

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, FEBRUARY 10, 2026, 10:00 A.M.**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Amendments to the Agenda

4. Recognition of Citizens – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.

5. Approval of the Board minutes; bills

6. Regular Agenda

10:05 Julie Sjostrand – Human Services Director

10:10 Bryanna Grefthen – Pennington County SWCD
- 2025 County Feedlot Officer Report

10:20 Anthony Mapes – Veteran's Service Officer
- Quarterly update

10:30 Mike Flaagan – County Engineer

10:40 John Burkel – House Representative, District 1A

7. County Auditor-Treasurer Items

8. County Coordinator Items

9. County Attorney Items

10. Committee Reports / Commissioner Updates

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
JANUARY 27, 2026 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, January 27, 2026, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Sorenson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Peterson, seconded by Commissioner Sourdif, to approve the agenda as written. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the County Board minutes of January 6, 2026, as written. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the Auditor-Manual warrants for December 2025 totaling \$1,955,406.75, the Human Services warrants totaling \$386,959.12, and the following Commissioner warrants. Motion carried.

| | |
|----------------|--------------|
| County Revenue | \$249,081.25 |
| Road & Bridge | \$141,585.85 |
| Solid Waste | \$ 5,720.00 |
| Ditch Funds | \$ 2,024.921 |

Meal reimbursements and per diems in the amount of \$1,125.00 were also approved.

Julie Sjostrand – Human Services Director

Ms. Sjostrand presented the consent agenda from the January 20, 2026, Human Service Committee meeting. On a motion by Commissioner Nelson and seconded by Commissioner Peterson, the following recommendations of the Pennington County Human Service Committee for January 20, 2026 (detailed minutes on record) are hereby adopted:

SECTION A

- I. To approve December 16, 2025, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the Northwest Minnesota Multi-County Housing Redevelopment Authority acceptance of the fifth payment of 2025 Pennington County aid for \$14,000 for Housing Redevelopment Authority's Pennington County down payment assistance program as presented.

- B. To approve the Emergency Rental Assistance for \$5849.50 from the Statewide Affordable Housing Aid, as presented.
- C. To adopt and approve DHS's Merit System Equal Employment Opportunity and Affirmative Action Guidelines as the agency's EEO and AA action plan as presented.
- D. To approve the Revised CY 2026 Tri-Valley Public Transportation Services Agreement as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Mike Flaagan – County Engineer

Engineer Flaagan discussed the department's tractors, noting they currently own two and are securing quotes for the trade in and purchase of a new tractor. The tractor to be traded is a Puma model, which is about twelve years old. He is estimating a cost of \$142,000-\$150,000 after trade-in. He will present multiple quotes and his recommendation at a future Board meeting.

Engineer Flaagan noted the department received their new truck a couple weeks ago. The truck came fully equipped and is similar to the MnDOT design but includes a stainless-steel box. Total cost of the unit was approximately \$365,000. Mr. Flaagan noted a 2010 model truck cost \$184,174 fully equipped, demonstrating how costs have risen dramatically. The old trucks will be sold at auction.

Mr. Flaagan discussed the shortage of qualified highway technicians and noted there are no related college programs in the area. In the past he discussed a civil technician program with Northland Community and Technical College, but no action was taken. He hopes to have additional communication with NCTC regarding the possibility of such a program.

Mr. Flaagan discussed the possibility of a county tuition assistance program, noting that Polk County has such an agreement with an employee attending college. He noted that one of our 2025 seasonal employees is currently pursuing a degree in land surveying.

Engineer Flaagan provided an update on his department's new handheld radios. They have been in use for approximately one month and are working well following some early battery issues.

Cindi Kilen, Grant Nelson, Abbey Rodelius – County Extension / 4-H

Abbey Rodelius reported on 4-H, noting that the Cloverbuds program took place November through January with 47 kids participating. The Leader's Council meets the first Monday of each month and the Ambassador program is active. She will soon be

helping plan for the 2026 Pennington County Fair. Also discussed was the BLUE project, Project Bowl, and the Dog project.

Grant Nelson reported on ag services and solid waste. There were 17 participants in a recent ag land rent workshop. A private pesticide workshop will be held on February 13, 2026. A class on invasive species, particularly noxious weeds, will be held on March 5, 2026, at the Heritage Center. He is working on the county's SCORE report for recycling, noting that 35% of waste should be recycled per the MNPCA. He noted that a large local company will soon ship old food to Wisconsin to be used for the creation of electricity. The costs of a new loading dock at the solid waste transfer station is being researched. Waste oil and oil filter recycling services has been transferred to Lee's Oil Service of Litchfield, MN as of January 1, 2026.

Cindi Kilen distributed a flyer from the Master Gardeners titled 'Gardening and Beyond', a program being held on February 28, 2026, at The Legacy Center. The program will feature vendors, a lunch, a speaker from Bergerson Nursery, and Mark Langevin will discuss his deep winter greenhouse. Also discussed was Home Council / Learning Circles, which consists of six groups and 60+ members. They are currently planning their April Spring Fling event.

At 10:30 the Chairman recessed the County Board meeting and opened the Public Hearing on the Economic Development Tax Abatements.

Present for the Hearing: Seth Nelson, Bruce Lawrence, Neil Peterson, Roy Sourdif, David Sorenson, Jennifer Herzberg, Nathan Hasse, Lucas Fornshell, April Scheinoha, Kevin Erickson, and Carl Bruzek.

Auditor-Treasurer Jennifer Herzberg reviewed the Economic Development Tax Abatement Policy and submitted those parcels that the City of Thief River Falls has determined as qualifying. There are two new parcels and four parcels from previous years.

The tax abatement program encourages new single-family home construction within the City of Thief River Falls by providing a property tax rebate for up to three years. The program applies to new stick-built, modular, and manufactured homes constructed after January 1, 2022, and placed on approved foundations. Eligible homes must be owner-occupied, built on approved city lots, and occupied within two years of lot acquisition.

Property owners pay their taxes as usual and receive the County's portion of the abatement as a rebate after the home is occupied and assessed. The abatement applies only to the original owner and does not transfer if the property is sold. The program operates under Minnesota Statutes and is scheduled to end December 31, 2026, at which time it will be reviewed.

Hearing no comments on the abatements, Chairman Sorenson closed the Public Hearing at 10:33 a.m. and called the Board meeting back to order.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to approve the abatement of the County's portion of real estate tax for the following properties, as per the abatement policy and recommended by the City of Thief River Falls and authorize the County Auditor-Treasurer to issue payment by Auditor's warrant. Motion carried.

First Year

- 415 Robson Court: Robson First Addition Lot-014 Block-001. Parcel Number 25.097.014.10 – Kia B. Vichaikul. The total estimated abatement is \$2,637.92.
- 109 Eastwood Drive: South Eastwood Addition Lot-003 & Lot-001 . Parcel Number 25.111.003.10 – Abbey Halvorson. The total estimated abatement is \$1,038.38.

Second Year

- 2016 Nelson Dr: MMCDC's Greenwood Neighborhood Addition Lot-003 Block-001. Parcel Number 25.121.019.10 – Davis J. Mills. The total estimated abatement is \$1,163.16.
- 619 Evergreen Street: Noreen's First Addition West 68' of Lot-014 & Lot-015 less the West 54' Block-006. Parcel Number 25.062.087.00 – Richard Merrill. The total estimated abatement is \$878.56.

Third Year

- 2006 Nelson Dr: MMCDC's Greenwood Neighborhood Addition Lot-024 Block-001. Parcel Number 25.121.024.10 – Haven Keuhn. The total estimated abatement is \$836.76.

Fifth Year

- 2004 Nelson Drive: Lot 4 Block 1, MMCDC's Greenwood Neighborhood Addition Lot- 025 Block-001. Parcel Number 25.121.025.10 – Lori Alvarado. The total estimated abatement is \$640.82.

County Auditor's Items: None.

County Coordinator Items:

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to approve the reappointment of Commissioner Bruce Lawrence to the TRF Regional Airport Authority for a three-year term effective January 1, 2026. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to authorize the County Personnel Committee to interview and hire for the position of Lead Maintenance Worker. Motion carried. Mr. Erickson noted a total of eight applicants with interviews to be held on January 28, 2026. He will provide an update to the Board at the February 10, 2026, meeting.

Motioned by Commissioner Peterson, seconded by Commissioner Sourdif, to approve the following quotes regarding purchase & installation of suspended ceiling and lighting in the north and center office areas of the County Recorder's office, to include installation of a 3-way switch and related wiring in the north office area. Motion carried with Commissioner Lawrence abstaining.

| | |
|-------------------|------------|
| Lawrence Builders | \$4,420.00 |
| Hudson Electric | \$1,450.00 |

County Assessor Carl Bruzek met with the Board and announced that he will retire from his position effective July 3, 2026. He is giving ample notice in order to allow the County to advertise and plan for the future of the office. Mr. Bruzek wished to thank the County Board for their support throughout his 33 years of work for Pennington County. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to accept the resignation of County Assessor Carl Bruzek effective July 3, 2026, and to thank him for his 33+ years of dedicated service to Pennington County. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to authorize the Personnel Committee to advertise for the position of County Assessor as appropriate based on the July 3, 2026, position vacancy date. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to approve issuance of a duplicate warrant to Jarrett McKay in the amount of \$1,349.19 to replace lost warrant #117127 issued on December 10, 2025, without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the resignation of Full-Time Custodian II Randy Knutson effective January 26, 2026. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to authorize the County Coordinator to advertise for the position of Full-Time Custodian I. Motion carried.

Mr. Erickson opened discussion on a new Joint Powers Agreement for the County's participation in the Northern Counties Coalition, formerly known as the Northern Counties Land Use Coordinating Board. Commissioner Peterson noted that the agreement reflects the organizations new name and recognizes new member counties, including Carlton, Cass, Kittson, Ottertail, and Pine. Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve the updated Joint Powers Agreement for Pennington County's participation in the Northern Counties Coalition as presented and authorize signature by the Board Chair. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve a quote by Harris Company, formerly Climate Control, in the amount of \$5,635.00 for the purchase and testing of nine VAV (Variable Air Volume) controllers for the Justice

Center jail pods and remote software support as needed during installation. Motion carried.

County Attorney Item: None.

Committee Reports/Commissioner Updates:

Commissioner Sorenson informed the Board that the Auditorium's electric heat boiler has been under ripple control. The electric boiler is currently the only source of heat in the building. The City of TRF was notified of no backup heat source and the ripple control was subsequently disconnected. Without ripple control, the building will be charged a different electric rate and costs to heat the building are expected to substantially increase. The City of TRF is reviewing past electric usage and will provide an estimate of electricity going forward.

Motioned by Commissioner Sourdif, seconded by Commissioner Peterson, to adjourn the Board meeting to February 10, 2026, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

David Sorenson, Chairman
Board of Commissioners

DRAFT

AUDITOR & MANUAL WARRANTS JANUARY 2026

MANUAL WARRANTS

| | |
|------------------------------|----------------|
| NW MN SERVICE COOP INSURANCE | \$164,483.68 |
| INTER COUNTY NURSING | \$2,840.96 |
| INTER COUNTY NURSING | \$16,396.12 |
| INTER COUNTY NURSING | \$7,012.50 |
| INTER COUNTY NURSING | \$2,712.34 |
| INTER COUNTY NURSING | \$1,137.55 |
| PERA | \$129,368.13 |
| MN DEPT OF REVENUE | \$31,507.26 |
| MN DEPT OF REVENUE | \$31,991.86 |
| MN DEPT OF REVENUE | \$7,292.33 |
| MN DEPT OF REVENUE | \$770.00 |
| MN DEPT OF REVENUE | \$821.52 |
| COMMISSIONER OF REVENUE | \$537.74 |
| INTERNAL REVENUE SERVICE | \$168,720.62 |
| WEX | \$2,850.41 |
| WEX | \$74,802.26 |
| BPA | \$181.33 |
| BPA | \$69,700.00 |
| MN DEPT OF NATURAL RES | \$171.00 |
| NORTHERN STATE BANK | \$106.69 |
| NET PAY - REVENUE | \$283,403.15 |
| NET PAY - HIGHWAY | \$68,489.15 |
| NET PAY - WELFARE | \$133,464.74 |
| NET PAY - ICN | \$44,316.06 |
| MISC - ICN | \$30,946.35 |
| | |
| TOTAL | \$1,274,023.75 |

AUDITOR WARRANTS

| | |
|------------------|-----------------------|
| January 2, 2026 | \$20,287.83 |
| January 9, 2026 | \$215,756.09 |
| January 9, 2026 | \$982,204.85 |
| January 16, 2026 | \$344,274.75 |
| January 16, 2026 | \$25,836.03 |
| January 23, 2026 | \$24,120.59 |
| January 23, 2026 | \$7,943.28 |
| January 30, 2026 | \$5,169.95 |
| | |
| TOTAL | <u>\$1,625,593.37</u> |

GRAND TOTAL

\$2,899,617.12

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|---|-------------------------|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 1604 ACCURATE CONTROLS, INC | | | | | | | |
| 63 | 01-220-000-0000-6245 | | 1,392.00 | TRAINING-ACCURATE DOOR UPGRADE | 24517 | CONTINUING EDUCATION | N |
| 62 | 01-220-000-0000-6631 | | 14,154.78 | ACCURATE CONTROL DOOR UPGRADE | 24517 | FURNITURE & EQUIPMENT | N |
| 59 | 01-220-000-0000-6631 | | 10,960.55 | HP WORKSTATIONS-5 PC'S | 24715 | FURNITURE & EQUIPMENT | N |
| 60 | 01-220-000-0000-6631 | | 1,564.80 | 3 TOUCHSCREEN MONITORS | 24715 | FURNITURE & EQUIPMENT | N |
| 61 | 01-220-000-0000-6631 | | 14,275.13 | DOOR SOFTWARE UPGRADE/ACCURAT | 24715 | FURNITURE & EQUIPMENT | N |
| 58 | 01-251-000-0000-6300 | | 246.00 | TECHNICAL SUPPORT-CAMERA ISSUE | 24715 | REPAIRS & MAINTENANCE | N |
| 1604 ACCURATE CONTROLS, INC | | | 42,593.26 | 6 Transactions | | | |
| 1011 ACE HARDWARE | | | | | | | |
| 38 | 01-111-000-0000-6300 | | 39.56 | TOILET VALVE/PARTS | 199909 | REPAIRS & MAINTENANCE | N |
| 173 | 01-251-000-0000-6300 | | 21.99 | BATTERIES-JAIL DISPENSERS | 200410 | REPAIRS & MAINTENANCE | N |
| 174 | 01-218-000-0000-6300 | | 19.47 | TAPE-PAINTING JC | 200582 | REPAIRS & MAINTENANCE | N |
| 1011 ACE HARDWARE | | | 81.02 | 3 Transactions | | | |
| 1347 Amazon Capital Services | | | | | | | |
| 132 | 01-218-000-0000-6300 | | 131.95 | 5 US FLAGS | 13D4-N1N1-C4HD | REPAIRS & MAINTENANCE | N |
| 131 | 01-255-000-0000-6300 | | 38.99 | SNOW BLOWER REPAIR | 14W1-HC6N-CP7P | REPAIRS & MAINTENANCE | N |
| 138 | 01-259-000-0000-6631 | | 407.40 | 3-32 INCH TV'S | 1K6G-PJHM-QJ9D | FURNITURE & EQUIPMENT | N |
| 136 | 01-251-000-0000-6300 | | 39.74 | D BATTERIES-DISPENSERS | 1KFL-LQMW-6TCV | REPAIRS & MAINTENANCE | N |
| 137 | 01-259-000-0000-6801 | | 24.00 | PROGRAMMINGS SUPPLIES-BALLS | 1N9M-JKL7-7147 | MISCELLANEOUS EXPENSE - CANTI | N |
| 133 | 01-259-000-0000-6801 | | 80.98 | COLORED PENCILS-PROGRAMMING | 1PDP-KNW4-6PYP | MISCELLANEOUS EXPENSE - CANTI | N |
| 135 | 01-251-000-0000-6403 | | 35.30 | DISHSOAP | 1PPM-6NF3-6HRM | JANITORIAL SUPPLIES - JAIL | N |
| 134 | 01-220-000-0000-6401 | | 41.98 | 2 SWITCHES | 1TY6-JX31-KWJG | SUPPLIES | N |
| 1347 Amazon Capital Services | | | 800.34 | 8 Transactions | | | |
| 1376 AMEM | | | | | | | |
| 7 | 01-290-000-0000-6241 | | 200.00 | 2026 ANNUAL MEMBERSHIP | | Dues | Y |
| 1376 AMEM | | | 200.00 | 1 Transactions | | | |
| 1603 ANDERSON/STACY | | | | | | | |
| 186 | 01-801-000-0000-6801 | | 359.58 | WELLNESS WEDNESDAY SNACKS | | MISCELLANEOUS EXPENSE | N |
| 1603 ANDERSON/STACY | | | 359.58 | 1 Transactions | | | |
| 1308 ASSOCIATION OF MINNESOTA COUNTIES | | | | | | | |
| 18 | 01-041-000-0000-6241 | | 325.00 | 2026 COUNTY DRAINAGE CONFER-JS | 86641.00 | DUES - AUDITOR | N |
| 17 | 01-041-000-0000-6241 | | 325.00 | 2026 COUNTY DRAINAGE CONFER-JH | 86643.00 | DUES - AUDITOR | N |
| 1308 ASSOCIATION OF MINNESOTA COUNTIES | | | 650.00 | 2 Transactions | | | |
| 1364 AUTO VALUE | | | | | | | |

Pennington County Financial System



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2/9/26 4:29PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|------------|---|-------------|---------------|--------------------------------------|----------------------------|--|------|
| 139 | 01-255-000-0000-6300 | | 17.07 | TUBING/CONNECTORS-REPAIR | 9730365 | REPAIRS & MAINTENANCE | N |
| | 1364 AUTO VALUE | | 17.07 | 1 Transactions | | | |
| | 2568 BRAATEN/PATRICIA | | | | | | |
| 57 | 01-251-000-0000-6420 | | 190.00 | UNIFORM ALLOWANCE REIMBURSEMEN | | JAILER UNIFORMS | N |
| | 2568 BRAATEN/PATRICIA | | 190.00 | 1 Transactions | | | |
| | 2050 BREDESON SUPPLY | | | | | | |
| 40 | 01-601-000-0000-6401 | | 29.90 | OFFICE SUPPLIES | 214429 | SUPPLIES - EXTENSION | N |
| 41 | 01-601-000-0000-6401 | | 13.95 | OFFICE SUPPLIES | 214465 | SUPPLIES - EXTENSION | N |
| 9 | 01-091-000-0000-6401 | | 23.95 | 2 - NOTARY STAMPS/POST ITS | 214477 | SUPPLIES | N |
| | 2050 BREDESON SUPPLY | | 67.80 | 3 Transactions | | | |
| | 8376 BRIAN T. HARDWICK P.C. | | | | | | |
| 42 | 01-011-000-0000-6261 | | 344.32 | ATTORNEY FEES - 57-FA-08-394 | | COURT APPOINTED ATTORNEYS | Y |
| | 8376 BRIAN T. HARDWICK P.C. | | 344.32 | 1 Transactions | | | |
| | 2350 BROOKS INTERNET SOFTWARE, INC | | | | | | |
| 23 | 01-070-000-0000-6301 | | 70.31 | REMOTE PRINT MANAGER | 49745 | MAINTENANCE AGREEMENT | N |
| | 2350 BROOKS INTERNET SOFTWARE, INC | | 70.31 | 1 Transactions | | | |
| | 2322 BRUZEK/CARL | | | | | | |
| 76 | 01-106-000-0000-6241 | | 125.00 | MAAO MEMBERSHIP DUES - CB | | DUES - ASSESSOR | N |
| | 2322 BRUZEK/CARL | | 125.00 | 1 Transactions | | | |
| | 3306 CITY OF THIEF RIVER FALLS | | | | | | |
| 161 | 01-201-000-0000-6262 | | 450.00 | 2025 CITY POUND CHARGES | | OTHER SERVICES | N |
| | 3306 CITY OF THIEF RIVER FALLS | | 450.00 | 1 Transactions | | | |
| | 3311 COLE PAPERS, INC. | | | | | | |
| 8 | 01-801-000-0000-6401 | | 1,572.00 | COPY PAPER | 10678579 | SUPPLIES-UNALLOCATED | N |
| 24 | 01-111-000-0000-6403 | | 342.20 | ICE MELT - GC | 10680239 | JANITORIAL SUPPLIES - COURTHOL | N |
| 26 | 01-111-000-0000-6403 | | 67.10 | MERFINS WHITE TOWELS - GC | 10680239 | JANITORIAL SUPPLIES - COURTHOL | N |
| 28 | 01-111-000-0000-6403 | | 78.93 | KLEENEX - GC | 10680239 | JANITORIAL SUPPLIES - COURTHOL | N |
| 29 | 01-111-000-0000-6403 | | 71.95 | LIVI BATH TISSUE - GC | 10680239 | JANITORIAL SUPPLIES - COURTHOL | N |
| 31 | 01-111-000-0000-6403 | | 55.64 | URINAL SCREEN - GC | 10680239 | JANITORIAL SUPPLIES - COURTHOL | N |
| 33 | 01-111-000-0000-6403 | | 85.50 | WHITE CAN LINER - GC | 10680239 | JANITORIAL SUPPLIES - COURTHOL | N |
| 35 | 01-111-000-0000-6403 | | 64.56 | TOILET BOWL CLEANER - GC | 10680239 | JANITORIAL SUPPLIES - COURTHOL | N |
| 25 | 01-218-000-0000-6403 | | 342.20 | ICE MELT - JC | 10680239 | JANITORIAL SUPPLIES | N |
| 27 | 01-218-000-0000-6403 | | 67.10 | MERFINS WHITE TOWELS - JC | 10680239 | JANITORIAL SUPPLIES | N |

Pennington County Financial System



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1 County Revenue

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|-------------|--------------------------------------|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 30 | 01-218-000-0000-6403 | | 71.95 | LIVI BATH TISSUE - JC | 10680239 | JANITORIAL SUPPLIES | N |
| 32 | 01-218-000-0000-6403 | | 55.64 | URINAL SCREEN - JC | 10680239 | JANITORIAL SUPPLIES | N |
| 34 | 01-218-000-0000-6403 | | 85.50 | WHITE CAN LINER - JC | 10680239 | JANITORIAL SUPPLIES | N |
| 36 | 01-218-000-0000-6403 | | 64.56 | TOILET BOWL CLEANER - JC | 10680239 | JANITORIAL SUPPLIES | N |
| 37 | 01-218-000-0000-6403 | | 7.00 | PROCESSING FEE - JC | 10680239 | JANITORIAL SUPPLIES | N |
| 3311 | COLE PAPERS, INC. | | 3,031.83 | 15 Transactions | | | |
| 3356 | COUNTIES PROVIDING TECHNOLOGY | | | | | | |
| 64 | 01-223-000-0000-6801 | | 130.00 | MN TECH CONNECT CONFERENCE-MM | 3524 | MISCELLANEOUS EXPENSE-E911 | N |
| 65 | 01-223-000-0000-6801 | | 130.00 | MN TECH CONNECT CONFERENCE-SC | 3524 | MISCELLANEOUS EXPENSE-E911 | N |
| 3356 | COUNTIES PROVIDING TECHNOLOGY | | 260.00 | 2 Transactions | | | |
| 4340 | DAKOTA FIRE PROTECTION INC | | | | | | |
| 66 | 01-218-000-0000-6300 | | 1,400.00 | INSTALL TEST/DRAIN VALVE-OLD S | 25854 | REPAIRS & MAINTENANCE | N |
| 4340 | DAKOTA FIRE PROTECTION INC | | 1,400.00 | 1 Transactions | | | |
| 4313 | DEPARTMENT OF MOTOR VEHICLES | | | | | | |
| 130 | 01-111-000-0000-6330 | | 21.25 | 2005 CHEV LICENSE TABS | | TRAVEL & EXPENSE | N |
| 4313 | DEPARTMENT OF MOTOR VEHICLES | | 21.25 | 1 Transactions | | | |
| 4332 | DRI | | | | | | |
| 67 | 01-251-000-0000-6302 | | 7,639.46 | WALK IN FREEZER CONDENSER/REPA | G224545 | KITCHEN REPAIRS & EXPENSE | N |
| 4332 | DRI | | 7,639.46 | 1 Transactions | | | |
| 6313 | FALLS TOWING | | | | | | |
| 12 | 01-201-000-0000-6304 | | 1,600.00 | TOW - #08 SQUAD/GUARDIAN | 27679 | REPAIR & MAINTENANCE - SQUADS | Y |
| 6313 | FALLS TOWING | | 1,600.00 | 1 Transactions | | | |
| 6305 | FLAAGAN/JODI | | | | | | |
| 3 | 01-013-000-0000-6853 | | 1,627.50 | 46.5HRS @ \$35/HR TZD GRANT | JAN 2026 | TOWARD ZERO DEATH GRANT | Y |
| 6305 | FLAAGAN/JODI | | 1,627.50 | 1 Transactions | | | |
| 7317 | GALLS, LLC | | | | | | |
| 11 | 01-251-000-0000-6420 | | 179.39 | 5-HANDCUFF CASES | 033655789 | JAILER UNIFORMS | N |
| 7317 | GALLS, LLC | | 179.39 | 1 Transactions | | | |
| 7334 | GLOBAL EQUIPMENT COMPANY INC | | | | | | |
| 68 | 01-218-000-0000-6631 | | 3,396.95 | SPEEDROOTER 92 DRAIN/SEWER CLE | 124040120 | FURNITURE & EQUIPMENT | N |
| 7334 | GLOBAL EQUIPMENT COMPANY INC | | 3,396.95 | 1 Transactions | | | |

Pennington County Financial System



Danielle
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

| Vendor No. | Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description | 1099 |
|------------|--|------|-----------------|--------------------------------|-------------------|-----------------------------|------|
| No. | Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name | |
| 179 | 3407 HARRIS MOUNTAIN WEST DBA CLIMATE C | | 195.00 | REMOTE SUPPORT - RTU 5 | SR000107623 | REPAIRS & MAINTENANCE | N |
| | 01-218-000-0000-6300 | | | | | | |
| | 3407 HARRIS MOUNTAIN WEST DBA CLIMATE C | | 195.00 | 1 Transactions | | | |
| 180 | 8413 HERZBERG/JENNIFER | | 40.25 | MEAL-DRAINAGE CONF - ALEX | | TRAVEL & EXPENSE | N |
| | 01-041-000-0000-6330 | | | | | | |
| 182 | | | 23.52 | MEAL - DRAINAGE - ALEX | | TRAVEL & EXPENSE | N |
| | 01-041-000-0000-6330 | | | | | | |
| 183 | | | 38.30 | MEAL - DRAINAGE - ALEX | | TRAVEL & EXPENSE | N |
| | 01-041-000-0000-6330 | | | | | | |
| 181 | | | 255.20 | MILEAGE - DRAINAGE - ALEX | 352 MILES | TRAVEL & EXPENSE | N |
| | 01-041-000-0000-6330 | | | | | | |
| | 8413 HERZBERG/JENNIFER | | 357.27 | 4 Transactions | | | |
| 19 | 8014 HUGOS #7 | | 23.92 | FOOD FOR MEETING | ACCT #1155 | TRAVEL & EXPENSE | N |
| | 01-003-000-0000-6330 | | | | | | |
| 21 | | | 41.47 | WATER, SNACKS, WITNESS FOOD | ACCT #1155 | SUPPLIES - CRIME | N |
| | 01-270-000-0000-6401 | | | | | | |
| 20 | | | 57.07 | FOOD, BABY FORMULA | ACCT #1155 | Other Services | N |
| | 01-272-000-0000-6262 | | | | | | |
| 79 | | | 12.80 | OFFICE SUPPLIES | ACCT #1157 | SUPPLIES - EXTENSION | N |
| | 01-601-000-0000-6401 | | | | | | |
| 78 | | | 6.49 | WORKSHOP - AG LAND RENT-SUPPLI | ACCT #1157 | WORKSHOP EXPENSES/FAMILY SC | N |
| | 01-601-000-0000-6835 | | | | | | |
| | 8014 HUGOS #7 | | 141.75 | 5 Transactions | | | |
| 54 | 11312 KARPEL SOLUTIONS | | 6,625.00 | MAINENANCE AGREE-OCT 24-SEP 25 | 69245 | MAINTENANCE AGREEMENT | N |
| | 01-091-000-0000-6301 | | | | | | |
| | 11312 KARPEL SOLUTIONS | | 6,625.00 | 1 Transactions | | | |
| 178 | 12037 LEE PLUMBING & HEATING | AP | 747.08 | REPLACE WATER HEATER MAIN VALV | 34005473 | REPAIRS & MAINTENANCE | N |
| | 01-111-000-0000-6300 | | | | | | |
| 69 | | | 237.00 | WATER HEATER REPAIR-EXCHANGER | 35586504 | REPAIRS & MAINTENANCE | N |
| | 01-218-000-0000-6300 | | | | | | |
| | 12037 LEE PLUMBING & HEATING | | 984.08 | 2 Transactions | | | |
| 16 | 14378 LEXISNEXIS MATTHEW BENDER | AP | 1,120.77 | BOOKS - LAW LIBRARY | 47117125/47709669 | SUBSCRIPTIONS - LAW LIBRARY | N |
| | 01-016-000-0000-6242 | | | | | | |
| | 14378 LEXISNEXIS MATTHEW BENDER | | 1,120.77 | 1 Transactions | | | |
| 13 | 13498 MARCO TECHNOLOGIES LLC | | 141.74 | EQ767167 MAINTENANCE | 14814932 | MAINTENANCE AGREEMENT | N |
| | 01-091-000-0000-6301 | | | | | | |
| | 13498 MARCO TECHNOLOGIES LLC | | 141.74 | 1 Transactions | | | |
| 15 | 13341 MINNESOTA CLE | AP | 104.30 | BOOK-PROBATE & TRUST-LAW LIBRA | 1403633 | SUBSCRIPTIONS - LAW LIBRARY | N |
| | 01-016-000-0000-6242 | | | | | | |
| | 13341 MINNESOTA CLE | | 104.30 | 1 Transactions | | | |

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|--|-------------------------|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 13322 MINNESOTA STATE TREASURER | | | | | | | |
| 50 | 01-101-000-0000-6801 | | 1.50 | REGISTERED LAND | | MISCELLANEOUS EXPENSE - RECO | N |
| 46 | 01-101-000-0000-6825 | | 25.00 | MARRIAGE SURCHARGE | | MARRIAGE SURCHARGES MN - REC | N |
| 49 | 01-101-000-0000-6827 | | 1,270.50 | RECORDER & REGISTRAR'S FEES | | STATE SURCHARGES | N |
| 45 | 01-101-000-0000-6829 | | 228.00 | CHILDREN'S SURCHARGE | | CHILDREN SURCHARGE MN - RECO | N |
| 47 | 01-101-000-0000-6831 | | 832.00 | BIRTH/DEATH SURCHARGE | | BIRTH/DEATH CERTIF SURCHARGE | N |
| 48 | 01-101-000-0000-6848 | | 760.00 | BIRTH RECORD SURCHARGE | | BIRTH DEFECT SURCHARGE | N |
| | | | 3,117.00 | 6 Transactions | | | |
| 13033 MN COUNTIES INTERGOVERNMENTAL TRU | | | | | | | |
| 55 | 01-605-000-0000-6354 | | 7,323.00 | WC RENEWAL | 21188R | INSURANCE - WORKMAN'S COMP | N |
| 56 | 01-605-000-0000-6355 | | 9,449.00 | PC RENEWAL | 21188R | INSURANCE - PROPERTY CASUALT | N |
| | | | 16,772.00 | 2 Transactions | | | |
| 13388 MORRIS ELECTRONICS INC | | | | | | | |
| 140 | 01-220-000-0000-6263 | | 27,000.00 | 2026 SERVICE SUPPORT CONTRACT | | COMPUTER SERVICES & SUPPLIES | N |
| 145 | 01-220-000-0000-6263 | | 899.98 | WILDCARD SSL CERT/DOMAIN 2 YR | | COMPUTER SERVICES & SUPPLIES | N |
| 141 | 01-223-000-0000-6801 | | 15,220.00 | 2026 SERVICE SUPPORT CONTRACT- | | MISCELLANEOUS EXPENSE-E911 | N |
| 142 | 01-223-000-0000-6801 | | 358.80 | CISCO SMARTNEW/ANYCONNECT LIC | | MISCELLANEOUS EXPENSE-E911 | N |
| 143 | 01-223-000-0000-6801 | | 250.00 | CISCO VPN FIREWALL CHANGES/SER | | MISCELLANEOUS EXPENSE-E911 | N |
| 144 | 01-223-000-0000-6801 | | 406.25 | FIREWALL PATCHES/UPDATES/SECUR | | MISCELLANEOUS EXPENSE-E911 | N |
| | | | 44,135.03 | 6 Transactions | | | |
| 14342 NELSON/KEHAN | | | | | | | |
| 75 | 01-251-000-0000-6420 | | 167.01 | UNIFORM ALLOWANCE REIMBURSEME | | JAILER UNIFORMS | N |
| | | | 167.01 | 1 Transactions | | | |
| 14440 NORTHDALE OIL INC. | | | | | | | |
| 147 | 01-201-000-0000-6801 | | 36.83 | FUEL CASE 26-0007 | | MISCELLANEOUS EXPENSE | N |
| 146 | 01-201-000-0000-6560 | | 1,434.03 | FUEL-SQUADS/JANUARY | 90037 | GAS & DIESEL | N |
| | | | 1,470.86 | 2 Transactions | | | |
| 14033 NORTHERN STATE BANK | | | | | | | |
| 150 | 01-201-000-0000-6420 | | 15.00 | SEWING/#06 JACKET | REIMBURSE PC | UNIFORMS | N |
| 148 | 01-201-000-0000-6801 | | 7.85 | USPS MAIL EVIDENCE | REIMBURSE PC | MISCELLANEOUS EXPENSE | N |
| 149 | 01-201-000-0000-6801 | | 18.14 | DOMINOS-JUVENILE CASE | REIMBURSE PC | MISCELLANEOUS EXPENSE | N |
| | | | 40.99 | 3 Transactions | | | |
| 15323 OFFICE DEPOT | | | | | | | |
| 152 | 01-220-000-0000-6401 | | 78.89 | TONER-INVESTIGATIONS | 455008663001 | SUPPLIES | N |

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|--------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 151 | 01-251-000-0000-6255 | | 357.56 | TONER-MEDICAL | 455008663001 | MEDICAL - LOCAL | N |
| 1 | 01-801-000-0000-6401 | | 21.75 | STAPLES, PENS, BATTERIES | 455180483001 | SUPPLIES-UNALLOCATED | N |
| 2 | 01-041-000-0000-6401 | | 36.09 | STAMP, STAMP INK, RUBBER STAMP | 455184420001 | SUPPLIES - AUDITOR | N |
| 10 | 01-220-000-0000-6401 | | 159.96 | COPY PAPER | 455779036001 | SUPPLIES | N |
| 15323 | OFFICE DEPOT | | 654.25 | 5 Transactions | | | |
| 15329 | OIL BOYZ EXPRESS LUBE INC | | | | | | |
| 153 | 01-201-000-0000-6304 | | 25.00 | BRAKE/ROTOR INSPECTION/18 EXPL | 23559 | REPAIR & MAINTENANCE - SQUADS | N |
| 15329 | OIL BOYZ EXPRESS LUBE INC | | 25.00 | 1 Transactions | | | |
| 15375 | OLSON/WYATT | | | | | | |
| 154 | 01-201-000-0000-6420 | | 20.00 | UNIFORM ALLOWANCE REIMBURSEMEN | | UNIFORMS | N |
| 15375 | OLSON/WYATT | | 20.00 | 1 Transactions | | | |
| 16056 | PAINT & GLASS INTERIORS | | | | | | |
| 70 | 01-218-000-0000-6300 | | 380.13 | 4-GAL PAINT/PAINTING SUPPLI-JC | 18532 | REPAIRS & MAINTENANCE | N |
| 16056 | PAINT & GLASS INTERIORS | | 380.13 | 1 Transactions | | | |
| 16362 | PETERSON/NEIL | | | | | | |
| 185 | 01-003-000-0000-6330 | | 449.50 | MILEAGE - JANUARY - 620 MILES | | TRAVEL & EXPENSE | N |
| 16362 | PETERSON/NEIL | | 449.50 | 1 Transactions | | | |
| 16448 | PREMIUM WATERS, INC. | | | | | | |
| 53 | 01-801-000-0000-6401 | | 44.48 | WATER - JAN | 176590-01-26 | SUPPLIES-UNALLOCATED | N |
| 77 | 01-601-000-0000-6401 | | 67.48 | JANUARY WATER BILL | 176888 | SUPPLIES - EXTENSION | N |
| 74 | 01-220-000-0000-6801 | | 77.49 | WATER (9) BOTTLE DEPOSIT | 341349175 | MISCELLANEOUS EXPENSE | N |
| 71 | 01-220-000-0000-6801 | | 23.50 | MONTHLY RENTAL/FEB | 341350194 | MISCELLANEOUS EXPENSE | N |
| 72 | 01-251-000-0000-6801 | | 23.50 | MONTHLY RENTAL/FEB | 341350194 | MISCELLANEOUS EXPENSE - JAIL | N |
| 73 | 01-251-000-0000-6801 | | 159.99 | WATER (18) BOTTLE DEPOSIT | 384345859 | MISCELLANEOUS EXPENSE - JAIL | N |
| 16448 | PREMIUM WATERS, INC. | | 396.44 | 6 Transactions | | | |
| 17003 | QUICK PRINT/ROBIN HOOD BUSINESS SER | | | | | | |
| 39 | 01-601-000-0000-6401 | | 60.00 | AG SERVICIES BUSINESS CARDS | YG6021TPWZ | SUPPLIES - EXTENSION | N |
| 17003 | QUICK PRINT/ROBIN HOOD BUSINESS SER | | 60.00 | 1 Transactions | | | |
| 19335 | ST. LOUIS COUNTY | | | | | | |
| 184 | 01-003-000-0000-6241 | | 2,000.00 | 2026 MEMBERSHIP DUES | | DUES - BOARD | N |
| 19335 | ST. LOUIS COUNTY | | 2,000.00 | 1 Transactions | | | |
| 19189 | STREICHER'S | | | | | | |

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|--------------|--|-------------|-----------------|--------------------------------------|----------------------------|--|------|
| 155 | 01-201-000-0000-6420 | | 21.99 | VELCO NAME/FLAG #13 | 11802810 | UNIFORMS | N |
| 156 | 01-201-000-0000-6420 | | 21.99 | VELCO NAME/FLAG #10 | 11802810 | UNIFORMS | N |
| 157 | 01-201-000-0000-6420 | | 1,654.00 | BODY ARMOR #10 | 11802810 | UNIFORMS | N |
| 158 | 01-201-000-0000-6420 | | 1,654.00 | BODY ARMOR #13 | 11802810 | UNIFORMS | N |
| 159 | 01-201-000-0000-6420 | | 11.99 | VELCRO NAME #08 | 11805576 | UNIFORMS | N |
| 19189 | STREICHER'S | | 3,363.97 | 5 Transactions | | | |
| 19714 | SVL SERVICE | | | | | | |
| 160 | 01-218-000-0000-6300 | | 981.35 | HONEYWELL DISPLAY-BOILER &MAU | INV123483 | REPAIRS & MAINTENANCE | N |
| 19714 | SVL SERVICE | | 981.35 | 1 Transactions | | | |
| 20027 | THE TIMES/CHAMPION MEDIA LLC | | | | | | |
| 170 | 01-259-000-0000-6801 | | 55.00 | TRF TIMES SUBSCRIPTION 1 YR | | MISCELLANEOUS EXPENSE - CANTI | N |
| 162 | 01-201-000-0000-6801 | | 87.50 | 1 WK AD-NW DEPUTY POSITION | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 164 | 01-201-000-0000-6801 | | 97.50 | 1 WK AD-TIMES DEPUTY POSITION | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 168 | 01-201-000-0000-6801 | | 87.50 | 1 WK AD - NW DEPUTY POSITION | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 169 | 01-201-000-0000-6801 | | 10.00 | NOW HIRING - DEPUTY | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 163 | 01-255-000-0000-6801 | | 52.50 | 1 WK AD-NW STS POSITION | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 165 | 01-255-000-0000-6801 | | 58.50 | 1 WK AD-TIMES STS POSITION | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 166 | 01-255-000-0000-6801 | | 52.50 | 1 WK AD-NW STS POSITION | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 167 | 01-255-000-0000-6801 | | 10.00 | NOW HIRING - STS | ACCT# 284 | MISCELLANEOUS EXPENSE | N |
| 20027 | THE TIMES/CHAMPION MEDIA LLC | | 511.00 | 9 Transactions | | | |
| 20512 | THOMASON, SWANSON & ZAHN PLLC | | | | | | |
| 6 | 01-011-000-0000-6261 | | 25.50 | ATTORNEY FEES 57-PR-24-404 | 34372 | COURT APPOINTED ATTORNEYS | Y |
| 20512 | THOMASON, SWANSON & ZAHN PLLC | | 25.50 | 1 Transactions | | | |
| 23303 | THOMSON REUTERS/WEST PAYMENT CEN | | | | | | |
| 14 | 01-091-000-0000-6240 | | 815.00 | JANUARY SUBSCRIPTIONS-ATTY | 853092233 | SUBSCRIPTIONS | N |
| 23303 | THOMSON REUTERS/WEST PAYMENT CEN | | 815.00 | 1 Transactions | | | |
| 11039 | TRF RADIO | | | | | | |
| 51 | 01-111-000-0000-6801 | | 75.00 | NOW HIRING - LEAD MAINTENANCE | 41951-1 | MISCELLANEOUS EXPENSE | N |
| 171 | 01-255-000-0000-6801 | | 75.00 | NOW HIRING - STS | 42226-1 | MISCELLANEOUS EXPENSE | N |
| 172 | 01-255-000-0000-6801 | | 75.00 | NOW HIRING - STS | 42226-2 | MISCELLANEOUS EXPENSE | N |
| 52 | 01-111-000-0000-6801 | | 75.00 | NOW HIRING - CUSTODIAN | 42267-1 | MISCELLANEOUS EXPENSE | N |
| 11039 | TRF RADIO | | 300.00 | 4 Transactions | | | |

1 Fund Total: 150,460.02 County Revenue 50 Vendors 128 Transactions

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3 Road & Bridge

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|--------------------------------------|---------------------------------|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 1364 AUTO VALUE | | | | | | | |
| 123 | 03-350-000-0000-6556 | AP | 93.36 | PARTS CLEANER | | SHOP SUPPLIES | N |
| 125 | 03-350-000-0000-6556 | | 224.49 | ANTIFREEZE | | SHOP SUPPLIES | N |
| 124 | 03-350-000-0000-6564 | AP | 59.98 | WIRING | | EQUIPMENT REPAIR PARTS | N |
| 126 | 03-350-000-0000-6564 | | 150.99 | BATTERY | | EQUIPMENT REPAIR PARTS | N |
| 127 | 03-350-000-0000-6564 | | 28.99 | SARTER | | EQUIPMENT REPAIR PARTS | N |
| 128 | 03-350-000-0000-6564 | | 102.48 | AIR FILTERS | | EQUIPMENT REPAIR PARTS | N |
| 129 | 03-350-000-0000-6564 | | 59.96 | URETHANE | | EQUIPMENT REPAIR PARTS | N |
| 1364 | AUTO VALUE | | 720.25 | 7 Transactions | | | |
| 2307 BRODIN COMFORT SYSTEMS | | | | | | | |
| 122 | 03-350-000-0000-6636 | | 185.10 | FIX FURNACE SHOP 215 | | BUILDING IMPROVEMENTS | N |
| 2307 | BRODIN COMFORT SYSTEMS | | 185.10 | 1 Transactions | | | |
| 3392 COMPASS MINERALS AMERICA | | | | | | | |
| 118 | 03-350-000-0000-6565 | | 12,205.58 | SALT | | ROAD MATERIALS | N |
| 119 | 03-350-000-0000-6565 | | 4,082.51 | SALT | | ROAD MATERIALS | N |
| 120 | 03-350-000-0000-6565 | | 3,760.84 | SALT | | ROAD MATERIALS | N |
| 121 | 03-350-000-0000-6565 | | 3,927.27 | SALT | | ROAD MATERIALS | N |
| 3392 | COMPASS MINERALS AMERICA | | 23,976.20 | 4 Transactions | | | |
| 5301 EVANS STEEL COMPANY | | | | | | | |
| 116 | 03-350-000-0000-6556 | | 143.80 | FLAT STEEL | | SHOP SUPPLIES | N |
| 117 | 03-350-000-0000-6556 | | 31.51 | FLAT STEEL | | SHOP SUPPLIES | N |
| 5301 | EVANS STEEL COMPANY | | 175.31 | 2 Transactions | | | |
| 6306 FLEET DISTRIBUTING | | | | | | | |
| 113 | 03-350-000-0000-6551 | | 15.31 | SIGNING SUPPLIES | | SIGNS | N |
| 114 | 03-350-000-0000-6556 | | 9.17 | SOCKETS | | SHOP SUPPLIES | N |
| 115 | 03-350-000-0000-6556 | | 229.99 | FUEL HOSE | | SHOP SUPPLIES | N |
| 6306 | FLEET DISTRIBUTING | | 254.47 | 3 Transactions | | | |
| 8495 HRUBY ROAD SERVICE | | | | | | | |
| 112 | 03-330-000-0000-6341 | | 720.00 | PUSH OUT BANKS | | EQUIPMENT RENTAL | N |
| 8495 | HRUBY ROAD SERVICE | | 720.00 | 1 Transactions | | | |
| 8315 HUBERT OUTDOOR POWER | | | | | | | |
| 111 | 03-350-000-0000-6564 | AP | 20.59 | SWITCH | | EQUIPMENT REPAIR PARTS | Y |
| 8315 | HUBERT OUTDOOR POWER | | 20.59 | 1 Transactions | | | |

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|--|------|----------------------|-----|------|-----------------|------------------------------|---------------|---------------|-----------------------------|------|
| | | | | | | | | Paid On Bhf # | On Behalf of Name | |
| 10119 JEFF OLSON CONSTRUCTION | | | | | | | | | | |
| 96 | | 03-330-000-0000-6341 | | AP | 1,690.00 | REPAIR CULVERT | | | EQUIPMENT RENTAL | Y |
| 97 | | 03-330-000-0000-6341 | | AP | 1,105.00 | REPAIR CULVERT | | | EQUIPMENT RENTAL | Y |
| | | | | | 2,795.00 | 2 Transactions | | | | |
| 13498 MARCO TECHNOLOGIES LLC | | | | | | | | | | |
| 110 | | 03-320-000-0000-6301 | | | 55.51 | COPY MACHINE - FEB-HWY DEPT | | INV14844682 | MAINTENANCE AGREEMENT | N |
| | | | | | 55.51 | 1 Transactions | | | | |
| 14324 NAPA AUTO PARTS | | | | | | | | | | |
| 107 | | 03-350-000-0000-6556 | | | 72.56 | CLEANING CLOTHS, GREASE LUBE | | | SHOP SUPPLIES | N |
| 109 | | 03-350-000-0000-6556 | | | 15.49 | TORCH | | | SHOP SUPPLIES | N |
| 108 | | 03-350-000-0000-6564 | | | 397.76 | ANITFREEZE | | | EQUIPMENT REPAIR PARTS | N |
| | | | | | 485.81 | 3 Transactions | | | | |
| 14316 NELSON EQUIPMENT OF TRF INC | | | | | | | | | | |
| 176 | | 03-350-000-0000-6564 | | | 316.86 | FRICTION DISC | | | EQUIPMENT REPAIR PARTS | N |
| | | | | | 316.86 | 1 Transactions | | | | |
| 14440 NORTHDALE OIL INC. | | | | | | | | | | |
| 105 | | 03-350-000-0000-6560 | | | 2,030.14 | GAS & DIESEL SHOP 500 | | | GAS & DIESEL | N |
| 106 | | 03-350-000-0000-6560 | | | 49.74 | DIESEL | | | GAS & DIESEL | N |
| | | | | | 2,079.88 | 2 Transactions | | | | |
| 14375 NORTHERN FIRE EQUIPMENT SERVICE | | | | | | | | | | |
| 104 | | 03-350-000-0000-6428 | | | 1,251.20 | SERVICES FIRE EXT | | | SAFETY EQUIPMENT | N |
| | | | | | 1,251.20 | 1 Transactions | | | | |
| 14312 NORTHWEST POWER SYSTEMS | | | | | | | | | | |
| 99 | | 03-350-000-0000-6564 | | | 324.93 | HOSES | | | EQUIPMENT REPAIR PARTS | N |
| 100 | | 03-350-000-0000-6564 | | | 232.43 | HOSES, CLAMPS | | | EQUIPMENT REPAIR PARTS | N |
| 101 | | 03-350-000-0000-6564 | | | 154.13 | HOSE, PIPE SWIVAL | | | EQUIPMENT REPAIR PARTS | N |
| 102 | | 03-350-000-0000-6564 | | | 35.16 | HOSES | | | EQUIPMENT REPAIR PARTS | N |
| 103 | | 03-350-000-0000-6564 | | | 64.14 | BATTERY CABLES, TERMINALS | | | EQUIPMENT REPAIR PARTS | N |
| | | | | | 810.79 | 5 Transactions | | | | |
| 14483 NORTHWOODS LUMBER CO | | | | | | | | | | |
| 44 | | 03-350-000-0000-6556 | | AP | 2.40 | SCREWS | | | SHOP SUPPLIES | N |
| | | | | | 2.40 | 1 Transactions | | | | |

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|------------|---|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 98 | 15311 O'DAY EQUIPMENT LLC 03-350-000-0000-6564 | | 1,371.00 | SERVICE CALL | | EQUIPMENT REPAIR PARTS | N |
| | 15311 O'DAY EQUIPMENT LLC | | 1,371.00 | 1 Transactions | | | |
| 90 | 16460 POMP'S TIRE SERVICE, INC 03-350-000-0000-6564 | | 533.98 | TIRES | | EQUIPMENT REPAIR PARTS | N |
| 91 | 03-350-000-0000-6564 | | 10,844.96 | TIRES | | EQUIPMENT REPAIR PARTS | N |
| 92 | 03-350-000-0000-6564 | | 72.54 | TIRE REPAIR | | EQUIPMENT REPAIR PARTS | N |
| 93 | 03-350-000-0000-6564 | | 84.38 | TIRE REPAIR | | EQUIPMENT REPAIR PARTS | N |
| 94 | 03-350-000-0000-6564 | | 451.00 | TIRES | | EQUIPMENT REPAIR PARTS | N |
| 95 | 03-350-000-0000-6564 | | 414.00 | TIRES | | EQUIPMENT REPAIR PARTS | N |
| | 16460 POMP'S TIRE SERVICE, INC | | 12,400.86 | 6 Transactions | | | |
| 89 | 17002 QUILL CORPORATION 03-320-000-0000-6401 | | 127.98 | PAPER, TONER | | SUPPLIES | N |
| | 17002 QUILL CORPORATION | | 127.98 | 1 Transactions | | | |
| 88 | 18379 RDO Equipment Co. 03-350-000-0000-6561 | | 7,245.09 | CUTTING EDGES | | CUTTING EDGES | N |
| 86 | 03-350-000-0000-6564 | | 234.46 | WINDOWS | | EQUIPMENT REPAIR PARTS | N |
| 87 | 03-350-000-0000-6564 | | 609.77 | WINDOWS | | EQUIPMENT REPAIR PARTS | N |
| | 18379 RDO Equipment Co. | | 8,089.32 | 3 Transactions | | | |
| 83 | 18106 RED LAKE COUNTY COOP 03-350-000-0000-6418 | | 1,081.22 | PROPANE SHOP 213 | | PROPANE FOR HEATING SHOPS | N |
| 84 | 03-350-000-0000-6418 | | 963.00 | PROPANE SHOP 211 | | PROPANE FOR HEATING SHOPS | N |
| 85 | 03-350-000-0000-6418 | | 1,043.53 | PROPANE SHOP 212 | | PROPANE FOR HEATING SHOPS | N |
| | 18106 RED LAKE COUNTY COOP | | 3,087.75 | 3 Transactions | | | |
| 82 | 18439 ROCKSBURY TRUCK REPAIR 03-350-000-0000-6564 | | 139.75 | FIX TIRE | 45204 | EQUIPMENT REPAIR PARTS | N |
| | 18439 ROCKSBURY TRUCK REPAIR | | 139.75 | 1 Transactions | | | |
| 81 | 1350 VESTIS 03-320-000-0000-6262 | | 726.00 | SHOP 500 COATS & FIRST AID | | OTHER SERVICES | N |
| | 1350 VESTIS | | 726.00 | 1 Transactions | | | |
| 80 | 26301 ZIEGLER, INC. 03-350-000-0000-6564 | | 140.18 | WIPER WASHER BOTTLE | | EQUIPMENT REPAIR PARTS | N |

Pennington County Financial System



Danielle
2/9/26 4:29PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 12

3 Road & Bridge

| Vendor | Name | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | <u>1099</u> |
|----------------------|------------------------|-------------|----------------------------|----------------------|------------------------------------|--------------------------|
| <u>No.</u> | <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 26301 | ZIEGLER, INC. | | 140.18 | 1 Transactions | | |
| 3 Fund Total: | | | 59,932.21 | Road & Bridge | 23 Vendors | 52 Transactions |

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Pennington County Financial System



Danielle
2/9/26 4:29PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 13

32 Solid Waste Facility

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|---|-------------|------------------|--------------------------------------|----------------------------|--|------|
| 177 | 12037 LEE PLUMBING & HEATING 32-391-000-0000-6300 | AP | 1,008.07 | CLEAN OUT PUMP/PIT | 33664084 | REPAIRS & MAINTENANCE | N |
| | 12037 LEE PLUMBING & HEATING | | 1,008.07 | 1 Transactions | | | |
| 43 | 12312 LEE'S OIL SERVICE 32-390-000-0000-6262 | | 100.00 | OIL FILTERS | #13305 | OTHER SERVICES-SCORE ACCOUN | N |
| | 12312 LEE'S OIL SERVICE | | 100.00 | 1 Transactions | | | |
| 22 | 12123 LES'S SANITATION SERVICE 32-390-000-0000-6801 | | 5,720.00 | RECYCLING - JAN | 61X09195 | MISCELLANEOUS EXPENSE-SCORE | N |
| | 12123 LES'S SANITATION SERVICE | | 5,720.00 | 1 Transactions | | | |
| 4 | 13378 NORTHWEST MN HOUSEHOLD 32-390-000-0000-6836 | | 6,013.50 | 2025 HAZARDOUS WASTE DISPOSAL | | HOUSEHOLD HAZARDOUS WASTE (| N |
| 5 | 32-390-000-0000-6836 | | 5,600.00 | 2026 HHW ASSESSMENT | | HOUSEHOLD HAZARDOUS WASTE (| N |
| | 13378 NORTHWEST MN HOUSEHOLD | | 11,613.50 | 2 Transactions | | | |
| 32 Fund Total: | | | 18,441.57 | Solid Waste Facility | 4 Vendors | 5 Transactions | |

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 14

40 Ditch Funds

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|-----------------------|--|-------------|-------------------|--------------------------------------|----------------------------|--|------|
| 175 | 10119 JEFF OLSON CONSTRUCTION 40-757-000-0000-6262 | AP | 9,397.50 | DITCH CLEANING | 3086i | OTHER SERVICES | Y |
| | 10119 JEFF OLSON CONSTRUCTION | | 9,397.50 | 1 Transactions | | | |
| 40 Fund Total: | | | 9,397.50 | Ditch Funds | 1 Vendors | 1 Transactions | |
| Final Total: | | | 238,231.30 | 78 Vendors | 186 Transactions | | |

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Pennington County Financial System



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-------------------|----------------------|
| 1 | 150,460.02 | County Revenue |
| 3 | 59,932.21 | Road & Bridge |
| 32 | 18,441.57 | Solid Waste Facility |
| 40 | 9,397.50 | Ditch Funds |
| All Funds | 238,231.30 | Total |

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Pennington County Financial System



Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Danielle
2/9/26 2:08PM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name | 1099 |
|----------------------|-------------------------|-------------|-----------------|--------------------------------------|----------------------------|--|------------------------|
| 14478 | NELSON/SETH | | | | | | |
| 1 | 01-003-000-0000-6103 | | 75.00 | COMMUNITY STRONG | 01/06/26 | PER DIEMS - BOARD | N |
| 2 | 01-003-000-0000-6103 | | 75.00 | ICCC EXECUTIVE/AUDIT COMMITTEE | 01/07/26 | PER DIEMS - BOARD | N |
| 3 | 01-003-000-0000-6103 | | 75.00 | NORTHERN COUNTIES | 01/08/26 | PER DIEMS - BOARD | N |
| 4 | 01-003-000-0000-6103 | | 75.00 | TECHNOLOGY COMMITTEE | 01/12/26 | PER DIEMS - BOARD | N |
| 6 | 01-003-000-0000-6103 | | 75.00 | INTER COUNTY BOARD | 01/26/26 | PER DIEMS - BOARD | N |
| 7 | 01-003-000-0000-6103 | | 75.00 | GENERAL GOV DIRECTOR MEETING | 01/28/26 | PER DIEMS - BOARD | N |
| 8 | 01-003-000-0000-6103 | | 75.00 | LAW LIBRARY | 01/29/26 | PER DIEMS - BOARD | N |
| 5 | 01-003-000-0000-6103 | | 75.00 | DITCH 70 HEARING | 1/13/26 | PER DIEMS - BOARD | N |
| 14478 | NELSON/SETH | | 600.00 | 8 Transactions | | | |
| 16362 | PETERSON/NEIL | | | | | | |
| 14 | 01-003-000-0000-6103 | | 100.00 | NCLUB - GRAND RAPIDS | 01/08/26 | PER DIEMS - BOARD | N |
| 15 | 01-003-000-0000-6103 | | 75.00 | PERSONNEL | 01/13/26 | PER DIEMS - BOARD | N |
| 16 | 01-003-000-0000-6103 | | 75.00 | GENERAL GOV - TRF HWY | 01/14/26 | PER DIEMS - BOARD | N |
| 17 | 01-003-000-0000-6103 | | 100.00 | NCLUB - BEMIDJI | 01/20/26 | PER DIEMS - BOARD | N |
| 18 | 01-003-000-0000-6103 | | 75.00 | AIRPORT - TRF | 01/21/26 | PER DIEMS - BOARD | N |
| 19 | 01-003-000-0000-6103 | | 75.00 | PERSONNEL | 01/26/26 | PER DIEMS - BOARD | N |
| 20 | 01-003-000-0000-6103 | | 75.00 | HWY | 01/28/26 | PER DIEMS - BOARD | N |
| 21 | 01-003-000-0000-6103 | | 100.00 | NWJTC - BEMIDJI | 1/29/26 | PER DIEMS - BOARD | N |
| 16362 | PETERSON/NEIL | | 675.00 | 8 Transactions | | | |
| 18475 | ROLLER/HUNTER | | | | | | |
| 13 | 01-251-000-0000-6330 | | 17.79 | TRANSPORT MEAL REIMBUREMENT | 1/9/26 | TRAVEL & EXPENSE | N |
| 18475 | ROLLER/HUNTER | | 17.79 | 1 Transactions | | | |
| 19577 | SOURDIF/ROY | | | | | | |
| 10 | 01-003-000-0000-6103 | | 75.00 | ATR | 01/21/26 | PER DIEMS - BOARD | N |
| 11 | 01-003-000-0000-6103 | | 75.00 | NWRTCC | 01/22/26 | PER DIEMS - BOARD | N |
| 12 | 01-003-000-0000-6103 | | 75.00 | GEN GOV | 01/28/26 | PER DIEMS - BOARD | N |
| 9 | 01-003-000-0000-6103 | | 75.00 | NWRL - BOARD | 1/13/26 | PER DIEMS - BOARD | N |
| 19577 | SOURDIF/ROY | | 300.00 | 4 Transactions | | | |
| 1 Fund Total: | | | 1,592.79 | County Revenue | | 4 Vendors | 21 Transactions |
| Final Total: | | | 1,592.79 | 4 Vendors | | 21 Transactions | |

Pennington County Financial System



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-----------------|----------------|
| 1 | 1,592.79 | County Revenue |
| All Funds | 1,592.79 | Total |

Approved by,

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2025 County Feedlot Officer (CFO) Annual Report

Last revised: 12/22/25

Reporting period: January 1, 2025 - December 31, 2025

County: Pennington
 Phone: 218-683-7075

Contact: Bryanna Grefthen
 Email: bryanna.grefthen@mnsxcd.org

Signature: _____
 (Signature of County Board Commissioner)

 (Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses **non-CAFO/NPDES/SDS sites** required by 7020 to be registered.

| STAFFING LEVEL | | FTE = Full Time Equivalent; the percentage (in decimal format) of employee(s) time dedicated to the feedlot program. | | | | |
|---|---|--|----------------------|--------------------|----------------------|----------|
| 1 | FTEs - (Full Time Equivalents) supplied by the CFO(s): | 0.3 | | | | |
| 2 | FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program: | 0 | | | | |
| 3 | FTEs supplied through contract with other local government units: | 0 | | | | |
| 4 | Total Number of FTE positions that supported county program: | 0.3 | | | | |
| REGISTRATION (Report your current numbers - base grant numbers are displayed for reference) | | Base | Current | | | |
| 5 | Feedlots in shoreland with 10 - 49 AU: | 1 | 1 | | | |
| 6 | Feedlots with 50 - 299 AU: | 29 | 26 | | | |
| 7 | Non-CAFO/NPDES/SDS ≥ 300 AU: | 2 | 0 | | | |
| 8 | CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites") | 0 | 1 | | | |
| 9 | Feedlots with NPDES or SDS permits: | 0 | 0 | | | |
| 10 | Total - Feedlots required to be registered: | 32 | 28 | | | |
| 11 | Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER) | | 32 | | | |
| Feedlot Sites Inspected | | Minimum number of FEEDLOT SITES required to register that must be inspected (7%): | | | 2.5 | |
| 12 | Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection) | | | | 5 | |
| INSPECTION REPORTING | | | | | | |
| Types of Inspections (at sites required to be registered) | | 10 - 49 AU | 50 - 299 AU | | 300 or more AU | |
| Only count first instance of each type of inspection per feedlot | | (in shoreland) | (except where noted) | | (Non-CAFO/NPDES/SDS) | |
| 13 | Compliance inspections | 1 | 4 | | 0 | |
| | 13.1) How many with a 3 or 6-yr P records inspection (see guidance) | | | | 0 | |
| 14 | Construction inspections | 0 | 0 | | 0 | |
| | 14.1) How many received a 2nd construction inspection | 0 | 0 | | 0 | |
| 15 | Desktop N & 3 or 6-yr P records inspection (see guidance) (P review as part of a compliance inspection should be reported in 13.1) | | 0 | 100+ AU & in DWSMA | 0 | |
| 16 | In-field land application inspection | 0 | 0 | | 0 | |
| 17 | Complaint initiated inspections (any non-CAFO/NPDES/SDS) | 0 | 0 | | 0 | |
| 18 | Routine or follow-up stockpile only inspection | 0 | 0 | | 0 | |
| Other Inspection Related Info | | | | | | |
| 19 | CAFO/NPDES/SDS sites inspected at the MPCA's request | | | | | 0 |
| 20 | Number of feedlots inspected within shoreland or a DWSMA | | | | | 1 |
| 21 | Number of feedlots inspected within the County's priority areas as designated in the work plan | | | | | 4 |
| 22 | Number of sites inspected found to be non-compliant with water quality discharge standards | | | | | 1 |
| 23 | Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements | | | | | 1 |
| INSPECTION Performance Credits (Summarized from entries above) | | Total | Not PC | PC | PC | PC Total |
| NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible | | | eligible | eligible | | |
| 24 | Compliance inspections <i>min. # of compliance inspections: 2</i> | 5 | 2.5 | 2.5 | 3 | 7.5 |
| 25 | Construction inspections | 0 | 0 | 0 | 2 | 0 |
| 26 | Desktop N & 3 or 6-yr P records inspections (see guidance) | 0 | 0 | 0 | 3 | 0 |
| 27 | In-field land application inspections | 0 | 0 | 0 | 1 | 0 |
| 28 | Compliance inspections that include optional P review | | | 0 | 1 | 0 |
| 29 | Number of facilities that received 2 or more construction inspections | | | 0 | 1 | 0 |
| 30 | CAFO/NPDES/SDS sites inspected at the MPCA's request | | | 0 | 1 | 0 |
| 31 | Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot) | | | 0 | 1 | 0 |
| 32 | Routine or follow-up stockpile only inspection. (only count 1 per feedlot) | | | 0 | 0.5 | 0 |

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Exceeded the total inspection goal of 3 inspections by inspecting 5 sites. Exceeded the goal of 1 inspection in a Red Lake River 1W1P Priority area by inspecting 2 sites in that area. Exceeded the goal of 1 inspection in the Thief River Falls Source Water Assessment Area by inspecting 2 sites in that area. Exceeded the goal of 1 inspection at a site never inspected or not inspected within 5 years by inspecting 4 sites that fit this criteria and 2 of those 4 sites had never been inspected.

| PERMITTING | | Number | PC | PC Total |
|--|---|--------|-----|----------|
| 33 | 30-day construction or expansion notifications received: | 1 | --- | --- |
| 34 | Interim Permits Issued or Modified: | 0 | 6 | 0 |
| 35 | Construction Short-Form Permits Issued or Modified at Sites \geq 300 AU: | 0 | 4 | 0 |
| 36 | Public meetings held for construction or expansion to \geq 500 AU: | 0 | --- | --- |
| ENVIRONMENTAL REVIEW (EAW) | | Number | PC | PC Total |
| 37 | EAW petitions received: | 0 | --- | --- |
| 38 | EAWs prepared by county: | 0 | 8 | 0 |
| EMERGENCY RESPONSE | | Number | PC | PC Total |
| 39 | Events where emergency response was conducted: (on-site visit) | 0 | 4 | 0 |
| ENFORCEMENT ACTIONS | | Number | PC | PC Total |
| 40 | Letters of Warning (LOW) issued: | 0 | --- | --- |
| 41 | Notices of Violation (NOV) issued: | 0 | --- | --- |
| 42 | Court actions commenced: | 0 | --- | --- |
| FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year) | | Number | PC | PC Total |
| 43 | Feedlots where a partial environmental upgrade was achieved: | 0 | --- | --- |
| 44 | Feedlots where a complete environmental upgrade was achieved: | 0 | 12 | 0 |
| LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year) | | Number | PC | PC Total |
| 45 | Land application <u>record keeping</u> returned to compliance at Feedlots 100 - 299 AU : | 0 | 1 | 0 |
| 46 | Land application <u>record keeping</u> returned to compliance at Feedlots 300+ AU (or 100+ DWSMA): | 0 | 2 | 0 |
| 47 | Nitrogen application <u>rate</u> returned to compliance (any size facility): | 0 | 1 | 0 |
| LMSA CLOSURE (Achieved in current reporting year) | | Number | PC | PC Total |
| 48 | Sites where a LMSA was closed (verified by field inspection or producer notification): | 0 | 6 | 0 |

| OWNER ASSISTANCE AND OUTREACH | | Number | PC | PC Total |
|---|--|--|-----------|----------|
| 49 | Sites visited to provide assistance | 4 | --- | --- |
| 50 | Workshops/trainings hosted/sponsored by the CFO: | 0 | 6 | 0 |
| | 50.1) Total number of feedlot owners attending these events | | --- | --- |
| 51 | CFO presentations at informational or producer group events: (per event) | 0 | 3 | 0 |
| 52 | Number of mailings to feedlot owners: | 1 | --- | --- |
| 53 | Feedlot articles placed in newspapers and/or social media: | 3 | --- | --- |
| Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities. | | | | |
| Date | Description | | | |
| 9-May | Social media post about rule update process | | | |
| 6/5/2025 | Social media post about rule update informational meeting | | | |
| 16-Jul | Factsheets and information available on SWCD Fair Booth | | | |
| 30-Dec | Enewsletter posted on social media with feedlot article | | | |
| 30-Dec | Paper newsletter mailed to county residents with feedlot article | | | |
| | | | | |
| CFO TRAINING AND MENTORING | | Number | PC | PC Total |
| 54 | CFO - training CEUs: (Enter total training hours earned & list events below - see guidance for > 18 hr) | 28 | 0.5 | 5 |
| 55 | Hours mentoring New CFOs in another county (describe on a separate sheet): | 0 | 0.5 | 0 |
| List the training events attended. | | | | |
| Date | Description | Hours | | |
| 3/25-27/2025 | MACFO Conference | 13.5 | | |
| 11/6/2025 | Fall Regional Meeting | 4 | | |
| 1/21/2025 | Data Practices Training (recording) | 1.5 | | |
| 3/21/2025 | Feedlot Rule Revision Update/Permitting Update, and LMSA construction review (recording) | 1.5 | | |
| 4/24/2025 | CSF and interim permitting, notice of construction and LMSA closure inspections (recording) | 1.5 | | |
| 5/29/2025 | Environmental upgrades (recording) | 1.5 | | |
| 7/25/2025 | Feedlot well setbacks and anaerobic digesters (recording) | 1 | | |
| 8/27/2025 | LMSA/lagoon closure inspections, NRCS funding options (recording) | 1 | | |
| 10/27/2025 | Registration. DAWP and grant agreement updates (recording) | 1 | | |
| 12/18/2025 | CFO Annual reporting process | 1.5 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| OTHER PROGRAM ACTIVITIES | | Number | PC | PC Total |
| 56 | Feedlots where a MinnFARM was conducted (list sites below): | 0 | 2 | 0 |
| 57 | Notifications received claiming air quality exemptions: | 0 | --- | --- |
| 58 | Meetings with other local government and producer groups: | 1 | --- | --- |
| 59 | Feedlot ordinance revisions likely, in progress, or completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes describe below | | | |
| MinnFARM completed by CFO | | Describe other county program activities not identified elsewhere. | | |
| registration no. | Site Name | Attended Rule update information session in Thief River Falls. | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review | | Max Eligible PC | PC Earned | |
| 60 | Reviewed registration files have ALL docs uploaded to TEMPO (if applicable) | 2 | 2 | |
| 61 | All four inspection files have ALL documentation uploaded to TEMPO | 2 | 2 | |
| 62 | Both permit files have ALL documentation uploaded to TEMPO | 4 | 0 | |
| 63 | 90% of inspection data entered within 60 days of inspection | 4 | 4 | |
| 64 | All applicable inspection files for sites >100 AU contain land application records | 4 | 0 | |
| TOTAL PERFORMANCE CREDITS | | | | 20.50 |

January 26, 2026

VIA EMAIL

Bryanna Grefthen
Pennington County
201 Sherwood Ave S
Thief River Falls, MN 56701

RE: 2025
Pennington County
Feedlot Program Year-End Review

Dear Bryanna Grefthen:

On January 8, 2026, the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Pennington County (County) delegated feedlot program for the period of January 1, 2025 through December 31, 2025. Based upon the review, the MPCA has determined that the County satisfactorily met 10 out of an applicable 10 or 100 percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 5 inspections of the 28 feedlots required to be registered for an inspection rate of 17.9 percent.

In addition, the MPCA has reviewed the County's 2024-2025 Delegation Agreement and Work Plan by comparing it to the work the county has done.

No modifications to the Delegation Agreement Work Plan have been proposed at this time.

The MPCA commends the County for its work in 2025. If you have any questions regarding the review, please do not hesitate to contact me at 218-849-7359 or taylor.waskow@state.mn.us.

Sincerely,

Taylor Waskow

This document has been electronically signed.

Taylor Waskow
Environmental Specialist
Watershed Division

TW:lr

Attached: 2025 Year-End Review Worksheet

Minnesota Pollution Control Agency (MPCA) Feedlot Program 2025 Year-End Review Worksheet

COUNTY: Pennington

COUNTY FEEDLOT OFFICER: Bryanna Grefthen

MPCA REVIEWER: Taylor Waskow

DATE of REVIEW: January 8, 2026

Annual review reminders and what you need to complete this worksheet:

- The data used to complete this form can be found in the Tempo data warehouse and in Tableau reports.
- The data needed to complete the form includes:
 - Number of sites that were registered;
 - Number of Compliance inspections conducted;
 - Number of sites brought back into compliance; and
 - Number of sites that received a permit
- A total of **20** Non-inspection Minimum Program Requirement (MPR) are possible for this review.
- A County cannot receive a partial point two years in a row for the same MPR. Either the County earns a full point the second year or no point.
- *MPCA Reviewers:* When conducting the review, ensure you have the County’s most current documents in front of you. This includes:
 - Delegation Agreement Work Plan (DAWP);
 - DAWP Addendums (if applicable);
 - The most recent mid-year review worksheet; and
 - The previous year-end review worksheet

Minimum Program Requirements (MPR) Reporting

| | | |
|----------------------------|---|-------|
| INSPECTION MPRs | Agency-approved number of feedlots required to be registered (See Attachment A): | 25 |
| | Number of inspections conducted that count towards the 7% inspection rate: | 5 |
| | Inspection rate achieved by the county (%): | 17.9% |
| NON-INSPECTION MPRs | Number of applicable non-inspection MPRs: | 10 |
| | Total non-inspection MPR points: | 10 |
| | Non-Inspection MPR rate (%): | 100% |

Registration Section (NA)

Review two to ten files completed by the County. If there is only one file, review one file. If there are no registration files, mark “NA” for this section.

| MPR No. | | | |
|---------|---|-----------------------------|---|
| 1. | <p>Did the County enter registration information into the online registration system correctly according to MPCA instructions and the Delegation Agreement Work Plan (DAWP)?</p> <p>(Tempo HELP/Feedlot folder//Registration Information//” Online Registration FAQs.docx”. This will be updated as needed.) If a CSF or interim permit is issued with an increase of AU, the review should indicate the registration was updated using the online registration system.</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: Of the files reviewed, at least 80% are entered correctly and in accordance with MPCA instructions and the DAWP. • One half point: Of the files reviewed, 50%-79.9% are entered correctly and in accordance with MPCA instructions and the DAWP. (<i>i.e., not entering complete or accurate information, not updating location information, when necessary (moving the dot), not updating the registration when a permit is issued, etc.</i>) • No point: Of the files reviewed, less than 50% of the files are entered correctly and in accordance with MPCA instructions and the DAWP and/or issue(s) identified are the same issues that were identified and documented during last year’s review (<i>County was previously informed regarding the issue prior to County entering new data and County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review, beyond the two previous reviews, to address the issue.</i>) | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 2. | <p>Did the County meet the 30-day registration receipt requirement?</p> <p>(<i>If a producer does not have a contact e-mail the County will need to mail via USPS a registration receipt within 30 days of entering site information into the online system to the producer. If the registration is entered in-person with the feedlot owner present the County will need to document the receipt was given to the owner.</i>)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: Of the files reviewed, at least 80% contain an acceptable 30-day letter or met other agency acceptable notification requirements • One half point: Of the files reviewed, 50%-79.9% contain an acceptable 30-day letter or meets other agency acceptable notification requirements or both files contain a 30-day registration receipt, but documentation is inadequate • No point: Of the files reviewed, less than 50% of the files contains a 30-day registration receipt or agency acceptable documentation | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |

Files Reviewed:

1. 55461 – River Bend Farms
2. 59873 – Jason Hruby

Reviewer Comments:

Both files reviewed have all applicable documentation (registration notification, date collection sheet, follow-up letter) included in tempo

Inspections and Compliance Section

Review **four** compliance and/or desktop N & P inspection files. If there are less than four files, review available files. Reviewers may look at additional files to verify consistency of initial files reviewed.

- For Item 8, review two inspection files. If there is only one file, review that file. If no files, mark “NA”.

| | | | |
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| 3. | <p>Did the County correctly document inspections?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: All files contain the correct documentation • One half point: At least 50% of files contain the correct documentation or there are issues with how the County completed the documentation. (<i>i.e., components like an open lot or an LMSA existed at the feedlot site, but they were not inspected, or site did not have records, yet the site was marked compliant or non-compliant for nitrogen rate requirements and/or phosphorous requirements</i>) • No point: Less than 50% of the files contain the correct documentation or the issue(s) identified are the same issues that were identified and documented during last year's review (<i>County was previously informed regarding the issue prior to County entering new data and County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.</i>) | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 4.a. | <p>Did the County enter inspection information into Tempo correctly according to MPCA instructions for entering an inspection into Tempo? (Tempo HELP/Feedlot folder/Inspection Information)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Half point: All inspection files are entered correctly. • Quarter point: At least 50% of inspections files are entered correctly or there are issues with how the County entered inspection information in Tempo (<i>i.e., part of feedlot is non-compliant for open lot or manure application records, when entering the inspection in Tempo, base requirements - final compliance indicators - were loaded, but checklist section sub-questions were not OR inspection date is incorrectly entered as data entry date rather than actual inspection date OR incorrect inspection "Activity Type" or "Compliance Evaluation Type" is selected</i>) • No point: Less than 50% of inspections files are entered correctly or the issue(s) identified are the same issues that were identified and documented during last year's review. (<i>County was previously informed regarding the issue prior to County entering new data and County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.</i>) | <input type="checkbox"/> No | <input checked="" type="checkbox"/> ½ pt <input type="checkbox"/> ¼ pt |
| 4.b. | <p>Review should indicate at least seventy five percent (75%) of inspection data was entered into Tempo within 120 days of the inspection. Minimally funded counties can enter data less frequently. This question is evaluating ALL inspections completed by the county, not just the four inspection files that are being reviewed for the annual review. The Tableau Inspection Entry Timeliness report should be used to evaluate this requirement.</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • Half point: 75% to 100% of data is entered within 120 days and by reporting deadline of February 1. • Quarter point: 50% to 74.9% of data is entered within 120 days and the remaining inspection data is entered by the reporting deadline of February 1. • No point: less than 50% of data is entered within 120 days and/or not by February 1 deadline. | <input type="checkbox"/> No | <input checked="" type="checkbox"/> ½ pt <input type="checkbox"/> ¼ pt |
| 5. | <p>Did the County follow their Delegation Agreement Work Plan Inspection Strategy?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: County followed inspection strategy. • No point: County did not follow inspection strategy. | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt |

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| 6. | <p>Was the producer notified of inspection results in writing (paper or electronic)? For a compliance and/or desktop N & P inspection was the producer notified of inspection results in writing (paper or electronic) within 30 days of compliance determination?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files reviewed contain a letter/e-mail (sent when required) • One half point: at least 50% of files reviewed contains a notification letter/e-mail (sent when required) • No point: less than 50% of the files reviewed contain a notification letter/e-mail (if required) | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 7. | <p>Did the County follow their Delegation Agreement Work Plan Compliance Strategy for inspections that resulted in non-compliance? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: County followed compliance strategy • No point: County did not follow compliance strategy | | <input checked="" type="checkbox"/> 1 pt |
| 8. | <p>Did the County maintain documentation of corrective action for any site that was returned to compliance in the program year? (<input checked="" type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: documentation was maintained for each file reviewed (audit data screen & violation screen completed in Tempo.) • One half point: documentation was observed in at least one of the files reviewed (audit data screen & violation screen completed in Tempo.) • No point: no documentation was observed (audit data screen & violation screen not completed in Tempo.) | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |

Files Reviewed:

1. 222788 – Andy Rubischko
2. 64956 – Greg Hilgeman
3. 259454 – Kevin Wilde
4. 62519 – Drydal Farm – Sec 22

Reviewer Comments:

All inspections in tempo were entered within 21 days from inspection at most and contained all the necessary documentation uploaded

Permitting Section (NA)

Review two permit files. If there is only one file, review one file. If there are no permit files, mark “NA” for this section. Reviewers may look at additional files to verify consistency of initial files reviewed.

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| 9. | <p>Did the County issue permits within the required 60/120 day time period?</p> <ul style="list-style-type: none"> • Did the County clearly document a received date on all paperwork (permit applications, MMPs, and plans & spec documents)? <input type="checkbox"/>Yes <input type="checkbox"/>Most <input type="checkbox"/>No • If applicable, did the County send incomplete letters within 15 business days? <input type="checkbox"/>Yes <input type="checkbox"/>No <input type="checkbox"/>NA <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all paperwork (applications, MMPs, and plans and specs) clearly document a received date and County met 15 business day requirement for applicable incomplete letters • One half point: most paperwork (applications, MMPs and plans and specs) clearly document a received date and both files met 15 business day requirement • No point – a received date is not documented on paperwork or neither file met 15 business day requirement | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 10. | <p>Did the County correctly complete the most recent permit application checklist?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files contain a correctly completed standard/approved checklist • One half point – at least 50% of files reviewed contain a correctly completed standard/approved checklist or there are issues with how the county completed the checklist. (<i>i.e., application information is not verified as accurate and/or complete through the use of the permit application checklist. Ex: animal numbers indicated on application meet threshold of large CAFO and County issues permit OR parts of application left blank (i.e., barn dimensions) and permit issued without that information OR application only includes proposed information and not existing animals/barns and permit is issued without having existing information.</i>) • No point – less than 50% of files reviewed contain a correctly completed standard/approved checklist or the issue(s) identified are the same issues that were identified and documented during last year’s review (<i>County was previously informed regarding the issue prior to new data entry and the County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.</i>) | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 11. | <p>Were notification requirements met?</p> <ul style="list-style-type: none"> • Public notice \geq500 AU: <input type="checkbox"/> NA • Government notice: <input type="checkbox"/> NA <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all notification requirements were met • One half point – half or more required notifications were met • No point – notification requirement was not met | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 12. | <p>Were permits issued no sooner than 20 business days after public notice (>500 AU)? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point – applicable permits were issued 20+ business days after public notice. • No point – one or both applicable permit(s) were issued sooner than 20 business days. | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt |

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| 13. | <p>Did the County correctly complete the most recent MMP checklist? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files contain a correctly completed standard/approved checklist • One half point: at least 50% of files reviewed contain a correctly completed standard/approved checklist or there are issues with how the County completed the checklist <p><i>(i.e., the MMP shows planned over application of nutrients and permit is issued anyway OR MMP does not include items that are identified in feedlot rule and on MMP checklist and a permit is issued anyway.)</i></p> <ul style="list-style-type: none"> • No point: less than 50% of files reviewed contain a correctly completed standard/approved checklist or the issue(s) identified are the same issues that were identified and documented during last year’s review <i>(County was previously informed regarding the issue prior to new data entry and the County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.)</i> | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 14. | <p>Did the County correctly complete the most recent LMSA checklist? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: all files contain a correctly completed standard/approved checklist • One half point: at least 50% of files reviewed contain a correctly completed standard/approved checklist or there are issues with how the County completed the checklist <p><i>(i.e., LMSA plans do not include items that are identified in the feedlot rules and on the LMSA checklist and a permit is issued anyway.)</i></p> <ul style="list-style-type: none"> • No point: less than 50% of files reviewed contain a correctly completed standard/approved checklist or the issue(s) identified are the same issues that were identified and documented during last year’s review <i>(County was previously informed regarding the issue prior to new data entry and the County did not correct the problem/issue in the following year. If there is a new CFO, the County will be given one additional year-end review beyond the two previous reviews to address the issue.)</i> | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 15. | <p>Did the County conduct an inspection within the last year prior to permit issuance at applicable sites to ensure that the proper permit was issued (CSF vs. INT)? (<input type="checkbox"/> NA)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: both sites were inspected prior to permit issuance and correct permits were issued • One half point: one of the two sites was inspected prior to permit issuance and correct permit was issued • No point: neither site was inspected, or permits were not issued at all or at least one incorrect permit was issued | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |

Files Reviewed:

1. N/A

Reviewer Comments:

N/A

Complaint Response Section (NA)

If the County received no complaints, mark “NA” for this section.

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| 16. | <p>Did the County maintain a complaint log in accordance with the Delegation Agreement Work Plan?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: complete complaint log is maintained • One half point: some complaint log information is maintained • No point: a complaint log is not maintained <p><i>The complaint log should include:</i></p> <ol style="list-style-type: none"> <i>Type of complaint;</i> <i>Location of complaint;</i> <i>Date and time complaint was made;</i> <i>Facts and circumstances related to the complaint; and</i> <i>A statement describing the resolution of the complaint</i> | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
|-----|---|-----------------------------|--|

Reviewer Comments:

N/A

Owner Assistance

| | | | |
|-----|--|-----------------------------|--|
| 17. | <p>Did the County follow their Delegation Agreement Work Plan Owner Assistance Strategy?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point – County followed owner assistance strategy • No point – County did not follow owner assistance strategy | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt |
|-----|--|-----------------------------|--|

Reviewer Comments:

- 1 Newsletter Article sent to FL owners
- 1 FB post each year
- FL info posted at fair
- **all three of these have been met

Staffing Level/Air Quality Exemption/Web Site Posting Requirement Section

| | | | |
|-----|---|-----------------------------|--|
| 18. | <p>Did the County earn the required 18 continuing education units (CEUs) of training?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: 18 or more CEUs earned. • One half point: 9-17.99 CEUs earned. • No point: Less than 9 CEUs earned. | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt <input type="checkbox"/> 0 pt |
| 19. | <p>Did the County maintain an air quality exemption log in accordance with the Delegation Agreement Work Plan? (<input checked="" type="checkbox"/> NA for no notifications received)</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: complete air quality exemption log is maintained. • One half point: some air quality exemption log information is maintained. • No point: air quality exemption log is not maintained. <p><i>The log should include:</i></p> <ol style="list-style-type: none"> <i>Names of the owners/legal facility name;</i> <i>Location of the facility (county, township, section, quarter);</i> <i>Facility permit number; and</i> <i>Start date and number of days to removal</i> | <input type="checkbox"/> No | <input type="checkbox"/> 1 pt <input type="checkbox"/> ½ pt |
| 20. | <p>Did the County post their 2024 Annual CFO Report and MPCA Financial Report on their website by July 1, 2025?</p> <p>Scoring Criteria:</p> <ul style="list-style-type: none"> • One point: information is posted. • No point: information is not posted. | <input type="checkbox"/> No | <input checked="" type="checkbox"/> 1 pt |

Reviewer Comments:

Exceeded CEU 28 total

Financial Report (No points awarded for this section.)

Does the financial report show how much grant money the County received and spent? No YES

Does the financial report show that the County spent the total match amount? No YES

Record Keeping (No points awarded for this section.)

Do all the compliance inspection files reviewed have a copy or photo of a representative sample of manure application records for sites ≥ 300 AU? No YES NA

Uploading Documentation (No points awarded for this section.)

- Did the County upload the registration documentation (form, letter and if a permit reflects a change in registration information, then complete permit materials [application, MMP, LMSA plans, permit, cover letter, review checklists, etc.]) into Tempo for both files reviewed? No Yes NA
- Did the County upload all inspection documentation (checklist, letter, photos, nitrogen and phosphorus worksheets, etc.) into Tempo for the four files reviewed? No Yes
- Did the County upload all permit application materials (application, MMP, LMSA plans, permit, cover letter, review checklists, etc.) into Tempo for the two files reviewed? No Yes NA

If the County uploaded documentation, award the appropriate number of performance credits on CFO Annual Report (*refer to Tempo Data Entry section of the CFO Annual Report*) as indicated below.

| | |
|----------------------|-----|
| Registration: | 2 |
| Inspection: | 2 |
| Permit: | N/A |

All registration files have all documentation uploaded into Tempo:

| # of Feedlots | Performance Credit |
|---------------|--------------------|
| 0 - 200 | 2 |
| 201 - 400 | 4 |
| 401 - 600 | 6 |
| 601 - 800 | 8 |
| 801 - 1000 | 10 |
| 1001 - + | 12 |

All four inspection files have all documentation uploaded into Tempo:

| # of Feedlots | Performance Credit |
|---------------|--------------------|
| 0 - 200 | 2 |
| 201 - 400 | 4 |
| 401 - 600 | 6 |
| 601 - 800 | 8 |
| 801 - 1000 | 10 |
| 1001 - + | 12 |

Both permit files have all documentation uploaded into Tempo:

| # of Feedlots | Performance Credit |
|---------------|--------------------|
| 0 - 200 | 4 |
| 201 - 400 | 8 |
| 401 - 600 | 12 |
| 601 - 800 | 16 |
| 801 - 1000 | 20 |
| 1001 - + | 24 |

Tempo Data Entry – Additional Performance Credits

Award the County 4 Performance Credits (PCs) if 90% of ALL inspection data was entered into Tempo within 60 days of the inspection. The Tableau Inspection Entry Timeliness report should be used to determine if the County should be awarded the additional 4 PCs.

Yes – 4 additional PCs No

Manure Application Records Part of Inspection File – Additional Performance Credits

Award the County 4 Performance Credits (PCs) if ALL applicable inspection files contain a copy of manure application records for sites \geq 100AU.

Yes – 4 additional PCs No

Year-End Review Notes of Discussion

Signatures

By signing below, I acknowledge that I participated in the year-end review process. I understand that my signature does not necessarily reflect my approval of the final results.

County Feedlot Officer:

Signature: Bryanna Grefthen
(This document has been electronically signed.)

Title: Pennington CFO

Date (mm/dd/yyyy): 1/8/2026

MPCA Reviewer:

Signature: Taylor Waskow
(This document has been electronically signed.)

Title: Environmental Specialist

Date (mm/dd/yyyy): 01/08/2026