAINING	Y
19401	SAFETY COMPLIANCE SERVICES		4,000.00	1 Transactions			
19369	SANFORD PATIENT FINANCIAL SERVICES						
47	01-251-000-0000-6256		126.72	DR 6239	215993012	MEDICAL - REIMBURSED	6
48	01-251-000-0000-6256		126.72	DR 6239	219928431	MEDICAL - REIMBURSED	6
56	01-251-000-0000-6255		262.40	DR 6493	228836495	MEDICAL - LOCAL	6
49	01-251-000-0000-6255		68.66	DR 6359	229176246	MEDICAL - LOCAL	6
50	01-251-000-0000-6255		50.86	DR 6507	229348630	MEDICAL - LOCAL	6

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
51	01-251-000-0000-6255		345.80	DR 6359	230070433	MEDICAL - LOCAL	6
57	01-251-000-0000-6255		130.40	DR 6262	230148033	MEDICAL - LOCAL	6
58	01-251-000-0000-6255		320.40	DR 6259	230313555	MEDICAL - LOCAL	6
59	01-251-000-0000-6255		53.60	DR 6424	230343089	MEDICAL - LOCAL	6
52	01-251-000-0000-6255		50.86	DR 6529	230723220	MEDICAL - LOCAL	6
53	01-251-000-0000-6255		30.26	DR 6493	230730168	MEDICAL - LOCAL	6
60	01-251-000-0000-6256		60.40	DR 6523	230850115	MEDICAL - REIMBURSED	6
61	01-251-000-0000-6255		2,871.70	DR 6487	231170946	MEDICAL - LOCAL	6
62	01-251-000-0000-6255		827.94	DR 6553	231181538	MEDICAL - LOCAL	6
54	01-251-000-0000-6255		193.97	DR 6487	231206037	MEDICAL - LOCAL	6
55	01-251-000-0000-6255		184.61	DR 6553	231292349	MEDICAL - LOCAL	6
63	01-251-000-0000-6256		183.60	DR 6536	231377927	MEDICAL - REIMBURSED	6
19369	SANFORD PATIENT FINANCIAL SERVICES		5,888.90		17 Transactions		
19547	SKILLET KITCHEN						
79	01-251-000-0000-6427	AP	23,129.24	DECEMBER MEALS	12704	JAIL MEALS	N
19547	SKILLET KITCHEN		23,129.24		1 Transactions		
19310	STONE'S MOBILE RADIO						
92	01-223-000-0000-6801		4,049.20	2026 ANNUAL MAINT-TOWER, SIREN	2061763	MISCELLANEOUS EXPENSE-E911	N
198	01-201-000-0000-6205		140.76	HANDHELD RADIO BATTERY	2061944	WALKIE TALKIE & RADIO	N
19310	STONE'S MOBILE RADIO		4,189.96		2 Transactions		
20027	THE TIMES						
23	01-003-000-0000-6231	AP	199.98	PROCEEDINGS OF 11/10/25	ACCT #281	PUBLISHING - BOARD	N
24	01-003-000-0000-6231	AP	249.48	NOTICE:SALE COUNTY OWNED LAND	ACCT #281	PUBLISHING - BOARD	N
27	01-003-000-0000-6231	AP	326.70	PROCEEDINGS OF 11/25/25	ACCT #281	PUBLISHING - BOARD	N
20	01-041-000-0000-6401	AP	187.75	2 -PART DEED TAX RECEIPT BOOKS	ACCT #281	SUPPLIES - AUDITOR	N
21	01-041-000-0000-6401	AP	77.75	2000 PER DIEM FORMS	ACCT #281	SUPPLIES - AUDITOR	N
22	01-041-000-0000-6401	AP	301.00	5000 WINDOW #10 ENVELOPES	ACCT #281	SUPPLIES - AUDITOR	N
91	01-201-000-0000-6401	AP	281.25	RECEIPT BOOKS	ACCT #284	SUPPLIES	N
20027	THE TIMES		1,623.91		7 Transactions		
3323	THIEF RIVER FALLS						
13	01-601-000-0000-6240		145.00	2026 MEMBERSHIP FEES	19706	SUBSCRIPTIONS	N
3323	THIEF RIVER FALLS		145.00		1 Transactions		
23303	THOMSON REUTERS/WEST PAYMENT CEN						
44	01-016-000-0000-6242	AP	1,138.40	DECEMBER WESTLAW ACCESS - LAW	853016934	SUBSCRIPTIONS - LAW LIBRARY	N
45	01-091-000-0000-6240	AP	1,651.00	DECEMBER WESTLAW ACCESS - ATT	853025169	SUBSCRIPTIONS	N

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	01-016-000-0000-6242		488.21	JANUARY SUBSCRIPTIONS - LAW LI	853089915	SUBSCRIPTIONS - LAW LIBRARY	N
46	01-091-000-0000-6240		104.07	JANUARY SUBSCRIPTIONS-ATTORNEY	853092233	SUBSCRIPTIONS	N
23303	THOMSON REUTERS/WEST PAYMENT CEN		3,381.68	4 Transactions			
20047	THRIFTY WHITE PHARMACY						
67	01-251-000-0000-6255	AP	35.92	040109-2001-01-01	12312025	MEDICAL - LOCAL	N
68	01-251-000-0000-6255	AP	20.00	ZZZ CORP CHARGE	12312025	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		55.92	2 Transactions			
20001	TRI-VALLEY OPPORTUNITY COUNCIL						
243	01-003-000-0000-6814		2,000.00	2026 APPROPRIATION		TRI-VALLEY SERVICES	N
20001	TRI-VALLEY OPPORTUNITY COUNCIL		2,000.00	1 Transactions			
22336	VETTLESON/SETH						
90	01-201-000-0000-6420		280.00	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
22336	VETTLESON/SETH		280.00	1 Transactions			
23054	WESTSIDE MOTORS OF TRF INC						
197	01-201-000-0000-6304		1,911.60	TOW/STORAGE-#08 TOTAL SQUAD LO	33695	REPAIR & MAINTENANCE - SQUADS	N
23054	WESTSIDE MOTORS OF TRF INC		1,911.60	1 Transactions			
23317	WILLIAMS/JO						
196	01-251-000-0000-6420		107.45	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
23317	WILLIAMS/JO		107.45	1 Transactions			
23525	WORLD DATA CORPORATION						
89	01-132-000-0000-6401		378.00	2026 MV REGISTRATION MANUALS		SUPPLIES - MOTOR VEHICLE	N
23525	WORLD DATA CORPORATION		378.00	1 Transactions			
1 Fund Total:			249,456.25	County Revenue		66 Vendors	151 Transactions

Pennington County Financial System



Danielle
1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
195	03-330-000-0000-6554	AP	127.51	TOOLS		ENGINEERING & SURVEYING SUPPLI	N
191	03-350-000-0000-6556	AP	44.99	STORAGE ORGANIZERS		SHOP SUPPLIES	N
192	03-350-000-0000-6556	AP	34.57	SQUEEGEE, HANDLE, SOAP		SHOP SUPPLIES	N
193	03-350-000-0000-6556	AP	33.96	CLEANER, TAPE, SOAP, TRASH BAG		SHOP SUPPLIES	N
194	03-350-000-0000-6556	AP	29.72	FIX PIPES		SHOP SUPPLIES	N
1011	ACE HARDWARE		270.75	5 Transactions			
3392	COMPASS MINERALS AMERICA						
190	03-350-000-0000-6565		4,065.73	SALT	1599060	ROAD MATERIALS	N
3392	COMPASS MINERALS AMERICA		4,065.73	1 Transactions			
3500	COULOMBE CONSULTING						
189	03-330-000-0000-6261		4,125.00	SURVEY CP57-24-10	260003	CONSULTING & LEGAL SERVICES	Y
3500	COULOMBE CONSULTING		4,125.00	1 Transactions			
4054	DIGI-KEY ELECTRONICS						
187	03-350-000-0000-6556	AP	50.84	BATTERIES		SHOP SUPPLIES	N
188	03-350-000-0000-6556	AP	56.72	TOOL FOR CASE TRACTORS		SHOP SUPPLIES	N
4054	DIGI-KEY ELECTRONICS		107.56	2 Transactions			
5301	EVANS STEEL COMPANY						
186	03-350-000-0000-6556	AP	11.26	PIPE		SHOP SUPPLIES	N
5301	EVANS STEEL COMPANY		11.26	1 Transactions			
6006	FARMERS UNION OIL						
208	03-350-000-0000-6556	AP	149.99	NOZZLE		SHOP SUPPLIES	N
202	03-350-000-0000-6560	AP	1,170.00	DIESEL SHOP 211		GAS & DIESEL	N
203	03-350-000-0000-6560	AP	1,659.91	DIESEL SHOP 212		GAS & DIESEL	N
204	03-350-000-0000-6560	AP	1,241.50	DIESEL SHOP 211		GAS & DIESEL	N
205	03-350-000-0000-6560	AP	1,858.00	DIESEL SHOP 215		GAS & DIESEL	N
206	03-350-000-0000-6560	AP	2,996.18	DIESEL SHOP 213		GAS & DIESEL	N
207	03-350-000-0000-6562	AP	427.90	DEF		MOTOR OIL & LUBRICANTS	N
209	03-350-000-0000-6562	AP	245.82	DIESEL 911		MOTOR OIL & LUBRICANTS	N
6006	FARMERS UNION OIL		9,749.30	8 Transactions			
6349	FASTENAL COMPANY						
185	03-350-000-0000-6556		185.18	LOCK NUT, POWER BUT CUTTING WH		SHOP SUPPLIES	N
184	03-350-000-0000-6564		106.96	CUTTING SCREW		EQUIPMENT REPAIR PARTS	N

Pennington County Financial System



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1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6349	FASTENAL COMPANY		292.14		2 Transactions		
6350	FLAAGAN/MIKE						
246	03-320-000-0000-6330		27.99	MEALS - MN COUNTY ENG MEETING	1/20-1/23/26	TRAVEL & EXPENSE	N
6350	FLAAGAN/MIKE		27.99		1 Transactions		
6306	FLEET DISTRIBUTING						
181	03-350-000-0000-6556	AP	9.99	HANDLE		SHOP SUPPLIES	N
182	03-350-000-0000-6556	AP	13.99	VALVE		SHOP SUPPLIES	N
183	03-350-000-0000-6556	AP	12.79	GLOVES		SHOP SUPPLIES	N
6306	FLEET DISTRIBUTING		36.77		3 Transactions		
7308	GRAND FORKS WELDING & MACHINE CO						
179	03-350-000-0000-6564	AP	631.13	MACHINE DRIFT SHAFT		EQUIPMENT REPAIR PARTS	N
180	03-350-000-0000-6564	AP	30.12	FLANGE YOKE		EQUIPMENT REPAIR PARTS	N
7308	GRAND FORKS WELDING & MACHINE CO		661.25		2 Transactions		
8331	HARDWARE HANK						
176	03-350-000-0000-6551	AP	39.99	MAILBOX		SIGNS	N
175	03-350-000-0000-6556	AP	6.76	BOLTS & SCREWS		SHOP SUPPLIES	N
177	03-350-000-0000-6556	AP	21.98	TAPE		SHOP SUPPLIES	N
174	03-350-000-0000-6564	AP	11.98	FASTENERS		EQUIPMENT REPAIR PARTS	N
178	03-350-000-0000-6564	AP	10.47	CLAMPS		EQUIPMENT REPAIR PARTS	N
8331	HARDWARE HANK		91.18		5 Transactions		
10008	JOHN DEERE FINANCIAL						
173	03-350-000-0000-6564	AP	242.30	TEST KITS		EQUIPMENT REPAIR PARTS	N
10008	JOHN DEERE FINANCIAL		242.30		1 Transactions		
11334	KNUTSON/LEE						
214	03-350-000-0000-6560		100.00	FUEL FOR TRUCK		GAS & DIESEL	N
11334	KNUTSON/LEE		100.00		1 Transactions		
13498	MARCO TECHNOLOGIES LLC						
172	03-320-000-0000-6301		55.51	COPY MACHINE JAN HWY DEPT	INV14733125	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		55.51		1 Transactions		
13393	MINNESOTA NORTHERN RAILROAD INC						
169	03-330-000-0000-6269		5,100.00	MAINTENANCE FOR SIGNALS		GENERAL CONTRACTS	N
170	03-350-000-0000-6252	AP	192.00	ELECTRCIITY RR SIGNALS - DEC		ELECTRICITY	N

Pennington County Financial System



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1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13393	MINNESOTA NORTHERN RAILROAD INC		5,292.00		2		
					Transactions		
13317	MN COUNTY ENGINEERS ASSN						
171	03-320-000-0000-6241	AP	835.00	2025 MEMBERSHIP DUES		DUES	N
13317	MN COUNTY ENGINEERS ASSN		835.00		1		
					Transactions		
14324	NAPA AUTO PARTS						
160	03-350-000-0000-6556	AP	63.28	SEAL KIT		SHOP SUPPLIES	N
162	03-350-000-0000-6556	AP	127.42	DIESEL ANTIGEL		SHOP SUPPLIES	N
163	03-350-000-0000-6556	AP	23.97	SQUEEGEE		SHOP SUPPLIES	N
164	03-350-000-0000-6556	AP	33.38	SPRAY GREASE & CHAIN LUBE		SHOP SUPPLIES	N
165	03-350-000-0000-6556	AP	105.97	REGULATOR GAUGE		SHOP SUPPLIES	N
167	03-350-000-0000-6556	AP	62.48	ADHESIVE WIPES		SHOP SUPPLIES	N
161	03-350-000-0000-6564	AP	8.58	OIL		EQUIPMENT REPAIR PARTS	N
166	03-350-000-0000-6564	AP	51.16	BLADES		EQUIPMENT REPAIR PARTS	N
168	03-350-000-0000-6564	AP	76.38	OIL & FUEL FILTERS		EQUIPMENT REPAIR PARTS	N
14324	NAPA AUTO PARTS		552.62		9		
					Transactions		
14316	NELSON EQUIPMENT OF TRF INC						
155	03-350-000-0000-6564	AP	3.46	STREET ELBOW		EQUIPMENT REPAIR PARTS	N
156	03-350-000-0000-6564		23.54	VALVE FOR BRINE TRUCK		EQUIPMENT REPAIR PARTS	N
157	03-350-000-0000-6564		36.92	FITTINGS		EQUIPMENT REPAIR PARTS	N
158	03-350-000-0000-6564		22.86	COUPLER PLUG		EQUIPMENT REPAIR PARTS	N
159	03-350-000-0000-6564		9.54	FITTING		EQUIPMENT REPAIR PARTS	N
14316	NELSON EQUIPMENT OF TRF INC		96.32		5		
					Transactions		
14440	NORTHDALE OIL INC.						
150	03-350-000-0000-6560	AP	1,849.02	GAS & DIESEL SHOP 500		GAS & DIESEL	N
151	03-350-000-0000-6560	AP	2,167.57	GAS & DIESEL SHOP 500		GAS & DIESEL	N
152	03-350-000-0000-6560		1,220.05	GAS & DIESEL SHOP 500		GAS & DIESEL	N
153	03-350-000-0000-6560		1,221.60	GAS & DIESEL SHOP 500		GAS & DIESEL	N
154	03-350-000-0000-6560		308.07	DIESEL SHOP 500		GAS & DIESEL	N
14440	NORTHDALE OIL INC.		6,766.31		5		
					Transactions		
16313	PENNINGTON COUNTY AUDITOR						
149	03-350-000-0000-6550	AP	8,600.00	GRAVEL TAX		AGGREGATES	N
16313	PENNINGTON COUNTY AUDITOR		8,600.00		1		
					Transactions		
16027	PENNINGTON COUNTY TREASURER						
148	03-320-000-0000-6263	AP	1,237.63	HOSTED IT SERVICES - DEC	4461	COMPUTER SERVICES	N

Pennington County Financial System



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1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 14

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16027	PENNINGTON COUNTY TREASURER		1,237.63		1 Transactions		
146	16379 POLK COUNTY HIGHWAY DEPARTMENT 03-330-000-0000-6269	AP	84,731.28	FINAL PAYMENT SAP57-601-012	JOINT PROJECT	GENERAL CONTRACTS	N
	16379 POLK COUNTY HIGHWAY DEPARTMENT		84,731.28		1 Transactions		
147	16448 PREMIUM WATERS, INC. 03-320-000-0000-6401		49.49	WATER - HWY DEPT	ACCT# 176896	SUPPLIES	N
	16448 PREMIUM WATERS, INC.		49.49		1 Transactions		
144	17003 QUICK PRINT/ROBIN HOOD BUSINESS SER 03-350-000-0000-6564		36.68	MAIL SAMPLES		EQUIPMENT REPAIR PARTS	N
145	03-350-000-0000-6564		12.12	MAIL SAMPLES		EQUIPMENT REPAIR PARTS	N
	17003 QUICK PRINT/ROBIN HOOD BUSINESS SER		48.80		2 Transactions		
135	17002 QUILL CORPORATION 03-320-000-0000-6401	AP	38.05	PENS, CALENDARS	45182736	SUPPLIES	N
136	03-320-000-0000-6401	AP	365.98	MONITORS	45236312	SUPPLIES	N
137	03-320-000-0000-6401	AP	86.97	HANGING FILES	45470510	SUPPLIES	N
138	03-350-000-0000-6556	AP	116.97	TP, PT	45470510	SHOP SUPPLIES	N
139	03-320-000-0000-6401	AP	35.57	POST ITS	45701946	SUPPLIES	N
140	03-350-000-0000-6556	AP	70.97	BATTERIES	45701946	SHOP SUPPLIES	N
141	03-320-000-0000-6401	AP	392.57	TONER	45761325	SUPPLIES	N
143	03-350-000-0000-6556		178.13	TP, PT, FLAGS	47203986	SHOP SUPPLIES	N
142	03-320-000-0000-6401		383.88	REPORT COVERS	47217696	SUPPLIES	N
	17002 QUILL CORPORATION		1,669.09		9 Transactions		
132	18379 RDO Equipment Co. 03-350-000-0000-6564	AP	721.08	BATTERY		EQUIPMENT REPAIR PARTS	N
133	03-350-000-0000-6564	AP	82.44	HANDLE		EQUIPMENT REPAIR PARTS	N
134	03-350-000-0000-6564	AP	115.84	RESTRICTOR		EQUIPMENT REPAIR PARTS	N
	18379 RDO Equipment Co.		919.36		3 Transactions		
124	18106 RED LAKE COUNTY COOP 03-350-000-0000-6418	AP	35.00	TANK LEASE SHOP 215		PROPANE FOR HEATING SHOPS	N
125	03-350-000-0000-6418	AP	1,350.13	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS	N
126	03-350-000-0000-6418	AP	85.00	TANK LEASE SHOP 211		PROPANE FOR HEATING SHOPS	N
127	03-350-000-0000-6418	AP	85.00	TANK LEASE SHOP 212		PROPANE FOR HEATING SHOPS	N
128	03-350-000-0000-6418	AP	85.00	TANK LEASE SHOP 213		PROPANE FOR HEATING SHOPS	N
129	03-350-000-0000-6418	AP	1,439.45	PROPANE SHOP 212		PROPANE FOR HEATING SHOPS	N

Pennington County Financial System



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1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 15

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
130	03-350-000-0000-6418	AP	995.44	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS	N
131	03-350-000-0000-6418	AP	709.54	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS	N
18106	RED LAKE COUNTY COOP		4,784.56		8	Transactions	
18357	RINKE NOONAN						
123	03-330-000-0000-6261	AP	200.00	RETAINER - DECEMBER	406457	CONSULTING & LEGAL SERVICES	Y
18357	RINKE NOONAN		200.00		1	Transactions	
18439	ROCKSBURY TRUCK REPAIR						
122	03-350-000-0000-6564		48.52	MUDFLAPS	45157	EQUIPMENT REPAIR PARTS	N
18439	ROCKSBURY TRUCK REPAIR		48.52		1	Transactions	
18319	RT VISION, INC.						
121	03-320-000-0000-6263	AP	340.00	PERMIT FEE	INV1359	COMPUTER SERVICES	N
18319	RT VISION, INC.		340.00		1	Transactions	
20378	THE DOOR GUY						
120	03-350-000-0000-6636	AP	650.00	FIX DOOR AT 213	5201	BUILDING IMPROVEMENTS	N
119	03-350-000-0000-6636	AP	696.95	FIX DOOR AT SHOP 211	5430	BUILDING IMPROVEMENTS	N
117	03-350-000-0000-6636	AP	705.70	FIX DOOR AT SHOP 212	5437	BUILDING IMPROVEMENTS	N
118	03-350-000-0000-6636	AP	372.48	FIX DOOR AT SHOP 212	5493	BUILDING IMPROVEMENTS	N
20378	THE DOOR GUY		2,425.13		4	Transactions	
20308	THYGESON CONSTRUCTION						
116	03-330-000-0000-6341		3,153.00	HAUL SAND		EQUIPMENT RENTAL	N
20308	THYGESON CONSTRUCTION		3,153.00		1	Transactions	
3 Fund Total:			141,585.85	Road & Bridge		32 Vendors	90 Transactions

Pennington County Financial System



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1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 16

32 Solid Waste Facility

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
17	12123 LES'S SANITATION SERVICE 32-390-000-0000-6801	AP	5,720.00	RECYCLING - DEC	5CX09119	MISCELLANEOUS EXPENSE-SCORE	N
	12123 LES'S SANITATION SERVICE		5,720.00	1 Transactions			
32 Fund Total:			5,720.00	Solid Waste Facility	1 Vendors	1 Transactions	

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Pennington County Financial System



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1/26/26 11:32AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 17

40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18357	RINKE NOONAN						
115	40-746-000-0000-6262		573.50	REDETERMINATION OF BENEFITS	406757	OTHER SERVICES	Y
114	40-770-000-0000-6262		750.50	REDETERMINATION OF BENEFITS	407241	OTHER SERVICES	Y
18357	RINKE NOONAN		1,324.00	2 Transactions			
20027	THE TIMES						
25	40-746-000-0000-6801	AP	341.55	FINAL HEARING:DITCH #46	ACCT #281	MISCELLANEOUS EXPENSE	N
26	40-770-000-0000-6801	AP	359.37	FINAL HEARING:DITCH #70	ACCT #281	MISCELLANEOUS EXPENSE	N
20027	THE TIMES		700.92	2 Transactions			
40 Fund Total:			2,024.92	Ditch Funds	2 Vendors	4 Transactions	
Final Total:			398,787.02	101 Vendors	246 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	249,456.25	County Revenue
3	141,585.85	Road & Bridge
32	5,720.00	Solid Waste Facility
40	2,024.92	Ditch Funds
All Funds	398,787.02	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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1/23/26 3:30PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14478	NELSON/SETH						
9	01-003-000-0000-6103		100.00	AMC	12/10/25	PER DIEMS - BOARD	N
10	01-003-000-0000-6103		75.00	TECH COMMITTEE	12/15/25	PER DIEMS - BOARD	N
11	01-003-000-0000-6103		75.00	SOLID WASTE	12/16/25	PER DIEMS - BOARD	N
6	01-003-000-0000-6103		125.00	AMC	12/7/25	PER DIEMS - BOARD	N
7	01-003-000-0000-6103		125.00	AMC	12/8/25	PER DIEMS - BOARD	N
8	01-003-000-0000-6103		125.00	AMC	12/9/25	PER DIEMS - BOARD	N
14478	NELSON/SETH		625.00	6 Transactions			
19603	SORENSEN/DAVID						
4	01-003-000-0000-6103		100.00	AMC	12/10/25	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	BUILDING COMMITTEE	12/16/25	PER DIEMS - BOARD	N
1	01-003-000-0000-6103		75.00	TIPC PRE MEETING	12/3/25	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		125.00	AMC	12/8/25	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		125.00	AMC	12/9/25	PER DIEMS - BOARD	N
19603	SORENSEN/DAVID		500.00	5 Transactions			
1 Fund Total:			1,125.00	County Revenue		2 Vendors	11 Transactions
Final Total:			1,125.00	2 Vendors		11 Transactions	

Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,125.00	County Revenue
All Funds	1,125.00	Total

Approved by,

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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by Commissioner _____, The Following recommendations of the Pennington County Human Service Committee for January 20, 2026 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve December 16, 2025, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the Northwest Minnesota Multi-County Housing Redevelopment Authority acceptance of the fifth payment of 2025 Pennington County aid for \$14,000 for Housing Redevelopment Authority's Pennington County down payment assistance program as presented.
B. To approve the Emergency Rental Assistance for \$5849.50 from the Statewide Affordable Housing Aid, as presented.
C. To adopt and approve DHS's Merit System Equal Employment Opportunity and Affirmative Action Guidelines as the agency's EEO and AA action plan as presented.
D. To approve the Revised CY 2026 Tri-Valley Public Transportation Services Agreement as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye Nay Chairperson Date

Lawrence Builders

1502 Sunrise Ct.
Thief River Falls, MN 56071
Phone: Chris- 218-686-1102
Craig- 218-686-3845
LIC# BC-20333710

PROPOSAL

DATE 1/26/2026

PROPOSAL SUBMITTED TO:

Pennington County Govt Center
TRF MN 56701

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES OF:	AMOUNT
2office suspended ceiling project	
-Install all necessary wall angles, hanging wire, gridwork and new tile	\$2,520
-All demolition removal and disposal	\$200
-Northwoods Lumber estimate	\$1,700
TOTAL	\$4,420

We hereby propose to furnish labor and materials -complete in accordance with the above specifications, for the sum of:

Four Thousand Four Hundred Twenty Dollars

PAYMENTS TO BE MADE AS FOLLOWS

\$10,000 deposit at start date, Progress payments as job proceeds.

All materials guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra cost, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signatures

Chris Lawrence

Craig Lawrence

***Note: This proposal may withdrawn by us if not accepted within 30 days.**

ACCEPTANCE OF PROPSAL

The above prices, specification and conditions are satisfactory and hereby accepted. You are authorizing us to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance

Signature

Hudson Electric L.L.C
1704 1st St E
Thief River Falls, MN
56701-2406
2186840281
hudsonelectrictrf@gmail.com



Estimate

ADDRESS

Pennington County
Government Building
101 Main Ave. N
Thief River Falls, MN 56701

ESTIMATE # 1416

DATE 01/26/2026

ACTIVITY	QTY	RATE	AMOUNT
Project Bid Remove 6 lights in office, replace with 4 owner provided 2x4 LED flat panel. Add 3 way switching in office using wiremold up to suspended ceiling. Remove 2 lights in reception (high suspended ceiling) replace with 2 owner provided 2x4 LED flat panel. Remove florescent fixture above reception desk and replace with LED wrap Remove can light trim and bulb and replace with LED trim	1	1,450.00	1,450.00

TOTAL

\$1,450.00

Accepted By

Accepted Date

AFFIDAVIT

STATE OF MINNESOTA)

COUNTY OF PENNINGTON)

Jarrett McKay being duly sworn, on oath says: that ...he/she
the owner ... of that certain Warrant
Numbered 117127 issued to Jarrett McKay by Pennington
County for \$1349.00 Dollars and 190
bearing date the 10th day of December; that said he
has not been paid but has become lost and destroyed in the manner following, to-wit:
Not delivered by mail

Further affiant saith not save thathe/she makes this affidavit for the purpose of having a duplicate thereof issued to Jarrett McKay

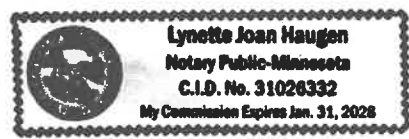
Subscribed and sworn to before me this

8th Day of January, 2026

[Signature]
(Signature of Principal)

Lynette Joan Haugen
Notary Public, Pennington County, MN

My commission expires: 1/31/2028



ORDER ON BOND

The foregoing application and affidavit requesting that a duplicate Order-Warrant be issued to said affiant without the furnishing of an indemnifying bond is hereby _____
(Granted/Denied)

Dated this _____ day of _____

Attest: _____
(Chairman-Mayor-President)

Auditor/Clerk

*This order must be signed by presiding officer of the County, Town, City or School District, as the case may be. M.S.A. Section 366.24, as amended by Laws of 1961, Chapter 60. (a) If the application to dispense with the furnishing of an indemnifying bod is denied then use the bond on the reverse side hereof.

AGREEMENT ESTABLISHING PARTICIPATION IN NORTHERN COUNTIES

LAND USE COORDINATING BOARD

This Agreement is made and entered into this ___ day of _____ 20____, by and between the counties of Aitkin, Carlton, Cass, Cook, Kittson, Koochiching, Itasca, Lake, Lake of the Woods, Marshall, Otter Tail, Pennington, Pine, Roseau, St. Louis, bodies corporate and politic existing under the laws of the State of Minnesota.

I. ESTABLISHMENT

Pursuant to the authority contained in Minn. Stat. 471.59, the parties to this Agreement do hereby establish the Northern Counties Coalition, hereinafter referred to as BOARD.

II. PURPOSE

The purpose of the Northern Counties Coalition shall be to gather and disseminate information; to promote cooperative efforts among county, state, federal, local units of government, and regional organizations regarding land use management issues; to review, consider and assist member counties in matters of common concern; to assist member counties in the formulation of land use plans; and to act on behalf of member counties in the formulation of general policies needed for the protection, sustainable use and development of lands and natural resources. These purposes shall include an understanding and consideration of the common culture, similar customs and an interdependent shared social and economic condition.

To accomplish these purposes the BOARD shall encourage, review, and assist in the formulation of land use plans, and work to resolve conflicting land use policies. Further, the Board may conduct other activities within its powers so as to permit, promote and ensure the balanced use and efficient, long-term management of all lands, providing a place where people may live and prosper in a viable biological, social and economic condition.

III. ORGANIZATION

- A. MEMBERSHIP – The membership of the BOARD shall be composed of two elected county commissioners from each county, designated by the member County Board of each member county; except St. Louis County which shall have three elected county commissioners designated by its board.
- B. ALTERNATIVES – Each participating county may appoint a First Alternate who shall replace any absent member from the member county, and may appoint a Second Alternate who shall replace a second absent member or the First Alternate, should any or all of them be absent at any official meeting. Alternatives may be elected or appointed county officials designated by the County Board.
- C. TERM OF OFFICE – The term of office will run for one calendar year for all members and alternates and shall continue until a member is replaced or a successor is named by the respective County Boards.

- D. **OFFICERS** – The officers of the BOARD shall consist of a chairperson, vice chairperson, and secretary or secretary-treasurer; the BOARD may elect to appoint a treasurer from among the members of the BOARD or alternately may appoint an ex-officio member from any member county who is qualified to serve.

All officers shall be selected by majority vote of the BOARD at its annual meeting. Appointments of other officers may be made as necessary to fill posts vacated between annual meetings.

1. **Chairperson** – It shall be the duty of the Chairperson to preside over all meetings of the BOARD. The Chair shall have the power to call special meetings at reasonable times with reasonable notice when it is deemed such a meeting is necessary to conduct the business of the BOARD.
 2. **Vice-Chairperson** – The Vice Chairperson shall be elected from a county other than the county of the Chairperson. It shall be the duty of the Vice Chairperson to preside over the meeting of the BOARD in the absence of the Chairperson.
 3. **Secretary** – It shall be the duty of the Secretary to keep, or to designate a person to assist in keeping a record of all proceedings of the BOARD, and to assist the Chair or Vice Chair in preparing and distributing agenda and minutes or other correspondence to the members of the BOARD. The secretary shall also provide the clerk of each member county board with copies of the minutes of all meetings.
 4. **Treasurer** – Whether appointed separately or in conjunction with the post of Secretary (Secretary-Treasurer), it shall be the duty of the Treasurer to assure proper maintenance of the financial records of the BOARD by working with the FISCAL AGENT outlined in Section VI, and to report to the BOARD from time to time concerning the assets and debts of the BOARD and any appropriate information concerning audits as required or conducted by the State of Minnesota.
- E. **VOTING** - Each member of the BOARD shall have one vote. Alternates will have no vote except when seated in the absence of a member.
- F. **Fiscal Year** – The fiscal year for the Northern Counties Coalition shall run concurrent with the calendar year.
- G. **Executive Committee** – There shall be an executive committee composed of the Chair, the Vice Chair and the immediate past Chair if still a member of the BOARD. If the immediate past Chair is no longer a member of the BOARD, then the Secretary of the BOARD shall be a member of the executive committee. The executive committee may conduct business between regular meetings of the BOARD as necessary to conduct business of the BOARD when there is insufficient time to give reasonable notice of a special meeting of the BOARD. Exercise of the powers of the BOARD by the executive committee will require a majority vote which shall be a vote of two. It shall be the duty of the Chair to inform the BOARD of any activity or actions of the executive committee at the next meeting of the BOARD and such information shall be recorded in the minutes and distributed to the member counties in the usual fashion.

IV. MEETINGS –

- A. The annual meeting shall be the first regular meeting after the first Tuesday after the first Monday in January, which date, time and place shall be established by the members assembled at the last quarterly meeting in the prior year.
- B. The Northern Counties Coalition shall meet in regular session at least quarterly.
- C. The location and time of the meetings of the BOARD shall be determined by majority vote of the BOARD.
- D. Addition meetings may be held under the circumstances outline in Section III D-1
- E. A quorum shall consist of a majority of the counties which are represented by one or more of the members present.

V. DUTIES AND RESPONSIBILITIES

- A. The Northern Counties Coalition shall have the power to contract for services necessary to carry out the purposes of the BOARD.
- B. The Northern Counties Coalition will have the authority to appoint advisory committees and conduct such public meetings as may be deemed necessary to provide for regional review and participation in the coordinating of various land use or resource plans.
- C. The Northern Counties Coalition will have the power to accept and disperse funds, and to apply for state, federal, other public or private funds, gifts, or grants in order to carry out activities in keeping with the purposes described in Section II.
- D. The Northern Counties Coalition shall arrange for an independent audit of its fiscal activities, expenditures, and disbursements, consistent with state law.
- E. Exercise of these powers will require a majority vote of the voting members of the BOARD at an official meeting as described in Sections III and IV above.
- F. Each county shall be responsible for the expenses of its BOARD members.
- G. The BOARD shall have the power to establish an annual budget, assessing each member county an equal fractional share based upon the fractional share of BOARD membership of each county member.

Prior to September 1st of each year the BOARD will prepare and submit an annual budget to each member county indicating its proportionate share, due and payable on January 15th of the following year.

The BOARD, by resolution, shall have the power to dismiss as a party to the Agreement, any member county which shall have not paid it's assessed annual dues within sixty (60) days of the date due and payable.

- H. The BOARD shall have the power to request special assessments from member counties by establishing a special assessment budget and submitting that budget to each county indicating its' share based upon the fractional share of the BOARD membership of each member county.

Such special assessments shall first be approved by unanimous consent of all voting members present at any official meeting; or alternately shall first be approved by 2/3 vote of all voting members present at a special meeting after having given 30 days' notice, in writing, to all eligible voting members and alternates, of intent to adopt a special assessment.

- I. The BOARD may adopt resolutions by a majority of the members present in accordance with Section IV E. Any member may opt not to be included as a party to a resolution by abstaining from voting, or by opposing a resolution. If a resolution is voted in the affirmative or defeated, those members voting in support, abstaining, or opposing shall be noted. BOARD action regarding the resolution shall be forwarded to member county boards for the option of individual county board action. Member counties are encouraged to pass resolutions in accordance with their position and advise the BOARD of their action.
- J. Member counties may forward resolutions from their respective county boards requesting supporting action by the BOARD. The BOARD shall act on forwarded resolutions in the same manner outlined in Section V I.

VI. FISCAL AGENT.

St. Louis County shall be the Fiscal Agent for the BOARD and shall accept and disburse funds on behalf of the BOARD and shall perform all accounting and bookkeeping activities as required by the BOARD.

VII. AMENDMENTS.

A request to amend this Joint Powers Agreement shall be presented in writing at a regular meeting of the Northern Counties Coalition. Adoption of an amendment will require the majority vote of all voting members. The vote on a proposed amendment shall be conducted no sooner than 30 days after the request is presented to the BOARD, and a copy of the proposed amendment/s is mailed to the clerk of each member county board and each Northern Counties Coalition Board member.

VIII. TERMINATION.

- A. In the event any county chooses to terminate its membership on the BOARD, it may do so by presenting the BOARD with written notice of intent in the form of a certified resolution passed by the county board of the county which is terminating its membership. Said notice is to be given, and shall become effective, at the next meeting of the BOARD. The BOARD, in turn, shall notify the remaining member counties in writing and include a copy of the resolution passed by the county which has withdrawn from the BOARD. Any remaining funds contributed by the terminating county will not be refunded.
- B. The termination of this Agreement by the entire BOARD will require a majority vote of the members. Upon termination of the BOARD, all property or funds held by the BOARD shall be distributed to the respective member counties in proportion to the contribution of each.

IX. ADDITIONAL MEMBERS.

The addition of any Minnesota county wishing to become a party to this Agreement shall take place in accordance with the following:

- A. The requesting county shall submit a resolution requesting membership and agreeing to the terms of this Agreement.
- B. The BOARD shall receive the request and will act at the next official meeting to recommend approval or disapproval to the member county boards.
- C. The request, along with a recommendation as described in Section IX B above and a copy of this Agreement amended to include the requesting county, will be submitted to each member through its' clerk of the board for ratification by county board resolution.
- D. Upon receipt of resolutions from each county this Agreement shall be deemed amended to include all counties so resolved, with 45 days of notification to the counties described in Section IX C above.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first above written.

Aitkin County

By: _____
Chairperson, Board of Commissioners

Carlton County

By: _____
Chairperson, Board of County Commissioners

Cass County

By: _____
Chairperson, Board of Commissioners

Cook County

By: _____
Chairperson, Board of County Commissioners

Kittson County

By: _____
Chairperson, Board of Commissioners

Koochiching County

By: _____
Chairperson, Board of County Commissioners

Lake County

By: _____
Chairperson, Board of Commissioners

Lake of the Woods County

By: _____
Chairperson, Board of County Commissioners

Marshall County

By: _____
Chairperson, Board of Commissioners

Otter Tail County

By: _____
Chairperson, Board of County Commissioners

Pennington County

By: _____
Chairperson, Board of Commissioners

Pine County

By: _____
Chairperson, Board of County Commissioners

Roseau County

By: _____
Chairperson, Board of Commissioners

St. Louis County

By: _____
Chairperson, Board of County Commissioners