

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, MARCH 24, 2026, 10:00 A.M.**

AGENDA - REVISED

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Julie Sjostrand – Human Services Director
- HSC Consent Agenda
 - 10:10 Mike Flaagan – County Engineer
 - 10:20 Erik Beitel – Emergency Mgmt. Director
 - 10:25 Seth Vettleson – County Sheriff
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**

11. Adjournment

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
MARCH 10, 2026 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, March 10, 2026, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Sorenson and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Peterson, seconded by Commissioner Sourdif, to approve the agenda as written. Motion carried.

Recognition of Citizens:

Jack Nelson of the Fourtown/Grygla Sportsman's Club discussed proposed State legislation which would prohibit the use of off-highway vehicles on state and state forest land unless designated otherwise. Mr. Nelson requested support from the Pennington County Board opposing the legislation. Following discussion, Commissioner Peterson motioned, seconded by Commissioner Lawrence, to oppose proposed legislation (House File No. 1012) regarding off-highway vehicle and snowmobile use on public lands, and direct the County Coordinator to send a letter of opposition to State legislators. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the County Board minutes of February 24, 2026, as written. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Nelson, to approve the Auditor-Manual warrants for February 2026 totaling \$1,623,179.34 and the following Commissioner warrants. Motion carried.

County Revenue	\$55,479.09
Road & Bridge	\$29,761.51
Solid Waste Facility	\$ 5,720.00

Meal reimbursements and per diems in the amount of \$2,800.00 were also approved.

Mike Flaagan – County Engineer

Engineer Flaagan discussed a public hearing held on 10/24/24 in Reiner Township regarding the potential revoking of 2.5 miles of County Road 97 in the township. No opposition was heard at the Hearing or to date. The following resolution was introduced by Commissioner Nelson, seconded by Commissioner Sourdif, and upon vote was unanimously carried.

RESOLUTION REVOKING COUNTY ROAD

WHEREAS, the Pennington County Board of Commissioners agrees to revoke two and one half (2 1/2) miles of Pennington County Roads that include County Road 97; and,

WHEREAS, pursuant to Minnesota Statute 163.11, Subd. 5a, a public hearing was held on October 24, 2024, at the Reiner Township Hall to discuss said revocation; and,

WHEREAS, Subd. 5b. Revoked highway; maintenance. A county highway that is revoked by a County Board to a town under this section shall be maintained by the county for a period of two years from the date of revocation.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to State Statute 163.11, the Board of County Commissioners of Pennington County does hereby revoke the following portions of County Roads to Reiner Township, described as follows: (CR No. 97) Beginning at the intersection of Trunk Highway No. 1 North 2 ½ miles to County Road 64 (195th Street NE).

Engineer Flaagan discussed replacement of the County Road 52 bridge over the Black River. The following three proposals have been received for bridge design work:

Houston Engineering	\$29,708.08
Erickson Engineering	\$30,265.00
HDR, Inc.	\$78,600.00

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve the bid of Houston Engineering in the amount of \$29,708.08 for design work regarding a bridge replacement project on County Road 52 over the Black River. Motion carried.

Mr. Flaagan discussed readvertising for the sale of the county land and tower in Smiley township. Discussion was held on the past two advertisements, local interest of the property, and other potential methods of advertisement.

County Auditor-Treasurer Items: None.

County Coordinator Items:

County Coordinator Kevin Erickson presented for Board review an updated Pennington County Employment Application. The application has been reviewed and approved by the Personnel Committee and a department head group. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the updated Pennington County Employment Application as presented. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the hire of Jesse Osmondson as Full-Time Custodian I with an effective start date of March 12, 2026. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve a quote by Harris Company in the amount of \$1,738.00 to repair a mixed air unit in the Justice Center garage area. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve a three-year renewal of a HVAC preventative maintenance agreement with G&R Controls, Inc. for the Government Center at an annual cost of \$5,880.00, effective June 1, 2026. Motion carried.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve a letter of support from the Pennington County Board regarding a \$20,000 grant application to T-Mobile by the TRF Athletic Association on behalf of the TRF Pickleball Association. Motion carried.

Mr. Erickson discussed electronic licensing system contracts with the State of MN. The State's vendor contract expired February 2026 so new contracts are needed. Motioned by Commissioner Nelson, seconded by Commissioner Peterson, to approve two, five-year contracts with the State of MN - the first regarding game and fish license sales in the Auditor-Treasurer's office, the second regarding registration and titling of watercraft, snowmobiles, etc. in the DMV. Both contracts will be effective once fully executed. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve issuance of duplicate warrants to replace the following lost warrants without issuance of indemnifying bonds. Motion carried.

Jessica Nelson	#116700	08/15/25	\$847.31
James Goroski	#116839	09/22/25	\$185.00
James Johnson	#116157	03/21/25	\$179.16
James Johnson	#116271	04/18/25	\$179.16
James Johnson	#116377	05/19/25	\$179.16
James Johnson	#116482	06/18/25	\$179.16
James Johnson	#116581	07/18/25	\$179.16
James Johnson	#116694	08/15/25	\$179.16

County Attorney Items: None.

Committee Reports/Commissioner Updates:

Commissioner Peterson reviewed the AMC Legislative Conference he recently attended with Commissioner Sourdif. They were able to meet and talk with multiple legislators including Senator Mark Johnson and Representative John Burkel. MN Rural Counties (MRC) is focused on three issues: Social Services Information System (SSIS) updates, mental health, and solid waste. Northern Counties was able to meet with a dozen or so legislators regarding issues such as lakeshore PILT, trails, and permitting. The Association of MN Counties focus is the same as MRC to include transportation. Mr.

Peterson noted that the fall 2026 AMC Fall Policy Conference will be held in Bemidji. Commissioner Peterson also noted that the county's townships are holding their annual meetings at various times today and this evening.

Commissioner Nelson attended a traffic advisory meeting on March 9, 2026, where Polk County presented an update on the U.S. Highway 75 roundabout.

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to adjourn the Board meeting to March 24, 2026, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

David Sorenson, Chairman
Board of Commissioners

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1306 ADVANCED CORRECTIONAL HEALTHCARE							
113	01-251-000-0000-6255		24,133.93	APRIL 26 MEDICAL	9015	MEDICAL - LOCAL	6
114	01-251-000-0000-6255		1,180.14	APRIL 26 MENTAL HEALTH	9015	MEDICAL - LOCAL	6
			25,314.07	2 Transactions			
1347 Amazon Capital Services							
162	01-251-000-0000-6301		120.20	GARBAGE DISPOSAL SPLASH GUARD	1HD6-DPPQ-KJ3Y	MAINTENANCE AGREEMENT	N
			120.20	1 Transactions			
1603 ANDERSON/STACY							
9	01-801-000-0000-6801		109.11	WELLNESS WEDNESDAY - PARFAITS		MISCELLANEOUS EXPENSE	N
			109.11	1 Transactions			
1308 ASSOCIATION OF MINNESOTA COUNTIES							
63	01-003-000-0000-6241		400.00	2026 LEGISLATIVE CONFERENCE-NP	76828.00	DUES - BOARD	N
64	01-003-000-0000-6241		400.00	2026 LEGISLATIVE CONFERENCE-RS	76829.00	DUES - BOARD	N
			800.00	2 Transactions			
3352 CHARM-TEX INC							
116	01-251-000-0000-6416		559.00	BATH TOWEL	436196	CLOTHING SUPPLIES - JAIL	N
			559.00	1 Transactions			
3311 COLE PAPERS, INC.							
44	01-111-000-0000-6403		78.93	KLEENEX - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
45	01-111-000-0000-6403		215.85	LIVI BATH TISSUE - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
47	01-111-000-0000-6403		83.46	URINAL SCREEN - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
49	01-111-000-0000-6403		134.20	MERFIN TOWEL ROLLS - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
51	01-111-000-0000-6403		47.00	LIVI TOWEL ROLLS - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
53	01-111-000-0000-6403		85.50	WHITE CAN LINER - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
55	01-111-000-0000-6403		44.65	WHITE MULTI FOLD TOWELS - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
57	01-111-000-0000-6403		20.37	VACUUM BAGS - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
58	01-111-000-0000-6403		11.32	TOILET BRUSH - GC	10697939	JANITORIAL SUPPLIES - COURTHOL	N
43	01-218-000-0000-6403		7.00	PROCESSING FEE	10697939	JANITORIAL SUPPLIES	N
46	01-218-000-0000-6403		143.90	LIVI BATH TISSUE - JC	10697939	JANITORIAL SUPPLIES	N
48	01-218-000-0000-6403		83.46	URINAL SCREEN - JC	10697939	JANITORIAL SUPPLIES	N
50	01-218-000-0000-6403		134.20	MERFIN TOWEL ROLLS - JC	10697939	JANITORIAL SUPPLIES	N
52	01-218-000-0000-6403		47.00	LIVI TOWEL ROLLS - JC	10697939	JANITORIAL SUPPLIES	N
54	01-218-000-0000-6403		42.75	WHITE CAN LINER - JC	10697939	JANITORIAL SUPPLIES	N
56	01-218-000-0000-6403		44.65	WHITE MULTI FOLD TOWELS - JC	10697939	JANITORIAL SUPPLIES	N
59	01-218-000-0000-6403		11.32	TOILET BRUSH - JC	10697939	JANITORIAL SUPPLIES	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3311	COLE PAPERS, INC.		1,235.56	17 Transactions			
36	3307 COMMISSIONER OF TRANSPORTATION-ST 01-220-000-0000-6203		400.00	HIGHLANDING TOWER FEE	00000533939	TELETYPE	N
	3307 COMMISSIONER OF TRANSPORTATION-ST		400.00	1 Transactions			
169	3302 CREATIVE PRODUCT SOURCING INC 01-222-000-0000-6801		369.00	TSHIRTS, CERTIFICATES	168006	MISCELLANEOUS EXPENSE - D.A.R.	N
	3302 CREATIVE PRODUCT SOURCING INC		369.00	1 Transactions			
106	4355 DACOTAH PAPER 01-251-000-0000-6403		1,117.54	FLOOR CLEANER/RESTROOM CLEAN	19602	JANITORIAL SUPPLIES - JAIL	N
107	01-251-000-0000-6403		112.68	BATHROOM CLEANER	29119	JANITORIAL SUPPLIES - JAIL	N
108	01-251-000-0000-6403		100.80	BRUSHBOWL	78363	JANITORIAL SUPPLIES - JAIL	N
	4355 DACOTAH PAPER		1,331.02	3 Transactions			
224	4312 DAHLSTROM MOTORS 01-201-000-0000-6631		60,695.00	2026 TAHOE - #16		FURNITURE & EQUIPMENT	N
	4312 DAHLSTROM MOTORS		60,695.00	1 Transactions			
65	999999997 DAKOTA BUSINESS SOLUTIONS 01-801-000-0000-6401		394.00	INK FOR POSTAGE MACHINE	12415	SUPPLIES-UNALLOCATED	N
	999999997 DAKOTA BUSINESS SOLUTIONS		394.00	1 Transactions			
171	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6304		31.75	LICENSE/REGISTRATION CHARGER		REPAIR & MAINTENANCE - SQUADS	N
	4313 DEPARTMENT OF MOTOR VEHICLES		31.75	1 Transactions			
110	13483 DEPT OF CORRECTIONS FINANCIAL SERVI 01-251-000-0000-6801		1,150.00	INMATE WAGES FEBRUARY 26	917503	MISCELLANEOUS EXPENSE - JAIL	N
	13483 DEPT OF CORRECTIONS FINANCIAL SERVI		1,150.00	1 Transactions			
111	4321 DIAMOND DRUGS INC 01-251-000-0000-6255		34.46	MEDICATIONS	1564331	MEDICAL - LOCAL	N
	4321 DIAMOND DRUGS INC		34.46	1 Transactions			
190	4320 DS SOLUTIONS, INC 01-061-000-0000-6262		500.00	2025 ELECTION JUDGE MANAGEMENT	14028	OTHER SERVICES - ELECTIONS	N
	4320 DS SOLUTIONS, INC		500.00	1 Transactions			

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
71	7325 G & R CONTROLS, INC. 01-111-000-0000-6300		266.19	ACTUATOR 3RD FLOOR BATHROOM	157915	REPAIRS & MAINTENANCE	N
	7325 G & R CONTROLS, INC.		266.19	1 Transactions			
	7031 GARDEN VALLEY TELEPHONE						
19	01-003-000-0000-6210		367.51	HOSTED IT SERVICES - MARCH	101489037	E-MAIL SERVICES	N
10	01-041-000-0000-6210		785.50	HOSTED IT SERVICES - MARCH	101489037	E-MAIL SERVICES	N
20	01-070-000-0000-6263		1,237.63	HOSTED IT SERVICES -HWY-MARCH	101489037	COMPUTER SERVICES - DP	N
21	01-070-000-0000-6263		1,401.24	HOSTED IT SERVICES-NURSING-MAR	101489037	COMPUTER SERVICES - DP	N
22	01-070-000-0000-6263		1,019.36	HOSTED IT SERVICES- DP -MAR	101489037	COMPUTER SERVICES - DP	N
23	01-070-000-0000-6263		3,416.78	HOSTED IT SERVICES- HS -MAR	101489037	COMPUTER SERVICES - DP	N
11	01-091-000-0000-6210		828.55	HOSTED IT SERVICES - MARCH	101489037	E-MAIL SERVICES	N
18	01-101-000-0000-6300		222.05	HOSTED IT SERVICES - MARCH	101489037	REPAIRS & MAINTENANCE	N
17	01-106-000-0000-6300		336.88	HOSTED IT SERVICES - MARCH	101489037	REPAIRS & MAINTENANCE	N
24	01-111-000-0000-6210		86.51	HOSTED IT SERVICES - MARCH	101489037	E-MAIL SERVICES	N
12	01-121-000-0000-6210		125.09	HOSTED IT SERVICES - MARCH	101489037	E-MAIL SERVICES	N
15	01-132-000-0000-6300		495.46	HOSTED IT SERVICES - MARCH	101489037	REPAIRS & MAINTENANCE	N
13	01-270-000-0000-6300		147.00	HOSTED IT SERVICES - MARCH	101489037	REPAIRS & MAINTENANCE	N
14	01-290-000-0000-6210		73.50	HOSTED IT SERVICES - MARCH	101489037	E-MAIL SERVICES	N
16	01-601-000-0000-6300		218.20	HOSTED IT SERVICES - MARCH	101489037	REPAIRS & MAINTENANCE	N
66	01-070-000-0000-6263		280.00	SETUP/CONFIG RTVISION SERVER	INV-25760	COMPUTER SERVICES - DP	N
67	01-070-000-0000-6263		140.00	INSTALL RTVISION SERVER	INV-25864	COMPUTER SERVICES - DP	N
68	01-070-000-0000-6263		140.00	INSTALL CLOUD CONNECT-RTVISION	INV-25865	COMPUTER SERVICES - DP	N
69	01-070-000-0000-6263		70.00	RTVISION ODBC CONFIGURATION	INV-25995	COMPUTER SERVICES - DP	N
70	01-070-000-0000-6263		140.00	MEETING-CONNECT RTVISION/AS400	INV-25996	COMPUTER SERVICES - DP	N
	7031 GARDEN VALLEY TELEPHONE		11,531.26	20 Transactions			
	8346 HANDYMAN'S HARDWARE						
2	01-111-000-0000-6300		95.12	KIT FOR VB ASSEMBLY - GC SINKS	527685	REPAIRS & MAINTENANCE	N
	8346 HANDYMAN'S HARDWARE		95.12	1 Transactions			
	8413 HERZBERG/JENNIFER						
74	01-801-000-0000-6801		66.08	FOOD FOR WELLNESS		MISCELLANEOUS EXPENSE	N
	8413 HERZBERG/JENNIFER		66.08	1 Transactions			
	11313 KALASH/SARAH						
170	01-251-000-0000-6420		104.30	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
	11313 KALASH/SARAH		104.30	1 Transactions			
	12460 LAWRENCE BUILDERS OF TRF, LLC						

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
223	01-112-000-0000-6636		4,420.00	DROP CEILING-RECORDERS OFFICE		NORTH/MIDDLE RC Building Improvements	N
	12460 LAWRENCE BUILDERS OF TRF, LLC		4,420.00	1 Transactions			
225	01-121-000-0000-6241		700.00	CY2026 MEMBERSHIP		DUES - VETS SERVICE	N
	13431 MACVSO - MN ASSC CTY VETERANS SVC C		700.00	1 Transactions			
29	01-121-000-0000-6330		124.70	MILEAGE TO BEMIDJI - 172 MILES		TRAVEL & EXPENSE	N
30	01-121-000-0000-6330		21.96	MEAL REIMBURSEMENT - 3/3/26		TRAVEL & EXPENSE	N
31	01-121-000-0000-6330		17.35	MEAL REIMBURSEMENT - 3/3/26		TRAVEL & EXPENSE	N
32	01-121-000-0000-6330		24.94	MEAL REIMBURSEMENT - 3/4/26		TRAVEL & EXPENSE	N
33	01-121-000-0000-6330		27.96	MEAL REIMBURSEMENT - 3/5/26		TRAVEL & EXPENSE	N
226	01-121-000-0000-6330		50.00	NATIONAL ASSOCIATION CVSO MEMBE		TRAVEL & EXPENSE	N
28	01-121-000-0000-6330		287.70	LODGING-CVSO SPRING CONF-BEMID	03/03/26-03/05/26	TRAVEL & EXPENSE	N
	13331 MAPES/ANTHONY		554.61	7 Transactions			
27	01-101-000-0000-6301		25.00	EQ442257 MAINTENANCE AGREEMENT	INV14984608	MAINTENANCE AGREEMENT	N
60	01-132-000-0000-6301		52.68	EQ1356645 MAINTENANCE	INV15013064	MAINTENANCE AGREEMENT	N
	13498 MARCO TECHNOLOGIES LLC		77.68	2 Transactions			
115	01-251-000-0000-6255		11.66	NAIL FILE	25115136	MEDICAL - LOCAL	N
	13226 MCKESSON MEDICAL SURGICAL		11.66	1 Transactions			
105	01-091-000-0000-6240		109.00	2026 MN JUDGES CRIMINAL BENCHB	INV1506815	SUBSCRIPTIONS	N
	13341 MINNESOTA CLE		109.00	1 Transactions			
1	01-111-000-0000-6300		145.00	ANNUAL ELEVATOR OPER - GC	ALR0188436X	REPAIRS & MAINTENANCE	N
	13391 MN DEPT OF LABOR & INDUSTRY		145.00	1 Transactions			
189	01-132-000-0000-6401		91.56	DRIVERS MANUALS	5667	SUPPLIES - MOTOR VEHICLE	N
	13539 MNDRIVERSMANUALS.COM		91.56	1 Transactions			
175	01-201-000-0000-6304		16.25	MN DMV-#01 DODGE REGISTRATION	REIMBURSE PC	REPAIR & MAINTENANCE - SQUADS	N

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
176	01-201-000-0000-6330		25.53	HOLIDAY-#01 FUEL/CAPITAL MEETI	REIMBURSE PC	TRAVEL & EXPENSE	N
177	01-201-000-0000-6330		36.14	WAYPOINT-#01 FUEL/CAPITAL MEET	REIMBURSE PC	TRAVEL & EXPENSE	N
174	01-201-000-0000-6801		20.04	EZPACK N SHIP-MAIL #05 VEST BA	REIMBURSE PC	MISCELLANEOUS EXPENSE	N
173	01-220-000-0000-6330		27.77	BLACKCAT-MORRIS ELECTRONICS	REIMBURSE PC	TRAVEL & EXPENSE	N
172	01-255-000-0000-6330		27.79	STAR C-STORE/FUEL AREA AGING M	REIMBURSE PC	TRAVEL & EXPENSE	N
14033	NORTHERN STATE BANK		153.52	6 Transactions			
999999997	NORTHWEST MINNESOTA CVSO						
227	01-121-000-0000-6330		25.00	NWMNCVSO ANNUAL DUES		TRAVEL & EXPENSE	N
999999997	NORTHWEST MINNESOTA CVSO		25.00	1 Transactions			
15323	OFFICE DEPOT						
73	01-041-000-0000-6401		42.89	REPORT COVERS	459838601001	SUPPLIES - AUDITOR	N
72	01-801-000-0000-6401		15.99	POST ITS	459841348001	SUPPLIES-UNALLOCATED	N
178	01-251-000-0000-6255		278.67	TONER-MEDICAL	461625402001	MEDICAL - LOCAL	N
41	01-101-000-0000-6401		229.20	HP87A BLACK TONER	461640642001	SUPPLIES - RECORDER	N
42	01-801-000-0000-6401		12.99	PACKING TAPE	461640642001	SUPPLIES-UNALLOCATED	N
15323	OFFICE DEPOT		579.74	5 Transactions			
13329	OFFICE OF MNIT SERVICES						
37	01-070-000-0000-6263	AP	1,338.65	SEPT 2025 FIBER USAGE	DV25090389	COMPUTER SERVICES - DP	N
38	01-070-000-0000-6263		1,338.65	FEBRUARY 2026 FIBER USAGE	DV26010389	COMPUTER SERVICES - DP	N
13329	OFFICE OF MNIT SERVICES		2,677.30	2 Transactions			
15329	OIL BOYZ EXPRESS LUBE INC						
179	01-201-000-0000-6304		56.58	OIL CHANGE/SERVICE #16	25123	REPAIR & MAINTENANCE - SQUADS	N
15329	OIL BOYZ EXPRESS LUBE INC		56.58	1 Transactions			
16067	PEMBERTON LAW, P.L.L.P.						
40	01-111-000-0000-6801		32.00	EMPLOYEE MATTER	158	MISCELLANEOUS EXPENSE	Y
16067	PEMBERTON LAW, P.L.L.P.		32.00	1 Transactions			
16027	PENNINGTON COUNTY TREASURER						
188	01-601-000-0000-6209		70.06	POSTAGE - FEB	4472	POSTAGE	N
16027	PENNINGTON COUNTY TREASURER		70.06	1 Transactions			
16311	PRO-WEST & ASSOCIATES INC						
39	01-103-000-0000-6263		1,262.44	PARCEL MAINTENANCE	INV-3111	COMPUTER SERVICES	N
16311	PRO-WEST & ASSOCIATES INC		1,262.44	1 Transactions			

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
26	20358 QUADIENT FINANCE USA, INC. 01-801-000-0000-6209		3,000.00	POSTAGE - FEB		POSTAGE	N
	20358 QUADIENT FINANCE USA, INC.		3,000.00	1 Transactions			
109	18127 RELIANCE TELEPHONE SYSTEMS 01-251-000-0000-6801		1,667.55	TRUST ACCOUNT TRASNFRS	2088	MISCELLANEOUS EXPENSE - JAIL	N
	18127 RELIANCE TELEPHONE SYSTEMS		1,667.55	1 Transactions			
	19369 SANFORD PATIENT FINANCIAL SERVICES						
144	01-251-000-0000-6255		46.80	DR 6332	225318245	MEDICAL - LOCAL	6
145	01-251-000-0000-6255		46.80	DR 6332	225333542	MEDICAL - LOCAL	6
117	01-251-000-0000-6255		125.11	DR 6332	227806905	MEDICAL - LOCAL	6
146	01-251-000-0000-6255		237.60	DR 6562	231181538	MEDICAL - LOCAL	6
118	01-251-000-0000-6255		5.75	DR 6553	231292349	MEDICAL - LOCAL	6
147	01-251-000-0000-6255		431.20	DR 6562	231598586	MEDICAL - LOCAL	6
119	01-251-000-0000-6255		5.75	DR 6562	231787907	MEDICAL - LOCAL	6
120	01-251-000-0000-6255		86.46	DR 6562	231787976	MEDICAL - LOCAL	6
121	01-251-000-0000-6255		96.63	DR 6044	231967837	MEDICAL - LOCAL	6
148	01-251-000-0000-6255		320.40	DR 6562	232660424	MEDICAL - LOCAL	6
149	01-251-000-0000-6255		361.20	DR 6577	232722668	MEDICAL - LOCAL	6
122	01-251-000-0000-6255		150.92	DR 6557	232726431	MEDICAL - LOCAL	6
123	01-251-000-0000-6255		42.72	DR 6557	232922090	MEDICAL - LOCAL	6
124	01-251-000-0000-6255		68.66	DR 6359	233010891	MEDICAL - LOCAL	6
125	01-251-000-0000-6255		50.86	DR 6562	233068514	MEDICAL - LOCAL	6
126	01-251-000-0000-6255		68.66	DR 6099	233293064	MEDICAL - LOCAL	6
127	01-251-000-0000-6255		96.63	DR 6099	233295394	MEDICAL - LOCAL	6
128	01-251-000-0000-6256		96.63	DR 6354	233588918	MEDICAL - REIMBURSED	6
129	01-251-000-0000-6256		153.30	DR 6354	233615348	MEDICAL - REIMBURSED	6
150	01-251-000-0000-6255		320.40	DR 6600	233761579	MEDICAL - LOCAL	6
151	01-251-000-0000-6256		1,463.50	DR 6255	233761716	MEDICAL - REIMBURSED	6
152	01-251-000-0000-6255		2,200.26	DR 6599	233761722	MEDICAL - LOCAL	6
130	01-251-000-0000-6255		6.26	DR 6599	233762008	MEDICAL - LOCAL	6
131	01-251-000-0000-6256		132.62	DR 6255	233762067	MEDICAL - REIMBURSED	6
132	01-251-000-0000-6255		196.05	DR 6599	233777466	MEDICAL - LOCAL	6
133	01-251-000-0000-6255		68.66	DR 6359	233934699	MEDICAL - LOCAL	6
134	01-251-000-0000-6255		68.66	DR 6044	233935056	MEDICAL - LOCAL	6
142	01-251-000-0000-6255		68.66	DR 6359	234118231	MEDICAL - LOCAL	6
135	01-251-000-0000-6255		50.86	DR 6600	234214641	MEDICAL - LOCAL	6
153	01-251-000-0000-6255		1,182.14	DR 6579	234260250	MEDICAL - LOCAL	6
136	01-251-000-0000-6255		148.62	DR 6579	234265120	MEDICAL - LOCAL	6

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
137	01-251-000-0000-6255		126.72	DR 6099	234282570	MEDICAL - LOCAL	6
138	01-251-000-0000-6256		68.66	DR 6604	234522527	MEDICAL - REIMBURSED	6
155	01-251-000-0000-6255		65.60	DR 6275	234534317	MEDICAL - LOCAL	6
139	01-251-000-0000-6255		50.86	DR 6275	234855823	MEDICAL - LOCAL	6
140	01-251-000-0000-6255		68.66	DR 6000	234875129	MEDICAL - LOCAL	6
141	01-251-000-0000-6255		68.66	DR 6354	235117842	MEDICAL - LOCAL	6
143	01-251-000-0000-6255		126.72	DR 6099	235189762	MEDICAL - LOCAL	6
154	01-251-000-0000-6256		197.60	DR 6012	235248845	MEDICAL - REIMBURSED	6
19369	SANFORD PATIENT FINANCIAL SERVICES		9,172.25		39 Transactions		
19356	SAYLER DDS/BENJAMIN A						
156	01-251-000-0000-6255		70.00	DENTAL 6237	3312026	MEDICAL - LOCAL	6
157	01-251-000-0000-6255		30.00	DENTAL 6237	3312026	MEDICAL - LOCAL	6
158	01-251-000-0000-6255		150.00	DENTAL 6237	3312026	MEDICAL - LOCAL	6
159	01-251-000-0000-6255		150.00	DENTAL 6564	3312026	MEDICAL - LOCAL	6
160	01-251-000-0000-6255		70.00	DENTAL 6564	3312026	MEDICAL - LOCAL	6
161	01-251-000-0000-6255		30.00	DENTAL 6564	3312026	MEDICAL - LOCAL	6
19356	SAYLER DDS/BENJAMIN A		500.00		6 Transactions		
19547	SKILLET KITCHEN						
112	01-251-000-0000-6427		24,048.43	FEBRUARY 2026 MEALS	13290	JAIL MEALS	N
19547	SKILLET KITCHEN		24,048.43		1 Transactions		
19577	SOURDIF/ROY						
4	01-003-000-0000-6330		15.99	MEAL REIMBURSEMENT - AMC	03/03/26	TRAVEL & EXPENSE	N
5	01-003-000-0000-6330		19.92	MEAL REIMBURSEMENT - AMC	03/03/26	TRAVEL & EXPENSE	N
6	01-003-000-0000-6330		10.98	MEAL REIMBURSEMENT - AMC	03/04/26	TRAVEL & EXPENSE	N
3	01-003-000-0000-6330		40.25	MEAL REIMBURSEMENT - AMC	03/05/26	TRAVEL & EXPENSE	N
8	01-003-000-0000-6330		424.78	LODGING-ST PAUL - AMC	3/3/26-3/5/26	TRAVEL & EXPENSE	N
7	01-003-000-0000-6330		35.00	MEAL REIMBURSEMENT - AMC	3/4/26	TRAVEL & EXPENSE	N
19577	SOURDIF/ROY		546.92		6 Transactions		
20027	THE TIMES/CHAMPION MEDIA LLC						
164	01-201-000-0000-6801		90.00	1 WK AD - TIMES - DEPUTY	ACCT # 22059264	MISCELLANEOUS EXPENSE	N
166	01-201-000-0000-6801		80.00	1 WK AD - WATCH - DEPUTY	ACCT # 22059264	MISCELLANEOUS EXPENSE	N
168	01-201-000-0000-6801		10.00	INTERNET JOB WATCH/DEPUTY	ACCT # 22059264	MISCELLANEOUS EXPENSE	N
163	01-255-000-0000-6801		54.00	1 WK AD - TIMES - STS POSITION	ACCT # 22059264	MISCELLANEOUS EXPENSE	N
165	01-255-000-0000-6801		48.00	1 WK AD - WATCH - STS	ACCT # 22059264	MISCELLANEOUS EXPENSE	N
167	01-255-000-0000-6801		10.00	INTERNET JOB WATCH/STS	ACCT # 22059264	MISCELLANEOUS EXPENSE	N
181	01-201-000-0000-6801		97.50	1 WK AD-TIMES-DEPUTY	ACCT #22059264	MISCELLANEOUS EXPENSE	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
182	01-201-000-0000-6801		80.00	1 WK AD-WATCH - DEPUTY	ACCT #22059264	MISCELLANEOUS EXPENSE	N
183	01-201-000-0000-6801		10.00	INTERNET JOB WATCH-DEPUTY	ACCT #22059264	MISCELLANEOUS EXPENSE	N
184	01-201-000-0000-6801		97.50	1 WK AD-TIMES-DEPUTY	ACCT #22059264	MISCELLANEOUS EXPENSE	N
185	01-201-000-0000-6801		80.00	1 WK AD-WATCH-DEPUTY	ACCT #22059264	MISCELLANEOUS EXPENSE	N
186	01-201-000-0000-6801		97.50	1 WK AD-TIMES-DEPUTY	ACCT #22059264	MISCELLANEOUS EXPENSE	N
187	01-201-000-0000-6801		80.00	1 WK AD-WATCH-DEPUTY	ACCT #22059264	MISCELLANEOUS EXPENSE	N
25	01-121-000-0000-6401		64.01	BUSINESS CARDS - TM	ACCT# 22059607	SUPPLIES - VETS SERVICE	N
20027	THE TIMES/CHAMPION MEDIA LLC		898.51				
				14 Transactions			
20047	THRIFTY WHITE PHARMACY						
201	01-251-000-0000-6256		22.43	6452 RX	11301	MEDICAL - REIMBURSED	N
197	01-251-000-0000-6256		23.47	6422 RX	14373	MEDICAL - REIMBURSED	N
222	01-251-000-0000-6256		3.99	6426 RX	23285	MEDICAL - REIMBURSED	N
200	01-251-000-0000-6255		106.12	6099 RX	27971	MEDICAL - LOCAL	N
218	01-251-000-0000-6255		100.34	6044 RX	33284	MEDICAL - LOCAL	N
191	01-251-000-0000-6255		7.98	6065 RX	45421	MEDICAL - LOCAL	N
211	01-251-000-0000-6255		19.95	6487 RX	48017	MEDICAL - LOCAL	N
217	01-251-000-0000-6255		22.56	6170 RX	50986	MEDICAL - LOCAL	N
204	01-251-000-0000-6255		13.67	6493 RX	55003	MEDICAL - LOCAL	N
214	01-251-000-0000-6255		23.85	6359 RX	61144	MEDICAL - LOCAL	N
205	01-251-000-0000-6256		46.84	6237 RX	65314	MEDICAL - REIMBURSED	N
221	01-251-000-0000-6256		41.11	6597 RX	65752	MEDICAL - REIMBURSED	N
220	01-251-000-0000-6256		46.53	6354 RX	67840	MEDICAL - REIMBURSED	N
194	01-251-000-0000-6255		98.57	6000 RX	68484	MEDICAL - LOCAL	N
207	01-251-000-0000-6256		83.28	6603 RX	68646	MEDICAL - REIMBURSED	N
192	01-251-000-0000-6256		21.85	6012 RX	69625	MEDICAL - REIMBURSED	N
208	01-251-000-0000-6256		24.54	6135 RX	69964	MEDICAL - REIMBURSED	N
209	01-251-000-0000-6256		34.13	6213 RX	70023	MEDICAL - REIMBURSED	N
212	01-251-000-0000-6256		26.94	6145 RX	70042	MEDICAL - REIMBURSED	N
196	01-251-000-0000-6255		30.88	6013 RX	70081	MEDICAL - LOCAL	N
213	01-251-000-0000-6255		5.69	6592 RX	70303	MEDICAL - LOCAL	N
193	01-251-000-0000-6255		3.99	6514 RX	70681	MEDICAL - LOCAL	N
219	01-251-000-0000-6256		63.26	6401 RX	70687	MEDICAL - REIMBURSED	N
216	01-251-000-0000-6255		22.35	6560 RX	70750	MEDICAL - LOCAL	N
198	01-251-000-0000-6256		43.01	6564 RX	70751	MEDICAL - REIMBURSED	N
206	01-251-000-0000-6256		5.59	6573 RX	70794	MEDICAL - REIMBURSED	N
215	01-251-000-0000-6256		7.79	6557 RX	70796	MEDICAL - REIMBURSED	N
199	01-251-000-0000-6256		25.84	6602 RX	70797	MEDICAL - REIMBURSED	N
195	01-251-000-0000-6256		7.98	6604 RX	70805	MEDICAL - REIMBURSED	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
210	01-251-000-0000-6255		7.98	6114 RX	70838	MEDICAL - LOCAL	N
202	01-251-000-0000-6255		36.75	6579 RX	7692	MEDICAL - LOCAL	N
203	01-251-000-0000-6255		390.24	6579 RX	7692	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		1,419.50	32 Transactions			
20341	TONGEN/ADAM						
180	01-220-000-0000-6420		147.99	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
20341	TONGEN/ADAM		147.99	1 Transactions			
11039	TRF RADIO						
34	01-201-000-0000-6801		75.00	NOW HIRING - DEPUTY	42227-1	MISCELLANEOUS EXPENSE	N
35	01-201-000-0000-6801		75.00	NOW HIRING - DEPUTY	42227-2	MISCELLANEOUS EXPENSE	N
11039	TRF RADIO		150.00	2 Transactions			
1 Fund Total:			157,623.42	County Revenue		46 Vendors	195 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1325	AIRGAS USA, LLC						
103	03-350-000-0000-6556		33.60	CYLINDER RENTAL		SHOP SUPPLIES	N
104	03-350-000-0000-6556		68.02	WELDING SUPPLIES		SHOP SUPPLIES	N
1325	AIRGAS USA, LLC		101.62	2 Transactions			
3307	COMMISSIONER OF TRANSPORTATION-ST						
101	03-330-000-0000-6274		213.30	LAB TESTING		LAB TESTING	N
102	03-330-000-0000-6274		388.09	EQUIPMENT CALIBRATION		LAB TESTING	N
3307	COMMISSIONER OF TRANSPORTATION-ST		601.39	2 Transactions			
6006	FARMERS UNION OIL						
95	03-350-000-0000-6560		1,529.88	DIESEL SHOP 211		GAS & DIESEL	N
96	03-350-000-0000-6560		1,444.13	DIESEL SHOP 213		GAS & DIESEL	N
97	03-350-000-0000-6560		551.22	DIESEL SHOP 212		GAS & DIESEL	N
98	03-350-000-0000-6560		647.00	DIESEL SHOP 215		GAS & DIESEL	N
99	03-350-000-0000-6562		1,506.05	GREASE, TRANSMISSION FLUID		MOTOR OIL & LUBRICANTS	N
100	03-350-000-0000-6562		81.05	OIL		MOTOR OIL & LUBRICANTS	N
6006	FARMERS UNION OIL		5,759.33	6 Transactions			
6349	FASTENAL COMPANY						
93	03-350-000-0000-6556		306.22	SCREWS, LOCK NUTS WASHERS	MNROS139913	SHOP SUPPLIES	N
94	03-350-000-0000-6556		8.76	FACE SHIELD VISOR	MNROS139943	SHOP SUPPLIES	N
6349	FASTENAL COMPANY		314.98	2 Transactions			
6363	FRONTIER PRECISION, INC						
92	03-330-000-0000-6554		150.00	RELICENSE TRIMBLE CONTROLLER	INV344823	ENGINEERING & SURVEYING SUPPI	N
6363	FRONTIER PRECISION, INC		150.00	1 Transactions			
8380	HDR ENGINEERING, INC.						
91	03-330-000-0000-6261		2,050.28	P/E 57-630-004	1200804793	CONSULTING & LEGAL SERVICES	N
8380	HDR ENGINEERING, INC.		2,050.28	1 Transactions			
13393	MINNESOTA NORTHERN RAILROAD INC						
89	03-350-000-0000-6252		156.00	ELECTRICITY RR SIGNALS - FEB		ELECTRICITY	N
13393	MINNESOTA NORTHERN RAILROAD INC		156.00	1 Transactions			
13317	MN COUNTY ENGINEERS ASSN						
90	03-320-000-0000-6241		1,035.00	2026 MEMBERSHIP DUES		DUES	N
13317	MN COUNTY ENGINEERS ASSN		1,035.00	1 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564		1,573.83	SWIVEL ARM INSPECTIONS-MOWERS		EQUIPMENT REPAIR PARTS	N
	14316 NELSON EQUIPMENT OF TRF INC		1,573.83	1 Transactions			
86	14440 NORTHDALE OIL INC. 03-350-000-0000-6560		1,046.15	GAS & DIESEL SHOP 500		GAS & DIESEL	N
87	03-350-000-0000-6560		548.17	GAS & DIESEL SHOP 500		GAS & DIESEL	N
	14440 NORTHDALE OIL INC.		1,594.32	2 Transactions			
85	16460 POMP'S TIRE SERVICE, INC 03-350-000-0000-6564		1,107.84	TIRES	1550037812	EQUIPMENT REPAIR PARTS	N
84	03-350-000-0000-6564		58.00	FLAT REPAIR	1550037828	EQUIPMENT REPAIR PARTS	N
	16460 POMP'S TIRE SERVICE, INC		1,165.84	2 Transactions			
82	17002 QUILL CORPORATION 03-320-000-0000-6401		446.15	TAPE,CAT LINE,TONER,TIME CARDS		SUPPLIES	N
	17002 QUILL CORPORATION		446.15	1 Transactions			
83	18357 RINKE NOONAN 03-330-000-0000-6261		200.00	RETAINER - FEBRUARY	409765	CONSULTING & LEGAL SERVICES	Y
	18357 RINKE NOONAN		200.00	1 Transactions			
79	18439 ROCKSBURY TRUCK REPAIR 03-350-000-0000-6564		107.50	DOT INSPECTION	45272	EQUIPMENT REPAIR PARTS	N
80	03-350-000-0000-6564		107.50	DOT INSPECTION	45273	EQUIPMENT REPAIR PARTS	N
81	03-350-000-0000-6564		107.50	DOT INSPECTION	45282	EQUIPMENT REPAIR PARTS	N
	18439 ROCKSBURY TRUCK REPAIR		322.50	3 Transactions			
78	19028 SORVIG OIL MOBIL DIST 03-350-000-0000-6418		50.00	KEROSENE	25882	PROPANE FOR HEATING SHOPS	N
	19028 SORVIG OIL MOBIL DIST		50.00	1 Transactions			
75	20027 THE TIMES/CHAMPION MEDIA LLC 03-320-000-0000-6263		204.75	AD FUEL, RENTAL, CULVERTS	ACCT #22059265	COMPUTER SERVICES	N
	20027 THE TIMES/CHAMPION MEDIA LLC		204.75	1 Transactions			
77	20075 THIEF RIVER GLASS CO 03-350-000-0000-6564		848.58	LAMINATE CAB WINDOW	16015	EQUIPMENT REPAIR PARTS	N
	20075 THIEF RIVER GLASS CO		848.58	1 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
76	20351 TINJUM APPRAISAL CO INC 03-330-000-0000-6273		12,500.00	APPRAISALS SAP57-611-002		LINE MOVES & EASEMENTS	N
	20351 TINJUM APPRAISAL CO INC		12,500.00	1 Transactions			
3 Fund Total:			29,074.57	Road & Bridge	18 Vendors	30 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18357	RINKE NOONAN						
62	40-746-000-0000-6262		461.00	REDETERMINATION OF BENEFITS	410054	OTHER SERVICES	Y
61	40-770-000-0000-6262		308.50	REDETERMINATION OF BENEFITS	410496	OTHER SERVICES	Y
18357	RINKE NOONAN		769.50				
				2 Transactions			
40 Fund Total:			769.50	Ditch Funds	1 Vendors	2 Transactions	
Final Total:			187,467.49	65 Vendors	227 Transactions		

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Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	157,623.42	County Revenue
	3	29,074.57	Road & Bridge
	40	769.50	Ditch Funds
All Funds		187,467.49	Total

Approved by,

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Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	19343 LARSON/MELISSA 01-251-000-0000-6330		17.93	TRANSPORT MEAL REIMBURSEMENT	3/4/26	TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		17.93	1 Transactions			
1 Fund Total:			17.93	County Revenue	1 Vendors	1 Transactions	
Final Total:			17.93	1 Vendors	1 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	17.93	County Revenue
All Funds	17.93	Total

Approved by,

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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the Pennington
County Human Service Committee for March 17, 2026 (detailed minutes on record) are hereby
adopted:

SECTION A

- I. To approve February 17, 2026, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve and re-authorize the Pennington County Pre-Petition Screening Team and the list of screeners as presented.
B. To approve the CY 2026-2028 Clinical Supervision Purchase of Service Agreement between Jennifer Manning and Pennington County Human Services, as presented.
C. To approve the CY 2026-2027 Whole-of-State Service Agreement and Work Order Contract Between the State of Minnesota (MNIT) and Pennington County Human Services as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date



MINNESOTA STATE LAW LIBRARY COUNTY LAW LIBRARY PROGRAM AGREEMENT

This contract is for professional law library services between the Minnesota State Law Library, address below (“State Law Library”) and the Pennington County Law Library, address 141 Main ave South, Thief River Falls, MN 56701 (“County Law Library”).

1. SERVICES

By written acceptance below, the State Law Library agrees to perform the following work for County Law Library:

Initial choice below:

 Tier 1:

- Provide print copies of: *Minnesota Statutes* (market value \$325) and *Minnesota Rules* (market value \$325), to be sent as they are published. This includes interim year supplements.
- Brief phone and/or email assistance with any or all of the following: policies and procedures, collection development/maintenance, fees, hiring, vendor questions, billing issues, and other related library management issues.

OR

 X Tier 2:

- All tier 1 services
- One annual on-site visit to a County Law Library location by the State Law Librarian or designee.
- Evaluation of library’s print and electronic resource contracts. Written recommendations will be provided.
- Evaluation of existing print collection. Written recommendations for additions or weeding will be provided.
- Access to a toll-free phone number to the State Law Library reference desk, which can be posted in the County Law Library for use by County Law Library patrons and/or staff.
- Advice on setting up and maintaining a legal clinic, if desired.
- Advice on law library budget, including a review of current expenses.
- Creation of, or the annual updating of, a resource list of free and trustworthy internet legal research resources for Minnesota, including local municipalities.
- Creation of, or the annual updating of, a social and legal service provider list specific to the county.
- If desired, assistance collaborating with the local public library for shared collection, shared services, research training or other cooperative partnerships.
- Attendance at a Law Library Board of Trustees meeting – via phone, or during in-person visit.
- Guidance on changing law library fees/fines.
- Guidance on a law library move or remodel.

2. CONSIDERATION

As consideration for the aforementioned services, the County Law Library agrees to pay the State Law Library according to the following schedule:

Tier 1: \$350 per year

OR

Tier 2: 3% of the County Law Library's annual civil fee and criminal fine revenue or \$400, whichever is higher.

As a means of ascertaining the appropriate Tier 2 fee, the State Law Library will obtain an income report from State Court Administration for the fiscal year (July 1 – June 30) immediately preceding this agreement. If law library fees and/or fines were set to \$0 in the previous fiscal year, the CLLP charge will be based on the last fiscal year in which fees/fines were assessed.

The payment of the *Tier 2* fee by the County Law Library may be aggregated and paid semi-annually at the discretion of the County Law Library.

Indicate billing preference (applies to *Tier 2 only*):

_____ Semi-Annually X Annually

Payment is due within 30 days after receipt of the invoice, unless other arrangements are made. Failure to pay the fee may result in the termination of services.

3. TERM OF AGREEMENT

This Contract shall be effective on March 1, 2026, and shall remain in effect until February 28, 2027.

4. CANCELLATION

This Contract may be cancelled only by written agreement of the parties.

5. AUTHORIZED REPRESENTATIVE.

The State's authorized representative for purposes of administration of this contract is Liz Reppe, State Law Librarian. Mailing address: Minnesota State Law Library, G25 Minnesota Judicial Center, 25 Rev. Dr. Martin Luther King Blvd., St. Paul, MN 55155. Email address: liz.reppe@courts.state.mn.us

6. AMENDMENT

Any amendments to this agreement shall be in writing and shall be executed by the same parties who executed the original agreement, or their successors in office.

7. JURISDICTION AND VENUE

This agreement is governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this agreement, or breach thereof, will be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

6. INTERPRETATION; INTEGRATION

Failure by either Party at any time to enforce any of the provisions of this contract or any right or remedy available under this contract or at law or in equity, or to exercise any option in this contract, shall not constitute a waiver of such provision, right, remedy or option or in any way affect the validity of this contract. The waiver of any default by either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed. Every provision of this contract shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this contract so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this contract, and all other provisions shall remain in full force and effect. This contract sets forth the entire agreement and understanding between the Parties regarding the subject matter of the contract and supersedes any prior representations, statements, proposals, negotiations, discussions, understandings, or agreements regarding the same subject matter; provided that all terms and conditions of all preexisting contracts or agreements between the parties shall continue in full force and effect except as supplemented, modified or superseded by this contract.

7. LIABILITY

The County Law Library and the State Law Library agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other and the results thereof. The County Law Library liability shall be governed by Minnesota Statutes, Section 466.04, and the State Law Library liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.735, and other applicable law.

The County Law Library must sign its approval in the designated signature block and return an original signed Agreement to the address indicated in section 5 above, or scan and email the agreement to Liz Reppe, prior to the commencement of services. The State Law Library will remit an executed copy and invoice to the County Law Library once all signatures have been obtained.

I. COUNTY LAW LIBRARY:

Person signing attests that he or she is legally authorized to bind County Law Library under applicable by-laws, articles, resolutions, or ordinance.

Signed:
Printed Name:
Title:
Date:

II. STATE LAW LIBRARY: (authorized signature)

By:
Title: State Law Librarian
Date:

COUNTY LAW LIBRARY CONTACT (Indicate below to whom and where we should send library resources and email. Please notify the State Law Library if *contracts* should be sent to a different person/address.)

Contact's Name:	Jennifer Herzberg
Address: (If different from address listed above)	101 Main Ave N. Thief River Falls, MN 56701
Email	jmherzberg@penningtonmn.gov
Phone	218-683-7000 ext 111
Send contracts to: (If different from person listed above)	

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AFFIDAVIT

STATE OF MINNESOTA)

COUNTY OF PENNINGTON)

Tanya Kimball being duly sworn, on oath says: that ...he/she
Tanya Kimball the owner ... of that certain Warrant
Numbered 114146 issued to Tanya Kimball by Pennington County
Human Services for 164.90 Dollars and
bearing date the 17 day of August, 2023; that said
_____ has not been paid but has become lost and destroyed in the manner following, to-wit:

Further affiant saith not save thathe/she makes this affidavit for the purpose of having a duplicate thereof issued to _____

Subscribed and sworn to before me this
4th Day of March, 2024

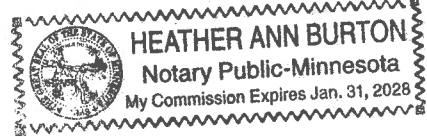
Tanya R. Kimball
(Signature of Principal)

[Signature]

Heather Burton

Notary Public, Pennington County, MN

My commission expires: 1-31-28



ORDER ON BOND

The foregoing application and affidavit requesting that a duplicate Order-Warrant be issued to said affiant without the furnishing of an indemnifying bond is hereby _____
(Granted/Denied)

Dated this _____ day of _____

Attest: _____
(Chairman-Mayor-President)

Auditor/Clerk

*This order must be signed by presiding officer of the County, Town, City or School District, as the case may be. M.S.A. Section 366.24, as amended by Laws of 1961, Chapter 60. (a) If the application to dispense with the furnishing of an indemnifying bod is denied then use the bond on the reverse side hereof.



AUDITOR – TREASURER'S OFFICE

101 Main Avenue North
P.O. Box 616
Thief River Falls, MN 56701
(218) 683-7000

March 20, 2026

The Honorable John Burkel, Co-Vice Chair
House Environment and Natural Resources Finance and Policy Committee
2nd Floor Centennial Office Building
St. Paul, MN 55155

The Honorable Mark Johnson
95 University Ave. W.
MN Senate Building, Room 2401
St. Paul, MN 55155

Dear Mr. Burkel and Mr. Johnson:

On behalf of the Pennington County Board of Commissioners, I write to express our strong **opposition** to **House File No. 1012**.

Pennington County is the proud home of Arctic Cat, manufacturer of off-highway vehicles, and our state forests and public lands are not only vital to our heritage, they provide recreational opportunities that bring families, visitors, and communities together. Northern MN takes pride in our public lands and off-highway vehicle trail systems that allow all Minnesotans to enjoy this great resource. This proposed legislation would unfairly limit public access to these public lands.

Greater Minnesota welcomes riders from the metro area and beyond, who in turn contribute to our local economies via hotel stays, restaurant visits, and fuel stops at gas stations. Restricting access to public lands and our trail systems would have significant impacts on area businesses and communities that depend on this tourism.

Minnesota currently has environmental protections in place for responsible trail design, construction, and use. These protections ensure minimal environmental impact while allowing responsible access.

We urge you to **oppose HF 1012** and stand with Greater Minnesota who cherish and protect our forests and public lands while responsibly enjoying them. Thank you for your time and consideration on this matter!

Sincerely,

David Sorenson, County Board Chair
Pennington County, MN