

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER – COUNTY BOARD ROOM
TUESDAY, APRIL 28, 2026, 10:00 A.M.**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Amendments to the Agenda**
- 4. Recognition of Citizens** – Individuals present may address the Board about items not on the regular agenda; no action on these items is required at this time.
- 5. Approval of the Board minutes; bills**
- 6. Regular Agenda**
 - 10:05 Julie Sjostrand – Human Services Director
 - 10:10 Mike Flaagan - County Engineer
 - 10:20 Seth Vettleson – County Sheriff
- 7. County Auditor-Treasurer Items**
- 8. County Coordinator Items**
- 9. County Attorney Items**
- 10. Committee Reports / Commissioner Updates**
- 11. Adjournment**

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
JUSTICE CENTER BOARD ROOM
APRIL 14, 2026 – 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, April 14, 2026, at 10:00 a.m. Members Present: Seth Nelson, Bruce Lawrence, Roy Sourdif, Dave Sorenson, and Neil Peterson. Members absent: None.

The meeting was called to order by Chairman Sorenson, and the Pledge of Allegiance was recited.

The Chairman asked if there were any amendments to the agenda. Hearing none, there was a motion by Commissioner Peterson, seconded by Commissioner Sourdif, to approve the agenda as presented. Motion carried.

Recognition of Citizens: None.

Motioned by Commissioner Sourdif, seconded by Commissioner Lawrence, to approve the County Board minutes of March 24, 2026, as written. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Lawrence, to approve the Auditor and Manual warrants for March 2026 totaling \$1,446,437.96 and the following Commissioner warrants. Motion carried.

County Revenue	\$269,718.58
Road & Bridge	\$ 85,291.37
Solid Waste Facility	\$ 5,720.00

Meal reimbursements and per diems in the amount of \$2,541.70 were also approved.

Ann Joppru, Jim Retka – NW Regional Development Center

Mr. Retka and Ms. Joppru met with the Board and presented an update on the agency's 2025 activities and projects. Mr. Retka noted a 2025 budget of \$8,043,481 and discussed their tax levy authority and tax capacity. The agency is currently developing a 10-year, regional solid waste plan for Pennington and 5 area counties. Other items discussed include the Northstar Neighbors Community Land Trust, Advance Thief River Childcare Collaborative, and Age Friendly MN. Ms. Joppru discussed Dancing Sky - Area Agency on Aging, of which 21 counties are part of and provide programs such as Matter of Balance, Living Well with Diabetes, and SAIL. In 2025, the revolving loan fund had 20 active loans in Pennington County totaling over \$12.2M. Mr. Retka discussed a \$760k grant for TRF to build a trail from Lincoln High School to the west side of the city, and a \$592k grant to build a trail near Franklin Middle School; both to be completed mid-2026. The Board thanked them for their report.

Julie Sjostrand – Human Services Director

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to accept the resignation of Full-Time Office Support Specialist Shelby Barth effective April 10, 2026. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to authorize the Human Service Director to post, advertise, and hire for the vacant position of Full-Time Office Support Specialist. Motion carried.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to hire/transfer Full-Time Social Service Supervisor Elizabeth Gerhart to the position of Full-Time Human Services Director at wage step 3 (\$54.52/hour) effective April 20, 2026. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve advertising and posting for the full-time position of Social Service Supervisor. Motion carried.

Alex Bladow – Assistant County Engineer

Mr. Bladow reviewed the quotes received for a new highway department pickup to be used for engineering services, including surveying and project inspections:

Northern Motors:	1) 2026 Chevrolet 1500 LD Silverado, 5.3L, 4WD	\$45,100
	2) 2026 Chevrolet 1500 LD Silverado, 2.7L, 4WD	\$44,115
Westside Motors:	1) 2026 Ram Tradesman, 3.0L, 4WD	\$44,321
	2) 2026 Ram Bighorn, 3.0L, 4WD	\$48,166
Neighbors Ford:	1) 2026 F-150 XLT, 3.5L, 4WD	\$58,794

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the quote of \$44,115 by Northern Motors for the purchase of a 2026 Chevrolet 1500 LD Silverado. Discussion followed with Mr. Bladow noting the pickup will be mainly used for travel, so the V-6 motor will be sufficient. Following discussion, the motion was carried.

Mr. Bladow noted that TrueNorth Steel has provided the county with a quote on culverts for 2026 and pricing did not change from 2025. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to accept the quote from TrueNorth Steel for 2026 culvert purchases. Motion carried.

Mr. Bladow noted that the County has received Local Road Improvement Plan (LRIP) funding for full-depth reclamation and overlay of CSAH #22 from CSAH #3 to the Marshall County line, with the project slated for 2027.

Motioned by Commissioner Peterson, seconded by Commissioner Lawrence, to approve renewal of a contract with George Coulombe for County Surveyor services at the rate of \$75.00 per hour effective April 1, 2026, to April 1, 2027. Motion carried.

The Board discussed the employment contract of Mike Flaagan as Pennington County Engineer, which expires April 30, 2026. Commissioner Peterson noted that the Personnel Committee has discussed a new contract with Mr. Flaagan and in consideration of his 24+ years of great service to the county, the Committee is recommending approval of the proposed contract. Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve a four-year employment contract with Michael L. Flaagan as Pennington County Engineer effective May 1, 2026, with the following monthly salary effective May 1 of each year: 2026 = \$12,750, 2027 = \$13,133, 2028 = \$13,526, 2029 = \$13,932. Motion carried.

Mr. Bladow reviewed the upcoming highway department project plans for years 2026-2030 and construction allotments for annual regular state aid and municipal state aid.

Misty Manderud – Sheriff’s Office Manager

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to accept the resignation of Full-Time Jail Sergeant Cameron White effective April 17, 2026. Motion carried. Mr. White has accepted a Deputy Sheriff position in Traverse County, MN.

Motioned by Commissioner Lawrence, seconded by Commissioner Nelson, to approve the transfer of Stephanie Schwartz from Part-Time Dispatcher/Correctional Officer to Full-Time Dispatcher/Correctional Officer effective April 27, 2026. Motion carried.

Motioned by Commissioner Lawrence, seconded by Commissioner Peterson, to approve the transfer of Austyn Bourman from Part-Time Dispatcher/Correctional Officer to Full-Time Dispatcher/Correctional Officer effective April 27, 2026. Motion carried.

Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to approve the hire of Jason Clayton Klaven as Full-Time Sentence to Service Crew Leader with starting date yet to be determined. Motion carried.

County Auditor-Treasurer Items:

Motioned by Commissioner Nelson, seconded by Commissioner Sourdif, to approve various tax abatements as presented for assessment year 2025, taxes payable 2026, to reflect errors in classifications, valuations, and exclusions. Motion carried.

Ms. Herzeberg stated that Enbridge Energy filed a tax court petition in October 2025 for tax assessment year 2025, taxes payable 2026. Enbridge appealed two orders from the Commissioner of Revenue - the first a valuation appeal of their operating property; the second a pollution control appeal which was denied in part and allowed the company’s request for a property tax exemption for property it claims is primarily used to abate pollution. The MN Department of Revenue and Enbridge Energy have agreed to a settlement of the valuation appeal, except for the original cost of property primarily used

to abate pollution. For this reason, it was agreed to stay the proceeding in the valuation appeal pending final determination of the pollution control appeal.

The Minnesota Energy tax court appeal has been settled for assessment year 2024, payable 2025, thereby reducing the property valuation from \$428,812,300 to \$321,600,000. This results in an approximate \$55,000 refund to be apportioned among the school, city, county, and other local taxing authorities, with an estimated county impact of \$18,000. Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to authorize the County Auditor-Treasurer to issue the refund payment to Minnesota Energy once all calculations have been finalized. Motion carried.

County Coordinator Items:

Motioned by Commissioner Lawrence, seconded by Commissioner Sourdif, to approve an agreement with Terracon Consultants, Inc. in the amount of \$2,424.32 for proof load testing of mechanical roof fasteners to be used during the re-roofing project at the Law Enforcement Center in 2026. Motion carried.

County Attorney Items: None.

Committee Reports/Commissioner Updates:

Commissioner Peterson stated that two representatives from MN Rural Counties are testifying in support of a bill to slow down the Act and various mandates being proposed. Northern Counties is working in opposition to the proposed trail closing for ATVs and snowmobiles.

Motioned by Commissioner Sourdif, seconded by Commissioner Nelson, to adjourn the Board meeting to April 28, 2026, at 10:00 a.m. Motion carried.

ATTEST:

Kevin Erickson, County Coordinator
Pennington County

David Sorenson, Chairman
Board of Commissioners

Pennington County Financial System



Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Danielle
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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1011	ACE HARDWARE						
78	01-251-000-0000-6300		83.95	SUPPLIES/SINK REPAIR	203113	REPAIRS & MAINTENANCE	N
79	01-218-000-0000-6300		53.50	PLASTIC BUCKETS	204631	REPAIRS & MAINTENANCE	N
1011	ACE HARDWARE		137.45	2 Transactions			
1347	Amazon Capital Services						
76	01-251-000-0000-6302		26.59	RISERS-LITCHEN STEAMER	13Q1-KVH6-CJF3	KITCHEN REPAIRS & EXPENSE	N
135	01-201-000-0000-6304		152.74	DISK DRIVE-REPAIR-WATCHGUARD	14VJ-9HDD-NCP6	REPAIR & MAINTENANCE - SQUADS	N
77	01-251-000-0000-6300		359.88	FLUSH VALVE KITS	1979-TNMQ-CKCM	REPAIRS & MAINTENANCE	N
75	01-220-000-0000-6405		73.88	HDMI CABLE, USB DRIVES	1F7Q-97MD-CDG1	GENERAL SUPPLIES	N
123	01-601-000-0000-6401		48.99	OFFICE CHAIR MAT	1J46-PLV6-H73H	SUPPLIES - EXTENSION	N
136	01-218-000-0000-6300		19.98	COIL CLEANER/DEGREASER	1Y7H-RQ4C-X71M	REPAIRS & MAINTENANCE	N
1347	Amazon Capital Services		682.06	6 Transactions			
1308	ASSOCIATION OF MINNESOTA COUNTIES						
148	01-041-000-0000-6241		125.00	MCHRMA PROFESSIONAL RENEWAL FE	82742026	DUES - AUDITOR	N
1308	ASSOCIATION OF MINNESOTA COUNTIES		125.00	1 Transactions			
2310	BAYCOM						
90	01-201-000-0000-6631		2,154.00	2 HAVIS VEHICLE DOCKS W/POWER	054205	FURNITURE & EQUIPMENT	N
2310	BAYCOM		2,154.00	1 Transactions			
2324	BERGSTROM ELECTRIC INC						
74	01-218-000-0000-6300		268.05	CONNECTED BOILER/ADDED DISCONN	26936	REPAIRS & MAINTENANCE	N
137	01-218-000-0000-6300		105.00	DISCONNECT POWER TO KITCHEN EQ	27305	REPAIRS & MAINTENANCE	N
2324	BERGSTROM ELECTRIC INC		373.05	2 Transactions			
2337	BKV GROUP INC						
42	01-112-000-0000-6636		13,999.99	JUSTICE CENTER ROOF REPLACEMEN	66905	Building Improvements	N
43	01-112-000-0000-6636		4,125.01	JUSTICE CENTER ROOF REPLACEMEN	67116	Building Improvements	N
3	01-112-000-0000-6636		18,875.00	JUSTICE CENTER ROOF REPLACEMEN	68133	Building Improvements	N
2337	BKV GROUP INC		37,000.00	3 Transactions			
2405	BLACK/TRAVIS						
72	01-251-000-0000-6420		93.90	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
73	01-251-000-0000-6420		231.10	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
2405	BLACK/TRAVIS		325.00	2 Transactions			
8376	BRIAN T. HARDWICK P.C.						
121	01-011-000-0000-6261		682.46	ATTORNEY FEES - 57-FA-08-394		COURT APPOINTED ATTORNEYS	Y

Pennington County Financial System



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8376	BRIAN T. HARDWICK P.C.		682.46		1 Transactions		
71	3395 CENTURY ELECTRIC 01-251-000-0000-6302		620.00	KITCHEN STEAMER - REPAIR	28472	KITCHEN REPAIRS & EXPENSE	N
	3395 CENTURY ELECTRIC		620.00	1 Transactions			
18	3311 COLE PAPERS, INC. 01-111-000-0000-6403		171.00	URINAL SCREENS - GC	10709172	JANITORIAL SUPPLIES - COURTHOL	N
19	01-218-000-0000-6403		171.00	URINAL SCREENS - JC	10709172	JANITORIAL SUPPLIES	N
16	01-111-000-0000-6403		81.70	SURFACE DISINFECTANT - GC	10709173	JANITORIAL SUPPLIES - COURTHOL	N
17	01-218-000-0000-6403		81.70	SURFACE DISINFECTANT - JC	10709173	JANITORIAL SUPPLIES	N
	3311 COLE PAPERS, INC.		505.40	4 Transactions			
92	3307 COMMISSIONER OF TRANSPORTATION-ST 01-220-000-0000-6207		3,810.13	2026 ARMER MOTOROLA AGREEMENT	923889	RADIO	N
	3307 COMMISSIONER OF TRANSPORTATION-ST		3,810.13	1 Transactions			
25	4303 DON'S SEWING & VACUUM SERV 01-111-000-0000-6300		69.93	VACUUM REPAIR - GC	22170	REPAIRS & MAINTENANCE	Y
	4303 DON'S SEWING & VACUUM SERV		69.93	1 Transactions			
9	5354 EASLEY/TRAVIS 01-251-000-0000-6302		72.50	MILEAGE-100 MILES-GF CENTURY E	STEAMER REPAIR	KITCHEN REPAIRS & EXPENSE	N
	5354 EASLEY/TRAVIS		72.50	1 Transactions			
138	6313 FALLS TOWING 01-201-000-0000-6801		125.00	TOW-FORD RANGER 26-001008	28283	MISCELLANEOUS EXPENSE	Y
	6313 FALLS TOWING		125.00	1 Transactions			
131	6461 FORNSHELL/LUCAS 01-061-000-0000-6330		13.55	MEAL-ELECTION CONF-BREEZY		TRAVEL & EXPENSE	N
132	01-061-000-0000-6330		21.57	MEAL-ELECTION CONF-BREEZY		TRAVEL & EXPENSE	N
133	01-061-000-0000-6330		22.23	MEAL-ELECTION CONF-BREEZY		TRAVEL & EXPENSE	N
134	01-061-000-0000-6330		31.08	MEAL-ELECTION CONF-BREEZY		TRAVEL & EXPENSE	N
	6461 FORNSHELL/LUCAS		88.43	4 Transactions			
35	7031 GARDEN VALLEY TELEPHONE 01-003-000-0000-6210		367.51	HOSTED IT SERVICES - APRIL	101496289	E-MAIL SERVICES	N
26	01-041-000-0000-6210		785.49	HOSTED IT SERVICES - APRIL	101496289	E-MAIL SERVICES	N
36	01-070-000-0000-6263		1,237.63	HOSTED IT SERVICES-HWY -APRIL	101496289	COMPUTER SERVICES - DP	N

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37	01-070-000-0000-6263		1,401.24	HOSTED IT SERVICES-NURSING-APR	101496289	COMPUTER SERVICES - DP	N
38	01-070-000-0000-6263		1,019.36	HOSTED IT SERVICES-DP-APR	101496289	COMPUTER SERVICES - DP	N
39	01-070-000-0000-6263		3,416.78	HOSTED IT SERVICES-HS-APR	101496289	COMPUTER SERVICES - DP	N
27	01-091-000-0000-6210		828.55	HOSTED IT SERVICES - APRIL	101496289	E-MAIL SERVICES	N
34	01-101-000-0000-6300		222.05	HOSTED IT SERVICES - APRIL	101496289	REPAIRS & MAINTENANCE	N
33	01-106-000-0000-6300		336.88	HOSTED IT SERVICES - APRIL	101496289	REPAIRS & MAINTENANCE	N
40	01-111-000-0000-6210		86.51	HOSTED IT SERVICES-APR	101496289	E-MAIL SERVICES	N
28	01-121-000-0000-6210		125.09	HOSTED IT SERVICES - APRIL	101496289	E-MAIL SERVICES	N
31	01-132-000-0000-6300		495.46	HOSTED IT SERVICES - APRIL	101496289	REPAIRS & MAINTENANCE	N
29	01-270-000-0000-6300		147.00	HOSTED IT SERVICES - APRIL	101496289	REPAIRS & MAINTENANCE	N
30	01-290-000-0000-6210		73.50	HOSTED IT SERVICES - APRIL	101496289	E-MAIL SERVICES	N
32	01-601-000-0000-6300		218.20	HOSTED IT SERVICES - APRIL	101496289	REPAIRS & MAINTENANCE	N
12	01-220-000-0000-6202		1,224.17	HOSTED SOLUTIONS/PHONE-APRIL	101499247	TELEPHONE	N
13	01-255-000-0000-6202		65.00	STS INTERNET - APRIL	101499247	TELEPHONE - S.T.S.	N
7031	GARDEN VALLEY TELEPHONE		12,050.42	17 Transactions			
7070	GRAND FORKS COUNTY SHERIFF'S OFFICE						
7	01-091-000-0000-6261		292.60	SUBPOENA SERVICE 57-CR-25-480	81091	CONSULTING & LEGAL SERVICES-A	N
7070	GRAND FORKS COUNTY SHERIFF'S OFFICE		292.60	1 Transactions			
7454	GUARDIAN FLEET SUPPLY						
68	01-201-000-0000-6631		4,952.44	2 DOCKING STATIONS/4 SET UPS	304795	FURNITURE & EQUIPMENT	N
7454	GUARDIAN FLEET SUPPLY		4,952.44	1 Transactions			
8328	HANSON/KRISTIN						
122	01-091-000-0000-6330		587.70	FLIGHT TO CONFERENCE-NASHVILLE		TRAVEL & EXPENSE	N
8328	HANSON/KRISTIN		587.70	1 Transactions			
3407	HARRIS MOUNTAIN WEST DBA CLIMATE C						
69	01-218-000-0000-6300		1,738.00	CONTROL WIRING DISTECH CONTRO	SR000112032	REPAIRS & MAINTENANCE	N
70	01-218-000-0000-6300		5,635.00	TEN DISTECH CONTROLLS ERC-VAN	SR000112034	REPAIRS & MAINTENANCE	N
3407	HARRIS MOUNTAIN WEST DBA CLIMATE C		7,373.00	2 Transactions			
8355	HENNINGSEN/ALEXANDER						
62	01-252-000-0000-6330		29.51	MEAL REIMBURSMENT-SOTA TRAININ		TRAVEL & EXPENSE	N
63	01-252-000-0000-6330		40.25	MEAL REIMBURSMENT-SOTA TRAININ		TRAVEL & EXPENSE	N
64	01-252-000-0000-6330		14.00	MEAL REIMBURSMENT-SOTA TRAININ		TRAVEL & EXPENSE	N
65	01-252-000-0000-6330		29.97	MEAL REIMBURSMENT-SOTA TRAININ		TRAVEL & EXPENSE	N
66	01-252-000-0000-6330		11.40	MEAL REIMBURSMENT-SOTA TRAININ		TRAVEL & EXPENSE	N
67	01-252-000-0000-6330		10.00	PARKING REIMBURSMENT-SOTA TRAI		TRAVEL & EXPENSE	N

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8355	HENNINGSEN/ALEXANDER		135.13		6 Transactions		
8413	HERZBERG/JENNIFER						
127	01-061-000-0000-6330		9.43	MEALS - ELECTIONS - BREEZY		TRAVEL & EXPENSE	N
128	01-061-000-0000-6330		25.31	MEALS - ELECTIONS - BREEZY		TRAVEL & EXPENSE	N
129	01-061-000-0000-6330		30.67	MEALS - ELECTIONS - BREEZY		TRAVEL & EXPENSE	N
130	01-061-000-0000-6330		22.87	MEALS - ELECTIONS - BREEZY		TRAVEL & EXPENSE	N
126	01-061-000-0000-6330		250.85	MILEAGE-ELECTIONS-BREEZY	346 MILES@.0725	TRAVEL & EXPENSE	N
8413	HERZBERG/JENNIFER		339.13		5 Transactions		
8361	HOOD CLEANERS						
61	01-251-000-0000-6302		1,544.42	CLEAN HOODS/KITCHEN-DISHWASHER	25	KITCHEN REPAIRS & EXPENSE	Y
8361	HOOD CLEANERS		1,544.42		1 Transactions		
9012	IHLE SPARBY & HAASE PA						
6	01-091-000-0000-6261		15,000.00	MARCH 2026 SERVICES	5620	CONSULTING & LEGAL SERVICES-A	Y
9012	IHLE SPARBY & HAASE PA		15,000.00		1 Transactions		
10303	JKC						
50	01-201-000-0000-6304		220.00	20 SQUAD CARWASHES	5436	REPAIR & MAINTENANCE - SQUADS	N
10303	JKC		220.00		1 Transactions		
11315	KILEN/CYNTHIA						
11	01-601-000-0000-6330		243.60	MILEAGE JAN 26-MAR 26-336 MILE		TRAVEL & EXPENSE	N
11315	KILEN/CYNTHIA		243.60		1 Transactions		
13498	MARCO TECHNOLOGIES LLC						
23	01-101-000-0000-6301		25.00	EQ442257 MAINTENANCE AGREEMENT	INV15085850	MAINTENANCE AGREEMENT	N
1	01-132-000-0000-6301		52.68	EQ1356645 MAINTENANCE	INV15139755	MAINTENANCE AGREEMENT	N
124	01-801-000-0000-6301		198.79	EQ1019556 MAINTENANCE	INV15152523	MAINTENANCE AGREEMENT	N
13498	MARCO TECHNOLOGIES LLC		276.47		3 Transactions		
13528	MARCO, INC						
14	01-220-000-0000-6401		277.12	MILOLTA COPIER-APRIL	579603234	SUPPLIES	N
13528	MARCO, INC		277.12		1 Transactions		
13226	MCKESSON MEDICAL SURGICAL						
82	01-251-000-0000-6255		142.32	NEEDLE PEN, TEST STRIP/CUPS	25452198	MEDICAL - LOCAL	N
81	01-251-000-0000-6255		21.68	NEEDLE, PEN EASY TOUCH	25453533	MEDICAL - LOCAL	N
80	01-251-000-0000-6255		18.96	EXAM GLOVES	25454815	MEDICAL - LOCAL	N

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13226	MCKESSON MEDICAL SURGICAL		182.96		3 Transactions		
5	13355 MN COUNTIES COMPUTER COOP 01-041-000-0000-6330		40.00	2025 IFS YEAR END TRAINING - L	2511091	TRAVEL & EXPENSE	N
	13355 MN COUNTIES COMPUTER COOP		40.00	1 Transactions			
60	13388 MORRIS ELECTRONICS INC 01-220-000-0000-6263		125.00	SERVICE - LIVESCAN ISSUES	18576	COMPUTER SERVICES & SUPPLIES	N
	13388 MORRIS ELECTRONICS INC		125.00	1 Transactions			
15	13425 MOTOROLA SOLUTIONS 01-223-000-0000-6202		1,960.00	VESTA MANAGES SERVICES - APRIL	8230565033	TELEPHONE - E911	N
	13425 MOTOROLA SOLUTIONS		1,960.00	1 Transactions			
95	14033 NORTHERN STATE BANK 01-201-000-0000-6560		70.81	FUEL - #01		GAS & DIESEL	N
93	01-201-000-0000-6801		7.45	USPS-MAIL EVIDENCE - BCA		MISCELLANEOUS EXPENSE	N
94	01-201-000-0000-6801		7.55	USPS-MAIL EVIDENCE-RADIO PROGR		MISCELLANEOUS EXPENSE	N
	14033 NORTHERN STATE BANK		85.81	3 Transactions			
59	15323 OFFICE DEPOT 01-251-000-0000-6405		181.78	TONER - TB	461448538001	GENERAL SUPPLIES - JAIL	N
58	01-220-000-0000-6401		347.79	TONER - DISPATCH	461449118001	SUPPLIES	N
41	01-801-000-0000-6401		74.24	LEGAL COPY PAPER	463531637001	SUPPLIES-UNALLOCATED	N
56	01-201-000-0000-6405		13.99	LABEL TAPE	465193865001	GENERAL SUPPLIES	N
55	01-201-000-0000-6405		24.49	PADDED ENVELOPES	465194608001	GENERAL SUPPLIES	N
57	01-220-000-0000-6401		140.97	COPY PAPER	465617179001	SUPPLIES	N
	15323 OFFICE DEPOT		783.26	6 Transactions			
24	13329 OFFICE OF MNIT SERVICES 01-070-000-0000-6263		1,338.65	MARCH 2026 FIBER USAGE	DV26030395	COMPUTER SERVICES - DP	N
	13329 OFFICE OF MNIT SERVICES		1,338.65	1 Transactions			
4	9001 PENNINGTON & RED LAKE COUNTY 01-003-000-0000-6901		16,682.00	2026 2ND QTR ALLOCATIONS	1275	APPROPRIATIONS	N
	9001 PENNINGTON & RED LAKE COUNTY		16,682.00	1 Transactions			
2	16027 PENNINGTON COUNTY TREASURER 01-601-000-0000-6209		30.43	POSTAGE - MARCH	4477	POSTAGE	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16027	PENNINGTON COUNTY TREASURER		30.43		1 Transactions		
8	16448 PREMIUM WATERS, INC. 01-091-000-0000-6801		15.49	WATER - MARCH	176878-03-26	MISCELLANEOUS EXPENSE	N
	16448 PREMIUM WATERS, INC.		15.49		1 Transactions		
51	16472 PROPHOENIX CORPORATION 01-220-000-0000-6263		35,898.80	PROPHOENIX ANNUAL MAINT/SUPPOR	2026067	COMPUTER SERVICES & SUPPLIES	N
54	01-220-000-0000-6263		360.00	PROPHOENIX ANNUAL MAINT/SUPPOR	2026067	COMPUTER SERVICES & SUPPLIES	N
52	01-223-000-0000-6801		14,045.33	CAD APPLICATONS 2026	2026067	MISCELLANEOUS EXPENSE-E911	N
53	01-223-000-0000-6801		1,404.00	ANNUAL MAIN/FIRST RESPONSE 911	2026067	MISCELLANEOUS EXPENSE-E911	N
	16472 PROPHOENIX CORPORATION		51,708.13		4 Transactions		
83	18127 RELIANCE TELEPHONE SYSTEMS 01-251-000-0000-6801		1,736.55	TRUST ACCOUNT TRANSFERS	2159	MISCELLANEOUS EXPENSE - JAIL	N
	18127 RELIANCE TELEPHONE SYSTEMS		1,736.55		1 Transactions		
85	19369 SANFORD PATIENT FINANCIAL SERVICES 01-251-000-0000-6256		165.78	DR 6602	235390162	MEDICAL - REIMBURSED	6
87	01-251-000-0000-6256		33.60	DR 6602	236817773	MEDICAL - REIMBURSED	6
86	01-251-000-0000-6256		73.99	DR 6602	237351888	MEDICAL - REIMBURSED	6
	19369 SANFORD PATIENT FINANCIAL SERVICES		273.37		3 Transactions		
139	19354 STENNES/JULIE 01-061-000-0000-6330		8.34	MEAL-ELECTION CONF - BREEZY		TRAVEL & EXPENSE	N
140	01-061-000-0000-6330		19.55	MEAL-ELECTION CONF - BREEZY		TRAVEL & EXPENSE	N
141	01-061-000-0000-6330		15.45	MEAL-ELECTION CONF - BREEZY		TRAVEL & EXPENSE	N
142	01-061-000-0000-6330		20.94	MEAL-ELECTION CONF - BREEZY		TRAVEL & EXPENSE	N
	19354 STENNES/JULIE		64.28		4 Transactions		
91	20403 THIBERT/ALEX 01-201-000-0000-6420		167.99	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
125	01-201-000-0000-6420		131.44	UNIFORM ALLOWANCE REIMBURSEMEN		UNIFORMS	N
	20403 THIBERT/ALEX		299.43		2 Transactions		
44	20512 THOMASON, SWANSON & ZAHN PLLC 01-011-000-0000-6261		131.75	ATTORNEY FEES 57-PR-26-224	35376	COURT APPOINTED ATTORNEYS	Y
	20512 THOMASON, SWANSON & ZAHN PLLC		131.75		1 Transactions		
	23303 THOMSON REUTERS/WEST PAYMENT CEN						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
22	01-016-000-0000-6242		786.24	MARCH WESTLAW ACCESS - LAW LIB	853399071	SUBSCRIPTIONS - LAW LIBRARY	N
20	01-091-000-0000-6240		1,651.00	MARCH WESTLAW ACCESS - ATTY	853401989	SUBSCRIPTIONS	N
21	01-091-000-0000-6240		104.07	APRIL SUBSCRIPTIONS -ATTY	853484453	SUBSCRIPTIONS	N
23303	THOMSON REUTERS/WEST PAYMENT CEN'		2,541.31	3 Transactions			
20047	THRIFTY WHITE PHARMACY						
84	01-251-000-0000-6255		25.35	CORP CHARGES/LAW ENFORCEMENT	33126	MEDICAL - LOCAL	N
20047	THRIFTY WHITE PHARMACY		25.35	1 Transactions			
20361	TYLER TECHNOLOGIES, INC						
10	01-102-000-0000-6844		483.78	DOC PRO-E RECORDING SUPPORT	CI00266543	TECHNOLOGY - RECORDER	N
20361	TYLER TECHNOLOGIES, INC		483.78	1 Transactions			
21008	UNIVERSAL SCREENPRINT						
48	01-201-000-0000-6801		233.00	SHERIFF'S OFFICE TABLE CLOTH	47483	MISCELLANEOUS EXPENSE	N
49	01-220-000-0000-6420		15.00	EMBROIDERY JACKET - GA	48502	UNIFORMS	N
21008	UNIVERSAL SCREENPRINT		248.00	2 Transactions			
23317	WILLIAMS/JO						
45	01-251-000-0000-6420		128.70	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
46	01-251-000-0000-6420		114.48	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
47	01-251-000-0000-6420		129.23	UNIFORM ALLOWANCE REIMBURSEMEN		JAILER UNIFORMS	N
23317	WILLIAMS/JO		372.41	3 Transactions			

1 Fund Total: **169,190.40** **County Revenue** **49 Vendors** **116 Transactions**

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
118	1325 AIRGAS USA, LLC 03-350-000-0000-6556		37.20	WELDING SUPPLIES		SHOP SUPPLIES	N
	1325 AIRGAS USA, LLC		37.20	1 Transactions			
117	2364 B & B AUTO RECYCLING INC 03-350-000-0000-6564		85.00	RADIATOR & COLLER FAN		EQUIPMENT REPAIR PARTS	N
	2364 B & B AUTO RECYCLING INC		85.00	1 Transactions			
114	10408 DEERE CREDIT INC. 03-350-000-0000-6631		46,943.99	LEASE MOTOR GRADER - 209		FURNITURE & EQUIPMENT	N
115	03-350-000-0000-6631		71,875.65	LEASE MOTOR GRADER - 202		FURNITURE & EQUIPMENT	N
	10408 DEERE CREDIT INC.		118,819.64	2 Transactions			
116	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6564		179.95	OIL, CHANGE KIT, FILTERS	108964	EQUIPMENT REPAIR PARTS	Y
	8315 HUBERT OUTDOOR POWER		179.95	1 Transactions			
143	10414 JOHNSON/TYLER 03-330-000-0000-6330		94.62	MEALS - CLASS - 3/10-3/13/26		TRAVEL & EXPENSE	N
144	03-330-000-0000-6330		20.00	GAS		TRAVEL & EXPENSE	N
145	03-330-000-0000-6330		69.89	MEALS - CLASS 4/22-4/24/26		TRAVEL & EXPENSE	N
146	03-330-000-0000-6330		80.01	GAS		TRAVEL & EXPENSE	N
147	03-330-000-0000-6330		237.50	LODGING 4/25/-4/24/26		TRAVEL & EXPENSE	N
	10414 JOHNSON/TYLER		502.02	5 Transactions			
113	13393 MINNESOTA NORTHERN RAILROAD INC 03-350-000-0000-6252		142.00	ELCTRICITY RR SIGNALS-MARCH		ELECTRICITY	N
	13393 MINNESOTA NORTHERN RAILROAD INC		142.00	1 Transactions			
111	14440 NORTHDALE OIL INC. 03-350-000-0000-6560		3,704.38	GAS & DIESEL SHOP 500		GAS & DIESEL	N
112	03-350-000-0000-6561		822.50	DEF		CUTTING EDGES	N
	14440 NORTHDALE OIL INC.		4,526.88	2 Transactions			
110	14483 NORTHWOODS LUMBER CO 03-350-000-0000-6564		26.94	TREATED WOOD	2604-208277	EQUIPMENT REPAIR PARTS	N
	14483 NORTHWOODS LUMBER CO		26.94	1 Transactions			
109	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6263		1,237.63	HOSTED IT SERVICES - MAR	4476	COMPUTER SERVICES	N

Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16027	PENNINGTON COUNTY TREASURER		1,237.63		1 Transactions		
16321	PETERSON DIESEL SERVICE						
107	03-350-000-0000-6564		770.00	REPAIR TRUCK		EQUIPMENT REPAIR PARTS	Y
108	03-350-000-0000-6564		315.00	FIX FUSE BOX & POWER WIRE		EQUIPMENT REPAIR PARTS	Y
16321	PETERSON DIESEL SERVICE		1,085.00		2 Transactions		
16448	PREMIUM WATERS, INC.						
106	03-320-000-0000-6401		51.99	WATER - HWY DEPT	ACCT #176896	SUPPLIES	N
16448	PREMIUM WATERS, INC.		51.99		1 Transactions		
17002	QUILL CORPORATION						
105	03-320-000-0000-6401		179.98	TONER	48509921	SUPPLIES	N
17002	QUILL CORPORATION		179.98		1 Transactions		
999999997	RACE/COLLIN						
119	03-350-000-0000-6549		17.92	OVER CHARGED FOR CULVERT PURCH		CULVERTS	N
999999997	RACE/COLLIN		17.92		1 Transactions		
999999997	RACE/THOMAS						
120	03-350-000-0000-6549		58.96	OVER CHARGED FOR CULVERT PURCH		CULVERTS	N
999999997	RACE/THOMAS		58.96		1 Transactions		
18357	RINKE NOONAN						
104	03-330-000-0000-6261		200.00	RETAINER - MARCH	411351	CONSULTING & LEGAL SERVICES	Y
18357	RINKE NOONAN		200.00		1 Transactions		
18439	ROCKSBURY TRUCK REPAIR						
102	03-350-000-0000-6564		107.50	DOT INSPECTION	45363	EQUIPMENT REPAIR PARTS	N
101	03-350-000-0000-6564		107.50	DOT INSPECTION	45370	EQUIPMENT REPAIR PARTS	N
103	03-350-000-0000-6564		107.50	DOT INSPECTION	45371	EQUIPMENT REPAIR PARTS	N
18439	ROCKSBURY TRUCK REPAIR		322.50		3 Transactions		
19426	SANDAHL'S						
100	03-350-000-0000-6564		50.00	DECALS	793758	EQUIPMENT REPAIR PARTS	N
19426	SANDAHL'S		50.00		1 Transactions		
20343	TITAN MACHINERY						
99	03-350-000-0000-6564		67.85	CAB FILTERS PARTS	PS1137533-1	EQUIPMENT REPAIR PARTS	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20343	TITAN MACHINERY		67.85		1 Transactions		
26301	ZIEGLER, INC.						
96	03-350-000-0000-6564		846.76	REDUCER BOLTS COVER HOSE PLUG		EQUIPMENT REPAIR PARTS	N
97	03-350-000-0000-6631		56,755.85	LEASE MOTOR GRADER - 205		FURNITURE & EQUIPMENT	N
98	03-350-000-0000-6631		56,680.81	LEASE MOTOR GRADER - 207		FURNITURE & EQUIPMENT	N
26301	ZIEGLER, INC.		114,283.42		3 Transactions		
3 Fund Total:			241,874.88	Road & Bridge	19 Vendors	30 Transactions	

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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40 Ditch Funds

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18357	RINKE NOONAN						
89	40-746-000-0000-6262		61.00	REDETERMINATION OF BENEFITS	411672	OTHER SERVICES	Y
88	40-770-000-0000-6262		417.50	REDETERMINATION OF BENEFITS	412145	OTHER SERVICES	Y
18357	RINKE NOONAN		478.50	2 Transactions			
40 Fund Total:			478.50	Ditch Funds	1 Vendors	2 Transactions	
Final Total:			411,543.78	69 Vendors	148 Transactions		

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	169,190.40	County Revenue
3	241,874.88	Road & Bridge
40	478.50	Ditch Funds
All Funds	411,543.78	Total

Approved by,

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DRAFT

Pennington County Financial System



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6	19343 LARSON/MELISSA 01-251-000-0000-6330		24.72	TRANSPORT MEAL REIMBURSEMENT	03/30/26	TRAVEL & EXPENSE	N
	19343 LARSON/MELISSA		24.72	1 Transactions			
1	14478 NELSON/SETH 01-003-000-0000-6103		100.00	TECH/TRAFFIC/SAFETY MEETINGS	03/09/2026	PER DIEMS - BOARD	N
2	01-003-000-0000-6103		75.00	HISTORICAL SOCIETY	03/16/2026	PER DIEMS - BOARD	N
3	01-003-000-0000-6103		75.00	SOLID WASTE COMMITTEE	03/17/2026	PER DIEMS - BOARD	N
4	01-003-000-0000-6103		75.00	ICCC	03/23/26	PER DIEMS - BOARD	N
5	01-003-000-0000-6103		75.00	JOINT CITY/SCHOOL	03/30/26	PER DIEMS - BOARD	N
	14478 NELSON/SETH		400.00	5 Transactions			
1 Fund Total:			424.72	County Revenue		2 Vendors	6 Transactions
Final Total:			424.72	2 Vendors		6 Transactions	

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Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	424.72	County Revenue
All Funds	424.72	Total

Approved by,

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PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, The Following recommendations of the
Pennington County Human Service Committee for April 21, 2026 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve March 17, 2026, Human Service Committee Meeting minutes.
- II. To approve the agency's personnel action as presented.
- III. A. To approve the "Every Student Succeeds Act: (ESSA) Service Agreement between Thief River Falls Public Schools and Pennington County Human Services as presented.
- B. To approve the "Every Student Succeeds Act: (ESSA) Service Agreement between Goodridge Public Schools and Pennington County Human Services as presented.
- C. To approve a letter from DHS Commissioner Shireen Gandhi, commending the Agency and Staff for Perfect Performance in meeting all DHS Human Services Financial reporting requirements for CY 2025 as presented.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

MEMORANDUM OF UNDERSTANDING

Between Pennington County, Goodridge School District, and the City of Goodridge
For a Street Improvement Project on
Osmund Avenue

This Memorandum of Understanding is hereby made and entered into by and between Pennington County (County), the Goodridge School District (School), and City of Goodridge (City) regarding a reconstruction project on Osmund Avenue. The School, City and County roles are further defined as follows:

1. Pennington County will oversee the preparation of the complete plan set and specifications for the project and shall submit the plans to the MnDOT Office of State Aid for approval.
2. Pennington County will advertise and receive bids for the project.
3. Pennington County will make all contractor payments and be responsible for overall inspection of the project and all contract administration.
4. Pennington County will pay for all preliminary engineering (design), construction engineering and material testing.
5. The City and School shall pay for all construction costs in relation to the City's portion of the project (Osmund Avenue north of Carl Street).
6. If necessary, the City will pay for right of way along their portion of the project.
7. Pennington County will submit invoices to the City and School for their portion of the project costs.

Acknowledgements:

City of Goodridge:

Pennington County:

Mayor

Date

Chair

Date

Goodridge School District:

John P. Lowly
School Board Chair

4/21/26
Date